

# Park Maintenance Worker Lead

DEPT: Public Works  
DIV: Parks  
DATE: July 2016

FLSA: Non-Exempt  
EEOC: Service/Maintenance



## POSITION SUMMARY

Performs a variety of **lead worker and full performance level skilled duties** related to the construction, installation, maintenance, upkeep and repair of recreation facilities, parks, grounds and general environs.

## SUPERVISION RECEIVED

Works under the general supervision of a Parks Supervisor.

## SUPERVISION EXERCISED

Provides close to general supervision to Parks Maintenance Operator(s) II, I, seasonal and part-time laborers while in training or on a project-by-project basis.

## ESSENTIAL FUNCTIONS

Acts as lead operator and may provide project-by-project supervision to ensure timely completion of projects; monitors quality of work and performs field training to less experienced maintenance personnel; assists in the interviewing and selection of season staff

Leads and participates in various ongoing and seasonal projects; performs day-to-day and seasonal duties such as mow, weed whip and spraying the parks; assists in daily maintenance of all City parks, building and grass islands; performs general parks building maintenance; constructs and maintains bowery, small buildings and storage facilities; assures proper operation of lighting fixtures, doors, windows and plumbing; may assist in framing, painting, roofing or other skilled construction and maintenance activities related to carpentry, plumbing, and electrical; performs concrete and masonry work; assist with reservation cleaning and coordination for park pavilions; maintains a safe, clean trail system.

Assists in the proper installation and maintenance of playground equipment; performs needed repairs in a timely manner; maintain and make repairs to restrooms at city parks.

Performs general irrigation duties; Assists in the design, layout and installation of sprinkler systems; selects line sizes, sprinkler spacing, type and control equipment; install, test, and maintain systems utilizing low voltage, hydraulic, or other operating features; repairs sprinkler heads and inspects sprinkling system to assure operation.

Participates in scheduled fertilization and aeration of public facilities and parks; identifies need to initiate various aspects of spraying programs related to the prevention or eradication of pests, fungus, and insects harmful to park plants, trees, shrubs and other environs; selects appropriate chemicals and combinations to accomplish task; maintains records of spraying activities; assures chemicals are properly stored and used in conformity with city, state, or federal regulations; operates spraying equipment.

Operates lawn mowing equipment; performs routine repair and lubrication, mows and trims grass, bushes and shrubs; assists in pruning activities on trees, shrubs and plants; removes dead, diseased, or injured trees; stimulates health plant growth through custom pruning and cutting.

Performs general landscape and gardening duties; plants and transplants trees, shrubs, bushes, grass, flowers etc. as directed to develop attractive parks and grounds; performs various fertilization techniques using dry and liquid chemicals.

Operates a variety of types of small and light equipment such as mowers, sod cutters, chain saws, pruning equipment, backhoe, loaders, trenchers, aeration tractor, and various hand tools; performs routine and regular maintenance on equipment to assure efficiency and safety.

Performs seasonal duties such as winterizing sprinkler systems to avoid freezing, flushes watering systems in spring, and repairs other equipment and facilities; participates in Christmas decorations installation and removal; participate in swimming pool bubble process; engages in snow removal clearing steps, sidewalks parking lots, etc.

Performs playing field maintenance and set up; readies fields using rakes and grooming equipment; lines fields identifying playing areas and boundaries; responsible to conduct and document playground safety inspections and repairs as per NSPI guidelines; Parks

Performs general cleanup, maintenance, and repair of restrooms, pavilions, playgrounds, picnic tables, benches, bleachers, ball fields and other facilities.

Participates in the preparation and set up for sports park events including concerts, art shows, rodeo, veterans day, July 24<sup>th</sup>, Halloween, memorial day, etc.; ensures proper operation of various components of facilities, i.e., electrical, climate controls, sound system, etc.; runs stage operations during special events.

Performs related duties as required.

**MINIMUM QUALIFICATIONS**

1. Education and Experience:

A. Graduation from high school;

AND

B. Six (6) years of progressively responsible experience in the maintenance, upkeep, and beautification of turf, parks, facilities and related environs;

OR

C. An equivalent combination of education and experience.

2. Knowledge, Skills, and Abilities:

**Considerable knowledge** of maintenance equipment such as backhoe, loader, dump truck, mowers, tractor, power overseeders, aerators, thatchers, welder, trimmers, etc.; landscape and sprinkler system design; flow pumps; of hazards and related safety precautions associated with equipment operations; of herbicides, fungicides, insecticides, and pesticides, and proper application of the same; of turf and greens management; of interpersonal communication skills.

**Journey Level Skill** in the operation of various types of light equipment such as gang mower, front end loader, tractor, backhoe, etc., basic mechanics, basic electrical and plumbing operations, basic carpentry and masonry.

**Ability to** recognize and identify common weeds and pests; ability to recognize and identify diseases common to turf and greenery; ability to effectively apply chemicals for the abatement and eradication of noxious weeds and insects; effectively, perform various semi-skilled and skilled functions related to building maintenance; ability to communicate verbally and in writing; ability to develop effective working relationships with supervisor, subordinates, and the public.

3. Special Qualifications:

Valid Utah Driver's License and a Commercial Driver's License (CDL) required. May be required to become a Certified Playground Inspector. Certification through the National Arborist Association is desirable.

4. Work Environment:

Incumbent of the position generally performs in a physically demanding environment. Tasks require variety of physical activities, generally involving some muscular strain, such as walking, standing, stooping, sitting, reaching, lifting, etc. Talking, hearing and seeing essential to the performance of the job. Common eye, hand, finger dexterity exist. Mental application utilizes memory for details, verbal instructions, emotional stability, discriminating thinking and creative problem solving. Frequent local travel required in normal course of job performance.

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**Disclaimer:** The above statements describe the general nature, level, and type of work performed by the incumbent(s) assigned to this classification. They are not intended to be an exhaustive list of all responsibilities, demands, and skills required of personnel so classified. Job descriptions are not intended to and do not imply or create any employment, compensation, or contract rights to any person or persons. Management reserves the right to add, delete, or modify any and/or all provisions of this description at any time as needed without notice. This job description supersedes earlier versions.

I \_\_\_\_\_ have reviewed the above job description. Date: \_\_\_\_\_  
(Employee)