

Groundsman - Laborer

DEPT: Power
DIV: Planner/Engineering
DATE: July 2016

FLSA: Non-Exempt
EEOC: Technicians



POSITION SUMMARY

Performs a variety of **entry level, semi-skilled and unskilled duties** related to the construction, installation, maintenance and repair of city electrical power system.

SUPERVISION RECEIVED

Works under general supervision of a Power Field Supervisor.

SUPERVISION EXERCISED

None.

ESSENTIAL FUNCTIONS

Assists electrical power crews pulling, splicing, and terminating de-energized power cables. Labels wire direction. Framing and preparing wooden poles and overhead power line structures; pre-assembles switches and ground sleeves.

Setting wooden poles and stringing de-energized conductors. Loads wire reels, transformer, wooden poles, street light poles and other electrical hardware and materials for transportation to job sites.

Assists lineman in troubleshooting, phasing, erecting, demolition, calibrating, shoveling, street lighting, power restoration, equipment maintenance, tree trimming, Christmas decorations, meter installations, substation work, transformer installations, conduit installation, etc.

Operates a variety of equipment such as backhoe, forklift, line truck, bucket truck, boom truck and wire puller.

Operates a variety of hand tools and small power equipment such as jack hammers, roller, compressors, packing machine, gopher, tamper, tapping machine; cleans tools and equipment to assure proper working order.

Conducts street light audits, identifies malfunctioning lights; repairs and/or replaces light to restore proper function; may work on hot or cold lights; assists in the construction of school crossing lights.

May assist as a meter reader; may assist with service "turn-on" or "shut-off" assignments.

Performs related duties as required.

MINIMUM QUALIFICATIONS

1. Education and Experience:

A. Graduation from high school;

AND

B. No experience necessary;

2. Knowledge, Skills, and Abilities:

Some knowledge of operating basic manual and power tools; the occupational hazards and safety precautions of trench work construction and pipeline maintenance work (APPA, OSHA); hazards common to heavy equipment operation.

Ability to perform heavy physical labor; communicate effectively, both verbally and in writing; tolerate weather extremes in the work environment.

3. Special Qualifications:

Must possess a valid commercial driver's license (CDL/B). Must be able to lift 75-100 pounds.

Must be or become CPR certified. Must become "Pole-Top" and "Pole Climbing" certified.

4. Work Environment:

Tasks require variety of physical activities, generally involving heavy muscular strain, such as walking, standing, stooping, sitting, reaching, and lifting. Talking, hearing and seeing essential to performing required job functions. Common eye, hand, finger dexterity exist. Mental application utilizes memory for details, verbal instructions, emotional stability and discriminating thinking. Daily local travel required in normal course of job performance. Ongoing exposure to changing weather conditions.

Disclaimer: The above statements describe the general nature, level, and type of work performed by the incumbent(s) assigned to this classification. They are not intended to be an exhaustive list of all responsibilities, demands, and skills required of personnel so classified. Job descriptions are not intended to and do not imply or create any employment, compensation, or contract rights to any person or persons. Management reserves the right to add, delete, or modify any and/or all provisions of this description at any time as needed without notice. This job description supersedes earlier versions.

I _____ have reviewed the above job description. Date: _____

(Employee)