

## Apparatus and Equipment

This standard establishes schedule for the inspection and maintenance of all apparatus and equipment owned or operated by the department. It ensures that emergency response vehicles are maintained in a constant state of readiness. It implements a preventative maintenance schedule for all apparatus and establishes procedures for the daily inspection of apparatus, equipment, and support vehicles.

Apparatus and equipment shall be:

1. Maintained in a constant state of readiness.
2. Refueled whenever the fuel level drops below half of a tank. Oil and ancillary fluid reservoirs shall also be kept full at all times.
3. Kept clean at all times.

\*All maintenance, both preventative and repair, shall be recorded in the appropriate vehicle logbook.

After each use

1. Every vehicle used shall be inspected. The member performing the inspection shall record his findings in the appropriate vehicle logbook.
2. The member performing the inspection shall correct the defects that are found provided that the member has the expertise, tools, and supplies to do so.
3. The items that are corrected shall be noted in the comments section of the vehicle logbook. Defects that cannot immediately be corrected shall be noted in the vehicle logbook and reported to the Chief or Officer in Charge.

- A. If a defect requires that a vehicle be placed out of service, the person doing the Inspection shall notify the Chief or Officer in Charge.

B, Weekly Inspections.

1. All apparatus and equipment used shall be inspected  
The member performing the inspection shall record his findings in the appropriate vehicle logbook.
2. Refueled whenever the fuel level drops below half of a tank. Oil and ancillary fluid reservoirs shall also be kept full at all times.
3. All engine-powered equipment shall be run for a minimum of five minutes. Their fuel tanks shall be refilled whenever the level drops below half of a tank. The oil will be checked and oil shall be added if necessary.