

Lehi City PARC Cultural Organization Grant Application - Part II

This form is part two of a two-part application process. The first part should be submitted only once per year. This part can be submitted multiple times based on the number of grant requests the organization has.

Application Deadline

Applications are due online by 11:59 pm on April 15, 2022.

Qualifications

In order to qualify for the Cultural Organization Application, you must meet the following eligibility requirements:

- The organization has a significant presence in Lehi City.
- The organization's primary purpose is the advancement and preservation of (i) natural history, (ii) art, (iii) music, (iv) theater, (v) dance, or (vi) cultural arts, including literature, a motion picture, or storytelling.
- The organization is not an agency of the state.
- The organization is not a political subdivision of the state.
- The organization is not an educational institution whose annual revenues are derived more than 50% from state funds.
- The organization is not a radio or television broadcasting network or station, cable communication system, newspaper or magazine.
- The organization is a private nonprofit organization and certificated by the Internal revenue Service as an organization qualifying under § 501 (c) of the Internal Revenue code.

PROJECT INFORMATION

Each requested project or program should have its own separate application. You are encouraged to complete this application on a separate document and then copy and paste your responses over to the actual application form below. See www.lehi-ut.gov/cultural-org-grants for a Word version of the project information application.

1. Organization Name
2. Project Name
3. Project Address
4. Grant Amount Requested - PARC funds should not be the sole source of funding received by applicant organizations and shall not be more than 50% of operating costs.
5. Total Project Budget - If the grant is for a specific project or program, what is the total budget of your proposed project or program?
6. Project Funding - Describe the funding to this project that will come from non-PARC resources, i.e. cash, donations, grants, etc. Please provide details of the expected contributions.
7. Brief Project Description - One sentence.
8. Detailed Project Description - Please describe the project in detail, including an explanation of the project goal and how the organization intends to achieve it.
9. Community Need - Please describe how this project fills a need in Lehi City.

10. Measurable Outcome - Please describe how you will measure the success of the project.
11. Target Audience - Please describe your target audience and how the organization intends to reach them using PARC funds.
12. Local Impact - How many Lehi residents would your organization serve with the PARC funds?
13. Please provide the following information on your organization's staff and audiences/constituents for the period of the last 12 months:
 - Number of paid full-time staff
 - Number of paid part-time staff
 - Number of contract personnel
 - Number of volunteers
 - Number of artists, educators, curators, scholars or other discipline-based professionals
 - Total audience
 - Tickets distributed for free to other nonprofits/the public/other
13. Timeline - Describe your timeline for the potential use of PARC funds.
14. Partner(s) - Will you partner with any other organizations for this project or program? If yes, with whom?
15. Project Funds List - Please provide a detailed list of how the requested funds will be spent, including salaries, contractor fees, materials, royalties/licensing, travel, rent, marketing, etc.