

Behind the Scenes

Lehi City
Employee Newsletter



Message from Administration – May 2016

A 2014 national survey found that workers in the US used only about 51% of the vacation time that they earned, and 15% of workers used no vacation time at all. As I have looked inward at our organization, I have found that there are many of our employees who are not taking much time off as well. I want to encourage each of you to make time in your work schedules to take some well-earned vacation time.

Research has shown that vacation time is good for our physical and mental health, and also improves our productivity when we are on the job. Workers tend to return from vacation with less stress, are in a better mood, have higher levels of energy, and are more satisfied with their lives in general.

Unfortunately, it's easy for us to get wrapped up in our busy schedules and put off taking time away from work. We may have concerns about falling behind in our tasks or making others pick up the slack in our absence. Certainly, the business of the City needs to be completed. We need to take the appropriate steps necessary to see that we have proper staffing to make sure our jobs get done. However, I have and will continue to ask supervisors to be as accommodating as possible for vacation requests. It is critical for our employees to have the time to spend with family, friends, and loved-ones or to spend on hobbies and other leisure activities. As much as we love having you around, I hope we'll see a little bit less of you this summer!

Jason Walker, City Administrator

Department Spotlight - Engineering

The Lehi City Engineering Department helps to ensure that the City's roadway and utility infrastructure is planned and constructed to meet the rapid growth occurring within the City. Our department consists of only four full-time employees, three Engineers (Lorin Powell, Brad Kenison & Ross Dinsdale) and a GIS Specialist (Jason Dewitt). However, as part of our normal daily activities we also administer 20 to 30 other design professionals working on various design and construction projects throughout the City. Though we are working on many utility and roadway projects throughout the City, our highlight project for this year is the **1200 West Roadway widening project**.

Over the past four months Brad Kenison has worked with the Mountainland Association of Governments (MAG) to prepare a funding request application for the widening of 1200 West from I-15 to SR-92 (Timpanogos Highway). 1200 West currently exists as a small 2-lane roadway, but is proposed to be widened to five lanes with curb, gutter and sidewalk on each side of the roadway in 2019.

(Brad Kenison pictured on 1200 W looking towards SR-92)



Meet the New Guy or Gal



Daryl Spencer, Building Inspector Daryl has lived in Lehi for 30 years. He and his wife Jan have been married for 32 years and have three sons, one granddaughter, and one grandson. For the past 30 years, Daryl has worked in the construction

industry at both Geneva Steel and Gunthers Comfort Air. He is very excited to be working for Lehi City and especially in a new job field (Inspections). In his down time Daryl really enjoys hunting, fishing, camping with his family, and backpacking.

Bryce Ball, Power Laborer Bryce grew up in Springville with his two sisters and one brother. When he isn't working he enjoys skiing and rock climbing. For the past two years he has been working as a line-worker for Probst Electric, where he spent much of the time in Wyoming. Bryce is excited to be working for Lehi City Power and hopes to make this his career.



Our Literacy Center Division is so excited to move their program over to the newly remodeled city building on 99 W. Main Street (previously occupied by Building and Inspections). They will be moving in August, after the completion of their summer program, followed by a Grand Opening celebration the first week of September.

Upcoming Events

- ◆ **May 9-14** - Legacy Center Member Appreciation Week
- ◆ **May 9** - Summer Literacy Program Registration 9am to 6pm.
- ◆ **May 30** - Veterans Memorial Day Program, City cemetery 10:00 am
- ◆ **June 23-25** - Round-Up Rodeo. Don't miss your opportunity to purchase tickets.

Member Appreciation Week May 9-14, 2016

Don't forget Member Appreciation Week May 9-14. Saturday morning is the family 5K run/walk "Candy Land" theme. Free activities after the race. Bring your family and have a blast. Starts at the Legacy Center @ 8 a.m. Registration required.

All activities are for current Legacy Center pass holders. Call for specific times of activities and events.

Monday FREE Rock Wall
Tuesday FREE Kid Fit
Wednesday FREE Water Bottles
Thursday FREE Body Fat Testing
Friday FREE Popcorn/Zumba
Saturday FREE Family 5K run/walk

Open Enrollment Meetings

These **MANDATORY** insurance meetings will be held Tuesday, May 24 in the City Council Chambers for all full-time employees to elect coverage for the July 2016-June 2017 plan year. Your department will be assigned a time to attend, as seating will be limited. Please watch for more information and know that family members are welcome to attend.

Personal Tip

Mother's Day, (don't forget it is May 8, 2016) is celebrated to honor all mothers and express gratitude for the hardships they bear in bringing up a child. Mother's Day came into being by Ms. Julia Ward Howe and Ms. Anna Jarvis. The Resolution for having a dedicated Mother's Day was signed by US President Woodrow Wilson on May 8, 1914. Since then people across the world have been celebrating Mother's Day with joy and devotion. Listed below are a few ideas to consider in making this special day one to remember.



A Day Together - Set aside all other plans and treat the mother in your life as a queen for the day. Turn the day into a one day adventure to some place special. Spending time together (preferably outdoors) is what really counts, so have a picnic, go for a bike ride, take a hike, or do some gardening together.

Generations Unite - Gather all the grandparents, great-grandparents, aunts and uncles and other 'mom' family members together for a joint celebration. A Mother's Day brunch is the perfect venue.

Simple Celebration - Making a Mother's Day celebration memorable and unique doesn't have to be complicated or expensive. It could be as simple as heading to your favorite local ice cream shop and sharing an ice cream sundae.

Give Mom the Day Off - This could be the best gift of all. Encourage everyone to pitch in and let the moms in your life sit back and relax. Have the family prepare dinner and serve Mom on her special day.

Open Positions

Current FT and PT Available Positions

(all positions are open until filled unless a closing date is listed)

- **FT** - Engineering Technician, closes May 17, 5pm
- **FT** - Journeymen Electrician, closed May 24, 5pm
- Ball Park Concessions Adult Supervisor
- Ball Park Concessions
- Crossing Guard
- Daytime Lifeguard
- Gymnastic Instructor
- Legacy Center Building Manager
- Legacy Center Front Desk Manager
- Night Shift Building & Custodial Specialist
- Parks Laborer (Seasonal)
- Pool Maintenance Worker
- Preschool Assistant
- Recreation Site Supervisor
- Senior Center Program Coordinator
- Swim Coaches - USA Swim
- Water Fitness Instructor
- Water System Laborer (Seasonal)

If you would like to earn more about any of the positions listed above, please visit our website at <https://www.lehi-ut.gov/departments/hr/employment>

Years of Service

Congratulations and thank you to these employees for all their years of dedication and service.



5 Years

John Haws, City Archivist
Matt Abney, Recreation



10 Years

Rocky Doyle, Fleet
Kerri Richards, Recreation



15 Years

Gerald Dibb, Recreation
Tina Strong, Recreation
Lori Thomas, Recreation

Wellness Corner

As employees of Lehi City, we recently participated in the **Great ShakeOut Earthquake Drills**. These drills provide an annual opportunity to practice what to do during earthquakes at home, at school, at work, and to help improve our own preparedness.

Wellness encompasses many facets in our lives. I wanted to share some information about making an emergency supply kit to give you peace of mind when disaster strikes.

To prepare for disasters, the *pre* is important to stress—that is, gather emergency items in advance, putting them all in one place, and letting everyone in the family know where they are. If an emergency occurs, you'll be ready to provide for yourselves for a few days, if needed. Making up a family emergency kit is a great family project. Pack items in containers that are easy to grab and carry, such as a duffel bag or one or two camping backpacks. Begin with these basics:

- A three-day supply of water (about one gallon per person per day) and nonperishable food
- A can opener and utensils for cooking and eating
- Sanitation and hygiene items, such as toilet paper
- A flashlight and extra batteries
- A hand-crank or battery powered radio
- Extra clothes and shoes
- Photocopies of important documents, such as emergency contacts, insurance policies, birth certificates, and a list of medications
- A first aid kit
- A multipurpose tool
- Blankets or sleeping bags
- Duct tape and plastic sheeting, in case you need to shelter-in-place



Keep the supplies in a cool, easy-access spot and replace the food and water every six months. The Federal Emergency Management Agency advises to rethink the kit once a year to keep up with your family's changing needs.

For more ideas, including additional items to pack or consider during emergencies, visit the American Red Cross at redcross.org.

Getting to Know You

Where is your favorite place to vacation?



Josh Hutchings, Recreation
Josh really enjoys spending time in Xalapa and Tuxpan Mexico. He loves how beautiful it is and that the people are so friendly. Josh enjoys running and playing the piano, and will finish the Pharmacy Tech program at MATC by August.

Julie Stewart, Recreation

Julie's most favorite vacation was spent with 15 other single adults on a houseboat at Lake Powell for 10 days waterskiing and having fun. Julie has another part-time job working for UTA doing customer service. When she has down time she enjoys making crafts and painting.



Josh and Julie work at Center Court, at the Legacy Center, and we are happy to have them at the City.

Payroll Calendar

May 07 - Pay Period End Date

May 08 - Pay Period Start Date

May 09 - Time Sheets Due

May 12 - Pay Day

May 21 - Pay Period End Date

May 22 - Pay Period Start Date

May 23 - Time Sheets Due

May 26 - Pay Day

May 30 - Memorial Day

Happy Birthday!!!

Lari Todd	Recreation	May 01	Kevin Stephensen	Power	May 17
Maggie Patterson	Parks & Buildings	May 01	Noreen Edwards	Planning	May 17
Kaela Peterson	Recreation	May 02	Todd King	Streets	May 17
Laurie Slater	Recreation	May 02	Pam Stagg	Administration	May 17
Jason Cormani	Police	May 03	Alyson Alger	Finance	May 19
Harley Downs	Power	May 03	Dylan Sudweeks	Recreation	May 19
Dallin Cockrell	Recreation	May 03	Layne Zimmerman	Recreation	May 19
Kendra Donalson	Recreation	May 04	Brandon Howard	Fire	May 20
Crew Hunter	Recreation	May 04	Ryan Kimball	Fire	May 20
Lara Smith	Library	May 04	Jessica Laycock	Recreation	May 20
Kim Cooper	Recreation	May 05	Tierra Delimont	Recreation	May 20
Ashlyn Zentner	Recreation	May 05	Chasity Peterson	Recreation	May 21
Greg Allred	Water	May 06	Julie Hemmert	Recreation	May 21
Ken Schramm	Police	May 06	Russell Ferre	Fire	May 22
Landon Black	Recreation	May 06	Tyler Thomas	Power	May 22
Shanie Ellison	Recreation	May 07	Brandon Gibson	Recreation	May 22
Steve Roll	Planning Comm	May 08	Pam Parker	Police	May 22
Nick Dalley	Parks & Buildings	May 08	Kyra McMillan	Recreation	May 22
Abigail Bretey	Recreation	May 08	Jeff Smith	Fire	May 23
Rocky Doyle	Fleet	May 09	Paige Albrecht	City Council	May 23
Zoe Taylor	Recreation	May 09	Jennifer Bean	Recreation	May 23
Chris Adams	IT	May 09	Pam Gordon	Administration	May 23
Stacy Sheely	Justice Court	May 10	Braeden Gooch	Recreation	May 24
Bryan Riggs	Fire	May 10	Caleb Clark	Recreation	May 24
Alma Owens	Police	May 10	Cherri Nicholson	Recreation	May 24
Susan Howard	Finance	May 10	Samantha Smith	Recreation	May 25
Loralee Dodson	Recreation	May 11	Margaret Moors	Recreation	May 26
Joseph Shawgo	Recreation	May 11	Micaela West	Recreation	May 26
Savanna Sewell	Recreation	May 11	Katelyn Allred	Recreation	May 26
Nancy Weitzel	Literacy Center	May 12	Heidi Balderree	Recreation	May 27
Gavin Doel	Recreation	May 12	Ricky Evans	Fire	May 27
Malachi Sutton	Parks & Buildings	May 13	David Colqui	Police	May 27
Natalie Harper	Police	May 14	Dallas Nielson	Water	May 28
Bart Smith	Police	May 14	Auston Davies	Police	May 29
Mary Bagley	Recreation	May 14	Julia Garrard	Recreation	May 29
Noah Ishihara	Recreation	May 14	Samantha Austin	Recreation	May 29
Cameron Boyle	Administration	May 14	Darwin Bundy	Water	May 30
Vicki Gurney	Library	May 15	Ben Woodruff	Museum	May 31
Abigail Woodruff	Recreation	May 15	Kaden Kirkham	Recreation	May 31
Shawn Whitaker	Recreation	May 16	Leah Stutz	Museum	May 31
Kristen MacGregor	Recreation	May 16	Kaden Kirkham	Recreation	May 31
Ben Guerra	Fire	May 17			