



**APPLICATION FOR REVISIONS TO
CC&R's OR DEVELOPMENT AGREEMENTS**

For Office Use Only

File #: _____ Application Date: _____ Receipt #: _____ Planner: _____

Fee:
Revisions to approved Development Agreements or CC&Rs required by the City: \$2,500

Project Name: _____ Project Acreage: _____

Address of Project: _____

Name of Applicant or Authorized Agent(s): _____
 Address: _____ City: _____ State: _____ Zip: _____
 Phone#: _____ Cell#: _____ Fax#: _____ Email: _____

Name of Owner(s) (if other than applicant): _____
(if more than one owner, attach additional information for each owner to this application)
 Address: _____ City: _____ State: _____ Zip: _____
 Phone#: _____ Cell#: _____ Fax#: _____ Email: _____

Owner's Signature of Authorization to file: _____
(if more than one owner, attach the signature of each owner to this application)

Name of Licensed Engineer (if applicable): _____
 Address: _____ City: _____ State: _____ Zip: _____
 Phone#: _____ Cell#: _____ Fax#: _____ Email: _____

Type of Amendment Requested: _____

APPLICATION SUBMITTAL PROCEDURES

- (1) _____ The applicant shall contact a member of the Planning Staff before submitting plans electronically.
- (2) _____ The applicant shall create an account and submit all required information electronically through the following link <https://talktomycity.com/create> (Agency Code Leh02), including:
 - (a) _____ the completed application, all other required information including a narrative;
 - (b) _____ a copy of each amended page.
- (3) _____ **Staff will then review the submittal and send out an email with a link for the payment of fees.**
- (4) _____ The applicant shall provide stamped, addressed #10 business envelopes for all property owners within 300 feet, including a mailing list. The names and addresses shall be as shown on the most recently available Utah County tax assessment rolls. It shall be the sole responsibility of the applicant to verify that the mailing list and envelopes are complete and accurate.

The deadline for submittal for the meeting of the Reviewing Departments is 5:00 pm on Tuesday for review the following week on Wednesday. All fees need to be paid by noon on Wednesday (a week before the meeting). ***It is the applicant's responsibility to call and confirm their scheduled DRC time.***

SUBMITTAL REQUIREMENTS

Applications must include the following information, if applicable:

- (1) _____ A written description of the proposed amendment that identifies the following issues:
 - (a) _____ Reason for the proposed amendment.
 - (b) _____ An explanation of what is being changed.

- (2) _____ A copy of the amended document(s) with a strike-through of any items proposed to be deleted and any additions highlighted.

APPLICANT(S)/OWNER(S) CERTIFICATION

I (we) certify under penalty of perjury that this application and all information submitted as a part of this application is true, complete and accurate to the best of my knowledge. Should any of the information or representations submitted in connection with this application be incorrect or untrue, I (we) understand that Lehi City may rescind any approval or take any other legal or appropriate action. I (we) also acknowledge that I (we) have reviewed the applicable sections of the Lehi City Development Code and that items and checklists contained in this application are basic and minimum requirements only and that other requirements may be imposed that are unique to individual projects or uses. I (we) also agree to allow the Staff, Planning Commission, or City Council or appointed agent(s) of the City to enter the subject property to make any necessary inspections thereof.

Applicants Signature _____ Title _____ Date _____

**REVIEW PROCESS FOR AMENDED
CC&R'S AND DEVELOPMENT
AGREEMENTS**

