



**APPLICATION FOR RESIDENTIAL FACILITY FOR PERSONS
WITH A DISABILITY**
(Section 12-140 Lehi City Development Code)

<p>For Office Use Only</p> <p>File #: _____ Application Date: _____ Receipt #: _____ Planner: _____</p> <p>Fee: \$200</p>

Name _____ Authorized Agent (if applicable) _____

Phone # (____) _____ Fax # (____) _____

Address of Proposed Residential Facility _____

Mailing Address _____

Financial or Ownership Interest in Proposed Residential Facility _____

Nature of Facility _____

APPLICATION REQUIREMENTS:

Applicants for approval of a Residential Facility for Persons With a Disability must provide the following material and/or information at the time their initial application is filed with the City:

- (1) Filing Fee.
- (2) Site Plan showing proposed location of all structures existing or to be constructed. Also parking facilities and landscaping must be shown on the Site Plan.
- (3) General description of the nature of the disabilities of the prospective residents.
- (4) Identify the Federal, State, and/or private agencies with whom the applicant will be working for the placement of residents in the proposed facility.
- (5) Signed statement by the applicant representing that:
 - a) There will be no residents placed in the proposed facility as part of or in lieu of confinement, rehabilitation, or treatment in a correctional facility.
 - b) There will be no residents placed in the proposed facility who are being treated for alcoholism or drug abuse.
 - c) There will be no residents placed in the proposed facility who are violent.
- (6) Statement of the maximum number of residents to be housed at the proposed facility.
- (7) Statement of the maximum number of staff who will be on duty at one time and also the minimum number of staff members who will be on duty at any given time.
- (8) Describe the minimum qualifications required to be employed as a staff member. i.e. professional training, education, experience, etc.

- (9) At least five working days prior to the public hearing before the Planning Commission, file a certificate of service or mailing of notice to resident of property owners within 1,000 feet of the proposed facility as required by Section 12-140(c)(5)-requires 14 day notice.
- (10) Upon receiving preliminary approval the applicant must submit the following before final approval will be granted:
 - a) Detailed architectural and structural engineering plans for remodeling or renovating the building.
 - b) Verification of licenses from the State of Utah, Department of Human Services required to operate the proposed facility.
 - c) Proof of insurance as required by 12-140 (c)(17).
 - d) Identify members of the Community Advisory Board and provide a meeting schedule of the board for the first year of operation.

APPLICANT CERTIFICATION:

I certify under penalty of perjury that this application and all information submitted as a part of this application is true, complete and accurate to the best of my knowledge. Should any of the information or representations submitted in connection with this application be incorrect or untrue, I understand that Lehi City may rescind any approval, or take any other legal or appropriate action. I also acknowledge that I have reviewed the applicable sections of the Lehi City Development Code and that items and checklists contained in this application are basic and minimum requirements only and that other requirements may be imposed that are unique to individual projects or uses. I also agree to allow the Staff, Planning Commission, or City Council or appointed agent(s) of the City to enter the subject property to make any necessary inspections thereof.

Signature _____, Title _____ Date _____

For Office Use Only	REVIEW/ APPROVALS
(1) Application Determined Complete: _____	Date: _____
(2) DRC Approval: _____	Date: _____
(3) Planning Commission Approval: _____	Date: _____