



**APPLICATION FOR PERMITTED USE APPROVAL**  
(Chapter 8 - Lehi City Development Code)

For Office Use Only

File #: \_\_\_\_\_ Application Date: \_\_\_\_\_ Receipt #: \_\_\_\_\_ Planner: \_\_\_\_\_

Fee: \$0 (fees may be required as part of a required Site Plan Application)

Name \_\_\_\_\_ Authorized Agent (if applicable) \_\_\_\_\_

Phone # (\_\_\_\_) \_\_\_\_\_ Cell#(\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

Mailing Address \_\_\_\_\_

Address of Proposed Permitted Use: \_\_\_\_\_

Financial or Ownership Interest in Proposed Permitted Use \_\_\_\_\_

**Proposed Use(s)** \_\_\_\_\_ **Valuation:** \_\_\_\_\_

**APPLICATION SUBMITTAL PROCEDURES**

- (1) \_\_\_\_\_ The applicant shall contact a member of the Planning Staff before submitting plans electronically.
- (2) \_\_\_\_\_ The applicant shall create an account and submit all required information electronically through the following link <https://talktomycity.com/create> (Agency Code Leh02), including:
  - (a) \_\_\_\_\_ the completed application, all other required information including a narrative;
  - (b) \_\_\_\_\_ a copy of a Pretreatment Survey from TSSD (if required).
- (3) \_\_\_\_\_ **Staff will then review the submittal and send out an email with a link for the payment of fees if any are due.**

**PERMITTED USE REQUIREMENTS:**

In considering a Permitted Use, the Zoning Administrator and/or Planning Commission shall review the request and determine if the request:

- (1) Is a permitted use within the zone district.
- (2) Complies with the requirements for the district with respect to area requirements, yard requirements, setback requirements, height, buffer and landscape standards, coverage requirements, parking and unloading requirements, and all other requirements applicable to the district.
- (3) Complies with any architectural design requirements.
- (4) Does not propose any construction on any critical lands as defined by the Development Code.
- (5) Has met the Level of Service standards and Adequate Public Facilities requirements as contained in Chapter 13 of the Development Code.
- (6) Complies with all dedication requirements of the city and provides the necessary infrastructure as required.

Upon finding that the proposed use, building, or structure complies with the standards and requirements stated above, the district requirements in which the property is located, and can be adequately serviced by the existing, or proposed infrastructure, the development plans shall be reviewed for compliance to the provisions of the Uniform Building Code, as adopted by the City. If the request for a permitted use, building or structure complies with the requirements of The Development Code and the Uniform Building Code the permitted use may be authorized.

**EFFECTIVE TIME PERIOD OF APPROVAL:**

The approval of a permitted use shall be effective for a period of one (1) year from the date of City approval, at the end of which time the applicant must have established the permitted use. If the permitted use is not established within the one (1) year period, the permitted use permit shall be void, and the applicant shall be required to submit a new application for review and approval subject to the then existing provisions of this Code and the General Plan.

**APPLICANT(S)/OWNERS(S) CERTIFICATION**

I (we) certify under penalty of perjury that this application and all information submitted as a part of this application is true, complete and accurate to the best of my knowledge. Should any of the information or representations submitted in connection with this application be incorrect or untrue, I (we) understand that Lehi City may rescind any approval or take any other legal or appropriate action. I (we) also acknowledge that I (we) have reviewed the applicable sections of the Lehi City Development Code and that items and checklists contained in this application are basic and minimum requirements only and that other requirements may be imposed that are unique to individual projects or uses. I (we) also agree to allow the Staff, Planning Commission, or City Council or appointed agent(s) of the City to enter the subject property to make any necessary inspections thereof.

Applicant's Signature \_\_\_\_\_, Title \_\_\_\_\_ Date \_\_\_\_\_

Please include the signatures of each owner

Name \_\_\_\_\_ Phone \_\_\_\_\_ TaxID/Parcel#(s) \_\_\_\_\_

Address \_\_\_\_\_ Signature \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_ TaxID/Parcel#(s) \_\_\_\_\_

Address \_\_\_\_\_ Signature \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_ TaxID/Parcel#(s) \_\_\_\_\_

Address \_\_\_\_\_ Signature \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_ TaxID/Parcel#(s) \_\_\_\_\_

Address \_\_\_\_\_ Signature \_\_\_\_\_

Each owner and signer for himself says: I have personally signed this Application; I am aware of the requested permitted use and understand the terms and conditions of this Application; I am an owner of a portion of the property above mentioned and located at or near Lehi, Utah County, State of Utah, and my post office address is correctly written after my name.

(Attach additional sheets as necessary)