



## LEHI CITY POSITION OPENING Literacy Center Staff

**CLOSING DATE:** August 15, 2016

**SALARY RANGE:** \$8.00/hour

**POSITIONS:** 2

**STATUS:** Part-time, Non- benefited

**DEPARTMENT:** Literacy Center

**JOB SUMMARY:** Position to teach elementary-aged students reading and/or math skills. Employee would be responsible for monitoring, preparing material and teaching lessons to small groups of students. Needs to have the ability to organize Book Clubs/Math Clubs and assist volunteers. Hours: Monday through Thursday, 2:45pm to 6pm. The summer hours (June and July) would be Monday through Thursday, 8:45 a.m. to 1:15 p.m.

**MINIMUM REQUIREMENTS:** Ability to interact well with children; ability to get along well with other staff members; and provide good customer service; ability to perform a variety of responsibilities with minimum supervision; 16 years or older.

**TO APPLY:** Each applicant is required to turn in a Lehi City application to Human Resources, by hard copy to 153 N 100 E, Lehi, Utah or electronically to [apply@lehi-ut.gov](mailto:apply@lehi-ut.gov).

**NOTE:** Lehi City will provide reasonable accommodations for any applicant during the examination and selection process. If you have special needs, please call 385-201-2265. For required City application, contact Lehi City Human Resources, 153 North 100 East, Lehi, UT 84043 or download application and job description at [www.lehi-ut.gov](http://www.lehi-ut.gov) Lehi City is an equal opportunity employer and does not discriminate on the basis of race, color, national origin, gender, religion, age or disability.