



**APPLICATION FOR GENERAL PLAN AMENDMENT  
INCLUDING TEXT AND LAND USE MAP**  
(Section 04-010 - 04-040 Lehi City Development Code)

For Office Use Only

File #: \_\_\_\_\_ Application Date: \_\_\_\_\_ Receipt #: \_\_\_\_\_ Planner: \_\_\_\_\_

Fee: \$400

Name of Applicant \_\_\_\_\_ Authorized Agent (if applicable): \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone#: \_\_\_\_\_ Cell#: \_\_\_\_\_ Fax#: \_\_\_\_\_ Email: \_\_\_\_\_

Address of Proposed Amendment: \_\_\_\_\_ Acres Included in Amendment: \_\_\_\_\_

Current General Plan Land Use: \_\_\_\_\_ Proposed General Plan Land Use: \_\_\_\_\_

**APPLICATION SUBMITTAL PROCEDURES**

- (1) \_\_\_\_\_ The applicant shall contact a member of the Planning Staff before submitting plans electronically.
- (2) \_\_\_\_\_ The applicant shall create an account and submit all required information electronically through the following link <https://talktomycity.com/create> (Agency Code Leh02), including:
  - (a) \_\_\_\_\_ the completed application and all other required information from the checklist outlined below.
- (3) \_\_\_\_\_ **Staff will then review the submittal and send out an email with a link for the payment of fees.**
- (4) \_\_\_\_\_ The applicant shall provide stamped, addressed #10 business envelopes for all property owners within 300 feet, including a mailing list. The names and addresses shall be as shown on the most recently available Utah County tax assessment rolls. It shall be the sole responsibility of the applicant to verify that the mailing list and envelopes are complete and accurate.

The deadline for submittal for the meeting of the Reviewing Departments is 5:00 pm on Tuesday for review the following week on Wednesday. All fees need to be paid by noon on Wednesday (a week before the meeting). ***It is the applicant's responsibility to call and confirm their scheduled DRC time.***

**APPLICATION SUBMITTAL REQUIREMENTS**

Please read the applicable sections of the Lehi City Development Code in detail before submitting any type of project application. Attach to the application all necessary documentation as per the following Checklist. Missing information may be cause for denial of application.

The following items, at a minimum, shall be included with the application for any General Plan Amendment:

- (1) \_\_\_\_\_ A description of the specific amendment to the General Plan which addresses the following issues:
  - (a) \_\_\_\_\_ The reason and justification for the proposed amendment.
  - (b) \_\_\_\_\_ Consistency of the proposed amendment with the goals and policies of the General Plan.
  - (c) \_\_\_\_\_ Compatibility of the proposed land use with the existing land uses of nearby and adjoining properties.
  - (d) \_\_\_\_\_ The effect of the proposed amendment on the character of the surrounding area, and whether a change

in the uses allowed for the affected properties will unduly affect the uses, or proposed uses for nearby and adjoining properties;

(e) \_\_\_\_\_ The gain to the public health, safety and welfare and overall community benefit from the existing classification to the proposed amendment.

(2) \_\_\_\_\_ A map showing the location of the subject property and any other pictures (aerial photos etc.), studies, or supporting documentation that would allow the City Council to make a well-informed decision.

**APPLICANT(S) CERTIFICATION**

I (we) certify under penalty of perjury that this application and all information submitted as a part of this application is true, complete and accurate to the best of my knowledge. Should any of the information or representations submitted in connection with this application be incorrect or untrue, I (we) understand that Lehi City may rescind any approval or take any other legal or appropriate action. I (we) also acknowledge that I (we) have reviewed the applicable sections of the Lehi City Development Code and that items and checklists contained in this application are basic and minimum requirements only and that other requirements may be imposed that are unique to individual projects or uses. I (we) also agree to allow the Staff, Planning Commission, or City Council or appointed agent(s) of the City to enter the subject property to make any necessary inspections thereof.

Applicant's Signature \_\_\_\_\_, Title \_\_\_\_\_ Date \_\_\_\_\_

(If the proposed General Plan Amendment involves more than one property owner, please include the signatures of each owner)

Name \_\_\_\_\_ Phone \_\_\_\_\_ Tax I.D./Parcel # (s) \_\_\_\_\_

Current General Plan Land Use \_\_\_\_\_ Proposed General Plan Land Use \_\_\_\_\_

Address \_\_\_\_\_ Signature \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_ Tax I.D./Parcel # (s) \_\_\_\_\_

Current General Plan Land Use \_\_\_\_\_ Proposed General Plan Land Use \_\_\_\_\_

Address \_\_\_\_\_ Signature \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_ Tax I.D./Parcel # (s) \_\_\_\_\_

Current General Plan Land Use \_\_\_\_\_ Proposed General Plan Land Use \_\_\_\_\_

Address \_\_\_\_\_ Signature \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_ Tax I.D./Parcel # (s) \_\_\_\_\_

Current General Plan Land Use \_\_\_\_\_ Proposed General Plan Land Use \_\_\_\_\_

Address \_\_\_\_\_ Signature \_\_\_\_\_

Each owner and signer for himself says: I have personally signed this Application; I am aware of the requested Zoning Amendment and understand the terms and conditions of this Application; I am an owner of a portion of the property above mentioned and located at or near Lehi, Utah County, State of Utah, and my post office address is correctly written after my name.  
(Attach additional sheets as necessary)

**Please Note:**

**Attendance at Planning Commission City Council meetings is required by the applicant or a representative. It is the applicant's responsibility to call for meeting dates and times. Fee payment is required at time of application submittal.**

AMENDMENTS TO THE LEHI CITY GENERAL PLAN  
INCLUDING TEXT AND LAND USE MAP

