APPLICATION FOR GENERAL PLAN AMENDMENT
INCLUDING TEXT AND LAND USE MAP
(Section 04-010 - 04-040 Lehi City Development Code)

For Office Use Only

File #:_____________ Application Date:_____________ Receipt #:_____________ Planner:_____________

Fee: $400

Name of Applicant ___________________________________________ Authorized Agent (if applicable): ________________________

Address: __________________________________________ City: ____________ State: _______ Zip: __________

Phone#: ___________________ Cell#: ___________________ Fax#: ___________________ Email: ___________________

Address of Proposed Amendment: __________________________ Acres Included in Amendment: ______

Current General Plan Land Use: ____________________________ Proposed General Plan Land Use: __________________________

APPLICATION SUBMITTAL PROCEDURES

(1) _____ The applicant shall make an appointment to meet with a member of the Planning Staff for a submittal meeting. Plans that are submitted without a submittal meeting will not be accepted.

(2) _____ Once the application is determined complete by the Staff, the applicant shall create an account and submit all required information electronically through the following link https://talktomycity.com/create, including the completed application, all other required information and narrative. Staff will then review the submittal and send out an email with a link for the payment of fees.

(3) _____ The deadline for submittals, including payment of fees, for the meeting of the Reviewing Departments is 4:00 pm on Thursday for review on the following Wednesday.

(4) _____ The applicant shall provide stamped, addressed #10 business envelopes for all property owners within 300 feet, including a mailing list.

When all materials are submitted, the request will be scheduled for review by the Reviewing Departments. Applications are scheduled on a first come first serve basis and space is limited. The deadline for submittals is Thursday at 4:00 pm. It is the applicant’s responsibility to call and confirm their scheduled DRC time.

APPLICATION SUBMITTAL REQUIREMENTS

Please read the applicable sections of the Lehi City Development Code in detail before submitting any type of project application. Attach to the application all necessary documentation as per the following Checklist. Missing information may be cause for denial of application.

The following items, at a minimum, shall be included with the application for any General Plan Amendment:

(1) _____ A description of the specific amendment to the General Plan which addresses the following issues:

(a) _____ The reason and justification for the proposed amendment.
(b) _____ Consistency of the proposed amendment with the goals and policies of the General Plan.
(c) _____ Compatibility of the proposed land use with the existing land uses of nearby and adjoining properties.
(d) _____ The effect of the proposed amendment on the character of the surrounding area, and whether a change in the uses allowed for the affected properties will unduly affect the uses, or proposed uses for nearby and adjoining...
The gain to the public health, safety and welfare and overall community benefit from the existing classification to the proposed amendment.

A map showing the location of the subject property and any other pictures (aerial photos etc.), studies, or supporting documentation that would allow the City Council to make a well-informed decision.

APPLICANT(S) CERTIFICATION

I (we) certify under penalty of perjury that this application and all information submitted as a part of this application is true, complete and accurate to the best of my knowledge. Should any of the information or representations submitted in connection with this application be incorrect or untrue, I (we) understand that Lehi City may rescind any approval, or take any other legal or appropriate action. I (we) also acknowledge that I (we) have reviewed the applicable sections of the Lehi City Development Code and that items and checklists contained in this application are basic and minimum requirements only and that other requirements may be imposed that are unique to individual projects or uses. I (we) also agree to allow the Staff, Planning Commission, or City Council or appointed agent(s) of the City to enter the subject property to make any necessary inspections thereof.

Applicant’s Signature____________________________, Title_____________ Date______________

(If the proposed General Plan Amendment involves more than one property owner, please include the signatures of each owner)

Name____________________________ Phone______________ Tax I.D./Parcel # (s)______________________________

Current General Plan Land Use________________ Proposed General Plan Land Use____________________

Address____________________________ Signature__________________________

Name____________________________ Phone______________ Tax I.D./Parcel # (s)______________________________

Current General Plan Land Use________________ Proposed General Plan Land Use____________________

Address____________________________ Signature__________________________

Name____________________________ Phone______________ Tax I.D./Parcel # (s)______________________________

Current General Plan Land Use________________ Proposed General Plan Land Use____________________

Address____________________________ Signature__________________________

Each owner and signer for himself says:  I have personally signed this Application; I am aware of the requested Zoning Amendment and understand the terms and conditions of this Application; I am an owner of a portion of the property above mentioned and located at or near Lehi, Utah County, State of Utah, and my post office address is correctly written after my name.

(Attach additional sheets as necessary)

Please Note:

Attendance at Planning Commission City Council meetings is required by the applicant or a representative. It is the applicant’s responsibility to call for meeting dates and times. Fee payment is required at time of application submittal.
AMENDMENTS TO THE LEHI CITY GENERAL PLAN
INCLUDING TEXT AND LAND USE MAP

Complete Application Filed

Reviewing Departments (report due within 21 days and not less than 7 days prior to Planning Commission Public Hearing)

Planning Commission recommendation following Public Hearing with 10 day notice

City Council Decision