



ANNUAL BUDGET

FISCAL YEAR JULY 1, 2015-JUNE 30, 2016

LEHI CITY CORPORATION, STATE OF UTAH

LEHI CITY STATE OF UTAH

Approved Annual Budget Fiscal Year 2015 - 2016

Prepared by:

Jason Walker, City Administrator
Robert Ranc, Assistant City Administrator
Dave Sanderson, Finance Director
Carolyn Hoffman, Treasurer
Alyson Alger, Senior Accountant
Cameron Boyle, Assistant to the City Administrator
Erin Wells, Management Analyst



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Lehi City Corporation
Utah**

For the Fiscal Year Beginning

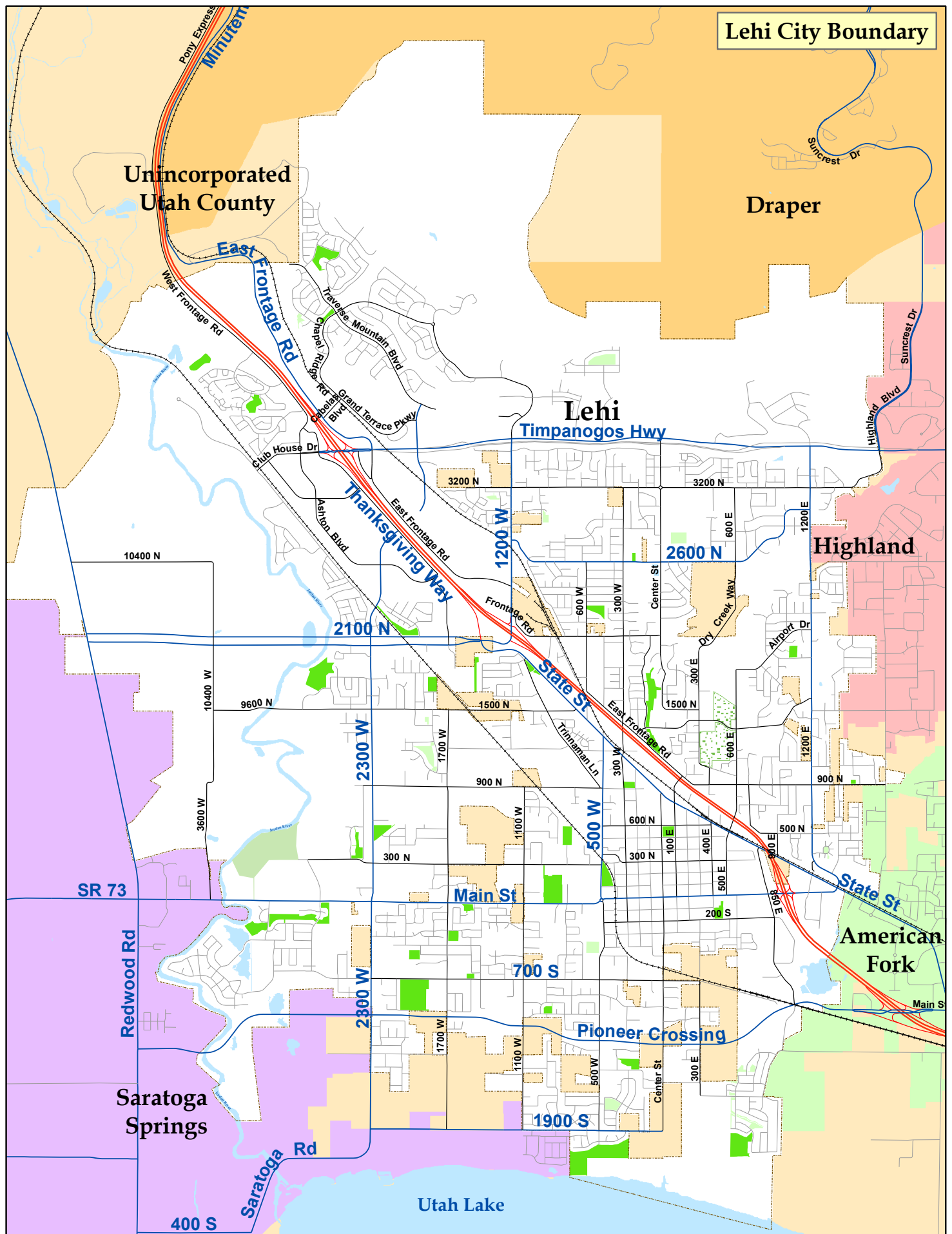
July 1, 2014

A handwritten signature in black ink, reading 'Jeffrey R. Enos', is positioned above the title 'Executive Director'.

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to Lehi City Corporation, Utah for its annual budget for the fiscal year beginning July 1, 2013. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting to GFOA to determine its eligibility for another award.



ELECTED OFFICIALS & CITY STAFF



Mayor
Bert Wilson



Councilperson
Chris Condie



Councilperson
Paul Hancock



Councilperson
Mark Johnson



Councilperson
Johnny Revill



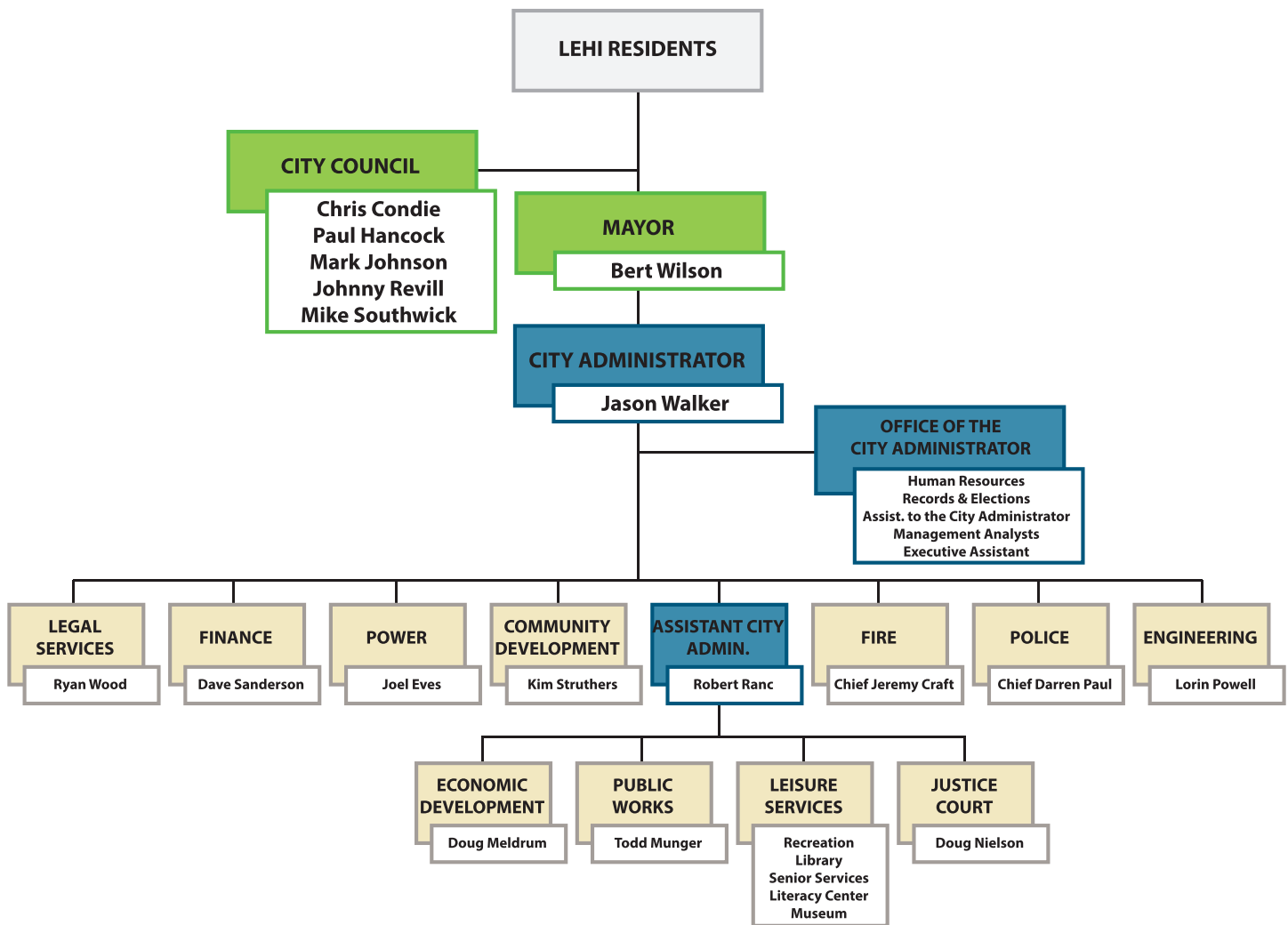
Councilperson
Mike Southwick

APPOINTED OFFICIALS

City Administrator	Jason Walker
City Treasurer	Carolyn Hoffman
City Recorder	Marilyn Banasky

DEPARTMENT DIRECTORS

Development Services.....	Kim Struthers	Legal Services.....	Ryan Wood
Economic Development.....	Doug Meldrum	Leisure Services.....	Robert Ranc
Engineering.....	Lorin Powell	Police.....	Chief Darren Paul
Finance.....	David Sanderson	Power.....	Joel Eves
Fire.....	Chief Jeremy Craft	Public Works.....	Todd Munger
Justice Court.....	Doug Nielsen		



Shaping Lehi's future while preserving a vibrant family-oriented and business-friendly community.

Promote and Support Economic Development

- Strategically plan for growth through the creation of an Economic Development Plan
- Retain and expand existing business
- Maintain fair and competitive development fees and incentives

Provide Quality City Services

- Maintain our valuable facilities
- Build a well-planned and reliable infrastructure
- Provide quality leisure services
- Adopt and implement Parks and Recreation Master Plan
- Provide excellent public safety services

Promote Community Involvement

- Focus on communication and transparency
- Hold diverse public events
- Provide meaningful service opportunities and celebrate volunteer efforts
- Inspire pride and ownership in neighborhoods, businesses, and gathering places

Maintain a Sustainable Budget

- Encourage varied revenue streams
- Ensure the responsible use of resources
- Enhance capital facility and replacement planning
- Encourage a highly motivated and well-trained municipal workforce

Ensure Proactive Regional Leadership

- Encourage membership and leadership in professional organizations
- Maintain relations and involvement in local, state, and federal government affairs
- Encourage and facilitate regional infrastructure solutions

Revised February 2015



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BUDGET SUMMARY

BUDGET SUMMARY

At the City's annual strategic planning retreat, the City Council created a list of priorities for the creation of the FY 2016 Budget. This recommended budget was created with those priorities in mind. A brief summary of the priorities identified by the City Council are as follows:

- Budget money for new fire station(s) and staffing required to operate those stations;
- Conduct a facilities study to analyze the feasibility of keeping the old bank building;
- Research a free wifi zone on Main Street;
- Institute live streaming of city council meetings;
- Address sidewalk issues in various parts of the city;
- Reduce operating costs in varying ways (consider contracting services);
- Conduct a comprehensive salary and benefits analysis;
- Achieve better utilization of city property and aggressively implement the Parks Master Plan, with a particular focus on:
 - Master planning of Peck Park;
 - Development of Forrest Mellor Park;
- Continue efforts to become a regional draw with educational institutions, arts, and theatre;
- Diversify the tax base;
- Investigate the implementation of a RAP (Recreation, Arts, and Parks) tax;
- Create and implement a revitalization plan for Main Street, including plans to integrate existing businesses with new businesses; and
- Achieve full implementation of the new logo by the end of the budget year.

Staff stands committed to addressing the City Council's priorities and efficiently providing core services to our residents. In preparing the Mayor's Recommended Budget, the budget team tried to address as many city council priorities as possible. As the budget team reviewed departmental budget requests, the list of city council priorities was referred to often. We are encouraged that despite revenue constraints, city departments continue to show progress toward meeting departmental and citywide goals and initiatives. We we're also pleased that we were able to accomplish so many of our goals while still maintaining a healthy General Fund balance (approximately 20 percent). We continually look for ways to be more cost effective and efficient in the delivery of city services.

The highlights of this fiscal year's recommended budget are discussed below.

CONSERVATIVE REVENUE GROWTH

We conservatively estimate an increase in General Fund revenues for FY 2016 of approximately 10 percent, primarily attributable to an increase in sales tax collections. As a community, we are experiencing stable building permit fees, court fines and forfeitures, and franchise fees. Though most of our revenue streams appear to be trending upward, we would rather err on the side of caution in our revenue forecasts, with a focus on protecting the City should any unforeseen changes in the economic climate occur.

MAINTAINING CORE SERVICES

As a community, we continue to place the highest of priorities on funding core municipal services to all of our nearly 55,000 residents. In seeking to provide excellent core services, we have taken special care to include the City Council's budgetary priorities, as outlined above.

Some of the highlights of recommended city services expenditures in the FY 2016 recommended budget are set forth below:

- Approximately \$9.4 million in Parks Impact Fees will be expended for the purchase of property, design, and construction of various parks throughout the City. This includes the final payment of \$4.23 million for the Peck

Park property.

- Allocation of funds to study the creation of a third fire station.
- Outsource the Justice Court security, a cost of approximately \$80,000. This will free up police personnel for additional patrol duty.
- Addition of three new police officer positions.
- Contract landscape maintenance along Pioneer Crossing. This will also free up parks crews for maintenance elsewhere in the city.
- Addition of two new Battalion Chiefs in the fire department.
- Invest approximately \$162,000 in part-time fire personnel for medical transports for the new IASIS hospital. We anticipate this service eventually paying for itself with the corresponding revenue stream.
- Allocate approximately \$150,000 for the implementation of the new city logo before the end of FY 2016.
- Expend necessary funds to remodel the old bank building to become the new home of the Literacy Center. As part of this expenditure, funds will be included to expand the Library to include the space vacated by the Literacy Center.
- Expenditure of \$600,000 to renovate the Police Station, increasing the amount of usable space.
- A 3 percent merit increase for full-time employees, along with an additional 12.9 percent funding for increases in insurance premiums.
- A 3 percent pay increase for part-time employees. We believe this pay increase is vital to prevent part-time employees, particularly in the leisure services department, from leaving for higher paying jobs in surrounding communities.
- Improvements to our Public Works campus, which will provide sorely-needed storage and work space for our Public Works employees. This project will be completed in phases, but in FY 2016 we anticipate spending approximately \$500,000.
- Allocate approximately \$1.13 million to replace vehicles in our aging fleet.

PUBLIC INFRASTRUCTURE DEVELOPMENT

As might be expected, the continued maintenance and development of the city's utility infrastructure and transportation system remains a high priority. Included in this fiscal year's recommended budget are ongoing funds for various maintenance projects critical for the sustainability of our public infrastructure. We believe that it is fiscally responsible to properly upkeep our infrastructure so that we do not have to bear the greater cost of replacing infrastructure that has not been maintained. The city will use impact fees for new construction projects, allowing our systems to keep pace with the rapid growth we are experiencing. Some of the projects we have recommended in the FY 2016 Budget include:

- Improvements to our metering system, representing an expenditure of \$631,000.
- Several water system repairs and upgrades.
- A natural gas line to feed a potential internal electric generation facility, representing an expenditure of \$835,000.

MAINTAINING TAX LEVELS & ASSESSING FAIR & REASONABLE FEES

Though the economy has been improving steadily, the FY 2016 recommended budget does not include a property tax increase, nor does it include fund transfers from any city utility (with the exception of what the state legislature deems "reasonable").

All city fees are reviewed annually, ensuring that charges for services are based upon costs associated with providing a particular service and current market conditions. Based upon this annual review, the FY 2016 recommended budget features some minor changes in water utility rates. Due to revenue exceeding expenses in the sewer fund, the cash balance allows the city to reduce the user fee by \$3.

In connection with the \$3 decrease in the sewer fee, we are also recommending that the culinary water fee be increased by \$2 and the pressurized irrigation fee be increased by \$1. These revenue neutral utility fee adjustments will allow the City to solidify its cash flow in the culinary and pressurized irrigation water funds, which is particularly important as the City continues to pursue additional water sources.

We are also committed to preserving our valuable water resources and preventing the abuse of these resources.

To help achieve this goal, we are recommending that the residential culinary water fee be increased to \$2.18 per 1,000 gallons per month when usage reaches 30,000 gallons in a month. The current residential fee is \$1.09 per 1,000 gallons per month. This proposed increase will not affect the vast majority of residences, as a typical residence uses approximately 7,500 gallons per month. However, there are some residences that have water leaks resulting in usage of more than 30,000 gallons per month, and the leaks are not being addressed. We hope that doubling the fee when usage reaches 30,000 gallons in a month will provide an incentive for residents to address water leaks and help the City preserve water.

QUALIFIED & MOTIVATED WORKFORCE

Lehi City's ability to provide quality services to all of the community's residents is based, in large part, on the City's qualified and motivated workforce. Last fiscal year, the City provided each department with an average of 3 percent for full-time employee merit increases. The FY 2016 proposed budget includes a merit pay increase of 3 percent and a 12.9 percent increase for insurance premiums. It also includes a 3 percent increase for part-time employees.

Also, per the City Council's request, we have budgeted for a comprehensive wage and benefits analysis to ensure that our employees are at market level for their respective positions.

CONCLUSION

We are honored to have the opportunity to work in such a vibrant and dynamic city, and we appreciate the trust that the city council and residents have placed in us. We strive each day to provide the highest quality services in the most cost effective and efficient manner possible. We recognize the responsibility we have to ensure that Lehi remains a wonderful place to live, work, and play. We look forward to working closely with the city council, residents, and other stake holders to make sure our priorities and goals are aligned. The future is bright for Lehi, and it is a pleasure to be a part of this tremendous period in Lehi's history.

Respectfully Submitted,



Bert M. Wilson
Mayor



Jason Walker
City Administrator

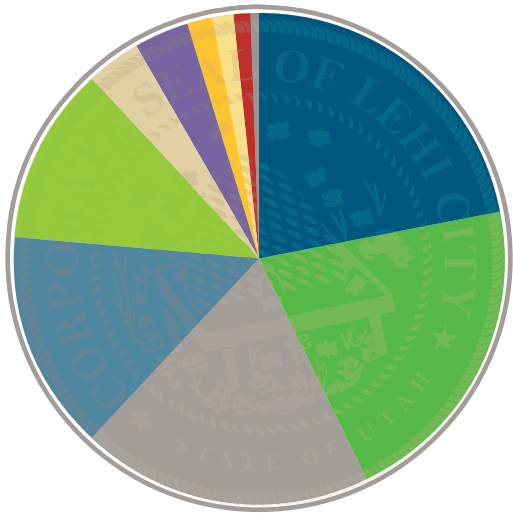
COMBINED FUND REVENUE

FUND	ACTUAL FY 2013	ACTUAL FY 2014	ESTIMATED FY 2015	APPROVED FY 2016
General	\$ 24,906,848	\$ 25,984,120	\$ 27,078,993	\$ 29,909,059
Capital Projects	2,077,118	8,821,565	2,530,400	1,950,567
Class C Roads	1,591,126	1,516,068	1,835,589	1,853,000
Liquor	40,361	43,616	44,000	71,500
RAP Tax	-	-	-	376,000
Payment In-Lieu	251,000	118,279	450,000	450,000
Buildings & Grounds	339,838	379,361	381,853	497,820
IT	674,049	670,785	910,635	962,768
Fleet	1,470,171	1,603,200	1,980,080	2,415,230
Risk Management	556,141	753,529	709,846	869,731
Legacy Center	4,307,318	4,683,403	4,668,130	4,885,163
Outdoor Pool	596,965	1,378,011	258,120	364,345
Museum	223,507	-	-	-
Culinary Water	6,332,985	3,583,571	3,425,000	3,550,000
Sewer	8,542,063	6,398,403	8,275,000	8,025,000
Electric	24,923,794	27,422,291	26,734,731	28,884,731
Garbage	2,166,620	2,437,119	2,505,000	2,308,000
Pressurized Irrigation	5,773,285	2,812,466	2,201,500	2,544,236
Drainage	1,365,393	1,367,393	934,625	1,970,009
Fire Impact Fees	466,548	1,146,030	401,000	401,000
Parks Impact Fees	2,270,836	852,257	7,336,037	9,389,774
Police Impact Fees	237,767	237,767	260,000	600,000
Road Impact Fees	1,793,708	2,230,290	1,850,000	4,320,000
Culinary Water Impact Fees	699,719	1,683,989	4,600,000	3,760,000
Sewer Impact Fees	503,030	2,037,605	1,760,000	870,000
Electric Impact Fees	2,133,308	3,927,168	3,167,000	3,035,000
Pressurized Irrigation Impact Fees	686,935	1,259,998	1,325,000	3,180,000
Drainage Impact Fees	293,508	385,316	655,000	910,000
Millpond RDA	346,207	750,000	372,094	332,500
IM Flash RDA	7,476,959	8,012,481	17,000,000	17,000,000
Thanksgiving Park EDA	556,129	600,748	160,350	175,000
Adobe EDA	-	18,235,014	750,000	775,000
Outlets at Traverse CDA	13,889,462	565,963	1,250,000	1,320,000
Xactware	-	-	-	500,000
TOTAL REVENUES	\$ 117,492,698	\$ 131,897,806	\$ 125,809,984	\$ 138,455,434

COMBINED FUND EXPENDITURES

FUND	ACTUAL FY 2013	ACTUAL FY 2014	ESTIMATED FY 2015	APPROVED FY 2016
General	\$ 23,535,127	\$ 25,838,504	\$ 27,078,993	\$ 29,909,059
Capital Projects	2,417,181	8,821,565	2,530,400	1,950,567
Class C Roads	1,651,007	1,350,378	1,835,589	1,853,000
Liquor	40,361	43,616	44,000	71,500
RAP Tax	-	-	-	376,000
Payment In-Lieu	-	-	450,000	450,000
Buildings & Grounds	335,671	335,764	381,853	497,821
IT	706,489	527,607	910,635	962,768
Fleet	1,292,162	1,475,084	1,980,080	2,415,230
Risk Management	676,470	753,529	709,846	869,731
Legacy Center	4,307,471	4,345,846	4,668,130	4,885,163
Outdoor Pool	212,409	1,378,011	258,120	364,345
Museum	223,507	-	-	-
Culinary Water	3,023,054	3,583,571	3,425,000	3,550,000
Sewer	6,368,600	6,398,403	8,275,000	8,025,000
Electric	24,046,214	24,629,255	26,734,731	28,884,731
Garbage	2,253,541	2,437,119	2,505,000	2,308,000
Pressurized Irrigation	2,855,314	2,812,466	2,201,500	2,544,236
Drainage	1,365,393	1,367,393	934,625	1,970,009
Fire Impact Fees	2,400	1,146,030	401,000	401,000
Parks Impact Fees	487,084	852,257	7,336,037	9,389,774
Police Impact Fees	-	237,767	260,000	600,000
Road Impact Fees	1,180,887	1,114,876	1,850,000	4,320,000
Culinary Water Impact Fees	1,118,563	1,426,771	4,600,000	3,760,000
Sewer Impact Fees	427,674	2,037,605	1,760,000	870,000
Electric Impact Fees	1,434	1,407,060	3,167,000	3,035,000
Pressurized Irrigation Impact Fees	527,452	727,581	1,325,000	3,180,000
Drainage Impact Fees	82,616	88,676	655,000	910,000
Millpond RDA	346,207	750,000	372,094	332,500
IM Flash RDA	7,476,959	8,012,481	17,000,000	17,000,000
Thanksgiving Park EDA	556,129	600,748	160,350	175,000
Adobe EDA	9,889	18,189,126	750,000	775,000
Outlets at Traverse CDA	14,166,871	565,963	1,250,000	1,320,000
Xactware	-	-	-	500,000
TOTAL EXPENDITURES	\$ 101,694,136	\$ 123,255,052	\$ 125,809,984	\$ 138,455,434
TOTAL SURPLUS (DEFICIT)	\$ 15,798,562	\$ 8,642,754	\$ -	\$ -

FY 2016 COMBINED FUND SUMMARY



- | | |
|--------------------------------|-------------------------|
| General - 22.0% | Internal Service - 3.4% |
| Electric - 20.9% | Garbage - 1.7% |
| Impact Fees - 19.1% | Capital Projects - 1.4% |
| Redevelopment Agency - 14.5% | Class C Roads - 1.3% |
| Water Services - 11.6% | RAP Tax - 0.3% |
| Legacy Ctr/Outdoor Pool - 3.8% | |



GENERAL FUND SUMMARY

	ACTUAL FY 2013	ACTUAL FY 2014	ESTIMATED FY 2015	APPROVED FY 2016
Revenues:				
Taxes	17,074,433	18,261,649	18,675,000	20,402,506
License & Permits	3,697,017	3,306,993	3,332,000	3,590,000
Intergovernmental	418,072	146,913	210,208	210,500
Charges for Service	896,143	1,022,895	912,800	1,052,800
Fines & Forfeitures	600,922	547,825	632,500	632,500
Miscellaneous	457,521	839,183	359,882	416,700
Contributions & Transfers	1,762,740	1,858,662	2,956,603	3,604,053
TOTAL REVENUES	\$ 24,906,848	\$ 25,984,120	\$ 27,078,993	\$ 29,909,059
Expenditures:				
Justice Court	\$ 561,881	\$ 556,774	\$ 608,762	\$ 700,721
City Recorder	103,742	139,436	145,803	268,829
Administration	548,648	865,391	810,775	860,577
Human Resources	-	-	162,461	303,736
Treasury	354,331	375,081	409,691	443,716
Finance	446,924	439,118	481,706	483,932
Mayor & City Council	207,792	202,396	271,956	275,875
Legal Services	417,745	465,786	533,490	544,981
Emergency Management	12,303	12,819	23,255	15,000
General Government Buildings	458,247	548,307	429,900	508,025
Code Enforcement	108,676	111,211	117,563	120,493
Police	5,145,761	5,851,123	5,661,753	6,138,705
Fire	3,654,437	3,677,499	4,023,339	4,577,669
Planning & Zoning	566,975	571,812	683,737	716,984
Animal Control	160,221	146,859	152,588	155,466
Building & Safety	699,004	614,756	688,224	696,364
Economic Development	134,637	144,700	171,646	175,436
Streets & Public Improvements	1,039,474	1,111,841	1,074,440	1,181,162
Public Works Administration	324,937	178,438	164,597	169,715
Engineering	429,868	454,414	558,246	572,204
Parks	1,509,341	1,597,903	1,597,678	2,031,907
Community Development	254,918	289,096	311,800	390,500
Senior Services	127,657	136,730	174,410	174,410
Library	957,067	1,030,480	1,152,532	1,214,156
Literacy Center	149,862	202,247	272,013	291,259
Cemetery	291,910	334,730	342,304	421,130
Museum	-	212,847	288,348	308,044
Non-Departmental	4,868,769	5,566,709	5,765,976	6,168,062
TOTAL REVENUES	\$ 23,535,127	\$ 25,838,504	\$ 27,078,993	\$ 29,909,059

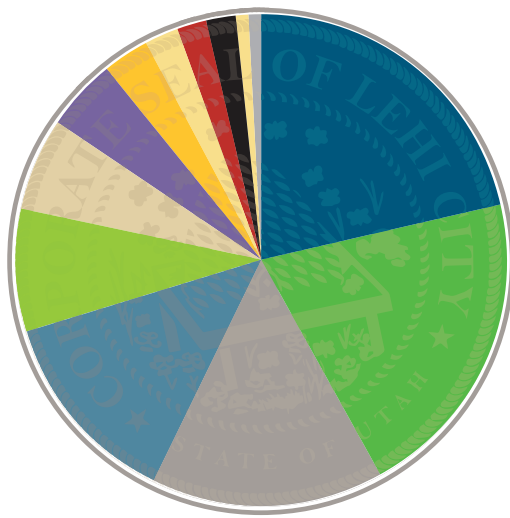
GENERAL FUND REVENUE DETAIL

GENERAL FUND REVENUE DETAIL	ACTUAL FY 2013	ACTUAL FY 2014	ESTIMATED FY 2015	APPROVED FY 2016
Taxes:				
Current Property Taxes	\$ 5,834,514	\$ 6,962,340	\$ 7,100,000	\$ 7,500,000
Motor Vehicle Taxes	453,968	-	-	-
Delinquent Taxes	388,372	-	-	-
911 Tax (pass through)	-	308,340	325,000	325,000
General Sales Tax	6,654,116	7,013,402	7,200,000	8,317,506
Franchise Taxes	3,029,744	3,296,937	3,300,000	3,500,000
Cell Phone Taxes	626,658	594,663	640,000	630,000
Innkeeper Taxes	76,715	85,967	80,000	100,000
Penalties & Interest Taxes	10,346	-	30,000	30,000
TOTAL TAXES	\$ 17,074,433	\$ 25,984,120	\$ 27,078,993	\$ 29,909,059
License & Permits:				
Business Licenses	\$ 88,381	\$ 92,358	\$ 82,000	\$ 90,000
Building Permits	1,955,016	1,839,675	1,800,000	2,000,000
Plan Review	904,563	919,378	950,000	975,000
Micron Plan Review & Inspection	75,000	75,000	75,000	75,000
Inspection Fees	653,070	363,802	400,000	425,000
State 1% Building Permit Fees	20,987	16,781	25,000	25,000
TOTAL LICENSE & PERMITS	\$ 3,697,017	\$ 3,306,993	\$ 3,332,000	\$ 3,590,000
Intergovernmental Revenues:				
Grants	\$ 10,620	\$ 11,258	\$ 10,000	\$ 10,000
Fire Department Grant	269,338	20,174	6,708	7,000
County Recreation Grant	28,173	22,565	28,500	28,500
State Grant	32,803	17,238	75,000	75,000
Senior Citizen Building Rental Income	1,830	3,815	3,000	3,000
Senior Citizen Income	28,431	29,069	38,000	38,000
Alpine District/Police Reimbursement	34,000	34,000	34,000	34,000
County Fire Allocation	12,877	8,794	15,000	15,000
TOTAL INTERGOVERNMENTAL REVENUES	\$ 418,072	\$ 146,913	\$ 210,208	\$ 210,500
Charges For Services:				
Library Receipts	\$ 61,560	\$ 64,221	\$ 65,000	\$ 70,000
Library Video Rental Fees	24,678	21,983	35,000	35,000
Special Police Revenue	32,550	30,107	25,000	25,000
Sale of Cemetery Lots	120,795	144,575	125,000	125,000
Headstone Setting Fee	3,420	3,535	2,800	2,800
Cemetery Burial Fees	46,300	52,755	50,000	50,000
Fire Fees	86,400	90,771	60,000	60,000
Ambulance Fees	520,440	614,948	550,000	685,000
TOTAL CHARGES FOR SERVICES	\$ 896,146	\$ 1,022,895	\$ 912,800	\$ 1,052,800

GENERAL FUND REVENUE DETAIL (CONTINUED)

	ACTUAL FY 2013	ACTUAL FY 2014	ESTIMATED FY 2015	APPROVED FY 2016
Fines & Forfeitures:				
Court Fines & Forfeitures	\$ 586,633	\$ 544,590	\$ 625,000	\$ 625,000
Court Fees	7,500	-	-	-
Enforcement Fees	6,789	3,235	7,500	7,500
TOTAL FINES & FORFEITURES	\$ 600,922	\$ 547,825	\$ 632,500	\$ 632,500
Miscellaneous Revenues:				
Interest Earnings	\$ 49,656	\$ 41,006	\$ 55,000	\$ 55,000
Traffic School	37,184	37,578	33,000	33,000
Park Rental	39,110	36,773	40,000	40,000
Portable Stage Rental	-	-	5,200	5,200
Cellular One Tower/Park Fee	52,013	58,791	36,000	36,000
Sale of Fixed Assets	82,760	52,930	7,682	10,000
Sale of Materials	1,361	150	500	500
Sale of History Books	1,599	583	500	500
Frances Comer Trust Donations	10,237	-	2,750	2,750
Literacy Center Revenue	2,015	-	3,250	3,250
Miss Lehi Revenue	5,793	4,704	21,000	21,000
Lehi Roundup Revenue	4,015	60,959	25,000	64,500
Miscellaneous Revenue Contractors	34,562	376,276	40,000	50,000
Arts Council Revenue	24,541	-	-	-
Office Building Revenue Fee	54,237	40,225	40,000	45,000
Miscellaneous Revenue	58,438	129,208	50,000	50,000
TOTAL MISCELLANEOUS REVENUES	\$ 457,521	\$ 839,183	\$ 359,882	\$ 416,700
Contributions & Transfers:				
Allocation from Water & Sewer	\$ 465,000	\$ 465,000	\$ 465,000	\$ 465,000
Allocation from Electric	265,920	265,920	266,000	266,000
Transfer from RDAs	1,031,820	1,127,742	1,104,000	1,104,000
Fund Balance Re-appropriation	-	-	1,121,603	1,769,053
TOTAL CONTRIBUTIONS & TRANSFERS	\$ 1,762,740	\$ 1,858,662	\$ 2,956,603	\$ 3,604,053
TOTAL GENERAL FUND REVENUES	\$ 24,906,848	\$ 25,984,120	\$ 27,078,993	\$ 29,909,059

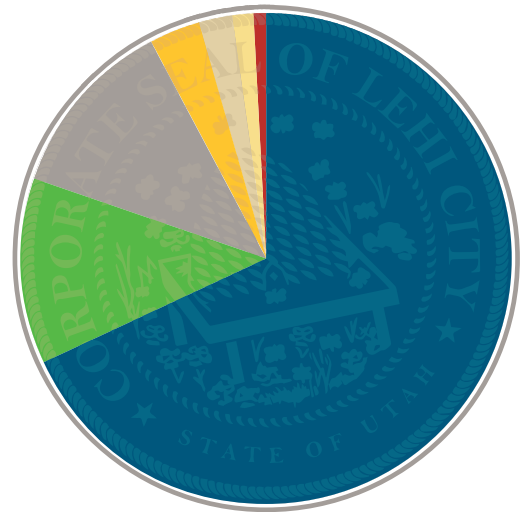
FY 2016 GENERAL FUND EXPENDITURE SUMMARY



- Police - 21.4%
- Non-Departmental - 20.6%
- Fire - 15.3%
- Public Works - 13.0%
- Leisure Services - 8.1%
- Community Development - 6.0%
- Office of the City Administrator - 4.8%
- Finance - 3.1%
- Justice Court - 2.3%
- Engineering - 1.9%
- Legal Services - 1.9%
- Mayor & City Council - 0.9%
- Economic Development - 0.6%

FY 2016 GENERAL FUND REVENUE SUMMARY

- Taxes - 68.2%
- Contributions/Transfers - 12.1%
- License & Permits - 12.0%
- Charges for Service - 3.5%
- Fines & Forfeitures - 2.1%
- Miscellaneous - 1.4%
- Intergovernmental - 0.7%



The background of the slide is a solid dark blue color. It features a repeating pattern of white line-art icons representing oil rigs or offshore platforms. These icons are arranged in a grid-like fashion, covering the entire background. The text 'BUDGET OVERVIEW' is centered in the upper half of the slide.

BUDGET OVERVIEW



AS UTAH'S SIXTH OLDEST CITY, LEHI IS RICH IN PIONEER AND OLD WEST HISTORY.

Originally settled by Mormon pioneers, Lehi has been known as Sulphur Springs, Snow's Springs, Dry Creek, and Evansville. It was incorporated as Lehi City in 1852. The Overland Stagecoach Route, the Pony Express Trail, and the Transcontinental Telegraph all passed through or near Lehi during the peak of their use.

Today, according to the U.S. Census Bureau, Lehi is the fifth fastest growing city in the country. The City has more than doubled in size since 2000, with population estimates approaching 55,000 residents. Lehi is quickly becoming a premier technology and commercial center along the Wasatch Front. Several landmark companies call Lehi home, including Adobe, I.M. Flash, Xactware, Microsoft, Vivint, and Xango. Lehi is also home to a wide variety of retail stores and restaurants. Thanksgiving Point, a unique destination offering museums, botanical gardens, shopping, restaurants, and other entertainment options highlights all that Lehi has to offer.

Lehi is a beautiful place to live and work. Utah Lake is located just to the south, with the picturesque Jordan River running through the City. Lehi is surrounded by the Wasatch Mountains on the East and the White Mountains and Oquirrh Mountains on the West. Lehi's beautiful natural surroundings provide easy access to hiking, mountain biking, fishing, camping, skiing, hunting, and many other outdoor activities.

Lehi operates under a six-member council form of government. Policy making and legislative authority are vested in a governing council consisting of the mayor and five city council members, each elected at large to serve four-year, staggered terms. The governing council is responsible, among other things, for passing ordinances and resolutions, adopting the budget, appointing committees, and hiring the City's administrator, recorder, and treasurer. The City's administrator is responsible for working with the mayor to carry out the policies and ordinances of the governing council, overseeing the day-to-day operations of the government, and appointing heads of the City's operational departments.

The City provides a full range of services, including police and fire protection, construction and maintenance of roads, parks, commercial and residential building inspection, recreational opportunities (including a recreation center, indoor pool, and outdoor pool), and many cultural events. The City also owns and operates a culinary water system, a secondary water system, a wastewater system, a storm water system, an electrical distribution system, solid waste collection, and an emergency medical service.

Indeed, Lehi City is pioneering Utah's future!

DEMOGRAPHIC SNAPSHOT

54,382
LEHI CITY POPULATION

23.9
MEDIAN AGE

\$72,894
MEDIAN HOUSEHOLD
INCOME

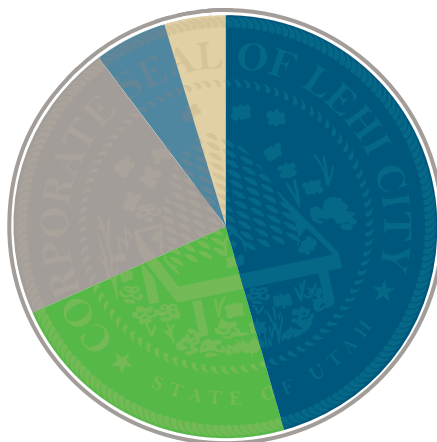
3.91
AVERAGE FAMILY SIZE

13,064
TOTAL HOUSING UNITS

80.9%
HOMEOWNERSHIP RATE

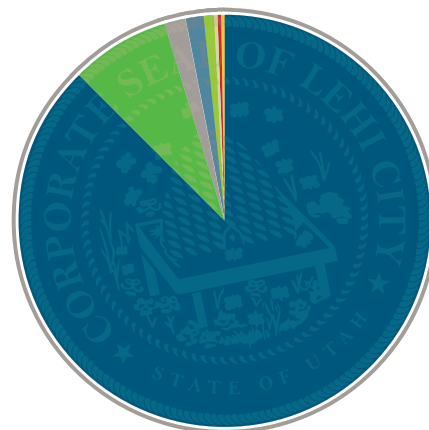
3.0%
PROVO-OREM MSA
UNEMPLOYMENT RATE

Sources: Census Bureau;
Bureau of Labor Statistics

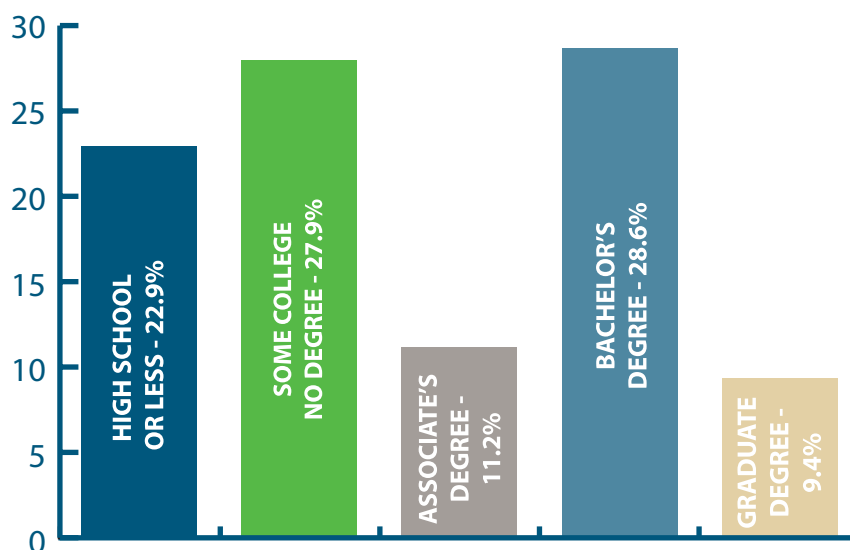


POPULATION BY AGE

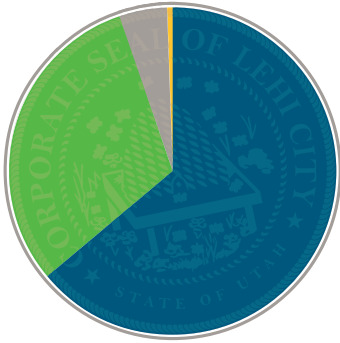
- White - 87.6%
- Hispanic/Latino - 7.7%
- Two or More Races - 1.6%
- Asian - 1.4%
- Pacific Islander - 0.8%
- American Indian - 0.4%
- Black/African Amer. - 0.2%
- Other - 0.2%



POPULATION BY RACE

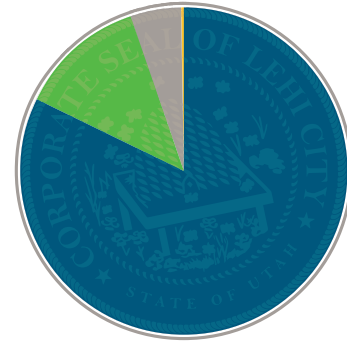


ECONOMIC PROFILE



- Employed (Civilian) - 63.9%
- Not in Labor Force - 30.9%
- Unemployed (Civilian) - 4.7%
- Armed Forces - 0.4%

EMPLOYMENT STATUS



- Private Wage - 82.1%
- Government - 12.6%
- Self-Employed - 4.9%
- Unpaid Family Worker - 0.3%

CLASS OF WORKER

EMPLOYER	ESTIMATED EMPLOYEES
IM Flash	2,476
Adobe	1,025
Xactware	650
Xango	630
Cabela's	425
Thanksgiving Point	420
Hadco	235
Jack B Parson Co.	215
Costco	211
Smith's	165



PRINCIPAL EMPLOYERS



TAXPAYER	% OF TOTAL SALES TAX
Costco	14.67%
Smith's	5.25%
Cabela's	4.29%
IM Flash	3.08%
Lehi City	2.42%
Lowes	2.21%
USTC Motors	1.83%
Macey's	1.75%
Jack B Parson Co.	1.50%
Larry H. Miller Megaplex	1.08%

PRINCIPAL SALES TAX PAYERS

CITYWIDE GOALS & OBJECTIVES

Lehi City's long-term goals and objectives are delineated in the Lehi City Business Plan. The purpose of the business plan is to identify the City Council's long-term goals, as well as the strategies that City staff will implement to achieve those goals (the business plan can be found on page 7). The business plan is a dynamic document; however, the City's long-term goals remain relatively consistent over time. At the beginning of each calendar year, the City Council, Mayor, City Administrator, and the City's senior administrative staff gather for a strategic planning retreat to review the business plan and evaluate necessary changes and/or revisions to the document.

Following the annual retreat, the City Council formally adopts the business plan via resolution. Following the adoption of the business plan, each department is tasked with developing performance measures to ensure that City operations fall in line with the strategic goals and strategies outlined by the City Council. Like the long-term goals established by the Mayor and City Council, many department performance measures stay consistent over time, allowing City staff to track performance trends.

MAYOR/CITY COUNCIL GOAL	MAYOR/CITY COUNCIL STRATEGY	DEPARTMENT OBJECTIVE
-------------------------	-----------------------------	----------------------

This budget document is designed to illustrate how department performance measures correspond with the goals and strategies outlined by the City's elected officials. As shown above, each performance measure corresponds directly to specific Mayor and City Council goals and strategies. Performance measures can be found in the sections for each respective department throughout this document. The City's long-term goals, along with the strategies that support each goal, are included below:

PROMOTE & SUPPORT ECONOMIC DEVELOPMENT <ul style="list-style-type: none"> Strategically plan for growth through the creation of an Economic Development Plan. Retain and expand existing business. Maintain fair and competitive development fees and incentives. 	PROVIDE QUALITY CITY SERVICES <ul style="list-style-type: none"> Maintain our valuable facilities. Build a well-planned and reliable infrastructure. Provide quality leisure services. Adopt and implement a Parks and Recreation Master Plan. Provide excellent public safety services. 	PROMOTE COMMUNITY INVOLVEMENT <ul style="list-style-type: none"> Focus on communication and transparency. Hold diverse public events. Provide meaningful service opportunities and celebrate volunteer efforts. Inspire pride and ownership in neighborhoods, businesses, and gathering places.
MAINTAIN A SUSTAINABLE BUDGET <ul style="list-style-type: none"> Encourage varied revenue streams. Ensure the responsible use of resources. Enhance capital facility and replacement planning. Encourage a highly motivated and well-trained municipal workforce. 	ENSURE PROACTIVE REGIONAL LEADERSHIP <ul style="list-style-type: none"> Encourage membership and leadership in professional organizations. Maintain relations and involvement in local, state, and federal government affairs. Encourage and facilitate regional infrastructure solutions. 	

RESIDENT PRIORITIES

Lehi City conducts an official resident survey biannually to collect valuable feedback on City operations and input on the policy direction of the City. The City conducted its most recent resident survey in December 2013. The results of this survey were an integral part of the strategic planning retreat held at the beginning of the budget process in January 2015.

The FY 2014 survey was completed by Lighthouse Research & Development, Inc. The survey was conducted via telephone and gathered information regarding resident satisfaction and perceptions of the management and maintenance of the City. A sample of the survey results are included below.

What words would you use to describe Lehi?

Good Place to Live	21%	Location	3%
Growing	13%	Clean	2%
Calm/Peaceful.....	9%	Safe	2%
Small Town.....	9%	Dynamic and Innovative.....	2%
Family Oriented.....	8%	Community.....	1%
Friendly	6%	Busy/Crowded	1%
It's My Home.....	3%	Comfortable	1%
Beautiful/Lovely	3%	Miscellaneous/Don't Know	13%

What do you like most about living in Lehi?

Convenient Location	30%	Friendly Atmosphere	5%
Small Town/Country Atmosphere.....	20%	Safe	4%
Small Town with a Big City Fee	18%	Family Proximity	3%
People/Neighbors	12%	Parks, Recreation, Trails	3%
Between Salt Lake City and Provo.....	9%	I've Lived in Lehi a Long Time	2%
Good Communities/Neighborhoods.....	8%	Used to be a Small Town	1%
Access to Shopping and Amenities	7%	Low Cost Living.....	1%
Quiet, Low-key.....	5%	Beautiful.....	1%
Family-oriented, Good for Raising Children	5%	Other/Don't Know.....	10%



Aside from roads, what would you consider to be the most important issue facing Lehi City today?

Growth/Population Issues.....	28%	Traffic	2%
Schools	14%	Budget/Budget Cuts/Money	1%
Water.....	11%	Drugs/Crime	1%
Business Growth	5%	Planning/Zoning.....	1%
Parks/Recreation	5%	Safety/Public Safety.....	1%
Development Building	3%	Taxes.....	1%
Mayor/Political Issues/City Government.....	2%	Library.....	1%
Sidewalks/Pedestrian Access	2%	Other/Don't Know.....	23%



Please rate how satisfied you are with these Lehi City programs using a one-to-five scale.

Literacy Center	4.46
Lehi Legacy Center	4.27
Senior Citizens Programs.....	4.16
Lehi Library	4.14
Youth Recreation Programs.....	4.06
Adult Recreation Programs.....	3.89

Please rate how satisfied you are with these Lehi City services using a one-to-five scale.

Lehi City Cemetery.....	4.41
The Courtesy of City Employees	4.24
City Park Maintenance.....	4.13
Overall Work Performance of City Employees	4.06
Beautification & Landscaping on City Roadways	3.82
Surface Maintenance on City Streets	3.63

Please rate how satisfied you are with these Lehi City services using a one-to-five scale.

Fire Services.....	4.52
Emergency Medical Services.....	4.47
Lehi City Power.....	4.25
Recycling Services.....	4.18
Utility Billing System	4.18
Police Crime Prevention.....	4.16
Police Traffic Enforcement.....	4.06
Secondary Water Services.....	4.00
Street Lighting.....	3.42
Snow Removal Services	3.38

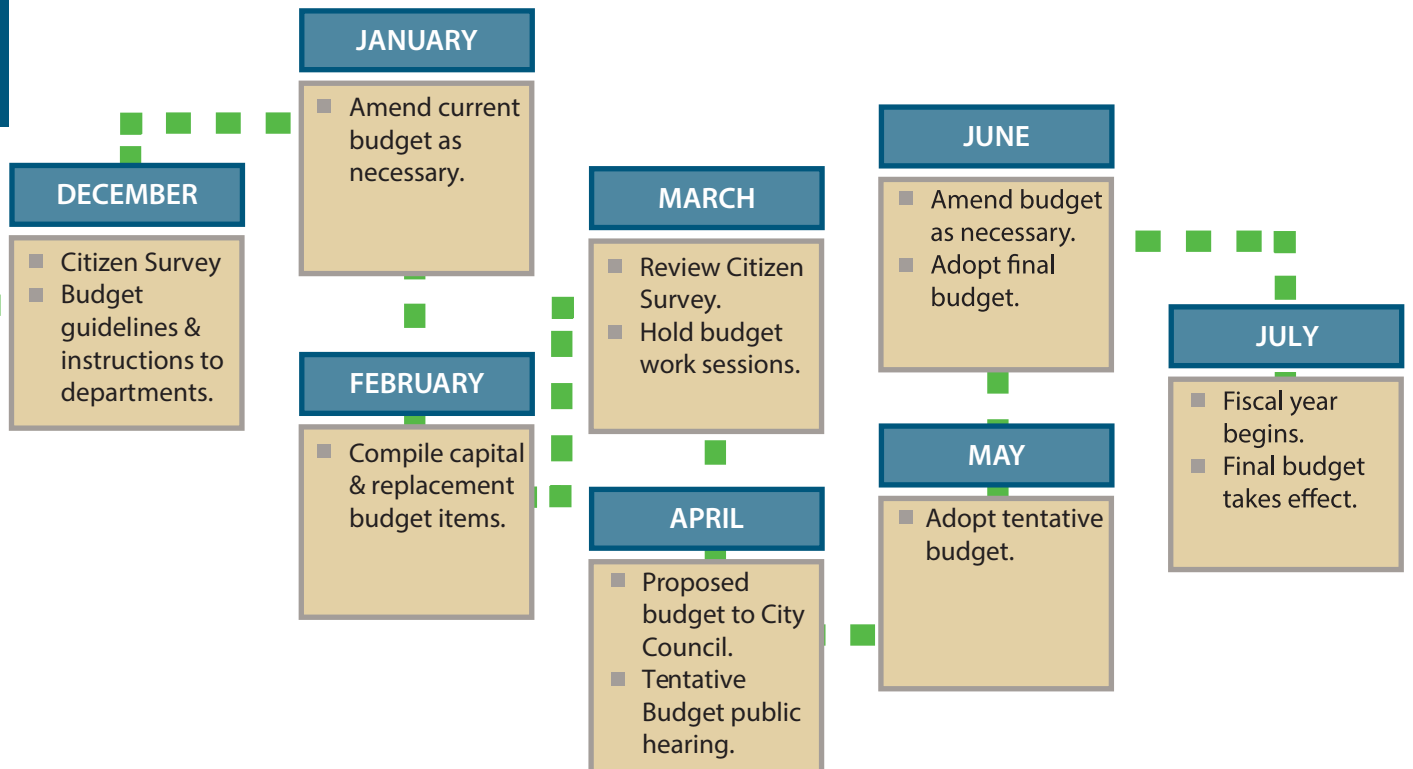


The complete FY 2014 Resident Survey can be found on Lehi City's website at www.lehi-ut.gov/government/administration-finance/documents.

BUDGET PROCESS

Lehi City's budget operates on a fiscal year, from July 1 to June 30 of each year. The City Council approves the final budget in June, and it takes effect on July 1. The process begins in December when the Finance Department issues budget guidelines and instructions to each department, including overall goals, priorities, and budget limits. The Citizen Survey process also begins biannually in December to help the Finance Department determine what residents are willing to pay for regarding specific services (price of government). This allows residents to have a voice in creating spending priorities for the City.

In January, the City Council amends the budget to readjust spending priorities for any unforeseen budgetary issues. In February, each department submits personnel requests, capital improvements, and replacement budget items to the Finance Department. In March, the budget team, consisting of the Mayor, City Administrator, Assistant City Administrator, Assistant to the City Administrator, and the Finance Department, begin meeting with each department to review personnel requests, capital improvements, and replacement budget items. These budget requests are then prioritized by the budget team to determine inclusion in the tentative budget.



The Finance Department drafts a tentative budget in April. The tentative budget must be presented to the City Council and citizens of Lehi by May 22. The City Council then holds public work sessions with City staff to review the tentative budget and make amendments as necessary. After necessary changes have been made and the numbers are finalized, the final budget is presented to the City Council. The final budget must be adopted by June 22 for the following fiscal year.

GUIDING FINANCIAL PRINCIPLES

While the City's long-term goals and objectives guide what the budget accomplishes, the accomplishment of these goals and objectives through the budget process is based on the following guiding principles:



- Lehi City exists only to serve the needs of its residents. Since these needs are continually changing, the City should consistently receive resident feedback based on both long-term and current needs.
- Lehi City should strive for inter-generational fairness. Thus, each generation of taxpayers should pay its fair share of the long-range cost of city services.
- Lehi City should finance services rendered to the general public, such as police, fire, streets, and parks, from revenues imposed on the general public, such as property and sales taxes. Special services rendered to specific groups of residents should be financed by user fees, impact fees, license and permit fees, or special assessments.
- Lehi City should balance all budgets annually, in accordance with Utah law, which states the following:
 - The total of the anticipated revenues shall equal the total of appropriated expenditures (Section 10-6-110, U.C.A.).
 - The governing body of any city may not make any appropriation in the final budget of any fund in excess of the estimated expendable revenue for the budget period of the fund (Section 10-6-117, U.C.A.).
- Lehi City should allow for a reasonable surplus (fund balance) to accumulate for the following purposes:
 - To provide sufficient working capital.
 - To provide a cushion to absorb emergencies such as floods, earthquakes, etc.
 - To provide for unavoidable shortfalls in revenues.

The City conducts its financial affairs with policies that are based on these guiding principles. The principles are reviewed by the budget team and City Council in making all budgetary decisions. These policies are stated in the following sections discussing the budget process, financial structure, revenue, debt, and capital projects.

BUDGET AMENDMENTS AND MANAGEMENT

Once adopted, the budget can be amended by subsequent City Council action. The City Council can approve reductions in or reallocations of departmental appropriations upon recommendation of the City Administrator and Finance Director; however, appropriations cannot be increased in a governmental fund without a public hearing. The Finance Director can approve the transfer of unexpended appropriations from one expenditure account to another in the same department.

The Finance Department prepares and distributes a monthly budget report by the 15th day of the following month. The report mirrors the financial schedules contained in this budget book and includes current month expenditures, year-to-date expenditures, encumbrances, year-to-date budget, year-to-date variances, the annual budget, and the remaining budget.

The departmental budget within a given fund, as determined by Utah State law, is the level for which expenditures may not legally exceed appropriations. The City Council must also approve any expenditure exceeding appropriations for all capital projects. All unexpended budget appropriations lapse at the end of the budget year.

FINANCIAL STRUCTURE

The backbone of City operations is the various departments within the City. The departments are organized into groups with similar functions or programs to manage operations more efficiently. The City's financial structure is organized into various funds within departments used for accounting and reporting. This provides a framework for the budget that is conceptually easier to understand. The majority of this document is organized by department to provide budgetary information.

The following is a brief description of the funds that make up the City's financial structure:

GOVERNMENTAL FUNDS				PROPRIETARY FUNDS		
GENERAL FUND	CAPITAL PROJECT FUND	SPECIAL REVENUE FUND	REDEV. AGENCY FUND	ENTERPRISE FUNDS		INTERNAL SERVICE FUNDS
Class C Roads	Fire Impact Fee	Legacy Center	Adobe Area	Culinary Water Fund	Culinary Impact Fee	Building & Grounds
Liquor Allotment	Parks Impact Fee	Outdoor Pool	IM Flash Micron	Drainage Fund	Drainage Impact Fee	Fleet
RAP Fund	Police Impact Fee		Millpond Area	In Lieu Fee	Garbage Fund	Information Technology
	Roads Impact Fee		Outlets at Traverse Area	Electric Fund	Electric Impact Fee	Risk Management
			Thanksgiving Park Area	Sewer Fund	Sewer Impact Fee	
				Pressurized Irrigation Fund	P.I. Impact Fee	
				Museum Fund		

A matrix showing the relationship between the funds outlined above and the operational departments can be found on pages 32 and 33.



GOVERNMENTAL FUNDS

General Fund: This fund accounts for all financial resources necessary to carry out basic governmental activities for the City that are not accounted for in another fund. The General Fund supports essential city services such as police and fire protection, street maintenance, libraries and parks and open space maintenance. General Fund revenue is collected from taxes (property, sales, and franchise), license and permits, service fees, fines, grants, and other various sources. The Class C Roads and Liquor Allotment funds account for the State's excise taxes, which are restricted for street maintenance and DUI enforcement.

Capital Project and Impact Fee Funds: These funds provide financial resources for the acquisition or construction of major capital improvement projects for governmental-type activities.

Special Revenue Funds: These funds are used when revenue is legally restricted to expenditures for specified purposes. The Legacy Center Fund and the Outdoor Pool Fund have legally restricted revenue and are categorized as special revenue funds.

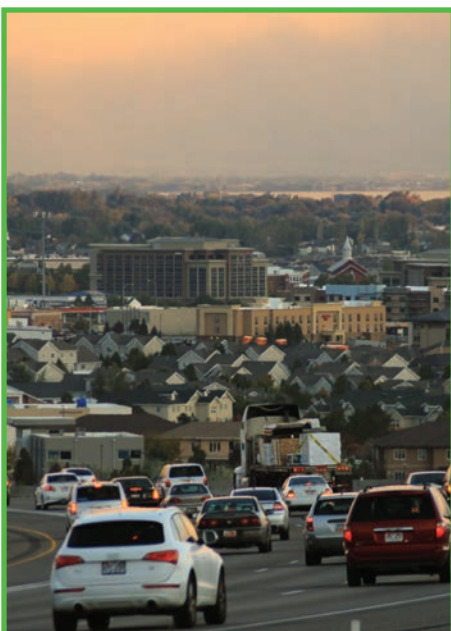


Redevelopment Agency Funds: Community redevelopment and economic development project areas are financed by incremental taxes collected for the properties in development. Redevelopment Agency Funds account for the tax revenue that is used to pay debt from improving project infrastructure. Currently there are five RDA Funds in Lehi City.

PROPRIETARY FUNDS

Enterprise Funds: These funds are used for specific operations that provide goods and services primarily financed with user fee revenue. These operations are similar to private business enterprises. Lehi City's seven enterprise funds include: Culinary Water, Pressurized Irrigation (PI), Sewer, Electric, Garbage, Drainage, and the Museum. Water, PI, Sewer, Electric, and Drainage also have associated Impact Fee Funds for the acquisition and construction of new capital improvement projects.

Internal Service Funds: These funds finance commodities or services provided by one program that benefit other programs within the City. Costs are reimbursed by those programs and departments that use the services through these funds. The City's four Internal Service Funds account for fleet, IT, buildings and grounds, and risk management activities.



FUND - OPERATIONAL DEPARTMENT RELATIONSHIP MATRIX

The following matrix shows the relationship between funds and operational departments. Specifically, departments that are funded by each fund have an "X" marked in the fund's corresponding row. Often, the funds will be associated with specific divisions or sections within operational departments. These relationships are shown in more detail within the budget document.

	DEVELOPMENT SERVICES	POWER	FINANCE	LEGAL SERVICES	JUSTICE COURT	LEISURE SERVICES
GOVERNMENTAL FUNDS						
General Fund	X	X	X	X	X	X
Class "C" Roads						
Liquor Allotment						
GOVERNMENTAL PROJECTS AND IMPACT FEE FUNDS						
Capital Projects	X	X	X	X	X	X
Fire Impact Fee						
Parks Impact Fee						
Police Impact Fee						
Roads Impact Fee						
SPECIAL REVENUE FUNDS						
Legacy Center						X
Outdoor Pool						X
REDEVELOPMENT AGENCY FUNDS						
Adobe Area EDA	X					
IM Flash Micron RDA	X					
Millpond Area RDA	X					
Outlets at Traverse CDA	X					
Thanksgiving Park EDA	X					
PROPRIETARY FUNDS						
ENTERPRISE FUNDS						
Culinary Water						
Culinary Water Impact Fee						
Drainage						
Drainage Impact Fee						
In Lieu Fee						
Pressurized Irrigation						
PI Impact Fee						
Electric		X				
Electric Impact Fee		X				
Garbage			X			
Museum						X
Sewer						
Sewer Impact Fee						
INTERNAL SERVICE FUNDS						
Building & Grounds						
Fleet						
IT			X			
Risk Management				X		

	OFFICE OF THE CITY ADMIN.	PLANNING	ENGINEERING	PUBLIC WORKS	POLICE	FIRE
GOVERNMENTAL FUNDS						
General Fund	X	X	X	X	X	X
Class "C" Roads				X		
Liquor Allotment					X	
GOVERNMENTAL PROJECTS AND IMPACT FEE FUNDS						
Capital Projects	X	X	X	X	X	X
Fire Impact Fee						X
Parks Impact Fee				X		
Police Impact Fee					X	
Roads Impact Fee				X		
SPECIAL REVENUE FUNDS						
Legacy Center						
Outdoor Pool						
REDEVELOPMENT AGENCY FUNDS						
Adobe Area EDA						
IM Flash Micron RDA						
Millpond Area RDA						
Outlets at Traverse CDA						
Thanksgiving Park EDA						
PROPRIETARY FUNDS						
ENTERPRISE FUNDS						
Culinary Water				X		
Culinary Water Impact Fee				X		
Drainage				X		
Drainage Impact Fee				X		
In Lieu Fee				X		
Pressurized Irrigation				X		
PI Impact Fee				X		
Electric						
Electric Impact Fee						
Garbage						
Museum						
Sewer				X		
Sewer Impact Fee				X		
INTERNAL SERVICE FUNDS						
Building & Grounds				X		
Fleet				X		
IT						
Risk Management						

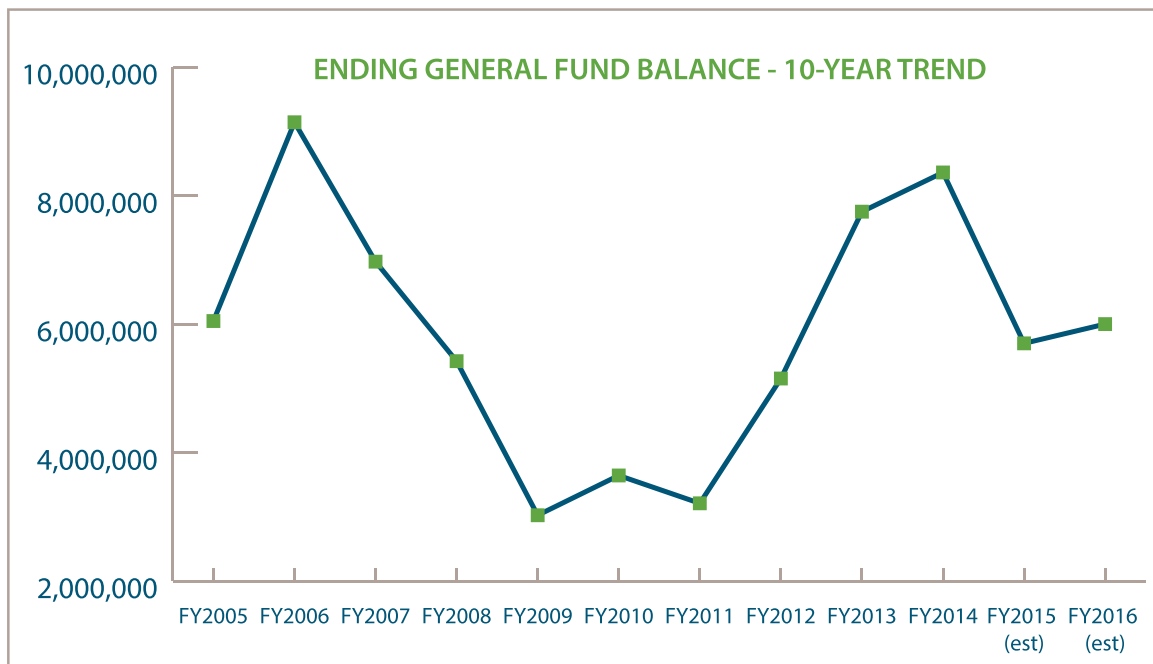
FUND BALANCE & RESERVES

Utah state law allows cities to accumulate retained earnings or fund balances as appropriate in any fund (see U.C.A 10-6-116). However, the law restricts balances in the General Fund as follows: 1) Any fund balance less than 5 percent of estimated revenue may be used for working capital, certain emergency expenditures, or to cover an unexpected revenue shortfall that would result in a year-end excess of expenditures over revenues; 2) Fund balance greater than 5 percent but less than 25 percent may be used for budget purposes; and 3) Any fund balance in excess of 25 percent must be included in the appropriations of the next fiscal year.

Lehi City accumulates fund balances in its various funds for the following purposes:

- To avoid short-term debt that might be needed to provide working capital
- To meet unexpected expenditures as the result of an emergency
- To secure the City's debt and its bond rating
- To accumulate funding for planned capital expenditures including the replacement of capital assets
- To meet the reserve requirements for liabilities already incurred but not yet paid (e.g. Risk Management Fund)

All excess funds are invested consistent with the State Money Management Act. The resultant interest income is used as an additional revenue source in each fund. The chart below shows the history of the fund balance in the General Fund.



GOVERNMENTAL FUND BALANCES

FUND	ACTUAL FY 2013	ACTUAL FY 2014	ESTIMATED FY 2015	APPROVED FY 2016
General	\$ 7,750,174	\$ 8,360,653	\$ 6,000,000	\$ 4,500,000
All Other Governmental Funds				
Redevelopment Agency	1,045,787	757,500	-	-
Special Revenue	-	-	-	-
Capital Projects	7,840,111	10,135,050	2,300,000	1,100,000
Total All Other Governmental Funds	\$ 8,885,898	\$ 10,892,550	\$ 2,300,000	\$ 1,100,000
TOTAL GOVERNMENTAL FUNDS	\$ 16,636,072	\$ 19,253,203	\$ 8,300,000	\$ 5,600,000

BASIS OF BUDGETING

Budgetary basis is the basis of accounting used to estimate financing sources and uses in the budget. There are three types of budgetary basis accounting: (1) cash basis, (2) accrual basis, and (3) modified accrual basis. These are explained below:

Cash Basis: Transactions are recognized only when cash is increased or decreased.

Accrual Basis: Revenues are recorded when they are earned (regardless of when cash increases) and expenditures are recorded when goods and services are received (regardless of when cash disbursements are made).

Modified Accrual Basis: Accounting method that is a mixture of cash basis and accrual basis accounting. Revenues are recognized when they become measurable and “available” as net current assets. “Available” means collectible in the current period or soon enough thereafter to be used to pay against liabilities in the current period. Expenditures are recognized when the related fund liability is incurred, except for principal and interest on general long-term debt, which is recognized when due.

General Government Funds follow the modified accrual basis of accounting. Sales taxes are recognized when intermediary collecting agencies have received them. All other intergovernmental revenues are recorded as revenue when received. Property tax revenues are recognized in the fiscal year for which they were levied. Licenses and permits, charges for services, fines and forfeitures, and other revenues are recorded as revenue when received cash.

The Enterprise Funds are prepared on an accrual basis. Expenditures are recognized as encumbrances when services are received or a commitment is made (e.g. through a purchase order). Revenues, on the other hand, are recognized when they are obligated to the City (for example, power user fees are recognized as revenue when service is provided).

In both Enterprise Funds and General Governmental Funds, the encumbrances will lapse when goods and services are not received by year-end.

The Comprehensive Annual Financial Report (CAFR) shows the status of the City’s finances on the basis of “generally accepted accounting principles” (GAAP). In most cases this conforms to the way the City prepares its budget. Exceptions include:

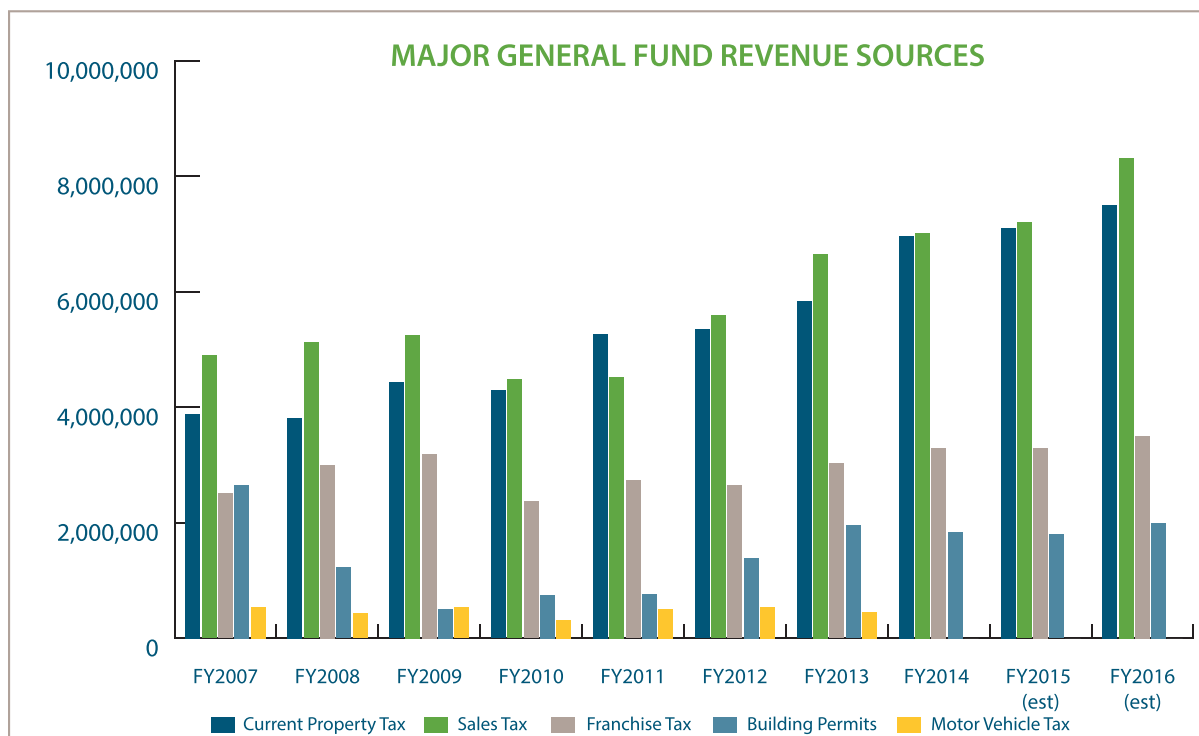
- Compensated absences liabilities that are expected to be liquidated with expendable available financial resources are accrued as earned by employees (GAAP) as opposed to being expended when paid (Budget).
- General staff and administrative charges are recognized as direct expenses of the Power Enterprise Fund on a GAAP basis as opposed to being accounted for and funded by operating transfers into the General Fund from the Power Fund on the Budget basis.
- Principal payments on long-term debt within the Enterprise Funds are applied to the outstanding liability on a GAAP basis, as opposed to being expended on a Budget basis.
- Capital outlay within the Enterprise Funds are recorded as assets on a GAAP basis and expended on a Budget basis.
- Depreciation expense is recorded on a GAAP basis only.

The Comprehensive Annual Financial Report shows fund expenditures and revenues on both a GAAP basis and Budget basis for comparison purposes.

REVENUE & TAXATION

Lehi City is funded primarily through two categories of revenue: taxes and fees. Tax revenue is primarily used to pay for services provided to the public in general, such as police, fire, streets, and parks. The City also provides services that benefit specific groups of citizens for which a specific fee is charged, which fee is intended to pay for all or part of the costs incurred to provide that service. The City adheres to the following revenue policies:

- The City should maintain a diversified and stable revenue system to shelter it from unforeseeable, short-term fluctuations in any one revenue source.
- The City should estimate revenues conservatively on an annual basis to avoid unexpected deficits and to provide a funding source for capital project needs.
- The City should minimize the use of one-time revenue to fund on-going services.
- The City should annually review the full cost of activities supported by user fees, impact fees, license and permit fees, and special assessments to:
 - Identify the impact of inflation.
 - Determine that the full long-term service costs are not being subsidized by general revenues or passed on to future generations of taxpayers.
 - Determine the subsidy level of some fees.
 - Consider new fees, subject to the review of City Council.
- The City should seek to maintain a stable tax rate.



The above chart shows the ten-year trend for those revenue sources classified as general taxes and as building permit fees. In total, these five sources are expected to comprise approximately 70 percent of the General Fund revenue. It is important to maintain balance among major revenue sources. The remainder of this section will provide additional information on the major General Fund revenue sources used to fund the City's general government services. User fee revenue information will be provided in the section corresponding to the department that provides the service funded by the fee. User fees are based on an analysis of how much of the cost of a service should be covered by the fee versus how much of the cost of the service should be subsidized by general taxes and revenue. Factors considered in the analysis include:

- How Lehi's fees compare with those charged by other cities;
- Whether the service benefits the general public versus an individual user, and;
- Whether the same service can be offered privately at a lower cost.

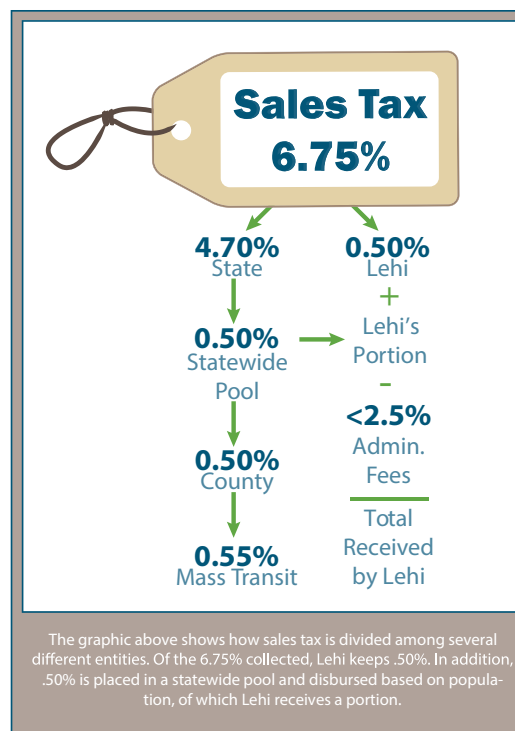
SALES TAX

General sales tax is one of Lehi City's largest revenue sources at 28 percent of the estimated General Fund revenue for FY 2016. State law authorizes cities to receive sales tax revenue based on the process described in the chart shown to the right.

Normally, sales tax revenue fluctuates more with the economy than the other major tax revenue sources. However, commercial growth has continued to hold steady with the addition of Class A office space and several commercial developments, including Xactware and Oracle. In addition, Ancestry.com and Vivint Solar both announced future offices, and both projects are currently under construction. Porche Audi of Lehi opened a 39,000 square foot car dealership in 2015 along SR-92. H&M (one of the world's largest fashion retailers) recently opened at The Outlets at Traverse Mountain as part of Phase II of development, leasing a 23,000 square foot space. Phase III of development has been announced. Phase II and Phase III together will double the size of the outlets.

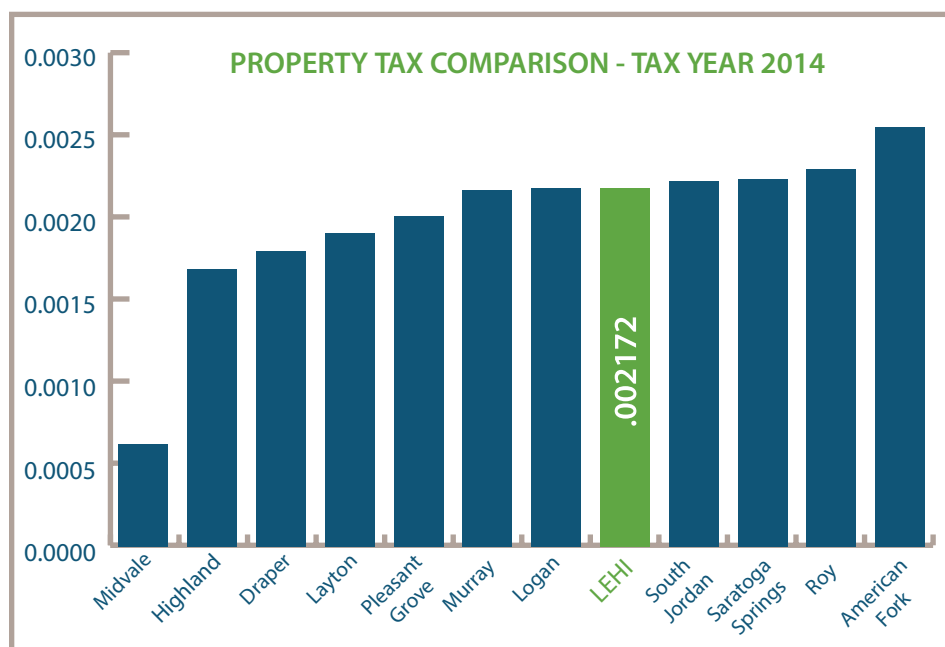
The City has also seen the opening and announcement of national and regional restaurants like Cafe Zupas, Potbelly's, J Dawgs, Cubby's, Costa Vida, Smashburger, Zaxby's, and Pizza Studio. Lehi continues to have some of the best undeveloped commercial frontage along the Wasatch Front, and the City is in continual negotiation with several developers and site selectors.

The economic viability on a statewide level accounts for about half of the City's sales tax revenue. In that regard, Utah continues to excel, with *Forbes Magazine* ranking Utah 1st in its list of "Best States for Business" for 2014. Further, *CNBC* ranked Utah 3rd in its list of "America's Top States for Business 2015." In light of Lehi's prominence in Utah's strong state economy, as well as the new commercial development reaching completion during the upcoming fiscal year, the City forecasts its sales tax revenue for FY 2016 to increase by 16 percent from FY 2015 estimates.



PROPERTY TAX

Property tax is another one of Lehi's largest revenue sources, accounting for approximately 25 percent of General Fund revenue. Starting with the Fiscal Year 2014 budget, Lehi's Finance Department is combining current property taxes, motor vehicle taxes, and delinquent taxes into one property tax line item. This accounts for the increase in the property tax revenue line item from previous budgets. Utah County assesses the taxable value of property in Lehi and collects all property tax. Lehi City's 2014 certified property tax rate is 0.2172 percent.



Primary residences are taxed at 55 percent of the property's assessed value, while secondary residences are taxed at 100 percent of the property's value. Lehi receives

approximately 18 percent of what residents pay in property taxes (see chart on right). Maintaining an average rate for many years, property tax revenues have stayed relatively stable. This trend will stay consistent in FY 2016, with the previously-discussed reclassification of motor vehicle tax and delinquent tax into the current property tax line item. The projected property tax revenue growth in FY 2016 is largely due to the success the City has experienced in both commercial and residential development.

FRANCHISE TAX

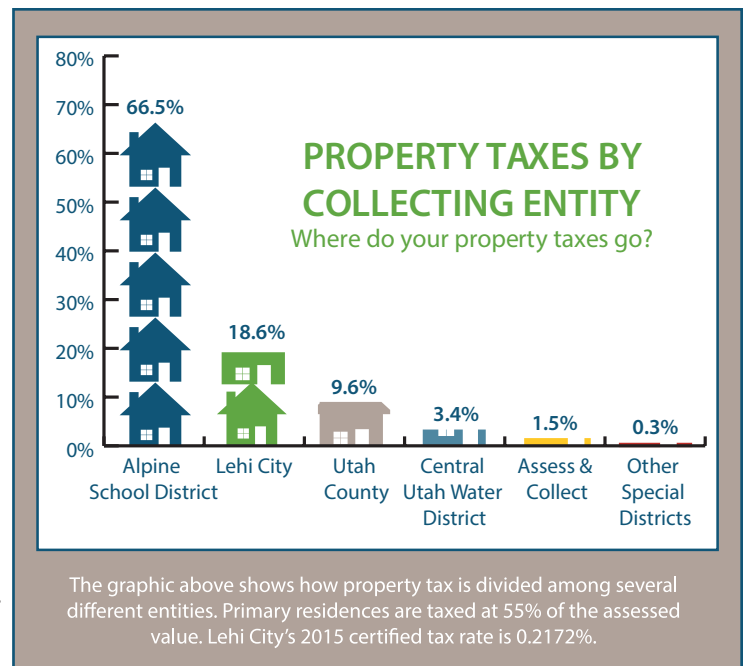
Franchise taxes are the third largest source of revenue for the General Fund, accounting for approximately 12 percent of total General Fund revenues. State law authorizes cities to collect up to 6 percent in utilities operating within city boundaries. Since franchise tax revenues are determined by the number of service connections, as well as the sales from those connections, growth in franchise tax revenue is directly related to new construction. Franchise tax revenue is estimated to increase by 6 percent over FY 2015. The total projected revenue of \$3,500,000 represents a consistent recovery of this revenue source after a significant decrease in FY 2010.

MOTOR VEHICLE TAX

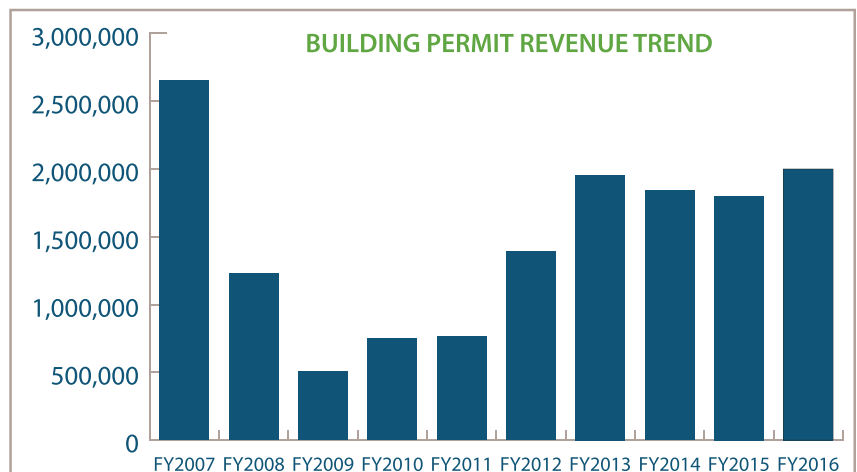
A statewide fee is assessed on motor vehicles in lieu of property taxes. The motor vehicle fee is assessed based on the age and type of the vehicle. Historically, the motor vehicle tax accounts for approximately 3 percent of all General Fund revenues; however, as stated previously, Lehi's Finance Department has decided to begin combining motor vehicle tax revenue with property tax and delinquent taxes into one line item. Therefore, the motor vehicle tax will no longer be tracked as an individual line item. A breakdown of how the motor vehicle tax is assessed for passenger vehicles is provided in the table to the left.

MODEL YEARS	AGE-BASED FEE
2015-2013	\$150
2012-2010	\$110
2009-2007	\$80
2006-2004	\$50
2003 & older	\$10
*Source: Utah State Tax Commission	

Companies or individuals that construct buildings in Lehi are charged building permit fees. Thus, building permit fee revenue is a good indicator of the amount of growth occurring in the City. As can be seen in the graph, Lehi did not escape the collapse of the construction industry from 2008 - 2010. However, Lehi is projecting to continue the rebound that began in FY 2012, which saw an 83 percent increase from FY 2011 levels. Lehi experienced another significant revenue increase in FY 2013 of about 40 percent from FY 2012. This trend continues to look encouraging. Accordingly, the City is conservatively projecting revenues above FY 2012 levels moving forward.



BUILDING PERMIT FEES



DEBT

Consistent with the policies listed below, Lehi City uses debt judiciously. Currently, the City has a AA- bond rating from Standard and Poor's for general obligation bonds. The schedules in this section include the general long-term debt pertaining to both the governmental and proprietary funds.

POLICIES

- When applicable, Lehi City will review its outstanding debt annually for the purpose of determining if the financial marketplace will afford the City the opportunity to refund, issue, and lessen its debt service costs (minimum 3 percent savings over the life of an issue).
- Lehi City will confine long-term borrowing to capital improvements or projects that cannot be financed from current revenues.
- When Lehi City finances capital projects by issuing bonds, it will pay back the bonds within a period not to exceed the estimated useful life of the project.
- Lehi City should have the final maturity of general obligation bonds at or below thirty years.
- Capital improvements, equipment, and facility projects shall be classified into "pay-as-you-go" and "debt financing" classifications. Pay-as-you-go capital items will be \$5,000 or less with short lives (less than four years) or replacement of existing equipment where depreciation has been paid to a sinking fund. Debt financing will be used for major, non-recurring items with a minimum of four years of useful life.
- Whenever possible, Lehi City will use special assessment, revenue, or other self-supporting bonds instead of general obligation bonds, so those benefiting from the improvements will bear all or part of the cost of the project financed.
- Lehi City will not use long-term debt for current operations.
- Lehi City will maintain good communications with bond rating agencies regarding its financial condition.

COMPUTATION OF LEGAL DEBT MARGIN - JUNE 30, 2015

Assessed Valuation	\$ 2,602,748,930
Estimated Actual Value	3,205,389,417
Debt Limit - 4% of Estimated Actual Value	128,215,577
Less Outstanding General Obligation Bonds	-
Total Amount of Debt Applicable to Debt Limit	-
LEGAL DEBT MARGIN	\$ 128,215,577



OUTSTANDING GENERAL LONG-TERM DEBT: GOVERNMENTAL ACTIVITIES

DESCRIPTION	END BALANCE FY 2013	END BALANCE FY 2014	ADDITIONS	DELETIONS	END BALANCE FY 2015	PRINCIPAL DUE FY 2016	INTEREST DUE FY 2016
2003 Sales Tax Revenue Bonds	3,640,000	-	-	-	-	-	-
2004 Sales Tax Revenue & Refunding Bonds	3,975,000	-	-	-	-	-	-
2014 Sales Tax Bonds	-	7,210,000	-	650,000	6,560,000	660,000	150,880
2004 Subordinated Sales Tax Revenue Bonds	7,955,000	7,955,000	-	-	7,955,000	-	-
Tax Increment Micron	65,729,580	64,020,325	-	2,006,952	60,089,138	Contingent on Tax Increment	
Tax Increment Thanksgiving Park	1,862,370	2,211,624	-	152,332	2,059,290	Contingent on Tax Increment	
Tax Increment Traverse Mountain	13,334,644	12,768,681	-	435,977	12,462,691	Contingent on Tax Increment	
Tax Increment Alpine Highway West	-	16,771,579	-	-	16,594,601	Contingent on Tax Increment	
Tax Increment West Timpanogos	-	-	19,557,363	-	19,557,363	Contingent on Tax Increment	
Compensated Absences	2,161,748	2,169,648	-	27,607	2,067,014	-	-
Landfill Closure & Post-Closure Liability	250,917	250,917	-	-	-	-	-
TOTAL LONG-TERM DEBT	\$ 98,909,259	\$113,357,774	\$ 19,557,363	\$ 650,000	\$ 127,345,097	\$ 660,000	\$ 150,880

A brief description of Lehi City's debt issues (as of June 30, 2015) is included below.

- **2003 Sales Tax Revenue Bonds** - \$3,900,000 sales tax term bonds due serially through 6/1/2024 with interest at 3.6 percent to 4.625 percent. Used to finance the construction of the Legacy Aquatics Center. Refunded in FY 2014 via 2014 Sales Tax Bonds.
- **2004 Sales Tax Revenue and Refunding Bonds** - \$8,345,000 sales tax revenue and refunding term bonds due serially through 6/1/2024 with interest at 2.25 percent to 5 percent. Used to finance an expansion of the Lehi City Library and purchase land for future needs. Refunded in FY 2014 via 2014 Sales Tax Bonds.
- **2004 Subordinated Sales Tax Revenue Bonds** - \$9,000,000 authorized, \$9,000,000 issued through June 30, 2007 sales tax revenue bonds with interest of 4.75 percent payable from 87.5 percent of the local sales and use tax and 100 percent of the transient room tax collected from the Cabela's Retail Store Project Area, due in 2024.
- **2014 Sales Tax Bonds** - \$7,210,000 sales tax bonds that refunded the 2003 Sales Tax Revenue Bonds and 2004 Sales Tax Revenue and Refunding Bonds. Due serially through June 1, 2024 with interest at 2.3 percent.
- **Tax Increment Note Micron** - Due in annual installments equal to 70 percent of the tax increment received by the Redevelopment Agency from the Alpine Highway Project, including interest at 6.6 percent, due in 2009. Used to finance economic development associated with IM Flash Technologies.
- **Tax Increment Note Thanksgiving Park** - Due in annual installments equal to 95 percent of the tax increment received by the Redevelopment Agency from the Thanksgiving Park Economic Development Project Area. Non-interest bearing note.
- **Tax Increment Note Traverse Mountain** - Due in annual installments equal to 100 percent of the property tax increment received by the Redevelopment Agency from the Traverse Mountain Community Development Project Area, as well as varying levels of the sales tax collected from business within the project area, over a ten-year tax increment period. Non-interest bearing note.
- **Tax Increment Note Alpine Highway West** - Due in annual installments equal to 93.33 percent of the tax increment received by the Redevelopment Agency from the Alpine Highway West Economic Development Project Area. Non-interest bearing note.
- **Tax Increment Note West Timpanogos** - Due in annual installments equal to 97 percent of the tax increment received by the Redevelopment Agency from the West Timpanogos Community Development Project Area. Non-interest bearing note.
- **Compensated Absences** - Some employees carry balances of sick leave and vacation leave greater than what they earn in a given year. The cost of compensating such balances are reported as long-term debt. Balances for compensated absences are capped at 160 hours for vacation leave and 240 hours for sick leave.
- **Landfill Closure and Post-closure Care Liability** - This represents an escrow fund used for costs associated with the landfill closure and post-closure care liability. The escrow fund is funded via the Garbage Fund.

OUTSTANDING GENERAL LONG-TERM DEBT: BUSINESS-TYPE ACTIVITIES

DESCRIPTION	END BALANCE FY 2013	END BALANCE FY 2014	ADDITIONS	DELETIONS	END BALANCE FY 2015	PRINCIPAL DUE FY 2016	INTEREST DUE FY 2016
2009 Electric Refunding Bonds	\$ 5,200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2014 Electric Refunding Bonds	-	4,560,000	-	740,000	3,820,000	745,000	58,782
2003 Water Refunding Bonds	1,454,319	-	-	-	-	-	-
1999 Water Refunding Bonds	285,000	140,000	-	140,000	-	-	-
2010 Drainage Bonds	2,070,000	1,920,000	-	160,000	1,760,000	180,000	61,776
Note Payable to Provo Reservoir Water Co.	460,086	448,926	-	12,120	436,806	12,617	17,955
Note Payable to Provo River Water Assoc.	1,176,818	1,151,084	-	26,226	1,124,858	27,260	45,014
Compensated Absences	827,463	848,582	-	228,917	619,665	-	-
TOTAL LONG-TERM DEBT	\$ 11,473,686	\$ 9,068,592	\$ -	\$ 1,307,263	\$ 7,761,329	\$ 965,377	\$ 183,527

A brief description of Lehi City's debt issues (as of June 30, 2014) is included below.

- **2009 Electric Refunding & Revenue Bonds** - \$7,700,000 variable rate revenue bonds, due serially through 2020. The interest rate is based on the market conditions the day the bonds are re-marketed on a weekly basis. Used to refinance the 1998 and 2005 Electric debt, which were used to build two new substations. Refunded in FY 2014 by 2014 Electric Refunding Bonds.
- **2014 Electric Refunding Bonds** - Revenue refunding bonds that refunded the 2009 Electric Refunding & Revenue Bonds. Due serially through June 1, 2020 with interest at 0.8 percent to 2.2 percent.
- **2003 Water Refunding Bonds** - \$3,980,000 water revenue bonds due serially through 2020 with interest rates ranging from 2.5 percent to 3.9 percent. Used to refinance existing debt and build a 2 million gallon culinary water tank and secondary water reservoir.
- **1999 Water Refunding Bonds** - \$1,740,000 water refunding bonds due serially through 2015 with interest at 3.25 percent to 4.9 percent. Used to refinance existing debt.
- **2010 Drainage Revenue Bonds** - \$2,500,000 in drainage revenue bonds due serially through 2025 with interest rates ranging from 3.51 percent.
- **Note Payable to Provo Reservoir Water Users Company** - Payable in annual installments through 2035. Payments include interest at 4 percent and range from \$34,813 to \$33,439.
- **Note Payable to Provo River Water Users Association** - Payable in annual installments through 2035. Approximately 81 percent of the total obligation bears interest at 4 percent. The balance of the obligation will mirror a line of credit issued by a bank to the Provo River Water Users Association. The line of credit will have a variable interest rate which is estimated to average 4.5 percent.
- **Compensated Absences** - Some employees carry balances of sick leave and vacation leave greater than what they earn in a given year. The cost of compensating such balances are reported as long-term debt. Balances for compensated absences are capped at 160 hours for vacation leave and 240 hours for sick leave.

LONG-TERM FINANCIAL OUTLOOK

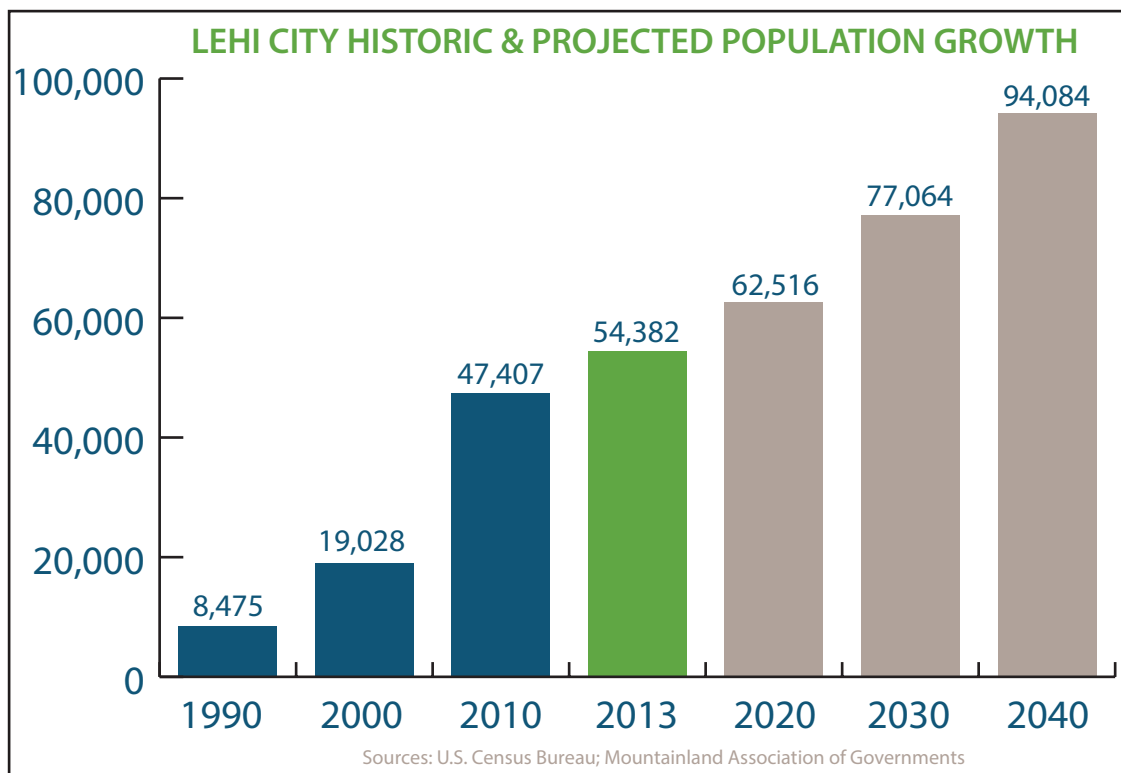
When forecasting future revenues and expenditures, Lehi City uses trend analysis, national economic indicators, local economic indicators, and city-specific issues to help determine the most accurate financial forecasting as possible. Throughout this document, discussions of the City's financial policies, past revenue and expenditure trends, and various economic indicators are presented. These include:

- City Revenue Policies: Page 36;
- General Fund Balance Trend: Page 34;
- Trends for Major General Fund Revenues: Pages 36-38;
- Debt Policies and Debt Position: Pages 39-41;
- Five-Year Capital Improvement Plan: Pages 49-53; and
- Impact of Five-Year Capital Improvement Plan on Operating Budget: Pages 54-55.

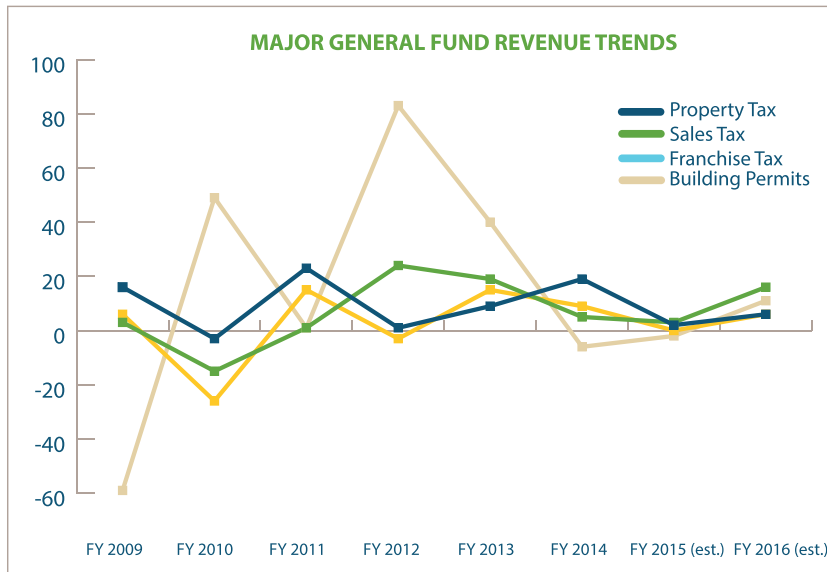
All of these factors impact the City's long-term financial outlook. Following is a discussion of major factors that will also impact the City's long-term financial outlook.

POPULATION GROWTH

According to the U.S. Census Bureau, Lehi is the fifth-fastest growing city in the United States. This population growth is expected to bring significant opportunities to the City. However, there will also be increased financial burdens on the City as there is more need for infrastructure construction and improvement and an increased demand for City services. The City monitors population growth trends and forecasts as it determines its infrastructure needs, particularly as it pertains to the five-year capital improvement plan, and fees for various City services.



REVENUE TREND ANALYSIS



Lehi City has a policy of conservatively estimating revenues on an annual basis to avoid unexpected deficits. As can be seen in the chart on the left showing the percent change for the four major revenue sources for the General Fund, the major General Fund revenue sources are each unique with regards to financial forecasting. Property tax, sales tax, and franchise tax revenues are relatively stable funding sources. However, they tend to lag a bit behind macro-economic trends in terms of the effect felt by the City. This was true during the financial crisis of 2008 and 2009.

Building permits, which are an important indicator of the local growth and the local economy's reaction to national economic

factors, are much more volatile than the City's other primary General Fund revenue sources. However, building permit revenues tend to predicate an increase or decrease in property tax, sales tax, and franchise tax revenues. The City uses these trends, combined with other factors such as national economic indicators, state economic indicators, and local indicators such as development specific to the City to estimate future revenue. Below is a three-year revenue forecast for the major General Fund revenue sources based on these factors and past revenue trends.

THREE-YEAR GENERAL FUND FORECAST

	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ESTIMATED	FY 2016 APPROVED	FY 2017 FORECAST	FY 2018 FORECAST
PROPERTY TAX REVENUE	\$ 5,834,514	\$ 6,962,340	\$ 7,100,000	\$ 7,500,000	\$ 7,650,000	\$ 7,803,000
SALES TAX REVENUE	6,654,116	7,013,402	7,200,000	8,317,506	8,483,856	8,653,533
FRANCHISE TAX REVENUE	3,029,744	3,296,937	3,300,000	3,500,000	3,570,000	3,641,400
BUILDING PERMIT REVENUE	1,955,016	1,839,674	1,800,000	2,000,000	2,040,000	2,080,800
TOTAL	\$ 17,473,390	\$ 19,112,353	\$ 19,400,000	\$ 21,317,506	\$ 21,743,856	\$ 22,178,733

The background of the slide features a repeating pattern of stylized, light blue line art. The pattern consists of various industrial structures, including oil derricks, drilling rigs, and buildings with gabled roofs, arranged in a grid-like fashion across the entire blue background.

CAPITAL PROJECTS

CAPITAL PROJECTS

The FY 2015 budget includes just over \$22.5 million for all capital improvement expenditures. To allow a more accurate picture of how the coming fiscal year's Capital Budget might impact the operating budget, the capital expenditures are summarized into two categories: routine capital expenditures and non-routine capital expenditures.

- **ROUTINE CAPITAL EXPENDITURES** are expenditures that occur on a regular basis and have no significant impact on the operating budget. The capital expenditures classified into the capital replacement budget are considered routine. Examples include the regular replacement of vehicles and equipment and the regular up-sizing of pipes, streets, and power systems. The cost of these capital expenditures are captured as line items in the budget information portion of each department's section throughout this book, totaling a little over \$3.7 million.
- **NON-ROUTINE CAPITAL EXPENDITURES** are expenditures that do not happen on a regular basis and impact the operating budget either in terms of additional personnel, maintenance, utility, or other costs; or in terms of additional revenue or operating savings. Although the expenditures of these projects may span over a few years, the projects add to the asset base of the City and often result from policy decisions. Capital projects defined as non-routine total just over \$18.9 million. A summary schedule of the non-routine capital budget can be found later in this section of the budget document.

CAPITAL POLICIES

- Lehi City's Capital Budget shall be revised each year, including anticipated fund sources.
- When Capital Budget appropriations lapse at the end of the fiscal year they shall be re-budgeted until the project is complete.
- Inventories in the proprietary funds, which shall consist of materials used in the construction and repair of the transmission, distribution, collection, and treatment systems shall be valued at the lower cost or market on a weighted average basis. Supplied inventories, consisting principally of office supplies, shall be valued at the lower of cost or market on a first-in, first-out basis. Transformers shall be valued at the lower of cost or market on a specific identification basis.
- Capital expenditures shall be defined as assets purchased or acquired with the capitalization thresholds defined in the table below.

ASSET CATEGORY	CAPITALIZATION THRESHOLD (IN \$)	USEFUL LIFE (IN YEARS)
Land	0	N/A
Buildings	5,000	15-40
Improvements of than buildings, including infrastructure	0	10-40
Machinery, equipment, and vehicles	5,000	5-15
Office furniture and equipment	5,000	5-15

CAPITAL PLANNING PROCESS

Often, the justification for capital improvement projects are derived during master planning efforts done in conjunction with third-party entities. The City Council reviews and approves all of the City's master plans. The following two pages contain a summary of the planning processes that influence the Capital Budget, and the general time line associated with the finalizing of the 5-Year Capital Budget itself.

CITY PLANS - FY2016

PLAN	ORIGIN OF PLAN	ELEMENTS OF PLAN
Mayor and City Council Strategic Visioning	The Mayor & City Council annually hold a planning session. See pages 25-27 for more information.	The strategic vision and planning done by the Mayor and City Council set the priorities for the City budget. The planning sessions includes input from the bi-annual citizen survey, staff recommendations, and the planning documents listed below.
Budget 5-Year Capital Improvement Plan	See pages 49-53 for more information.	As part of the annual budget process, and with input from all other planning processes, a 5-year capital improvement plan is incorporated into the budget document. Potential funding sources are also discussed and estimated at this time.
General Plan	The Land Use Element Plan was updated & adopted in October 2011.	The General Plan provides a general framework of goals and guidelines for a number of the City's master plans, including: Economic Development; Parks and Recreational Facilities; Transportation; and Community Facilities and Services.
Economic Development Strategic Plan	Originally adopted in September 2008.	The plan identifies key economic development areas throughout the City in order to project where and what types of future infrastructure improvements will be necessary to meet the associated new growth. Thus, this plan has an indirect effect on the capital budgeting process.
Downtown Revitalization Plan	Originally adopted in 2007.	The plan played a major part in the Main Street reconstruction project. The City's downtown is identified as the Main Street & State Street corridors. The stated goals of this plan are to: Guide development or redevelopment for the City's downtown area; remove blight and revitalize the downtown businesses; and Promote community spirit by maintaining historic feel and providing a community gathering place.
Parks Master Plan	Original plan adopted in 1998. Significantly updated in 2009. Update completed in 2015.	The main priorities is the 5, 10, and 20-year plans include: Focus short-term development of new parks in the northeast area of the City, primarily through a "mini" park system; Update, remodel, and refurbish current parks in the central area; and acquire land for community-wide parks in the west and north areas.
Pavement & Sidewalks Management Plan	Public Works Administration & Streets Division maintain & perpetually update a pavement management database.	The policy of the plan is to: <ul style="list-style-type: none"> • Maintain at least 65 percent of roads & sidewalks in good or better condition; and • Have no more than 10 percent of roads and sidewalks in substandard condition.

CITY PLANS - FY2016 (CONT.)

PLAN	ORIGIN OF PLAN	ELEMENTS OF PLAN
Information Technology Capital Plan	Generated by the IT Division.	The plan includes the next four fiscal years of planned replacements. The IT Division calculates a charge to City departments sufficient to replace the main network, core software systems, computer systems, and the telephone system. Data used in the calculation include: an inventory of all equipment; the estimated useful life & projected replacement date; and the replacement cost.
City Facilities Capital Plan	Generated by the Buildings & Grounds Division. Funding is included by departmental budgets under Building & Grounds O&M.	The plan calculates: <ul style="list-style-type: none"> • An inventory of all major systems in City buildings; • The estimated useful life or maintenance schedule; and • The related costs.
Fleet Replacement Plan	The Public Works Administration & Fleet Division maintain & perpetually update a fleet & equipment database.	The plan calculates a charge to City departments sufficient to replace the vehicles & motorized & mobile equipment. Data uses in the calculation include: <p>An analysis of all equipment;</p> <p>The estimated useful life & projected replacement date;</p> <p>A maintenance schedule & costs; and</p> <p>The replace cost.</p>
Master Plans & Impact Fee Analysis for Culinary Water, Pressurized Irrigation, Drainage, Electric, Sewer, Parks, & Transportation.	Significant updates to master plans & impact fee analyses to be completed in FY 2016.	Capital projects associated with these types of projects were identified in the City's Impact Fee Study completed in January 2008 & the 5-year Capital Improvement Plan (updated annually as noted above). Monies were set aside in FY 2012 for the creation and significant update of these master plans. These master plans will: <ul style="list-style-type: none"> • Recommend & prioritize short-, medium-, and long-term projects; • Project & analyze growth & build-out data; and • Provide impact fee rate recommendations for funding.

5-YEAR CAPITAL IMPROVEMENT PLAN TIME LINE

1. In the fall and spring of each year, the progress on all authorized capital projects is monitored on a project-by-project basis. Project financial records are reviewed with the department heads tasked with overseeing the given project. Projects approved by the City Council, but not previously included in the Capital Improvement Plan, are reviewed at the same time.
2. In the winter of each year, department heads review previously-submitted projects to determine if the need, time frame, or project scope have changed. If changes are needed, the Finance Department is notified and the Requested Capital Improvement and Capital Projects Summary are updated. The department heads also submit new capital projects for consideration in both the next fiscal year and future years.
3. Also in the winter of each year, the City's capital needs are identified before preparation begins on the operating budget. First year operating expenses are formulated and refined through discussions with the department most closely impacted by the project. Future years' operating costs are established after the projects in operation and the estimated expenses can be refined.
4. In May of each year, the requested Capital Improvement and Capital Projects list is reviewed, and the most critical projects are recommended to the City Council as part of the City's recommended budget. This is done at the same time the recommended operating budget is presented. Alternate mechanisms for financing the projects are also discussed at this time.
5. In the budget document, the Non-Routine Capital Budget Summary lists all FY 2015 projects that have been approved.



NON-ROUTINE CAPITAL BUDGET SUMMARY

PROJECT TITLE	DEPT/ DIVISION	FUNDING SOURCE	PRIOR FUNDING	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	TOTAL
Public Works Site Plan/ Fleet Building	Public Works	Capital Projects Fund	-	305,000	-	-	-	-	305,000
Bandwagon Park Playground Replacement	Parks	Capital Projects Fund	-	140,000	-	-	-	-	140,000
Station 82 Concrete	Public Works	Capital Projects Fund	-	60,130	-	-	-	-	60,130
Library/Literacy Area Remodel	Parks - Buildings	Capital Projects Fund	-	23,000	-	-	-	-	23,000
Remodel Bank Building	Parks - Buildings	Capital Projects Fund	-	200,000	-	-	-	-	200,000
Veterans Honor Wall	Parks - Cemetery	Capital Projects Fund	-	10,000	-	-	-	-	10,000
Infield Surfaces at Sports Park	Parks	Capital Projects Fund	-	25,000	-	-	-	-	25,000
Centennial Park Playground	Parks	Capital Projects Fund	-	90,000	-	-	-	-	90,000
Pioneer Sculpture- Legacy Park	Parks	Capital Projects Fund	-	80,000	-	-	-	-	80,000
Fire Station 83 Design	Fire	Fire Impact Fees	-	130,000	-	-	-	-	130,000
Peck Park Property	Parks	Park Impact Fees	-	4,230,000	-	-	-	-	4,230,000
Forrest Mellor Park	Parks	Park Impact Fees	-	1,800,000	-	-	-	-	1,800,000
Skate Park	Parks	Park Impact Fees	-	500,000	-	-	-	-	500,000
Sulphur Springs Park	Parks	Park Impact Fees	-	140,000	-	-	-	-	140,000
Traverse Mountain Large Park	Parks	Park Impact Fees	-	30,000	-	500,000	-	-	530,000
Ivory Ridge Park	Parks	Park Impact Fees	15,154	1,755,185	-	-	-	-	1,770,339
City Hall Building	Parks	Park Impact Fees	-	-	-	-	4,000,000	-	4,000,000
Peck Park Phase I	Parks	Park Impact Fees	-	-	-	-	-	1,750,000	1,750,000

CAPITAL PROJECTS SUMMARY

PROJECT TITLE	DEPT/ DIVISION	FUNDING SOURCE	PRIOR FUNDING	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	TOTAL
Police Building Renovation	Police	Police Impact Fees	-	600,000	-	-	-	-	600,000
Spring Line to Low Hills Tank	Culinary Water	Culinary Impact Fees	200,000	350,000	-	-	-	-	550,000
CWP Conn. near Redwood Road	Culinary Water	Culinary Impact Fees	-	700,000	-	-	-	-	700,000
Traverse Source, Booster, Tank & Line	Culinary Water	Culinary Impact Fees	2,193,030	100,000	-	1,500,000	-	200,000	3,993,030
West Side Culinary Facilities	Culinary Water	Culinary Impact Fees	-	600,000	-	-	830,000	-	1,430,000
Micron Tank & Lines	Culinary Water	Culinary Impact Fees	-	-	1,400,000	-	-	-	1,400,000
Pilgrims Well Conversion	Culinary Water	Culinary Impact Fees	250,000	-	-	250,000	-	-	500,000
West Side Sewer Facilities	Sewer	Sewer Impact Fees	-	200,000	-	-	1,100,000	-	\$1,300,000
1700 West Sewer & Extension at 1500 N	Sewer	Sewer Impact Fees	300,000	-	-	140,000	-	-	570,000
300 East Drain (500 S to 100 S)	Storm Drain	Storm Drain Impact Fees	-	250,000	-	-	-	-	250,000
West Side Drains	Storm Drain	Storm Drain Impact Fees	-	200,000	-	-	-	-	200,000
Jordan Narrows Detention Basin	Storm Drain	Storm Drain Impact Fees	-	200,000	-	-	-	-	200,000
Jordan Narrows Second Basin	Storm Drain	Storm Drain Impact Fees	-	-	-	300,000	-	-	300,000
Sandpit Basin	Storm Drain	Storm Drain Impact Fees	-	-	300,000	-	-	-	300,000
Traverse Mountain Drains	Storm Drain	Storm Drain Impact Fees	46,100	-	250,000	250,000	50,000	200,000	796,100
400 West Railroad Detention Basin	Storm Drain	Storm Drain Impact Fees	-	-	-	-	150,000	-	150,000

PROJECT TITLE	DEPT/ DIVISION	FUNDING SOURCE	PRIOR FUNDING	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	TOTAL
Cedar Hollow Detention Basin	Storm Drain	Storm Drain Impact Fees	-	-	-	-	150,000	-	150,000
Secondary Water Main Upgrade	Pressurized Irrigation	P.I. Operating Fund	-	125,000	-	-	-	-	125,000
Cedar Hollow PRV Station	Pressurized Irrigation	P.I. Operating Fund	-	60,000	-	-	-	-	60,000
Sandpit Reservoir Rehabilitation	Pressurized Irrigation	P.I. Operating Fund	-	115,000	-	-	-	-	115,000
Traverse Booster w/ Piping	Pressurized Irrigation	P.I. Impact Fees	-	350,000	-	-	-	-	350,000
Low Hills Expansion & Piping	Pressurized Irrigation	P.I. Impact Fees	-	350,000	-	-	-	-	350,000
Railroad Well & Piping	Pressurized Irrigation	P.I. Impact Fees	-	300,000	-	-	-	300,000	600,000
West Side P.I. Facilities	Pressurized Irrigation	P.I. Impact Fees	-	200,000	-	-	900,000	-	11,000,000
Jordan River Pump Station & Piping	Pressurized Irrigation	P.I. Impact Fees	30,457	280,000	-	900,000	-	-	1,210,457
Jordan River Well	Pressurized Irrigation	P.I. Impact Fees	-	230,000	-	-	-	-	230,000
Dry Creek Reservoir & Piping	Pressurized Irrigation	P.I. Impact Fees	-	1,000,000	-	-	4,000,000	-	5,000,000
Micron Reservoir	Pressurized Irrigation	P.I. Impact Fees	-	-	1,400,000	-	-	-	1,400,000
Cedar Hollow Reservoir w/ Pump	Pressurized Irrigation	P.I. Impact Fees	-	-	-	500,000	-	-	500,000
Cedar Hollow Well	Pressurized Irrigation	P.I. Impact Fees	-	-	-	250,000	-	-	250,000
Signals	Streets	Road Impact Fees	-	200,000	-	-	-	-	-
Center 1700 North to 1950 North	Streets	Road Impact Fees	-	170,000	-	-	-	-	-
600 East north of Dry Creek	Streets	Road Impact Fees	-	50,000	-	-	-	-	-
Jordan Willows Connector Road	Streets	Road Impact Fees	-	210,000	-	-	-	-	210,000

PROJECT TITLE	DEPT/ DIVISION	FUNDING SOURCE	PRIOR FUNDING	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	TOTAL
Center Street & SR 92	Streets	Road Impact Fees	-	2,200,000	-	-	-	-	2,200,000
Traverse Mountain Bridge & Road	Streets	Road Impact Fees	2,438	400,000	-	1,100,000	-	-	1,502,438
700 South Projects	Streets	Road Impact Fees	200,000	200,000	-	350,000	-	-	750,000
1200 East Project	Streets	Road Impact Fees	893,410	700,000	-	300,000	-	-	1,893,410
Pointe Meadows Patch & Overlay	Streets	Class C Roads	-	50,000	-	-	50,000	-	100,000
2300 West Project at North Point	Streets	Road Impact Fees	1,231,584	-	-	-	250,000	-	1,481,584
Accel/Deccel on SR 92	Streets	Road Impact Fees	110,000	-	110,000	-	-	-	220,000
Downtown Curb Project	Streets	Road Impact Fees/ Capital	308,773	-	50,000	50,000	-	-	408,773
400 East Sidewalk, Curb, & Gutter	Streets	Road Impact Fees	-	-	-	700,000	-	-	700,000
1200 West Widening	Streets	Road Impact Fees	-	-	-	300,000	-	-	300,000
Frontage Road Reloc. at I-15	Streets	Road Impact Fees	600,000	-	-	700,000	-	-	1,300,000
Frontage Road at Traverse	Streets	Road Impact Fees	-	-	-	700,000	-	-	700,000
200 South Project	Streets	Class C Roads	200,000	-	-	200,000	-	-	400,000
East Frontage Road	Streets	Class C Roads	5,717,995	-	-	150,000	-	-	5,867,995
Thanksgiving Point Patch & Slurry	Streets	Class C Roads	80,000	-	-	80,000	-	-	160,000
2300 West Frontage Road to SR 92	Streets	Road Impact Fees	-	-	1,100,000	-	-	-	1,100,000
Flight Park Road	Streets	Road Impact Fees	-	-	-	-	600,000	-	600,000
850 East Spring Creek Reconstruct	Streets	Class C Roads	75,000	-	-	-	80,000	-	155,000

PROJECT TITLE	DEPT/ DIVISION	FUNDING SOURCE	PRIOR FUNDING	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	TOTAL
Center Street Pioneer to 1900 South	Streets	Class C Roads	-	-	-	-	150,000	-	150,000
System Generation Pipeline	Power	Electric Impact Fees	-	1,125,509	-	-	-	-	1,125,509
Carter Substation Bus Upgrade	Power	Electric Impact Fees	-	-	900,000	-	-	-	900,000
Substation Land Purchase - 2016	Power	Electric Impact Fees	-	-	-	-	-	522,720	522,720
Carter Transformer Upgrade 1	Power	Electric Impact Fees	-	-	1,250,000	-	-	-	1,250,000
Murdock Substation	Power	Electric Impact Fees	-	-	-	-	-	2,258,000	2,258,000
TOTAL CAPITAL SPENDING			15,412,544	20,334,524	6,760,000	9,220,000	12,310,000	5,230,720	72,314,193

SUMMARY OF CAPITAL SPENDING IMPACT BY FUND

FUND	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	TOTAL
Capital Projects	\$ 933,130	\$ -	\$ -	\$ -	\$ -	\$ 933,130
Fire Impact Fee	130,000	-	-	-	-	130,000
Parks Impact Fee	8,455,185	-	500,000	4,000,000	1,750,000	14,705,185
Police Impact Fee	600,000	-	-	-	-	600,000
Culinary Impact Fee	1,750,000	1,400,000	1,750,000	830,000	200,000	5,930,000
Sewer Impact Fee	200,000	-	140,000	1,100,000	-	1,440,000
Storm Drain Impact Fee	650,000	550,000	550,000	350,000	200,000	2,300,000
Pressurized Irrigation	300,000	-	-	-	-	300,000
P.I. Impact Fee	2,710,000	1,400,000	1,650,000	4,900,000	300,000	10,960,000
Roads Impact Fee	4,180,000	160,000	4,200,000	300,000	-	8,840,000
Class C Roads	-	-	430,000	80,000	150,000	660,000
Electric Impact Fee	1,125,509	2,150,000	-	-	2,780,720	6,056,229
TOTAL	\$ 20,334,524	\$ 6,760,000	\$ 9,220,000	\$ 12,310,000	\$ 5,230,720	\$72,314,193

IMPACT ON THE OPERATING BUDGET

The following is a summary of the impact of the FY 2016 Capital Budget on the operating budget for FY 2016 and future years. The only included projects are those with a significant impact; which would include any project that will result in the need for additional staff or will result in any ongoing increase or decrease in the operating budget greater than \$10,000 per year.

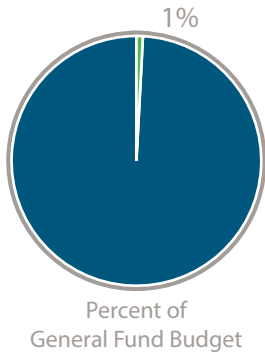
PROJECT(S)	BUDGET(S) IMPACTED	EXPECTED IMPACT
Traverse Mountain Bridge & Road	Streets Division	The project will result in an expected annual increase of approximately \$25,000 in operating & maintenance costs to the Streets Division due to Utah Department of Transportation bridge maintenance & safety requirements. The project is expected to begin construction FY 2016 & be completed in FY 2018.
Ivory Ridge Park	Parks Division	The project will result in increased operating & maintenance costs to the Parks Division, including increased costs for mowing, trimming, fertilization, herbicide, & irrigation, of approximately \$11,000 annually. The project is expected to begin construction in FY 2016.
Forrest-Mellor Park	Parks Division	This project will result in an approximately \$30,000 annual increase in operating & maintenance costs, including costs for mowing, trimming, fertilization, irrigation, and labor. Construction is expected to begin in FY 2016 and be completed by FY 2017.
Traverse Mountain Large Park	Parks Division	The project will result in increased operating & maintenance costs to the Parks Division, including increased costs for mowing, trimming, fertilization, & irrigation, of approximately \$9,000 annually. The project is also expected to create the need for a new FTE, with an approximate annual cost of \$65,000. The project is expected to begin construction in FY 2016 & be completed in FY 2019.
Sulfur Springs Park	Parks Division	This project will result in an approximately \$20,000 annual increase in operating & maintenance costs, including costs for mowing, trimming, fertilization, irrigation, and labor. Construction is expected to begin in FY 2016 and be completed by FY 2017.
Micron Tank & Lines	Water Division - Culinary Section	The project will result in increased operating & maintenance costs to the Water Division, including cleaning costs, supply costs, & repair costs, of approximately \$25,000 annually. The project is expected to begin construction & be completed in FY 2017.
Traverse Tank & Lines	Water Division - Culinary Section	The project will result in an expected annual increase of approximately \$35,000 in operating & maintenance costs to the Water Division due to increased cleaning, supply, & repair costs. The project is expected to begin construction & be completed in FY 2018.

PROJECT(S)	BUDGET(S) IMPACTED	EXPECTED IMPACT
West Side Culinary Facilities	Water Division - Culinary Section	The project will result in an expected annual increase of approximately \$40,000 in operating & maintenance costs to the Water Division due to increased cleaning, supply, & repair costs. The project will also create the need for one new FTE at an expected annual cost of \$65,000. The project is expected to begin construction in FY 2019 & be completed in FY 2020.
Micron Reservoir	Water Division - P.I. Section	The project will result in an expected annual increase of approximately \$75,000 in operating & maintenance costs to the Water Division due to increased cleaning, supply, & repair costs. The project is expected to begin construction in FY 2017 & be completed in FY 2018.
West Side P.I. Facilities	Water Division - P.I. Section	The project will result in an expected annual increase of approximately \$75,000 in operating & maintenance costs to the Water Division due to increased cleaning, supply, & repair costs. The project is expected to begin construction in FY 2019 & be completed in FY 2020.
Traverse Storage	Water Division - P.I. Section	The project will result in an expected annual increase of approximately \$75,000 in operating & maintenance costs to the Water Division due to increased cleaning, supply, & repair costs. The project will also create the need for one new FTE at an expected annual cost of \$65,000. The project is expected to begin construction & be completed in FY 2016.
Jordan River Reservoir & Pump Station	Water Division - P.I. Section	The project will result in an expected annual increase of approximately \$75,000 in operating & maintenance costs to the Water Division due to increased cleaning, supply, & repair costs. The project is expected to begin construction & be completed in FY 2018.
Dry Creek Reservoir	Water Division - P.I. Section	The project will result in an expected annual increase of approximately \$100,000 in operating & maintenance costs to the Water Division due to increased cleaning, supply, & repair costs. The project will also create the need for one new FTE at an expected annual cost of \$65,000. The project is expected to begin construction in FY 2019 & be completed in FY 2020.
West Side Sewer Facilities	Water Division - Waste Water Section	The project will result in an expected annual increase of approximately \$40,000 in operating & maintenance costs to the Water Division due to increased cleaning, supply, & repair costs. The project is expected to begin construction in FY 2019 & be completed in FY 2020.

The background of the entire image is a repeating pattern of stylized lighthouses. Each lighthouse is depicted with a simple line-art style, featuring a central tower with a lantern room at the top, flanked by two smaller, gabled structures. The pattern is uniform and covers the entire surface. In the center of the image, the words "GENERAL" and "FUND" are stacked vertically in a large, white, serif typeface. The text is centered both horizontally and vertically, creating a focal point against the patterned background.

GENERAL FUND

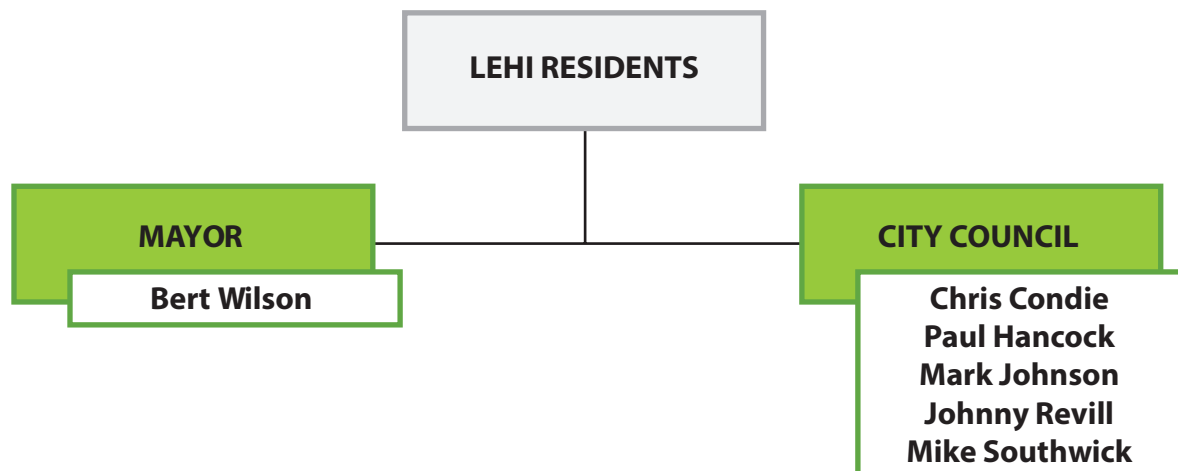
MAYOR & CITY COUNCIL



THE MISSION OF THE MAYOR AND CITY COUNCIL IS TO ENHANCE THE HEALTH, SAFETY, AND WELFARE OF EACH PERSON WITHIN THE COMMUNITY (BOTH RESIDENT AND VISITOR). THIS IS ACCOMPLISHED BY DEVELOPING, REVIEWING, AND IMPLEMENTING ORDINANCES, RESOLUTIONS, AND POLICIES.

DEPARTMENT DESCRIPTION

The Mayor and City Council are elected to office by the citizens of Lehi and serve four-year terms. The Mayor acts as the Chief Executive Officer of the City and is responsible for upholding and executing the laws and ordinances adopted by the City Council. The City Council is responsible for creating and modifying ordinances for the betterment of the community.



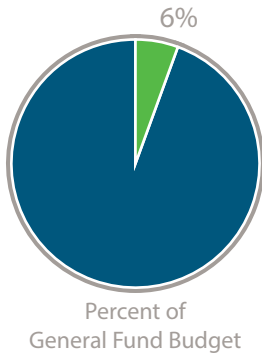
POSITION	WAGE GRADE	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	PLANNED FY 2016
Elected:					
Mayor	-	1.00	1.00	1.00	1.00
City Council	-	5.00	5.00	5.00	5.00
TOTAL FTEs		6.00	6.00	6.00	6.00

BUDGET INFORMATION

DEPARTMENT 47	ACTUAL FY 2013	ACTUAL FY 2014	ESTIMATED FY 2015	PLANNED FY 2016
Expenditures:				
10 Salaries & Wages	\$ 92,100	\$ 93,300	\$ 94,500	\$ 94,500
13 Employee Benefits	61,630	72,544	96,456	100,375
21 Books, Subscriptions, & Memberships	25,629	-	25,000	25,000
23 Travel & Training	3,370	4,936	6,000	6,000
24 Office Supplies	352	46	3,000	3,000
25 Reimbursements	-	-	5,000	5,000
26 IT Fund Charges	2,000	2,000	2,000	2,000
29 Risk Management Fund Charges	5,000	5,000	5,000	5,000
31 Professional & Technical	12,490	11,687	25,000	25,000
45 Miscellaneous	5,221	12,882	10,000	10,000
TOTAL EXPENDITURES	\$ 207,792	\$ 202,396	\$ 271,956	\$ 275,875



OFFICE OF THE CITY ADMINISTRATOR



THE MISSION OF THE OFFICE OF THE CITY ADMINISTRATOR IS TO PROVIDE GENERAL OVERSIGHT AND DIRECTION FOR ALL CITY SERVICES AND OPERATIONS, PROVIDE MANAGEMENT ASSISTANCE TO THE MAYOR AND CITY COUNCIL, AND KEEP THE RECORDS OF THE CITY'S ACTIONS IN A PROFESSIONAL AND HIGHLY-ORGANIZED MANNER.

DEPARTMENT DESCRIPTION

The Office of the City Administrator consists of three divisions: Public Relations & Special Projects, Records & Elections, and Human Resources.

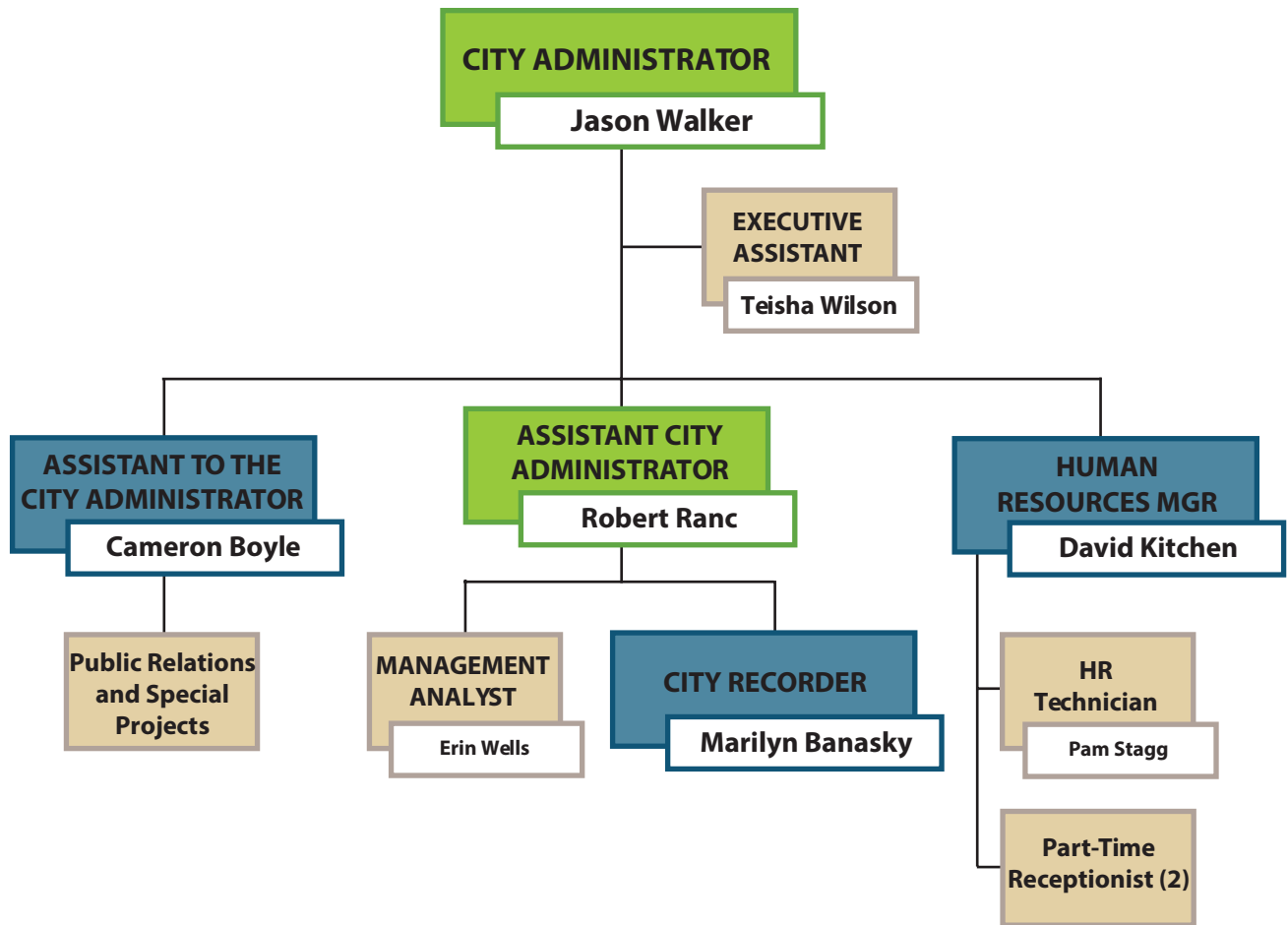
The Public Relations & Special Projects Division is responsible for public relations, community relations, management analysis, and special events.

The Records & Elections Division is managed by the city recorder and is responsible for the records, minutes, ordinances, and resolutions of the City. The Records & Elections Division also oversees annexations, elections, and cemetery records for the City.

The Human Resources Division is responsible for maintaining employee records, coordinating employee benefit and education programs, communicating personnel policies and procedures, and ensuring quality recruitment.

DEPARTMENT OBJECTIVES

MAYOR/CITY COUNCIL GOAL	MAYOR/CITY COUNCIL STRATEGY	DEPARTMENT OBJECTIVE
Promote Community Involvement	Focus on communication & transparency.	Strive to make city information readily available so residents are informed regarding city news, announcements, special events, etc. Ensure all City records are kept accurately in accordance with all legal requirements and are available to the public.
	Hold diverse public events.	Ensure that residents are satisfied with city-sponsored events and that the city special event process is understandable and efficient.
Maintain a Sustainable Budget	Ensure the responsible use of resources.	Assist the city administrator in keeping the cost of employment at a reasonable level.
	Encourage a highly motivated and well-trained workforce.	Keep the employee turnover rate low and employee satisfaction high.



POSITION	WAGE GRADE	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	PLANNED FY 2016
Appointed:					
City Administrator	-	1.00	1.00	1.00	1.00
Recorder	17	1.00	1.00	1.00	1.00
Full-time:					
Assistant City Administrator	24	1.00	1.00	1.00	1.00
Assistant to the City Administrator	18	1.00	1.00	1.00	1.00
Human Resource Manager	17	1.00	1.00	1.00	1.00
Management Analyst	14	-	1.00	1.00	**1.00
Events Coordinator/Management Analyst	14	1.00	1.00	1.00	1.00
Executive Assistant	12	1.00	1.00	1.00	1.00
Human Resource Technician	-	-	-	-	1.00
Part-time Receptionist (2)	4	*1.00	1.00	1.00	1.00
Intern	-	0.59	*0.59	-	-
Emergency Management Coordinator	-	*1.00	*1.00	-	-
Part-time Non-benefited:					
Lehi Area Chamber President	-	0.50	0.50	0.50	0.50
Secretary	-	*0.85	*0.85	-	-
TOTAL FTEs		10.94	11.94	11.35	12.35

*Approved but unfunded position.

**Funded, but unfilled position.

BUDGET INFORMATION

DEPARTMENT 44	ACTUAL FY 2013	ACTUAL FY 2014	ESTIMATED FY 2015	PLANNED FY 2016
Expenditures:				
10 Salaries & Wages	\$ 356,642	\$ 565,962	\$ 473,826	\$ 501,834
11 Overtime	-	24	-	-
13 Employee Benefits	124,014	226,357	227,949	241,243
21 Books, Subscriptions, & Memberships	4,632	5,802	6,000	6,000
22 Public Notices	-	619	1,000	1,000
23 Travel & Training	9,747	18,277	19,000	22,000
24 Office Supplies	7,753	10,433	11,500	16,500
25 Fleet Fund Charges	2,000	2,000	2,000	2,000
26 IT Fund Charges	8,000	8,000	8,000	8,000
27 Utilities	3,292	2,279	12,000	12,000
29 Risk Management Fund Charges	2,000	2,000	2,000	2,000
30 Electricity - Lehi City Power	-	-	10,000	10,000
31 Professional & Technical	21,914	13,473	30,000	30,500
45 Miscellaneous	8,654	10,165	6,900	6,900
62 Bond Fees	-	-	600	600
TOTAL EXPENDITURES	\$ 548,648	\$ 865,391	\$ 810,775	\$ 860,577

PUBLIC RELATIONS & SPECIAL PROJECTS**PERFORMANCE MEASURES**

MAYOR AND CITY COUNCIL GOAL:
Promote Community Involvement

MAYOR AND CITY COUNCIL STRATEGY:
Focus on communication & transparency.

DEPARTMENT/DIVISION OBJECTIVE: Strive to make city information readily available so residents are informed regarding city news, announcements, special events, etc.

PERFORMANCE MEASURE	QUICK VIEW	FY 2013	FY 2014	FY 2015 (TARGET)	FY 2015 (ACTUAL)	FY 2016 (TARGET)
Number of Facebook Page "Likes"	✓	1,420	2,600	3,000	4,376	5,000
Number of Twitter Followers	✓		1,555	1,800	2,117	2,500
Email List Subscribers	✓	-	-	1,500	1,664	2,000

MAYOR AND CITY COUNCIL GOAL:
Promote Community Involvement

MAYOR AND CITY COUNCIL STRATEGY:
Hold diverse public events.

DEPARTMENT/DIVISION OBJECTIVE: Ensure that residents are satisfied with city-sponsored events and that the city special event process is understandable and efficient.

PERFORMANCE MEASURE	QUICK VIEW	FY 2013	FY 2014	FY 2015 (TARGET)	FY 2015 (ACTUAL)	FY 2016 (TARGET)
Number of special events permits processed.	✗	-	32	30	23	30

BUDGET INFORMATION - COMMUNITY DEVELOPMENT FUND

DEPARTMENT 67	ACTUAL FY 2013	ACTUAL FY 2014	ESTIMATED FY 2015	PLANNED FY 2016
Expenditures:				
34 Cultural Arts Council	\$ 73,380	\$ 65,596	\$ 68,000	\$ 68,000
36 Boys State Contribution	750	750	800	800
37 Miss Lehi Pageant	28,570	25,168	22,000	22,000
38 Lehi Float	17,074	15,000	16,000	16,000
39 Lehi Parade & Events Committee	67,740	78,985	72,000	102,500
40 Youth Council	1,764	3,879	5,000	5,000
41 Family Week	4,234	2,557	5,000	5,000
44 Foam Day	-	4,613	15,000	18,000
45 Lehi Silver Band	2,395	2,579	2,500	2,500
47 Community Beautification	410	516	1,000	34,500
51 Brochures Published	1,900	-	3,000	3,000
54 Santa Parade	-	383	800	1,500
59 Special Projects	29,861	39,634	40,000	40,000
81 Fireworks Show	25,000	25,000	25,000	25,000
82 Parks & Trails Committee	-	-	1,700	1,700
83 Christmas in Lehi	1,390	480	1,000	1,000
84 Easter Egg Hunt	-	921	2,000	3,000
85 My Lehi Program	-	-	5,000	5,000
86 Miscellaneous Special Events	-	3,034	6,000	7,000
87 Just for Kids	-	20,000	20,000	20,000
-- Round-up Rodeo	450	-	-	-
Volunteer Celebration	-	-	-	4,000
Veteran's Day Celebration	-	-	-	5,000
TOTAL EXPENDITURES	\$ 254,918	\$ 289,096	\$ 311,800	\$ 390,500

FEES

DEPARTMENT 67	APPROVED FY 2013	APPROVED FY 2014	APPROVED FY 2015	APPROVED FY 2016
Stage Rental - 1st Day	\$ -	\$ -	\$ 1,000	\$ 1,000
Each additional day	-	-	750	750
Hourly transportation fee	-	-	-	190
S. Legacy Center Overflow Parking Reservation				
Resident	-	-	-	100
Non-Resident	-	-	-	125

RECORDS AND ELECTIONS

PERFORMANCE MEASURES

MAYOR AND CITY COUNCIL GOAL:
Promote Community Involvement

MAYOR AND CITY COUNCIL STRATEGY:
Focus on communication & transparency.

DEPARTMENT/DIVISION OBJECTIVE: Ensure all City records are kept accurately in accordance with all legal requirements and are available to the public.

PERFORMANCE MEASURE	QUICK VIEW	FY 2013	FY 2014	FY 2015 (TARGET)	FY 2015 (ACTUAL)	FY 2016 (TARGET)
Percent of code revision update completed	✗	-	90%	100%	95%	100%
Percent of department' records officers trained on Open Meetings Act	✓	-	20%	50%	92%	100%
Percent of departments' records officers trained on GRAMA & records retention	✗	-	20%	50%	42%	50%



BUDGET INFORMATION

DEPARTMENT 43	ACTUAL FY 2013	ACTUAL FY 2014	ESTIMATED FY 2015	PLANNED FY 2016
Expenditures:				
10 Salaries & Wages	\$ 67,854	\$ 69,899	\$ 71,333	\$ 73,473
13 Employee Benefits	26,401	28,589	31,420	32,706
21 Books, Subscriptions, & Memberships	610	435	5,000	5,000
22 Public Notices	964	1,205	7,500	7,500
23 Travel & Training	400	499	4,000	4,000
24 Office Supplies	555	102	2,500	2,500
26 IT Fund Charges	4,000	4,000	4,000	4,000
27 Utilities	-	-	750	750
28 Equipment Maintenance	-	-	800	800
29 Risk Management Fund Charges	999	1,000	1,000	1,000
31 Professional & Technical	1,959	1,478	2,500	12,100
45 Miscellaneous	-	600	-	-
46 Election Expense	-	24,908	-	90,000
47 Ordinance Book Update	-	6,721	15,000	15,000
54 Capital Outlay	-	-	-	20,000
TOTAL EXPENDITURES	\$ 103,742	\$ 139,436	\$ 145,803	\$ 268,829

FEES

DEPARTMENT 43	APPROVED FY 2013	APPROVED FY 2014	APPROVED FY 2015	APPROVED FY 2016
Election registration	\$ 35	\$ 35	\$ 35	\$ 35
Audio recording CD/meeting	5	5	5	5
GRAMA request rates/hour:				
Department heads	55	55	55	55
Supervisory staff	45	45	45	45
Professional staff	35	35	35	35
Support staff	25	25	25	25
GRAMA request copies:				
GIS maps:				
24" x 36" color	10	10	10	10
17" x 24" color	5	5	5	5
11" x 17" color	3	3	3	3
>24" x 36"/linear foot	2	2	2	2
Other GRAMA copies:				
Up to 11" x 17" color	0.25	0.25	0.25	0.25
Up to 11" x 17" black & white	0.10	0.10	0.10	0.10
Business License:				
Solicitor	50/solicitor	50/solicitor	50/solicitor	50/solicitor
+Bond	(Discontinue)	(Discontinue)	(Discontinue)	(Discontinue)

HUMAN RESOURCES

PERFORMANCE MEASURES

MAYOR AND CITY COUNCIL GOAL:
Maintain a Sustainable Budget

MAYOR AND CITY COUNCIL STRATEGY:
Ensure the responsible use of resources.

DEPARTMENT/DIVISION OBJECTIVE: Assist the city administrator in keeping the cost of employment at a reasonable level.

PERFORMANCE MEASURE	QUICK VIEW	FY 2013	FY 2014	FY 2015 (TARGET)	FY 2015 (ACTUAL)	FY 2016 (TARGET)
Benefits Expense per FTE	✓	-	\$21,091	\$25,000	\$21,812	\$25,000
Healthcare Expense per FTE	✓	-	\$8,842	\$10,000	\$9,034	\$10,000
Average Merit Increase per FTE	✓	-	3.1%	2.5%	2.9%	2.5%

MAYOR AND CITY COUNCIL GOAL:
Maintain a Sustainable Budget

MAYOR AND CITY COUNCIL STRATEGY:
Encourage a highly motivated & well-trained municipal workforce.

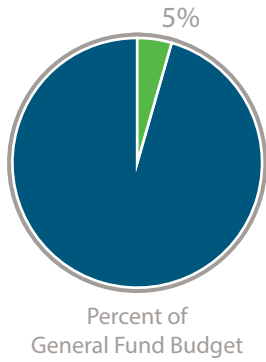
DEPARTMENT/DIVISION OBJECTIVE: Keep the employee turnover rate low and employee satisfaction high.

PERFORMANCE MEASURE	QUICK VIEW	FY 2013	FY 2014	FY 2015 (TARGET)	FY 2015 (ACTUAL)	FY 2016 (TARGET)
Full-time Employee Turnover Rate	✓	-	7%	8%	6%	8%
Part-Time Employee Turnover Rate	✓	-	61%	60%	59%	60%

BUDGET INFORMATION

DEPARTMENT 41	ACTUAL FY 2013	ACTUAL FY 2014	ESTIMATED FY 2015	PLANNED FY 2016
Expenditures:				
10 Salaries & Wages	\$ -	\$ -	\$ 93,780	\$ 149,559
13 Employee Benefits	-	-	36,480	64,477
21 Books, Subscriptions, & Memberships	-	-	1,500	1,500
23 Travel & Training	-	-	900	900
24 Office Supplies	-	-	2,750	2,750
26 IT Fund Charges	-	-	4,000	14,000
27 Utilities	-	-	750	750
28 Equipment Maintenance	-	-	800	800
29 Risk Management Fund Charges	-	-	1,000	1,000
31 Professional & Technical	-	-	20,000	67,500
45 Miscellaneous	-	-	500	500
TOTAL EXPENDITURES	\$ -	\$ -	\$ 162,461	\$ 303,736

COMMUNITY DEVELOPMENT



THE COMMUNITY DEVELOPMENT DEPARTMENT GUIDES AND DIRECTS THE DEVELOPMENT OF LAND TO ACHIEVE A BALANCE BETWEEN THE DESIRES OF THE INDIVIDUAL PROPERTY OWNER, THE WELFARE OF THE RESIDENTS OF LEHI, AND THE NEEDS OF THE COMMUNITY.

DEPARTMENT DESCRIPTION

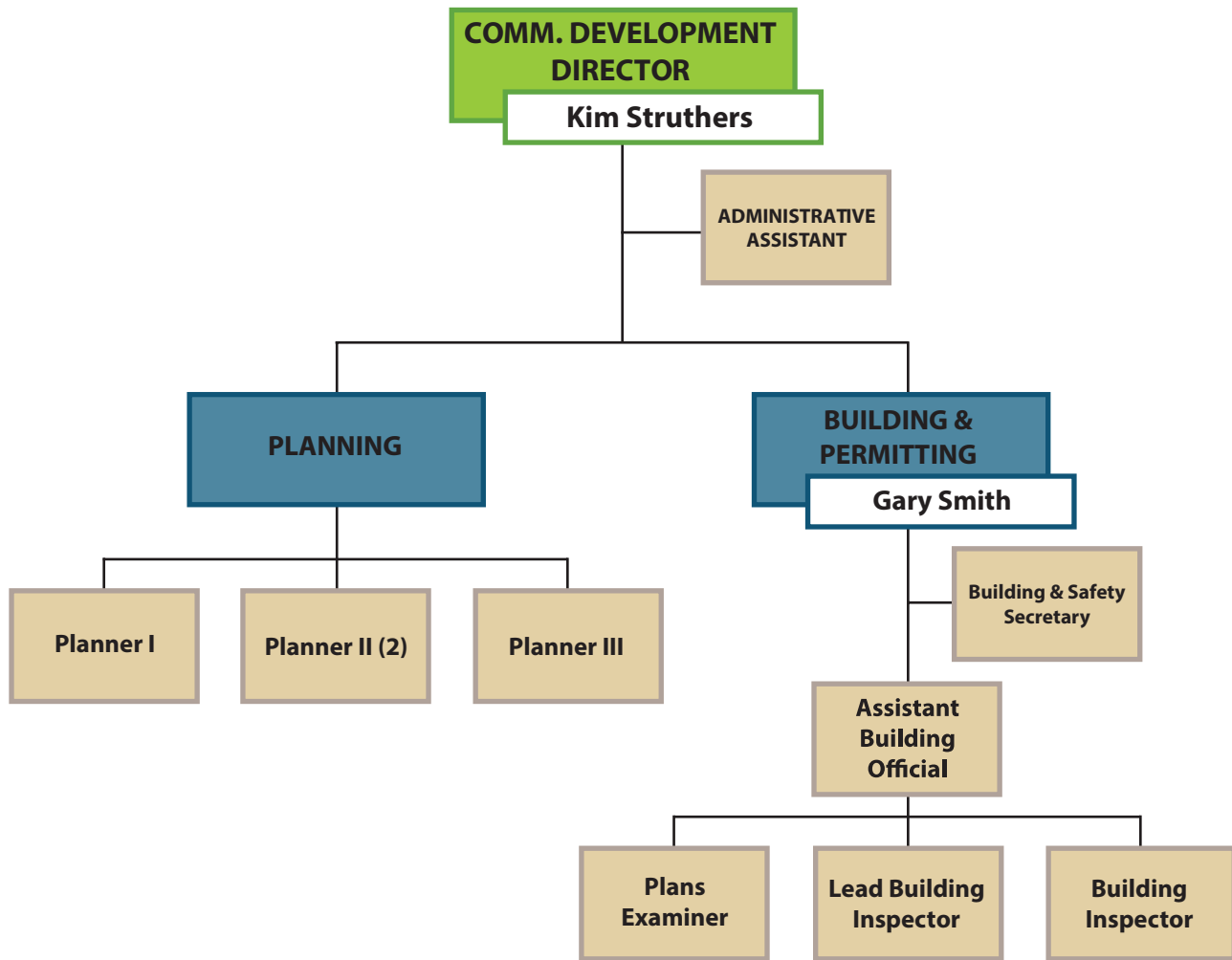
The Community Development Department, created in 2015, consists of two separate divisions: Planning and Building & Permitting.

The Planning Division works closely with the Planning Commission and City Council to ensure that the City's general plan, development code, and design standards are adopted and followed in all developmental issues. The department is also responsible for coordinating the efforts of developers with the duties of the city engineer, public works director, and utility departments.

The Building and Permitting Division inspects newly-constructed buildings to ensure code compliance, inspects existing buildings to ensure safety requirements are met, and reviews plans for additions to new and existing buildings. The Building and Permitting Division was previously housed under the Development Services Department (now Economic Development).

DEPARTMENT OBJECTIVES

MAYOR/CITY COUNCIL GOAL	MAYOR/CITY COUNCIL STRATEGY	DEPARTMENT OBJECTIVE
Promote & Support Economic Development	Strategically plan for growth.	Efficiently & effectively serve the development needs of the City.
		Implement the City's development plans.
Provide Quality City Services	Build a well-planned and reliable infrastructure.	Provide timely building permits and inspections.
	Encourage membership & leadership in professional organizations.	Encourage ongoing training among planning staff.



POSITION	WAGE GRADE	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	PLANNED FY 2016
Full-Time:					
Community Development Director	20	1.00	1.00	1.00	1.00
Chief Building Official	18	*1.00	*1.00	*1.00	1.00
Planner III	18	1.00	1.00	1.00	1.00
Planner II	16	1.00	1.00	1.00	2.00
Assistant Building Official	16	1.00	1.00	1.00	1.00
Plans Examiner	15	1.00	1.00	1.00	1.00
Lead Building Inspector	15	1.00	1.00	1.00	1.00
Planner I	14	1.00	2.00	2.00	1.00
Building Inspector II	14	4.00	4.00	4.00	3.00
Administrative Assistant	11	1.00	1.00	1.00	1.00
Planning Technician	10	1.00	0.00	0.00	0.00
Building & Safety Secretary	9	2.00	2.00	2.00	2.00
TOTAL FTEs		15.00	15.00	15.00	14.00

*Approved, but unfunded position.

PLANNING

PERFORMANCE MEASURES

MAYOR AND CITY COUNCIL GOAL:
Promote & Support Economic Development

MAYOR AND CITY COUNCIL STRATEGY:
Strategically plan for growth.

DEPARTMENT/DIVISION OBJECTIVE: Efficiently & effectively serve the development needs of the city.

PERFORMANCE MEASURE	QUICK VIEW	FY 2013	FY 2014	FY 2015 (TARGET)	FY 2015 (ACTUAL)	FY 2016 (TARGET)
Planning Commission & City Council reports prepared per FTE.	✗	59	57	65	56.5	60
Total single-family lots recorded per FTE.	✓	-	56	50	50	50
Total multi-family residential units recorded per FTE.	✗	-	39	35	20.2	25

DEPARTMENT/DIVISION OBJECTIVE: Implement the city's development plans.

PERFORMANCE MEASURE	QUICK VIEW	FY 2013	FY 2014	FY 2015 (TARGET)	FY 2015 (ACTUAL)	FY 2016 (TARGET)
Downtown Revitalization Implemented (%)	✗	75%	85%	90%	85%	90%
General Plan Implemented	✗	-	20%	25%	22%	25%

MAYOR AND CITY COUNCIL GOAL:
Provide Quality City Services

MAYOR AND CITY COUNCIL STRATEGY:
Encourage membership & leadership in professional organizations.

DEPARTMENT/DIVISION OBJECTIVE: Encourage ongoing training among planning staff.

PERFORMANCE MEASURE	QUICK VIEW	FY 2013	FY 2014	FY 2015 (TARGET)	FY 2015 (ACTUAL)	FY 2016 (TARGET)
Training Hours per FTE	✓	-	26	30	35	30

BUDGET INFORMATION

DEPARTMENT 56	ACTUAL FY 2013	ACTUAL FY 2014	ESTIMATED FY 2015	PLANNED FY 2016
Expenditures:				
10 Salaries & Wages	\$ 325,875	\$348,438	\$ 409,889	\$436,389
11 Overtime	-	23	-	-
13 Employee Benefits	136,612	155,124	183,548	195,635
21 Books, Subscriptions, & Memberships	1,121	1,578	2,000	2,300
22 Public Notices	5,889	5,844	9,000	9,000
23 Travel & Training	7,480	9,546	8,000	8,000
24 Office Supplies	5,762	9,603	12,500	12,500
25 Fleet Fund Charges	4,000	4,000	4,000	4,000
26 Buildings & Grounds O & M	492	500	500	500
27 Utilities	11,562	6,701	17,000	3,000
28 Equipment Maintenance	1,802	1,685	2,000	2,000
31 Professional & Technical	108	2,305	4,300	4,300
32 IT Fund Charges	15,540	16,780	14,000	14,000
33 Risk Management Fund Charges	4,209	4,000	4,000	4,000
34 Recording Fees	2,829	3,581	2,000	3,500
35 Standards Update	-	-	1,000	1,000
46 Miscellaneous	1,533	2,113	2,500	2,500
54-000 Capital Outlay	-	-	7,500	14,360
54-100 Capital Lease Payment	42,161	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 566,975	\$ 571,812	\$ 683,737	\$ 716,984

GENERAL FUND - DEPT. DETAIL



FEES

DEPARTMENT 56	APPROVED FY 2013	APPROVED FY 2014	APPROVED FY 2015	APPROVED FY 2016
Annexation base	\$ 200	\$ 200	\$ 200	\$ 200
+ / acre <50 acres	20	20	20	20
+ / acre >50 acres	5	5	5	5
Area plan base	3,000	3,000	3,000	3,000
+ / acre	10	10	10	10
Area plan amendment				
Minor (affecting 3 pages or less)	400	400	400	400
Intermediate (affecting 4 pages or more)	1,000	1,000	1,000	1,000
Major (addition of new property) base	1,500	1,500	1,500	1,500
+ / acre	10	10	10	10
Amendments to:				
General plan	400	400	400	400
Zone district maps	400	400	400	400
Development code	400	400	400	400
Concept PC base	500	500	500	500
+ / acre	2	2	2	2
Concept (Charge applies as a credit to preliminary subdivision or site plan):				
Residential / lot or unit	20	20	20	20
Non-residential base	100	100	100	100
+ / acre	10	10	10	10
Concept (Charge applies as a credit to preliminary subdivision or site plan):				
Single family residential / lot	20	20	20	20
Multi-family residential base	100	100	100	100
+ / acre	5	5	5	5
Non-residential base	100	100	100	100
+ / acre	10	10	10	10
Preliminary subdivision plat				
Res. single family detached lots base	250	250	250	250
+ / lot	60	60	60	60
Res. multi-family attached units base	250	250	250	250
+ / unit	50	50	50	50
Non-residential base	250	250	250	250
+ / lot or unit	75	75	75	75
Final subdivision plat				
Res. single family detached lots base	350	350	350	350
+ / lot	75	75	75	75
Res. multi-family attached units base	350	350	350	350
+ / unit	65	65	65	65

FEES (CONT.)

DEPARTMENT 56	APPROVED FY 2013	APPROVED FY 2014	APPROVED FY 2015	APPROVED FY 2016
Non-residential base	350	350	350	350
+ / lot or unit	100	100	100	100
Site plan				
Single family residential base	350	350	350	350
+ / lot or unit	75	75	75	75
Multi-family residential base	500	500	500	500
+ / lot or unit	10	10	10	10
Non-residential / acre	350	350	350	350
or / 1,000 bldg. sq. ft. (if greater)	50	50	50	50
Two-lot subdivision with an existing home	350	350	350	350
Permitted use (existing bldgs. only)	50	50	50	50
Conditional use	300	300	300	300
Modification of existing conditional use	150	150	150	150
Temporary uses	100	100	100	40
Home occupation				
Major	75	75	75	75
Minor	25	25	25	25
Sign permits:				
Temporary special event	50	25	25	25
On premise project sign	200	100	100	100
Directional sign for project	200	100	100	100
Temporary weekend directional sign	10	10	10	10
Board of adjustment	200	200	200	200
Lot line adjustments (not requiring a plat)	200	200	200	200
Final plat revision, amend, vacation base	200	200	200	200
+ / lot or unit	50	50	50	100
Construction drawing rev. / revised page (1st pg)	100	100	100	100
+ / each subsequent page	-	-	-	20
Revision to approved dev. agreement	2,500	2,500	2,500	2,500
Replacement of development bonds / bond	350	350	350	350
Pub. improvement inspect. base (% of bond)	1.4%	1.4%	1.4%	1.4%
+ / linear ft. T.V. fee for sewer lines	0.42	0.42	0.42	0.42
+ / linear ft. T.V. fee for storm drain lines	0.42	0.42	0.42	0.42
First extension of development approval	250	250	250	250
If made after original expiration date	500	500	500	500
+ additional extension requests	500	500	500	500
Grading permit first 20 acres	100	100	100	100
+ / each additional 20 acres	100	100	100	100
GIS maps:				
24" x 36" color	10	10	10	10
17" x 24" color	5	5	5	5

FEES (CONT.)

DEPARTMENT 56	APPROVED FY 2013	APPROVED FY 2014	APPROVED FY 2015	APPROVED FY 2016
11" x 17" color	3	3	3	3
>24" x 36" / linear foot	2	2	2	2
Copies:				
11" x 17" color	0.25	0.25	0.25	0.25
11" x 17" black & white	0.10	0.10	0.10	0.10
8.5" x 11" color	0.25	0.25	0.25	0.25
8.5" x 11" black & white	0.10	0.10	0.10	0.10
Books:				
Design standards	10	10	10	10
Development code	10	10	10	10
Downtown revitalization plan	20	20	20	20
Business License				
New business established during the year	(Discontinue)	(Discontinue)	(Discontinue)	(Discontinue)
Home-occupied business	40	40	40	40
Base fee	80	80	80	80
Fireworks	40	40	40	40
Seasonal (Christmas tree lot, snow cone shack, etc.)	40	40	40	40
Beer license	150	150	150	150
+ bond	(Discontinue)	(Discontinue)	(Discontinue)	(Discontinue)
Single event alcohol	50	50	50	50
Alcohol license	300	300	300	300
Setup for hard liquor	(Discontinue)	(Discontinue)	(Discontinue)	(Discontinue)
Late fee	25% of the renewal if not paid by Feb. 15th	25% of the renewal if not paid by Feb. 15th	25% of the renewal if not paid by Feb. 15th	25% of the renewal if not paid by Feb. 15th

BUILDING & PERMITTING

PERFORMANCE MEASURES

MAYOR AND CITY COUNCIL GOAL:
Provide Quality City Services

MAYOR AND CITY COUNCIL STRATEGY:
Build a well-planned and reliable infrastructure.

DEPARTMENT/DIVISION OBJECTIVE: Provide timely building permits and inspections.

PERFORMANCE MEASURE	QUICK VIEW	FY 2013	FY 2014	FY 2015 (TARGET)	FY 2015 (ACTUAL)	FY 2016 (TARGET)
Total Building Permits Issued per FTE	✓	106	106	110	135	120
Total Building Inspections per FTE	✓	2,000	2,040	2,020	2,439	2,400
Inspections Completed within 24 Hours of Request (%)	✓	75%	93%	90%	95%	90%
Final & Four-way Inspections Completed within 24 hours (%)	✓	100%	93%	90%	100%	90%

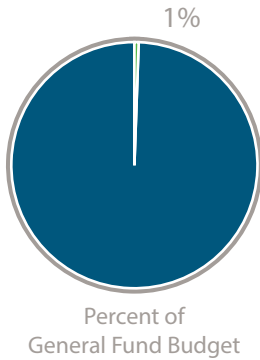
BUDGET INFORMATION

DEPARTMENT 58	ACTUAL FY 2013	ACTUAL FY 2014	ESTIMATED FY 2015	PLANNED FY 2016
Expenditures:				
10 Salaries & Wages	\$ 384,073	\$361,895	\$ 398,950	\$ 411,949
11 Overtime	2,286	22	1,000	1,000
13 Employee Benefits	178,372	176,750	205,664	209,305
14 Uniforms	873	525	2,400	2,400
21 Books, Subscriptions, & Memberships	3,565	3,522	6,500	6,500
23 Travel & Training	3,374	619	6,000	6,000
24 Office Supplies	5,984	7,850	9,000	9,000
25 Fleet Fund Charges	18,000	18,000	18,000	18,000
26 Buildings & Grounds O & M	1,108	1,008	1,000	1,000
27 Utilities	7,012	7,495	2,500	2,500
28 Equipment Maintenance	1,583	-	1,500	1,500
29 Risk Management Fund Charges	5,000	5,000	5,000	5,000
31 Professional & Technical	203	647	-	-
33 State 1% Building Permit Fees	16,267	13,212	-	-
34 IT Fund Charges	18,000	18,000	18,000	18,000
46 Miscellaneous	1,143	79	12,710	4,210
54-000 Capital Outlay	10,000	133	-	-
54-100 Capital Lease Payment	42,161	-	-	-
TOTAL EXPENDITURES	\$ 699,004	\$ 614,756	\$ 688,224	\$ 696,364

FEES

DEPARTMENT 58	APPROVED FY 2013	APPROVED FY 2014	APPROVED FY 2015	APPROVED FY 2016
Special event permit base	\$ 20	\$ 20	\$ 20	\$ 20
+Police service / officer (2 min) / hour	50	50	50	50
+Fire & EMS / hour	-	-	-	-
+Fire & EMS / person / hour	50	50	50	50
+/- ambulance or brush truck / event	100	100	100	100
+/- engine or tower / event	200	200	200	200
+Streets service / hour	25	25	25	25
+Parks service / hour	25	25	25	25
Building permits (established by ICBO Building Standards):				
Total valuation of \$100 - \$500	23.50	23.50	23.50	23.50
+/- \$100 increase (\$501 - \$2,000)	3.05	3.05	3.05	3.05
The first \$2,000 of the total valuation	69.25	69.25	69.25	69.25
+/- \$1,000 increase (\$2,001 - \$25,000)	14	14	14	14
The first \$25,000 of the total valuation	391.75	391.75	391.75	391.75
+/- \$1,000 increase (\$25,001 - \$50,000)	10.10	10.10	10.10	10.10
The first \$50,000 of the total valuation	643.75	643.75	643.75	643.75
+/- \$1,000 increase (\$50,001 - \$100,000)	7	7	7	7
The first \$100,000 of the total valuation	993.75	993.75	993.75	993.75
+/- \$1,000 increase (\$100,001 - \$500,000)	5.60	5.60	5.60	5.60
The first \$500,000 of the total valuation	3,233.75	3,233.75	3,233.75	3,233.75
+/- \$1,000 increase (\$500,001 - \$1,000,000)	4.75	4.75	4.75	4.75
The first \$1,000,000 of the total valuation	5,608.75	5,608.75	5,608.75	5,608.75
+/- \$1,000 increase (above \$1,000,001)	3.65	3.65	3.65	3.65
Plan review:				
Residential (as % of permit fee)	40%	40%	40%	40%
Non-residential (as % of permit fee)	65%	65%	65%	65%
+State charge (as % of permit fee)	1%	1%	1%	1%
Building inspections:				
Single family residential (/ sq. ft.)				
Main floor	91.36	91.36	91.36	91.36
Second floor	91.36	91.36	91.36	91.36
Unfinished basement	22.84	22.84	22.84	22.84
Semi-finished basement	22.84	22.84	22.84	22.84
Finished basement	45.68	45.68	45.68	45.68
Garage - wood frame	35.55	35.55	35.55	35.55
Garage - masonry	45.47	45.47	45.47	45.47
Open carports	29.94	29.94	29.94	29.94
Temporary power setup	80	80	80	80

ECONOMIC DEVELOPMENT



THE ECONOMIC DEVELOPMENT DEPARTMENT WILL FACILITATE THE DEVELOPMENT OF A DYNAMIC REGIONAL COMMERCIAL CENTER THAT WILL PROVIDE QUALITY EMPLOYMENT, OFFICE SPACE, RETAIL SHOPPING AND ENTERTAINMENT EXPERIENCES FOR RESIDENTS OF LEHI AND THE SURROUNDING MARKET AREA.

DEPARTMENT DESCRIPTION

The Economic Development Department manages the various urban renewal, economic development, and community development areas (see page 184 for more information) and works in cooperation with other public and private sector groups to promote new capital investment and quality job creation in the City. The department focuses on attracting new businesses to the community to create a diversified tax base and help reduce the tax burden on the residential property owner.

DEPARTMENT OBJECTIVES

MAYOR/CITY COUNCIL GOAL	MAYOR/CITY COUNCIL STRATEGY	DEPARTMENT OBJECTIVE
Promote & Support Economic Development	Strategically plan for growth.	Attract high-paying jobs to Lehi.
	Retain and expand existing business.	Focus on helping business succeed in Lehi.
	Create and implement a marketing and branding strategy.	Complete an update of the economic development strategic plan.
Maintain a Sustainable Budget	Encourage varied revenue streams.	Employ the appropriate use of tax increment areas to incentivize growth in the property tax and sales tax bases.

**ECONOMIC
DEV. DIRECTOR**

Doug Meldrum

POSITION	WAGE GRADE	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	PLANNED FY 2016
Full-Time:					
Economic Development Director	21	1.00	1.00	1.00	1.00
TOTAL FTEs		1.00	1.00	1.00	1.00

PERFORMANCE MEASURES

MAYOR AND CITY COUNCIL GOAL:
Promote & Support Economic Development

MAYOR AND CITY COUNCIL STRATEGY:
Strategically plan for growth.

DEPARTMENT/DIVISION OBJECTIVE: Attract high-paying jobs to Lehi.

PERFORMANCE MEASURE	QUICK VIEW	FY 2013	FY 2014	FY 2015 (TARGET)	FY 2015 (ACTUAL)	FY 2016 (TARGET)
Number of jobs created by incentivized companies that meet or exceed 150% of average Utah County wage.	✓	-	1,332	1,200	1,280	1,200

MAYOR AND CITY COUNCIL GOAL:
Promote & Support Economic Development

MAYOR AND CITY COUNCIL STRATEGY:
Retain and expand existing business.

DEPARTMENT/DIVISION OBJECTIVE: Focus on helping business succeed in Lehi.

PERFORMANCE MEASURE	QUICK VIEW	FY 2013	FY 2014	FY 2015 (TARGET)	FY 2015 (ACTUAL)	FY 2016 (TARGET)
Increase in city sales tax base (%).	✓	-	7%	5%	14.6%	5%

MAYOR AND CITY COUNCIL GOAL:
Promote & Support Economic Development

MAYOR AND CITY COUNCIL STRATEGY:
Create and implement a marketing & branding strategy.

DEPARTMENT/DIVISION OBJECTIVE: Complete an update of the economic development strategic plan.

PERFORMANCE MEASURE	QUICK VIEW	FY 2013	FY 2014	FY 2015 (TARGET)	FY 2015 (ACTUAL)	FY 2016 (TARGET)
Economic Development Strategic Plan Completed (%)	✓	-	70%	100%	100%	N/A

MAYOR AND CITY COUNCIL GOAL:
Maintain a Sustainable Budget

MAYOR AND CITY COUNCIL STRATEGY:
Encourage varied revenue streams.

DEPARTMENT/DIVISION OBJECTIVE: Employ the appropriate use of tax increment areas to incentivize growth in the property tax and sales tax bases.

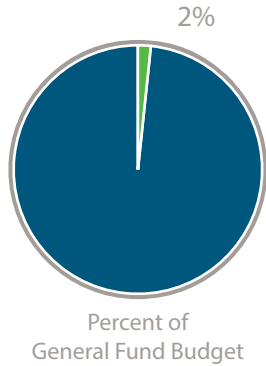
PERFORMANCE MEASURE	QUICK VIEW	FY 2013	FY 2014	FY 2015 (TARGET)	FY 2015 (ACTUAL)	FY 2016 (TARGET)
Annual increase in URA, EDA, and CDA property value assessments.	✓	-	\$430,000	\$430,000	\$430,000	\$400,000

BUDGET INFORMATION

DEPARTMENT 59	ACTUAL FY 2013	ACTUAL FY 2014	ESTIMATED FY 2015	PLANNED FY 2016
Expenditures:				
10 Salaries & Wages	\$ 84,411	\$86,447	\$ 88,998	\$ 91,223
13 Employee Benefits	34,010	\$38,397	40,663	42,228
21 Books, Subscriptions, & Memberships	595	1,035	1,200	1,200
22 Public Notices	-	(488)	1,200	1,200
23 Travel & Training	2,845	3,484	4,375	4,375
24 Office Supplies	1,087	2,800	9,000	9,000
26 IT Fund Charges	2,000	2,000	2,000	2,000
28 Permits & Licenses	-	-	1,500	1,500
29 Risk Management Fund Charges	1,000	1,000	1,000	1,000
31 Professional & Technical	7,133	9,000	7,500	7,500
45 Miscellaneous	1,556	1,023	14,210	14,210
TOTAL EXPENDITURES	\$ 134,637	\$ 144,700	\$ 171,646	\$ 175,436



ENGINEERING



THE ENGINEERING DEPARTMENT WILL PROVIDE ENGINEERING AND GIS SUPPORT FOR CITY ADMINISTRATION, OPERATING DEPARTMENTS, AND CITIZENS IN ACCORDANCE WITH APPLICABLE REQUIREMENTS AND REGULATIONS.

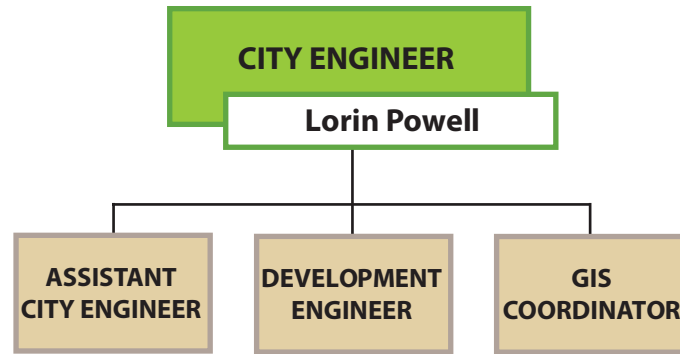
DEPARTMENT DESCRIPTION

The Engineering Department coordinates all city engineering services including consulting, design, project management, survey, and inspection. The city engineer plays an integral part of all reviews done for new developments within the City. The geographical information system (GIS) coordinator provides map data for various levels of infrastructure and general city services.

DEPARTMENT OBJECTIVES

MAYOR/CITY COUNCIL GOAL	MAYOR/CITY COUNCIL STRATEGY	DEPARTMENT OBJECTIVE
Provide Quality City Services	Build a well-planned and reliable infrastructure.	Participate in the design, development, and construction of infrastructure throughout the City.
Promote and Support Economic Development	Strategically plan for growth.	Develop and revise infrastructure master plans to prepare for future growth.





POSITION	WAGE GRADE	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	PLANNED FY 2016
Full-time:					
City Engineer	23	1.00	1.00	1.00	1.00
Assistant City Engineer	20	1.00	1.00	1.00	1.00
Development Engineer	19	-	-	1.00	1.00
GIS Coordinator	15	1.00	1.00	1.00	1.00
TOTAL FTEs		3.00	3.00	4.00	4.00

PERFORMANCE MEASURES

MAYOR AND CITY COUNCIL GOAL:
Provide Quality City Services

MAYOR AND CITY COUNCIL STRATEGY:
Build a well-planned and reliable infrastructure.

DEPARTMENT/DIVISION OBJECTIVE: Participate in the design, development, and construction of infrastructure throughout the City.

PERFORMANCE MEASURE	QUICK VIEW	FY 2013	FY 2014	FY 2015 (TARGET)	FY 2015 (ACTUAL)	FY 2016 (TARGET)
Percent Completed of Major Projects						
Sandpit Reservoir	✓	10%	85%	100%	100%	N/A
1700 West Sewer Extension	✓	-	30%	85%	100%	N/A
Camp Williams Sewer	✗	-	-	100%	82%	100%
Jordan River Reservoir (PI)	✓	-	-	50%	91%	100%
Triumph Blvd (Frontage to Trax)	✗	-	-	100%	88%	100%

MAYOR AND CITY COUNCIL GOAL:
Promote and Support Economic Development

MAYOR AND CITY COUNCIL STRATEGY:
Strategically plan for growth.

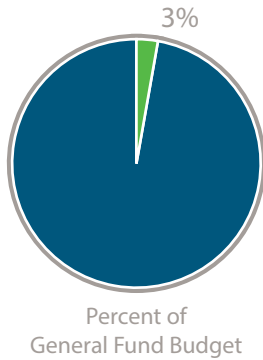
DEPARTMENT/DIVISION OBJECTIVE: Develop and revise infrastructure master plans to prepare for future growth.

PERFORMANCE MEASURE	QUICK VIEW	FY 2013	FY 2014	FY 2015 (TARGET)	FY 2015 (ACTUAL)	FY 2016 (TARGET)
Percent Completed of Major Projects						
Roads Master Plan	✓	-	95%	100%	100%	N/A
Drains Master Plan	✓	-	95%	100%	100%	N/A
Pressurized Irrigation Master Plan	✗	-	75%	100%	90%	100%
Sewer Master Plan	✗	-	50%	100%	90%	100%
Culinary Master Plan	✗	-	75%	100%	90%	100%

BUDGET INFORMATION

DEPARTMENT 63	ACTUAL FY 2013	ACTUAL FY 2014	ESTIMATED FY 2015	PLANNED FY 2016
Expenditures:				
10 Salaries & Wages	\$ 264,271	\$ 273,504	\$ 354,947	\$ 362,085
13 Employee Benefits	99,878	110,774	156,549	163,369
14 Uniforms	285	-	100	100
21 Books, Subscriptions, Memberships	-	87	1,500	1,500
23 Travel & Training	2,630	1,978	2,800	2,800
24 Office Supplies	1,372	4,175	2,000	2,000
25 Fleet Fund Charges	4,000	4,000	4,000	4,000
26 IT Fund Charges	6,000	6,000	6,000	6,000
27 Utilities	3,506	3,858	-	-
28 Equipment Maintenance	30,110	5,911	15,000	15,000
29 Risk Mgmt Fund Charges	2,000	2,000	2,000	2,000
31 Professional & Technical	6,395	28,689	9,000	9,000
45 Miscellaneous	403	10,085	500	500
54 Capital Outlay	9,018	3,354	3,850	3,850
TOTAL EXPENDITURES	\$ 429,868	\$ 454,414	\$ 558,246	\$ 572,204

FINANCE



THE MISSION OF THE FINANCE DEPARTMENT IS TO EFFECTIVELY MANAGE AND SAFEGUARD THE CITY'S FINANCIAL RESOURCES AND ASSETS BY PROVIDING ACCURATE AND TIMELY INFORMATION IN ACCORDANCE WITH GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP) AND THE GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB).

DEPARTMENT DESCRIPTION

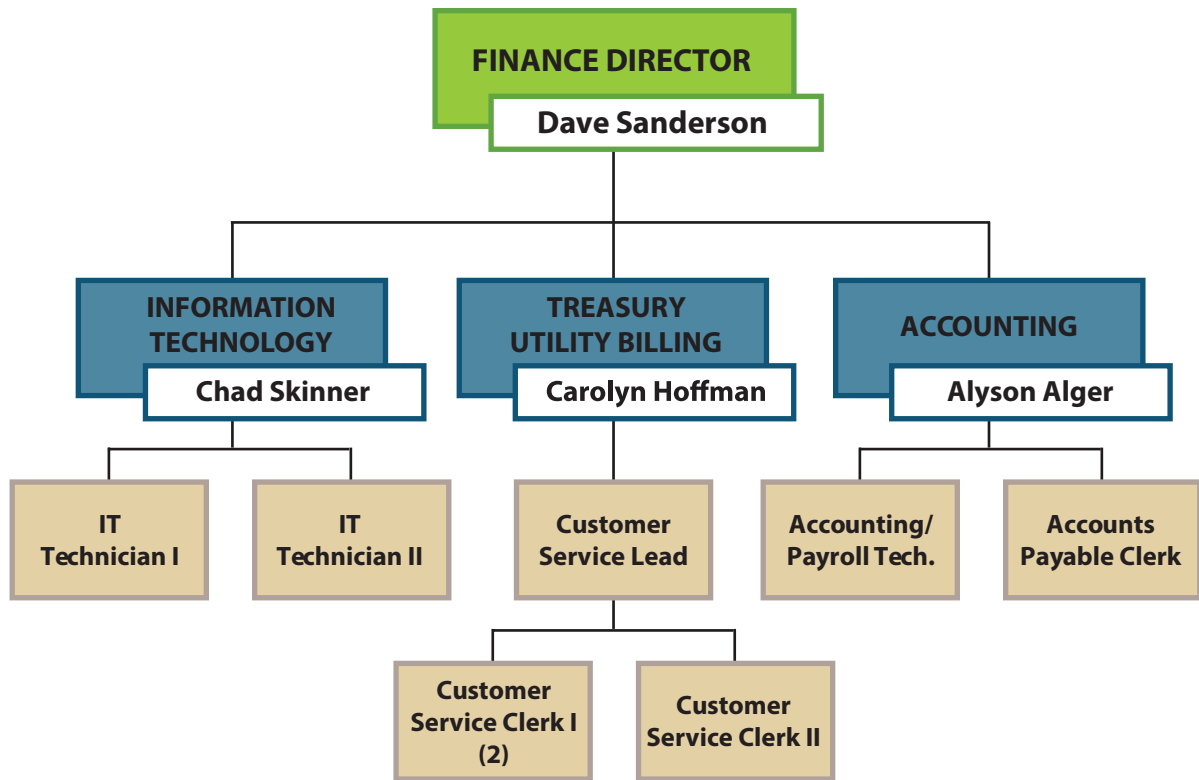
The Finance Department is responsible for the financial operations of the City. The Department provides budget, purchasing, accounting, and funding direction for the City.

The Treasury and Utility Billing Division has custody of Lehi City's cash and investments. The Treasurer maintains a system for cash management and is responsible for reporting the cash position to the Mayor and City Council. The Treasurer also oversees the billing process and responds to customers' questions and complaints. Additionally, the Finance Department, through the Treasury Division, oversees the third-party waste collection contract (see Waste Collection Fund on page 176).

The Information Technology (IT) Division is accounted for through an internal service fund. For more information on the IT budget, see pages 178-179.

DEPARTMENT OBJECTIVES

MAYOR/CITY COUNCIL GOAL	MAYOR/CITY COUNCIL STRATEGY	DEPARTMENT OBJECTIVE
Maintain a Sustainable Budget	Ensure the responsible use of resources.	Properly monitor and report the city's finances.
		Closely monitor the city's utility revenues.
		Encourage the use of online bill pay to pay utility bills.
	Encourage a highly motivated and well-trained workforce.	Limit the amount of payroll errors.
		Ensure that the information technology needs of city staff are efficiently and effectively resolved.



POSITION	WAGE GRADE	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	PLANNED FY 2016
Appointed:					
City Treasurer	19	1.00	1.00	1.00	1.00
Full-time:					
Finance Director	23	1.00	1.00	1.00	1.00
IT Manager	19	1.00	1.00	1.00	1.00
Senior IT Technician	17	1.00	1.00	1.00	1.00
Senior Accountant	15	1.00	1.00	1.00	1.00
IT Technician II	15	1.00	1.00	1.00	1.00
Human Resource Technician	11	-	-	-	-
Customer Service Lead	10	1.00	1.00	1.00	1.00
Accounting/Payroll Technician	9	1.00	1.00	1.00	1.00
Accounts Payable Clerk	9	1.00	1.00	1.00	1.00
Customer Service Clerk II	9	1.00	1.00	1.00	1.00
Customer Service Clerk I	8	2.00	2.00	2.00	2.00
Part-time Non-benefited:					
Customer Service Clerk I	-	0.25	0.25	0.25	0.50
TOTAL FTEs		12.25	12.25	12.25	12.50

ACCOUNTING

PERFORMANCE MEASURES

MAYOR AND CITY COUNCIL GOAL:
Maintain a Sustainable Budget

MAYOR AND CITY COUNCIL STRATEGY:
Ensure the responsible use of resources.

DEPARTMENT/DIVISION OBJECTIVE: Properly monitor and report the City's finances.

PERFORMANCE MEASURE	QUICK VIEW	FY 2013	FY 2014	FY 2015 (TARGET)	FY 2015 (ACTUAL)	FY 2016 (TARGET)
Recurring 1099 Errors	✗	-	0	0	10	5
Percent of monthly financial reports completed by the 20th business day after the end of the month.	✓	-	100%	100%	100%	100%

MAYOR AND CITY COUNCIL GOAL:
Maintain a Sustainable Budget

MAYOR AND CITY COUNCIL STRATEGY:
Encourage a highly motivated and well-trained workforce.

DEPARTMENT/DIVISION OBJECTIVE: Limit the amount of payroll errors.

PERFORMANCE MEASURE	QUICK VIEW	FY 2013	FY 2014	FY 2015 (TARGET)	FY 2015 (ACTUAL)	FY 2016 (TARGET)
Percent of payroll errors compared to the average number of employees.	✓	-	1%	1%	1%	1%

BUDGET INFORMATION

DEPARTMENT 46	ACTUAL FY 2013	ACTUAL FY 2014	ESTIMATED FY 2015	PLANNED FY 2016
Expenditures:				
10 Salaries & Wages	\$ 257,147	\$ 249,854	\$ 260,168	\$ 261,589
13 Employee Benefits	113,140	116,382	135,792	136,597
21 Books, Subscriptions, & Memberships	2,005	910	2,246	2,246
23 Travel & Training	2,914	5,004	6,500	6,500
24 Office Supplies	5,851	5,413	10,000	10,000
26 IT Fund Charges	10,000	10,000	10,000	10,000
27 Utilities	540	440	500	500
28 Equipment Maintenance	-	-	1,000	1,000
29 Risk Management Fund Charges	1,000	1,000	1,000	1,000
31 Professional & Technical	5,619	5,815	5,000	5,000
34 Auditor Expense	46,000	42,000	46,000	46,000
35 Budget Expense	-	411	500	500
45 Miscellaneous	2,708	1,889	3,000	3,000
TOTAL EXPENDITURES	\$ 446,924	\$ 439,118	\$ 481,706	\$ 483,932

TREASURY & UTILITY BILLING

PERFORMANCE MEASURES

MAYOR AND CITY COUNCIL GOAL:
Maintain a Sustainable Budget

MAYOR AND CITY COUNCIL STRATEGY:
Ensure the responsible use of resources.

DEPARTMENT/DIVISION OBJECTIVE: Closely monitor the city's utility revenues.

PERFORMANCE MEASURE	QUICK VIEW	FY 2013	FY 2014	FY 2015 (TARGET)	FY 2015 (ACTUAL)	FY 2016 (TARGET)
Number of Active Utility Accounts	✓	14,917	17,556	18,000	18,502	19,000
Utility Billing Accounts over 60 Days (%)	✓	6%	6%	6%	10%	7%

BUDGET INFORMATION

DEPARTMENT 45	ACTUAL FY 2013	ACTUAL FY 2014	ESTIMATED FY 2015	PLANNED FY 2016
Expenditures:				
10 Salaries & Wages	\$ 212,300	228,333	\$ 248,415	\$ 271,421
11 Overtime	1,210	410	-	-
13 Employee Benefits	98,201	112,391	123,576	134,595
21 Books, Subscriptions, & Memberships	213	235	1,000	1,000
23 Travel & Training	1,512	3,253	4,000	4,000
24 Office Supplies	3,650	1,995	3,200	3,200
26 IT Fund Charges	16,000	16,000	16,000	16,000
27 Utilities	-	-	1,000	1,000
28 Equipment Maintenance	428	-	500	500
29 Risk Management Fund Charges	10,000	10,000	10,000	10,000
31 Professional & Technical	8,479	2,465	1,000	1,000
45 Miscellaneous	2,338	-	1,000	1,000
TOTAL EXPENDITURES	\$ 354,331	\$ 375,081	\$ 409,691	\$ 443,716

FEES

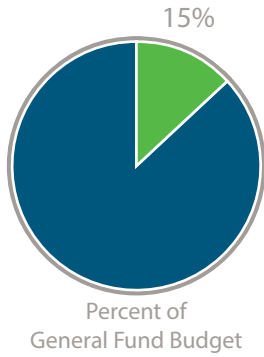
DEPARTMENT 45	APPROVED FY 2013	APPROVED FY 2014	APPROVED FY 2015	APPROVED FY 2016
Utility sign-up processing	\$ 30	\$ 30	\$ 30	\$ 30
Disconnect/connect fee (Water & Power)	50	50	50	50
Utility verification	50	50	50	50
Dumpster rental/dumpster	150	150	150	150
+1 additional trip to dump	100	100	100	100
Landfill transfer station punch card:				
First card within the year	Free	Free	Free	Free
Second card within the year	10	10	10	10
Third card within the year	30	30	30	30
Fourth card within the year	50	50	50	50
Overdue charge/month (if past 30 days)	1.5%	1.5%	1.5%	1.5%
Collections charge (of total unpaid balance)	30%	-	-	-
Returned check		Maximum allowed by law.		
Bankruptcy deposit	500	500	500	500
Non-owner occupied residential meter deposit	125	125	125	0
Non-owner occupied commercial utility deposit	200	200	200	0
Temporary power meter deposit	200	200	200	200

INFORMATION TECHNOLOGY

See page 178-179 for the Information Technology Division performance measures and budget.



FIRE



THE LEHI FIRE DEPARTMENT IS COMMITTED TO PROVIDING A WIDE RANGE OF SERVICES TO THE COMMUNITY DESIGNED TO PROTECT AND PRESERVE LIFE, PROPERTY, AND THE ENVIRONMENT THROUGH PLANNING, PREVENTION, EDUCATION, AND RESPONSE.

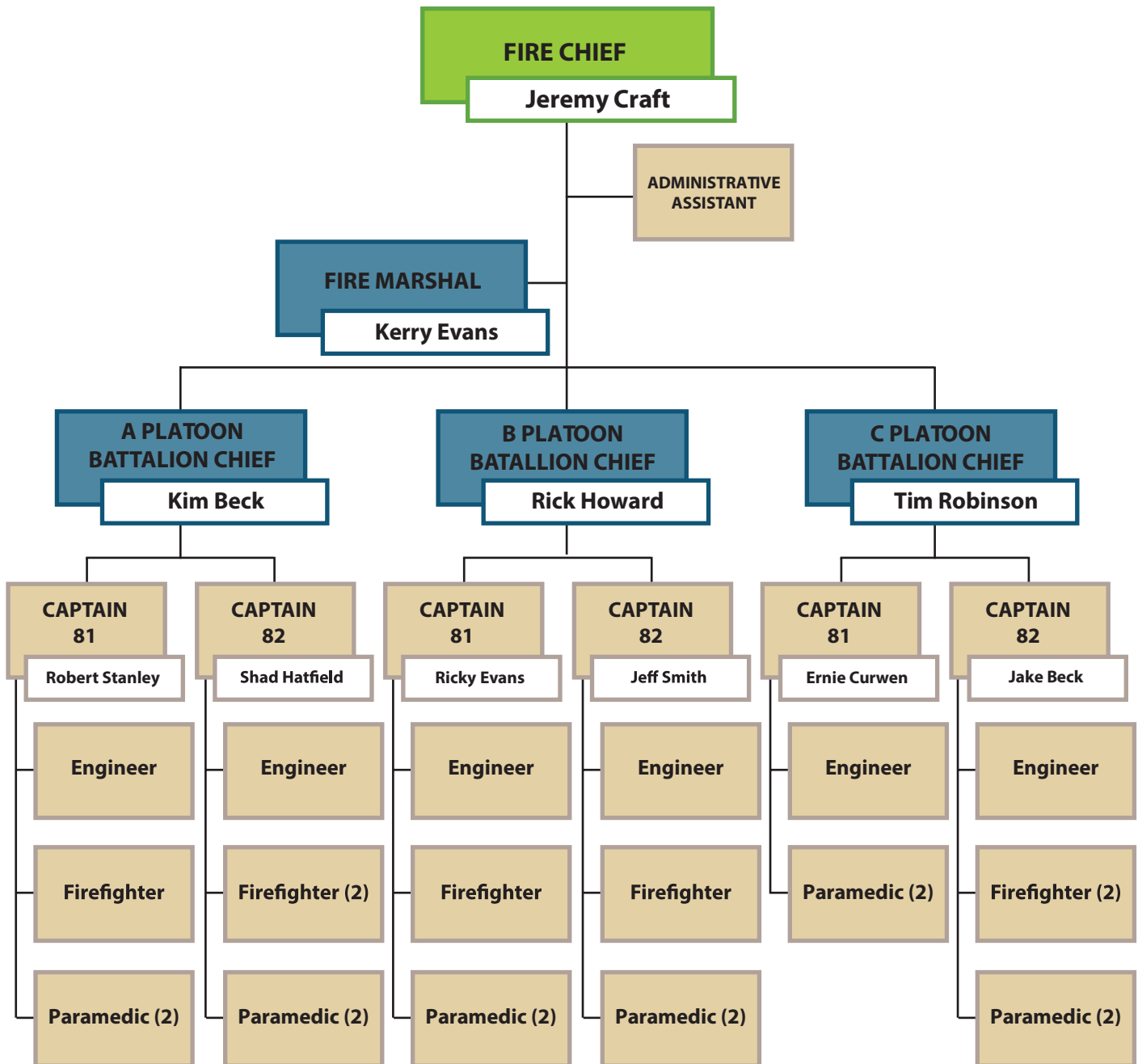
DEPARTMENT DESCRIPTION

The Fire Department is responsible for protecting the lives and possessions of the people living within the Lehi service area, which includes Lehi City and parts of Utah County. All members of the Fire Department are expected to maintain current fire prevention skills and training and at least intermediate level EMT skills and training. The Department is also actively engaged in educating the community about fire prevention and fire safety.

DEPARTMENT OBJECTIVES

MAYOR/CITY COUNCIL GOAL	MAYOR/CITY COUNCIL STRATEGY	DEPARTMENT OBJECTIVE
Promote Community Involvement	Provide meaningful service opportunities.	Train and utilize CERT volunteers to properly assist with City functions.
Provide Quality City Services	Provide excellent public safety services.	Provide quality fire and EMS services through efficient response times, proactive preventative maintenance, and quality public education.
Maintain a Sustainable Budget	Encourage a highly motivated and well-trained workforce.	Keep the employee turnover rate low and employee satisfaction high.





POSITION	WAGE GRADE	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	PLANNED FY 2016
Full-time:					
Fire Chief	23	1.00	1.00	1.00	1.00
Battalion Chief	19	1.00	1.00	1.00	3.00
Fire Marshal	17	1.00	1.00	1.00	1.00
Fire Captain	17	6.00	6.00	6.00	6.00
Fire Engineer	14	6.00	6.00	6.00	6.00
Firefighter/Paramedic	14	3.00	5.00	6.00	6.00
Firefighter/EMT-I	13	12.00	12.00	12.00	12.00
Administrative Assistant	11	1.00	1.00	1.00	1.00

POSITION (CONT.)	WAGE GRADE	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	PLANNED FY 2016
Part-timer Non-benefited:					
Firefighter/Paramedic		6.90	6.90	6.90	9.90
Firefighter/EMT-I		2.45	2.45	2.45	2.45
TOTAL FTEs		40.35	42.35	43.35	48.35

PERFORMANCE MEASURES

MAYOR AND CITY COUNCIL GOAL:
Provide Quality City Services

MAYOR AND CITY COUNCIL STRATEGY:
Provide excellent public safety services.

DEPARTMENT/DIVISION OBJECTIVE: Provide quality fire and EMS services through efficient response times, proactive preventative maintenance, and quality public education.

PERFORMANCE MEASURE	QUICK VIEW	FY 2013	FY 2014	FY 2015 (TARGET)	FY 2015 (ACTUAL)	FY 2016 (TARGET)
Total Calls	✓	2,232	2,200	2,250	2,514	2,500
Average Fire/EMS Response Time (minutes)	✗	-	8:06	8:00	8:12	8:00
Average "Out of Chute" Time (minutes)	✓	-	1:49	1:45	1:44	1:40
Total Fire Inspections	✗	570	732	700	655	700
ISO Rating (updated annually)	✓	5	5	5	5	5
Total Public Education Class Hours	✓	-	247	250	459	400
Resident Satisfaction with Fire Services	N/A	-	4.50	-	-	4.60

MAYOR AND CITY COUNCIL GOAL:
Maintain a Sustainable Budget

MAYOR AND CITY COUNCIL STRATEGY:
Encourage a highly motivated and well-trained municipal workforce.

DEPARTMENT/DIVISION OBJECTIVE: Train and utilize CERT volunteers to properly assist with city functions.

PERFORMANCE MEASURE	QUICK VIEW	FY 2013	FY 2014	FY 2015 (TARGET)	FY 2015 (ACTUAL)	FY 2016 (TARGET)
Total Firefighter Training Hours	✗	1,093	5,459.5	5,500	4,198.49	4,500

BUDGET INFORMATION

DEPARTMENT 55	ACTUAL FY 2013	ACTUAL FY 2014	ESTIMATED FY 2015	PLANNED FY 2016
Expenditures:				
10 Salaries & Wages	\$ 2,063,006	\$ 2,094,695	\$ 2,403,777	\$ 2,754,036
11 Overtime	93,001	89,732	60,000	60,000
13 Employee Benefits	824,589	917,160	1,054,319	1,173,891
14 Uniforms	34,667	31,745	48,430	65,930
21 Books, Subscriptions, Memberships	8,100	6,075	6,000	6,000
23 Travel & Training	44,813	36,236	38,110	38,110
24 Office Supplies	7,117	6,911	19,200	19,200
25 Fleet Fund Charges	100,000	100,000	100,000	100,000
26 Buildings & Grounds O&M	18,925	13,487	12,675	12,675
27 Utilities	34,429	27,216	32,000	32,000
29 Equipment Maintenance	78,614	67,583	50,000	55,000
30 Electricity - Lehi City Power	13,852	21,100	19,000	19,000
31 Professional & Technical	58,191	84,858	70,200	70,200
32 IT Fund Charges	20,000	20,000	20,000	20,000
33 Risk Management Fund Charges	9,999	10,000	10,000	10,000
36 Education	17,720	11,880	20,000	20,000
Dispatch Fee - County Comm	-	9,300	-	-
41 First Aid Supplies	36,771	50,916	35,950	47,950
46 Miscellaneous	43,243	32,666	23,678	44,678
54 Capital Outlay	147,400	45,938	-	29,000
TOTAL EXPENDITURES	\$ 3,654,437	\$ 3,677,499	\$ 4,023,339	\$ 4,557,669

BUDGET INFORMATION - EMERGENCY MANAGEMENT FUND

DEPARTMENT 49	ACTUAL FY 2013	ACTUAL FY 2014	ESTIMATED FY 2015	PLANNED FY 2016
Expenditures:				
23 Travel & Training	\$ 500	\$ 89	\$ 3,500	\$ 3,500
24 Office Supplies	1,488	250	500	500
31 Professional & Technical	2,837	175	10,000	10,000
33 Miscellaneous	7,478	4,438	1,000	1,000
54 Capital Outlay	-	7,867	8,255	-
TOTAL EXPENDITURES	\$ 12,303	\$ 12,819	\$ 23,255	\$ 15,000

FEES

DEPARTMENT 55	APPROVED FY 2013	APPROVED FY 2014	APPROVED FY 2015	APPROVED FY 2016
Ambulance: (Established by UT Bureau of Emergency Medical Services)				
Basic Ground Ambulance / transport	\$ 594	\$ 615	\$ 655	\$ 655
Intermediate Ground Ambulance / trans.	785	813	865	865
Paramedic Ground Ambulance / transport	1,148	1,189	1,265	1,265
Standard Mileage Rate / mile	31.65	31.65	31.65	31.65
+ Off-Road / mile (if >10 mi. traveled)	1.50	1.50	1.50	1.50
Fuel Fluctuation / mile (if > \$4.25 / gal.)	0.25	0.25	0.25	0.25
AOS Assessment / treatment w/out trans.	225	225	225	225
Waiting time (per quarter hour)	22.05	22.05	22.05	22.05
False Alarm:				
Fire/Smoke/CO2 (if >3 / yr. at bus.) / alarm	150	150	150	150
Fire/Smoke/CO2 (if >3 / yr. at res.) / alarm	50	50	50	50
Impact Fee:				
Residential / unit	576	576	576	576
Non-Residential / building sq. ft.	0.246	0.246	0.246	0.246
Annual Operational Permits:				
Single Use Permit:				
Agricultural Burn Permit	10	10	10	10
Fireworks Display (ground)	125	125	125	125
Aerial Fireworks Display:				
< 250 devices	140	140	140	140
> 250 devices	215	215	215	215
Pyrotechnics (other)	110	110	110	110
Candles and open flames	60	60	60	60
Carnivals:				
< 10 attractions	60	60	60	60
> 10 attractions	100	100	100	100
Tent:				
200 - 2000 sq. ft.	60	60	60	60
> 2000 sq. ft.	100	100	100	100
Canopy:				
400 - 2000 sq. ft.	60	60	60	60
> 2000 sq. ft.	100	100	100	100
Air Supported Structure	100	100	100	100
Fire Stand-by at Special Events	80	80	80	80
Inspections & Enforcement:				
Exempt Child Care Facility	25	25	25	25
Daycare/Pre-School	25	25	25	25
Nursing Homes	50	50	50	50
Assisted Living Facilities	50	50	50	50

FEES (CONT.)

DEPARTMENT 43	APPROVED FY 2013	APPROVED FY 2014	APPROVED FY 2015	APPROVED FY 2016
Boarding School	100	100	100	100
Outpatient Provider	75	75	75	75
Hospital	200	200	200	200
Final for Occupancy	60	60	60	60
Flammable Finish Operations:				
Spray Booth	150	150	150	150
Powder Coating	150	150	150	150
Electrostatic Apparatus	150	150	150	150
Dipping Tank / tank	150	150	150	150
Amusement Building	100	100	100	100
Combustible Fiber Storage	60	60	60	60
Cutting and Welding	60	60	60	60
Dry Cleaning Plant	60	60	60	60
High Piled Storage	60	60	60	60
Hot Work Operations	60	60	60	60
Industrial Ovens / oven	60	60	60	60
LPG Dispensing	60	60	60	60
Spray Booths & Auto Painting	60	60	60	60
Lumber Yards	75	75	75	75
Woodworking Plants	75	75	75	75
Alarm User Permit	25	25	25	25
Fireworks Sales / location	60	60	60	60
Fire Protection Systems:				
Automatic Fire Sprinkler Systems:				
Plan Review:				
< 100 heads	125	125	125	125
100 - 199 heads	175	175	175	175
200 - 299 heads	225	225	225	225
> 300 heads	275	275	275	275
+ / head	0.50	0.50	0.50	0.50
Acceptance Testing:				
Underground Flush	60	60	60	60
Hydrostatic (2 hour maximum)	60	60	60	60
Acceptance (2 hour maximum)	60	60	60	60
Any Acceptance (2 hour maximum)	60	60	60	60
Other Fire Protection Systems:				
Additional Riser	50	50	50	50
Standpipe (2 hour maximum)	100	100	100	100

FEES (CONT.)

DEPARTMENT 43	APPROVED FY 2013	APPROVED FY 2014	APPROVED FY 2015	APPROVED FY 2016
Automatic Fire Sprinkler System Remodel or Tenant Finish:				
Plan Review:				
< 5 heads	65	65	65	65
5 - 50 heads	125	125	125	125
> 50 heads	150	150	150	150
+ / head	0.50	0.50	0.50	0.50
Acceptance Testing:				
Hydrostatic (2 hour maximum)	60	60	60	60
Acceptance (2 hour maximum)	60	60	60	60
Fire Alarm Systems:				
Plan Review:				
New System	115	115	115	115
Remodel	65	65	65	65
Additional Floors	60	60	60	60
Acceptance (2 hour maximum)	60	60	60	60
Commercial Hood Systems:				
Plan Review / hood	115	115	115	115
Acceptance (2 hour maximum)	60	60	60	60
Fire Hydrant Installation and Testing:				
Underground Flush	60	60	60	60
Acceptance Testing	60	60	60	60
Fire Hydrant Single Usage	110	110	110	110
Fire Hydrant Multi Usage	100	100	100	100
Fire Hydrant Flow Test	60	60	60	60
LPG and Hazardous Materials:				
LPG Storage Tanks and Gas Systems:				
Plan Review	50	50	50	50
< 500 gallons (private use)	140	140	140	140
< 500 gallons (retail use)	140	140	140	140
> 500 gallons (private use)	165	165	165	165
> 500 gallons (retail use)	215	215	215	215
> 2000 gallons (plans)	215	215	215	215
> 4000 gallons (plans)	265	265	265	265
Hazardous Materials Storage Annual Permit:				
Minimal Storage	80	80	80	80
Haz Mat Storage	165	165	165	165
Haz Mat Dispensing	215	215	215	215
Manufacturing	265	265	265	265
Haz Mat Production	265	265	265	265
Waste Production	300	300	300	300
Multiple-Use Site	315	315	315	315

FEES (CONT.)

DEPARTMENT 43	APPROVED FY 2013	APPROVED FY 2014	APPROVED FY 2015	APPROVED FY 2016
Liquid Storage Tank / tank (installation and closure)				
Plan Review	50	50	50	50
Underground:				
< 500 gallons	115	115	115	115
501 - 1000 gallons	165	165	165	165
> 1000 gallons	265	265	265	265
Above Ground:				
< 500 gallons	115	115	115	115
501 - 1000 gallons	165	165	165	165
> 1000 gallons	265	265	265	265
Explosives and Blasting / project	75	75	75	75
Explosives and Blasting annually	365	365	365	365
Compressed Gas Systems:				
Compressed Gas	115	115	115	115
Medical Gas	115	115	115	115
Combustible and Flammable Liquid Systems:				
Plan Review	50	50	50	50
If not UST or AST	215	215	215	215
Miscellaneous:				
+ / additional hour for reviews, inspections, approvals, etc. > 2 hours	60	60	60	60
Fire Report Copy	15	15	15	15
Plan Review Rush - Alarm	100	100	100	100
Plan Review Rush - Sprinkler	200	200	200	200
Stop Work Removal	100	100	100	100
After-Hrs. Inspection / hour (2 hour min.)	75	75	75	75
Installation without Permit	(Applicable fees double for installations with no Permit)			
Open Burning: (for violations only)				
Type 1 Equipment / hour	230	230	230	230
Type 2 Equipment / hour	150	150	150	150
Type 6 Equipment / hour	120	120	120	120
Fire Chief or Marshal / day	95	95	95	95
EMT-Paramedic / hour	25	25	25	25
EMT-Intermediate / hour	22	22	22	22
Community Emergency Response Team Training				
Resident	35	35	35	35
Nonresidents	40	40	40	40

JUSTICE COURT



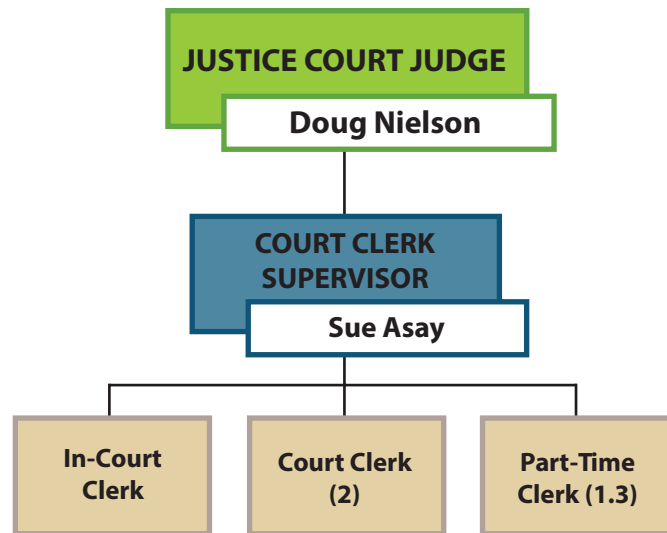
THE JUSTICE COURT WILL SIT IN JUDGMENT OF CRIMINAL AND COMMON LAW PROCEEDINGS, RESOLVE LEGAL ISSUES, AND INSURE JUSTICE; THEREBY IMPROVING THE EQUALITY OF LIFE IN THE COMMUNITY BY PROVIDING AN OPEN, FAIR, EFFICIENT, AND INDEPENDENT SYSTEM FOR THE ADVANCEMENT OF JUSTICE UNDER THE LAW.

DEPARTMENT DESCRIPTION

The Lehi City Judge is trained in the operation of the Utah court system and court procedures. This training makes it possible for the judge to hand down judgments on all citations, summons, and small claims. The judge is responsible for all procedures that take place in the Justice Court. The court clerk enters citations for the Lehi Police Department, Utah Highway Patrol, and the Utah County Sheriff Department. The clerk is also responsible for recording summons and small claims information.

DEPARTMENT OBJECTIVES

MAYOR/CITY COUNCIL GOAL	MAYOR/CITY COUNCIL STRATEGY	DEPARTMENT OBJECTIVE
Provide Quality City Services	Encourage membership & leadership in professional organizations.	Encourage ongoing training among justice court staff.
	Provide excellent public safety services.	Dispose of cases effectively and efficiently.



POSITION	WAGE GRADE	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	PLANNED FY 2016
Appointed:					
Justice Court Judge	23	1.00	1.00	1.00	1.00
Full-Time:					
Court Clerk Supervisor	12	1.00	1.00	1.00	1.00
In-Court Clerk	10	1.00	1.00	1.00	1.00
Court Clerk	9	2.00	2.00	2.00	2.00
Part-Time Benefited:					
Court Clerk	9	0.65	0.65	0.00	0.00
Part-Time Non-Benefited:					
Clerk		0.65	0.65	1.30	1.30
TOTAL FTEs		6.30	6.30	6.30	6.30

PERFORMANCE MEASURES

MAYOR AND CITY COUNCIL GOAL:
Provide Quality City Services

MAYOR AND CITY COUNCIL STRATEGY:
Encourage membership & leadership in professional organizations.

DEPARTMENT/DIVISION OBJECTIVE: Encourage ongoing training among justice court staff.

PERFORMANCE MEASURE	QUICK VIEW	FY 2013	FY 2014	FY 2015 (TARGET)	FY 2015 (ACTUAL)	FY 2016 (TARGET)
Training Hours for Clerks	✓	-	10	10	16	15
Training Hours for Judge	✓	-	68.5	30	65	50

MAYOR AND CITY COUNCIL GOAL:
Provide Quality City Services

MAYOR AND CITY COUNCIL STRATEGY:
Provide excellent public safety services.

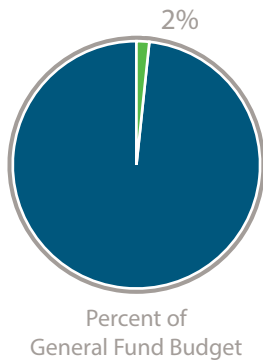
DEPARTMENT/DIVISION OBJECTIVE: Dispose of cases effectively & efficiently.

PERFORMANCE MEASURE	QUICK VIEW	FY 2013	FY 2014	FY 2015 (TARGET)	FY 2015 (ACTUAL)	FY 2016 (TARGET)
Total Cases per FTE	✗	1,005	944	1,000	763	800
Percent of misdemeanor cases disposed of within 6 months.	✓	-	90%	90%	91%	90%
Percent of traffic cases disposed of within 90 days.	✓	-	96%	90%	95%	90%
Cases Reaching Deposition	✗	-	6,526	6,000	5,641	6,000

BUDGET INFORMATION

DEPARTMENT 42	ACTUAL FY 2013	ACTUAL FY 2014	ESTIMATED FY 2015	PLANNED FY 2016
Expenditures:				
10 Salaries & Wages	\$ 266,611	\$ 286,262	\$ 318,247	\$ 331,062
13 Employee Benefits	118,427	131,334	150,115	156,999
21 Books, Subscriptions, & Memberships	794	540	1,000	1,000
23 Travel & Training	4,268	4,834	7,100	7,100
24 Office Supplies	8,765	8,683	10,000	10,000
26 IT Fund Charges	20,000	20,000	20,000	20,000
27 Utilities	7,667	458	6,000	6,000
28 Equipment Maintenance	586	1,215	1,800	1,800
29 Risk Management Fund Charges	1,000	1,000	1,000	1,000
30 Electricity - Lehi City Power	3,630	5,120	5,000	5,000
31 Professional & Technical	63,027	93,799	70,000	149,760
32 Witness & Jury Fees	1,601	926	8,000	8,000
33 Miscellaneous	1,379	2,604	3,000	3,000
36 State Fines Surcharge	22,667			
54 Capital Outlay	41,459	-	7,500	-
TOTAL EXPENDITURES	\$ 561,881	\$ 556,774	\$ 608,762	\$ 700,721

LEGAL SERVICES



THE LEGAL SERVICES DEPARTMENT WILL SERVE LEHI CITY THROUGH THE PRACTICE OF LAW ACCORDING TO THE HIGHEST PROFESSIONAL STANDARDS, AS WELL AS PROTECT LEHI CITY FROM RISK AS FAR AS POSSIBLE.

DEPARTMENT DESCRIPTION

The Legal Services Department is responsible for the proper execution of all legal affairs of the City. The Legal Services Department consists of three divisions: Civil Division, Criminal Division, and Risk Management.

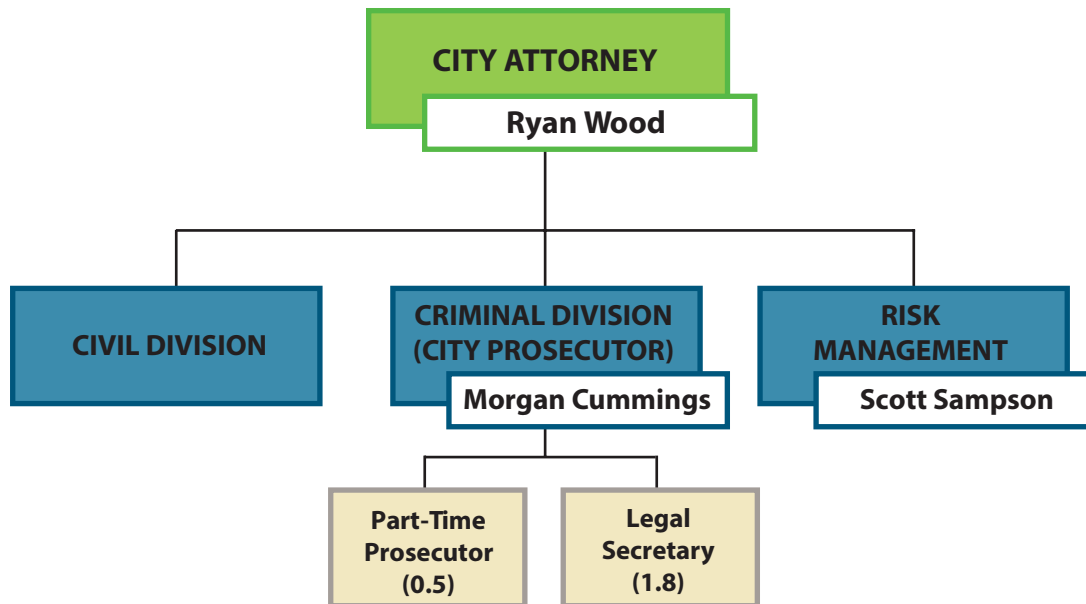
The Civil Division advises elected officials and City staff on legal issues, prepares all legal documents, defends the City against all civil claims, and conducts all other non-criminal legal services for Lehi City.

The Criminal Division prosecutes all misdemeanor crimes that occur within Lehi City.

Risk Management is designed to (1) assist City departments in the implementation of effective safety and other loss-prevention programs to protect the employees and assets of the City from injury, damage, or loss; (2) minimize loss or injury when incidents do occur; and (3) appropriately finance or insure the cost of claims, injuries, and losses. Risk Management is funded through an internal service fund. See pages 181-182 for detailed budget information regarding the Risk Management Fund.

DEPARTMENT OBJECTIVES

MAYOR/CITY COUNCIL GOAL	MAYOR/CITY COUNCIL STRATEGY	DEPARTMENT OBJECTIVE
Maintain a Sustainable Budget	Ensure the responsible use of resources.	Responsibly provide internal support to the City's civil legal issues when possible.
		Reduce as much as possible the risk to city personnel, equipment, buildings, & other assets.
Provide Quality City Services	Provide excellent public safety services.	Effectively and efficiently prosecute those charged with crimes in Lehi City.



POSITION	WAGE GRADE	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	PLANNED FY 2016
Full-time:					
City Attorney	24	1.00	1.00	1.00	1.00
Assistant City Attorney/City Prosecutor	20	1.00	1.00	1.00	1.00
Risk Manager	17	1.00	1.00	1.00	1.00
Assistant City Prosecutor	14	1.00	1.00	1.00	1.00
Secretary - Legal	9	1.80	1.80	1.80	1.80
TOTAL FTEs		4.80	4.80	5.30	5.30

CIVIL DIVISION

PERFORMANCE MEASURES

MAYOR AND CITY COUNCIL GOAL:
Maintain a Sustainable Budget

MAYOR AND CITY COUNCIL STRATEGY:
Ensure the responsible use of resources.

DEPARTMENT/DIVISION OBJECTIVE: Responsibly provide internal support to the city's civil legal issues when possible.

PERFORMANCE MEASURE	QUICK VIEW	FY 2013	FY 2014	FY 2015 (TARGET)	FY 2015 (ACTUAL)	FY 2016 (TARGET)
Total Liability Claims Filed	✗	-	2	0	17	5
Total Active Claims Filed	✗	-	4	0	28	5
Percent of Claims Handled Internally	✓	-	100%	90%	100%	>90%
Total Lawsuits Filed	✗	-	3	1	2	1
Total Active Lawsuits	✓	-	5	2	2	2
Percent of Lawsuits Handled Internally	✗	-	100%	90%	50%	>90%

CRIMINAL DIVISION

PERFORMANCE MEASURES

MAYOR AND CITY COUNCIL GOAL:
Provide Quality City Services

MAYOR AND CITY COUNCIL STRATEGY:
Provide excellent public safety services.

DEPARTMENT/DIVISION OBJECTIVE: Effectively and efficiently prosecute those charged with crimes in Lehi City.

PERFORMANCE MEASURE	QUICK VIEW	FY 2013	FY 2014	FY 2015 (TARGET)	FY 2015 (ACTUAL)	FY 2016 (TARGET)
Case Resolution Time (Days)	✓	-	21.78	<90	46	<90
Percent of Criminal Cases Declined	✓	-	0.8%	<3%	0.75%	<3%
Police Department notified of declined cases. (% of cases).	✓	-	100%	>90%	100%	>90%
Percent of Recommended Bail Schedule Fine Amount	✓	-	86%	>85%	90%	>85%
Enhance-ability Preservation (%)	✓	-	100%	>90%	100%	>90%

RISK MANAGEMENT

PERFORMANCE MEASURES

MAYOR AND CITY COUNCIL GOAL:
Maintain a Sustainable Budget

MAYOR AND CITY COUNCIL STRATEGY:
Ensure the responsible use of resources.

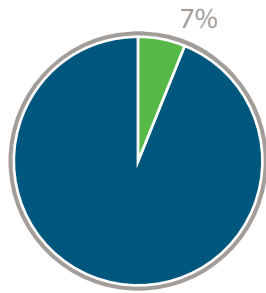
DEPARTMENT/DIVISION OBJECTIVE: Reduce as much as possible the risk to city personnel, equipment, buildings, & other assets.

PERFORMANCE MEASURE	QUICK VIEW	FY 2013	FY 2014	FY 2015 (TARGET)	FY 2015 (ACTUAL)	FY 2016 (TARGET)
Days missed due to accident or injury.	✓	-	20	<10	0	<10
Days reassigned to light duty work due to accident or injury.	✓	-	32	<30	0	<30
Number of risk management trainings conducted.	✗	-	25	20	18	20

BUDGET INFORMATION

DEPARTMENT 48	ACTUAL FY 2013	ACTUAL FY 2014	ESTIMATED FY 2015	PLANNED FY 2016
Expenditures:				
10 Salaries & Wages	\$ 231,712	\$ 272,392	\$ 317,843	\$ 321,077
13 Employee Benefits	82,886	104,435	118,647	123,903
21 Books, Subscriptions, & Memberships	3,449	5,619	6,500	6,500
23 Travel & Training	2,750	1,525	5,500	5,500
24 Office Supplies	3,088	2,995	3,500	5,000
26 IT Fund Charges	8,000	8,000	8,000	8,000
27 Utilities	1,041	629	500	500
29 Risk Management Fund Charges	2,000	2,000	2,000	2,000
31 Professional & Technical	52,842	36,528	40,000	40,000
32 Prosecutor Outside Counsel	29,750	31,260	30,000	30,000
33 Miscellaneous	227	403	1,000	2,500
TOTAL EXPENDITURES	\$ 417,745	\$ 465,786	\$ 533,490	\$ 544,981

LEISURE SERVICES



Percent of
General Fund Budget

THE MISSION OF THE LEISURE SERVICES DEPARTMENT IS TO ENRICH THE LIVES OF LEHI'S RESIDENTS BY PROVIDING HIGH-QUALITY RECREATIONAL AND EDUCATIONAL OPPORTUNITIES AT A MINIMUM COST.

DEPARTMENT DESCRIPTION

The Leisure Services Department, managed directly by the assistant city administrator, is composed of four divisions: the Recreation Division, the Library Division, the Literacy Center Division, and the Museum Division.

The Recreation Division is responsible for offering health, recreation, aquatic, and social activities to residents in the Lehi community at the lowest possible cost. The division includes sports, aquatics, the Legacy Center (Lehi's recreation center), senior services, and community programs. While senior services are funded through the general fund, the remaining sections of the Recreation Division, with the accompanying outdoor pool, is funded through a Special Revenue Fund. See pages 140-151 for detailed budget information regarding the Outdoor Pool and Recreation Special Revenue Funds.

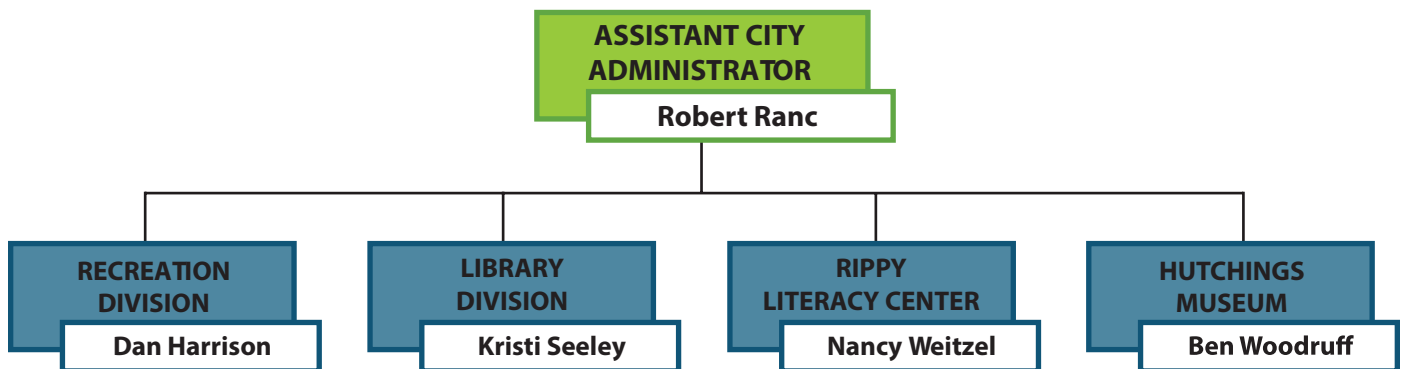
The Library Division is responsible for managing and controlling book and document circulation and purchasing. The Library is also responsible for updating and maintaining all information services, providing Internet access to users, computer use, and responding to the needs of the residents.

The Literacy Center Division is responsible for managing the Lehi-Rippy Literacy Center, which was founded by William and Hesther Rippy in 1998. Lehi City supports the Literacy Center by providing staff and facilities. The Literacy Center specializes in teaching reading, mathematics, computer skills, and language skills on a personal level at no cost to people of all ages.

The Museum Division is responsible for managing the John Hutchings Museum of Natural History, which was founded in 1955 by John and Eunice Hutchings. Lehi City supports the Museum Division by donating staff and building space.

DEPARTMENT OBJECTIVES

MAYOR/CITY COUNCIL GOAL	MAYOR/CITY COUNCIL STRATEGY	DEPARTMENT OBJECTIVE
Provide Quality City Services	Provide quality leisure services.	Ensure residents are taking advantage of the programs, events, and opportunities at the library, Legacy Center, Literacy Center, Senior Center, and Museum. Provide the highest quality educational, recreational, and social opportunities to residents of all ages. Provide Lehi residents and non-residents with entertaining and educational special events.
Promote Community Involvement	Provide meaningful service opportunities and celebrate volunteer efforts.	Provide and recognize volunteer efforts at the Literacy Center.
Maintain a Sustainable Budget	Encourage a highly motivated and well-trained workforce.	Focus on minimizing turnover of part-time staff.



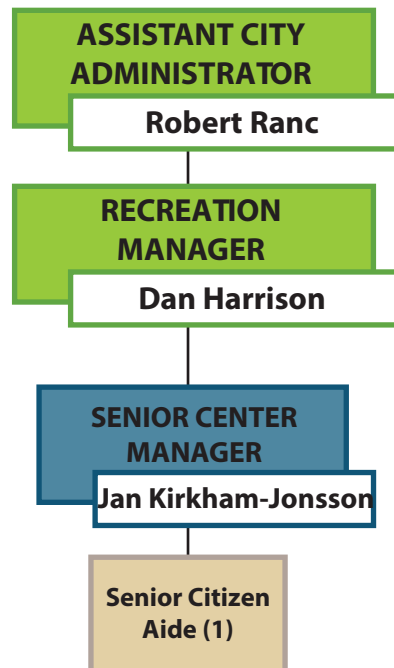
POSITION	WAGE GRADE	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	PLANNED FY 2016
Recreation Division (21, 22, 68)		71.07	80.09	81.09	81.59
Library Division (74)		20.43	20.43	20.43	21.43
Literacy Center Division (75)		5.25	6.25	6.25	6.25
Museum Division (56)		4.10	4.00	4.00	4.00
TOTAL FTES		100.85	110.77	111.77	113.27

Detailed staffing information is found under each division description.

RECREATION

Information about the Recreation Division Special Revenue Fund can be found on page 141.

SENIOR SERVICES



POSITION	WAGE GRADE	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	PLANNED FY 2016
Full-time:					
Senior Citizen Manager	14	1.00	1.00	1.00	1.00
Senior Citizen Aide	-	1.00	1.00	1.00	1.00
Senior Services Program Coordinator	-	-	-	-	0.50
TOTAL FTES		2.00	2.00	2.00	2.50

PERFORMANCE MEASURES

MAYOR AND CITY COUNCIL GOAL:
Provide Quality City Services

MAYOR AND CITY COUNCIL STRATEGY:
Provide quality leisure services.

DEPARTMENT/DIVISION OBJECTIVE: Provide the highest quality of services to the senior residents of Lehi City and the surrounding community.

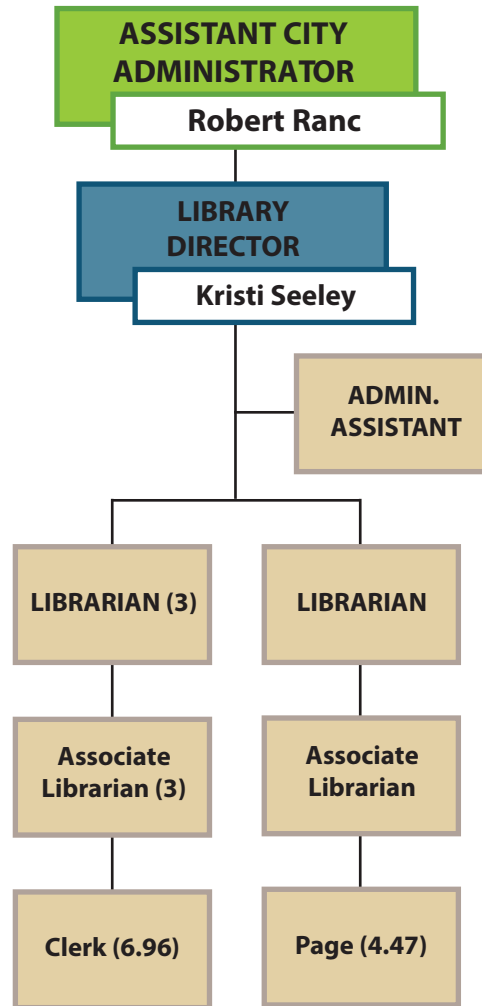
PERFORMANCE MEASURE	QUICK VIEW	FY 2013	FY 2014	FY 2015 (TARGET)	FY 2015 (ACTUAL)	FY 2016 (TARGET)
Average Daily Attendance	✗	32	30	35	26	30
Lunches Served per FTE	✗	5,187	3,731	4,000	3,144	3,300

BUDGET INFORMATION

DEPARTMENT 68	ACTUAL FY 2013	ACTUAL FY 2014	ESTIMATED FY 2015	PLANNED FY 2016
Expenditures:				
10 Salaries & Wages	\$ 83,014	\$ 85,669	\$ 90,102	\$ 99,024
13 Employee Benefits	21,234	24,046	30,658	31,262
23 Travel & Training	735	658	1,000	1,000
24 Office Supplies	1,670	2,821	1,500	4,000
26 Buildings & Grounds O & M	628	32	2,500	7,500
27 Utilities	-	-	2,000	2,000
30 Electricity - Lehi City Power	-	-	6,500	6,500
31 Professional & Technical	151	-	1,650	1,650
38 Meal Management	20,225	21,152	23,000	23,000
45 Miscellaneous	-	-	7,000	8,000
54 Capital Outlay	-	2,352	8,500	-
Total Expenditures	\$ 127,657	\$ 136,730	\$ 174,410	\$ 183,936

FEES

DEPARTMENT 68	APPROVED FY 2013	APPROVED FY 2014	APPROVED FY 2015	APPROVED FY 2016
Lunch (Mountainland Association of Govts.):				
Over 60 (suggested donation)	\$ 2	\$ 2	\$ 3	\$ 3
+ salad	0.25	0.25	0.25	0.25
+ case of 24 Ensure	20	20	20	20
Under 60	4.90	4.90	4.90	4.90
+ salad	0.75	0.75	0.75	0.75
Facility rental:				
Small room rental	25	25	25	25
Over 60 / hour (birthday or anniversary)	25	25	25	25
Other / hour	50	50	50	50
Non-resident / hour	60	60	60	60
+ deposit	500	500	500	500



POSITION	WAGE GRADE	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	PLANNED FY 2016
Full-time:					
Library Director	20	1.00	1.00	1.00	1.00
Librarian	12	4.00	4.00	4.00	4.00
Administrative Assistant	9	1.00	1.00	1.00	1.00
Library Technician	7	3.00	3.00	3.00	4.00
Part-time Non-benefited:					
Clerk	-	6.96	6.96	6.96	6.96
Page	-	4.47	4.47	4.47	4.47
TOTAL FTEs		20.43	20.43	20.43	21.43

PERFORMANCE MEASURES

MAYOR AND CITY COUNCIL GOAL:
Provide Quality City Services

MAYOR AND CITY COUNCIL STRATEGY:
Provide quality leisure services.

DEPARTMENT/DIVISION OBJECTIVE: Provide the highest quality of materials to Lehi residents and ensure that residents are taking advantage of those materials.

PERFORMANCE MEASURE	QUICK VIEW	FY 2013	FY 2014	FY 2015 (TARGET)	FY 2015 (ACTUAL)	FY 2016 (TARGET)
Total Holdings Per Capita	✗	2.27	2.33	2.40	2.29	2.40
Number of E-Holdings	✓	-	2,389	3,000	4,317	4,500
Number of E-Checkouts	✓	-	32,213	35,000	45,308	47,500
Circulation Rate per Patron	✓	-	14	15	28	30

BUDGET INFORMATION

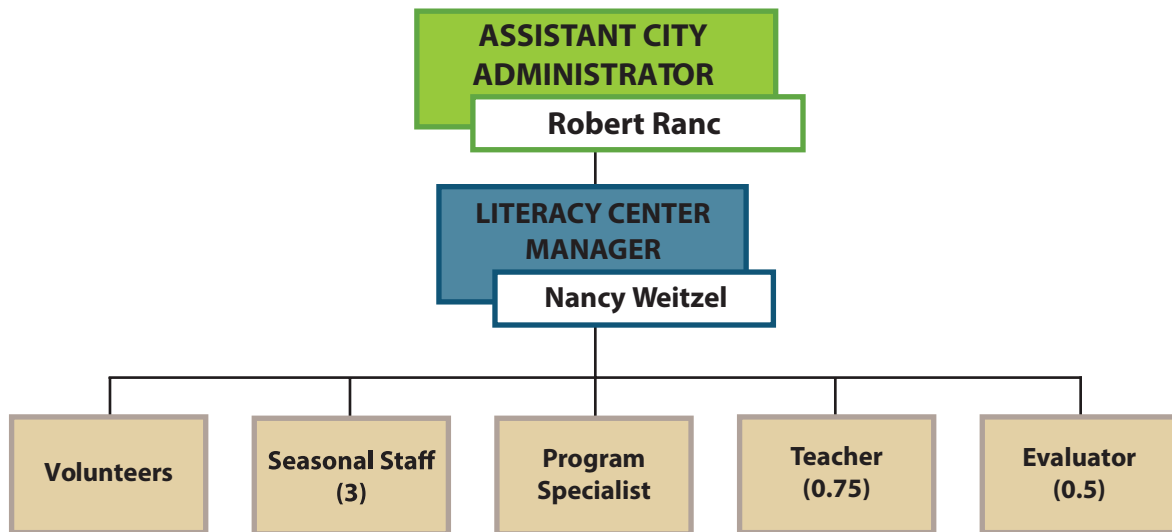
DEPARTMENT 74	ACTUAL FY 2013	ACTUAL FY 2014	ESTIMATED FY 2015	PLANNED FY 2016
Expenditures:				
10 Salaries & Wages	\$ 477,031	\$ 514,542	\$ 575,231	\$ 610,370
11 Overtime	-	-	-	-
13 Employee Benefits	171,683	186,740	215,971	226,389
20 Video Collection Expense	-	-	-	-
21 Books	133,475	170,496	175,000	175,000
22 Subscriptions	6,023	5,608	10,000	10,000
23 Travel & Training	1,544	3,931	7,000	7,000
24 Office Supplies	20,700	18,802	20,000	22,000
25 Equipment Maintenance	23,223	34,978	27,500	48,817
26 Buildings & Grounds O & M	2,687	1,557	1,000	1,000
27 Utilities	5,307	6,587	10,000	10,000
28 Story Hour Expense	6,658	6,801	7,500	8,250
29 Risk Management Fund Charges	5,000	5,000	5,000	5,000
30 Electricity - Lehi City Power	11,789	18,125	18,000	18,000
31 Professional & Technical	551	1,072	5,000	5,000
34 Collections	2,081	2,184	2,000	2,000
36 IT Fund Charges	50,000	50,000	50,000	50,000
45 Miscellaneous	7,278	4,057	10,330	10,330
54 Capital Outlay	32,037	-	13,000	5,000
TOTAL EXPENDITURES	\$ 957,067	\$ 1,030,480	\$ 1,152,532	\$ 1,214,156

FEES

DEPARTMENT 74	APPROVED FY 2013	APPROVED FY 2014	APPROVED FY 2015	APPROVED FY 2016
Library Card:				
Resident	Free	Free	Free	Free
Non-resident / year	\$ 80	\$ 80	\$ 80	\$ 80
Non-resident / 6 months	40	40	40	40
Internet Only / year	25	25	25	25
Replacement of card	3	3	3	3
Video checkout / week	1	1	1	1
Copies:				
Letter size	0.10	0.10	0.10	0.10
Legal size	0.15	0.15	0.15	0.15
Opaque projector use / hour	1	1	1	1
Inter-library loan	2	2	5	5
Internet use:				
Resident	Free	Free	Free	Free
Non-resident / hour	1	1	1	1
Fines:				
Overdue book / day / book	0.10	0.10	0.10	0.10
Inter-library loan overdue book / day / book	1	1	1	1
Overdue video / day / video	1	1	1	1
Extreme overdue fine (60 days) / item	5	-	-	-
Collections	10	10	10	10
Minor damage (in some cases / page)	1 - 10	1 - 10	1 - 10	1 - 10
Major Damage (not repairable)	(Prorated cost of material is charged)			



LITERACY CENTER



POSITION	WAGE GRADE	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	PLANNED FY 2016
Full-time:					
Literacy Center Manager	14	1.00	1.00	1.00	1.00
Program Specialist	12	-	1.00	1.00	1.00
Part-time Non-benefited:					
Teacher	-	0.75	0.75	0.75	0.75
Evaluator	-	0.50	0.50	0.50	0.50
Seasonal/Temporary:					
Staff	-	3.00	3.00	3.00	3.00
TOTAL FTEs		5.25	6.25	6.25	6.25

PERFORMANCE MEASURES

MAYOR AND CITY COUNCIL GOAL:
Provide Quality City Services

MAYOR AND CITY COUNCIL STRATEGY:
Provide quality leisure services.

DEPARTMENT/DIVISION OBJECTIVE: Provide the highest quality educational opportunities to Lehi residents and increase the overall education of Lehi children.

PERFORMANCE MEASURE	QUICK VIEW	FY 2013	FY 2014	FY 2015 (TARGET)	FY 2015 (ACTUAL)	FY 2016 (TARGET)
Total Literacy Center Participants	N/A	-	4,017	4,000	955*	900

*The Literacy Center has changed the way that participants are calculated, which accounts for the difference in FY 2014 to FY 2015 participation numbers. The new method of calculation will be used moving forward.

MAYOR AND CITY COUNCIL GOAL:
Promote Community Involvement

MAYOR AND CITY COUNCIL STRATEGY:
Provide meaningful service opportunities and celebrate
volunteer efforts.

DEPARTMENT/DIVISION OBJECTIVE: Provide quality volunteer opportunities to qualified individuals.

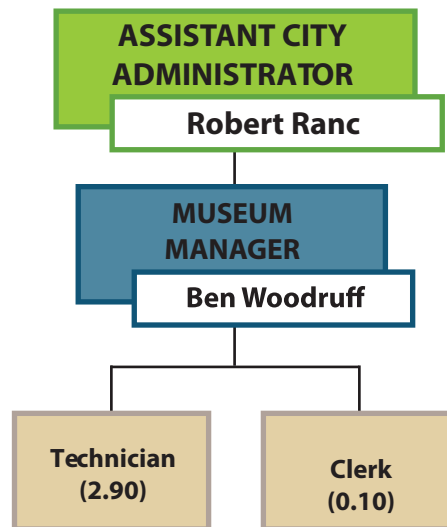
PERFORMANCE MEASURE	QUICK VIEW	FY 2013	FY 2014	FY 2015 (TARGET)	FY 2015 (ACTUAL)	FY 2016 (TARGET)
Literacy Center Volunteer Hours	✓	-	4,944	5,000	6,222	6,000
Literacy Center Volunteer Tutors	✗	-	1,456	1,500	420	500
Presidential Awards for Volunteerism Awarded	✗	-	96	100	87	100

BUDGET INFORMATION

DEPARTMENT 75	ACTUAL FY 2013	ACTUAL FY 2014	ESTIMATED FY 2015	PLANNED FY 2016
Expenditures:				
10 Salaries & Wages	\$ 116,124	\$ 141,971	\$ 204,962	\$ 216,467
13 Employee Benefits	22,809	42,821	56,801	59,542
22 Books, Subscriptions, & Memberships	887	-	500	500
23 Travel & Training	100	245	1,000	1,000
24 Office Supplies	5,491	13,057	3,500	3,500
27 Utilities	-	-	1,000	1,000
28 Equipment Maintenance	857	293	750	750
31 Professional & Technical	1,998	787	2,500	2,500
45 Miscellaneous	1,596	3,074	1,000	6,000
TOTAL EXPENDITURES	\$ 149,862	\$ 202,247	\$ 272,013	\$ 291,259



MUSEUM



POSITION	WAGE GRADE	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	PLANNED FY 2016
Full-time:					
Museum Manager	14	1.00	1.00	1.00	1.00
Part-time Non-benefited:					
Technician	-	3.00	2.90	2.90	2.90
Clerk	-	0.10	0.10	0.10	0.10
TOTAL FTES		4.10	4.00	4.00	4.00

MAYOR AND CITY COUNCIL GOAL:
Provide Quality City Services

MAYOR AND CITY COUNCIL STRATEGY:
Hold diverse public events.

DEPARTMENT/DIVISION OBJECTIVE: Provide entertaining special events focusing on science and history.

PERFORMANCE MEASURE	QUICK VIEW	FY 2013	FY 2014	FY 2015 (TARGET)	FY 2015 (ACTUAL)	FY 2016 (TARGET)
School Tours	✗	-	153	160	142	150
Public Events	✗	-	26	25	11	20
Steampunk Night at the Museum Attendance	✓	-	-	100	118	150
Night at the Museum Attendance	✓	-	512	550	815	850

BUDGET INFORMATION

FUND 77	ACTUAL FY 2013	ACTUAL FY 2014	ESTIMATED FY 2015	PLANNED FY 2016
Expenditures:				
10 Salaries & Wages	\$ 89,610	\$ 91,846	\$ 135,727	\$ 140,227
11 Overtime	73	-	-	-
13 Employee Benefits	27,507	29,829	38,571	40,768

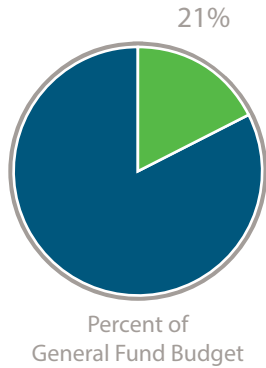
BUDGET INFORMATION (CONT.)

FUND 77	ACTUAL FY 2013	ACTUAL FY 2014	ESTIMATED FY 2015	PLANNED FY 2016
22 Publicity	7,540	6,302	8,500	8,500
24 Office Supplies	4,650	6,010	5,000	5,000
24-001 Lehi Archives Office Supplies	-	-	8,000	21,000
25 Vehicle Fuel / Maintenance / Mileage	143	146	2,000	2,000
26 Buildings & Grounds O & M	11,092	11,194	2,950	2,950
27 Utilities	7,075	7,362	6,800	6,800
30 Electricity - Lehi City Power	3,949	6,394	5,000	5,000
31 Professional & Technical	2,064	1,406	4,300	4,300
32 IT Fund Charges	6,000	6,000	6,000	6,000
33 Risk Management Fund Charges	9,999	10,000	10,000	10,000
45 Miscellaneous	25,659	36,358	30,500	30,500
54 Artifacts & Exhibits	12,223	-	25,000	25,000
95 Depreciation	15,923	-	-	-
TOTAL EXPENDITURES	\$ 223,507	\$ 212,847	\$ 288,348	\$ 308,044

FEES

DEPARTMENT 77	APPROVED FY 2013	APPROVED FY 2014	APPROVED FY 2015	APPROVED FY 2016
Admissions:				
Children 3-12	\$ 3	\$ 3	\$ 3	\$ 3
Students 13-18	3	-	-	-
Adults	4	4	4	4
Sr. Citizens	3	3	3	3
Scouts	2	2	2	2
Leader	3	3	3	3
Patches	1	1	1	1
Families (up to 6 people)	12	12	12	12
Family or Group Annual Pass	50	50	50	50
Grandparent Annual Pass (up to 4 grandkids)	-	50	50	50
Couple Annual Pass	-	30	30	30
Individual Annual Pass	25	25	25	25
Field Trips & Group Tours/student	3 - 6	3	3	3
+/-parent	3	3	3	3
+/-participant/additional activity >6	1	1 - 4	1 - 4	1-4
+ transfer charge for bird of prey (if applicable)	35	35	35	35
Workshop	-	10 - 25	10 - 25	10-25
Workshop (multi-session)	-	50 - 60	50 - 60	50-60
Lehi History Book (Earlier Version)	15	15	15	15
Lehi History Book (Latest Version)	39.99	39.99	39.99	39.99

POLICE



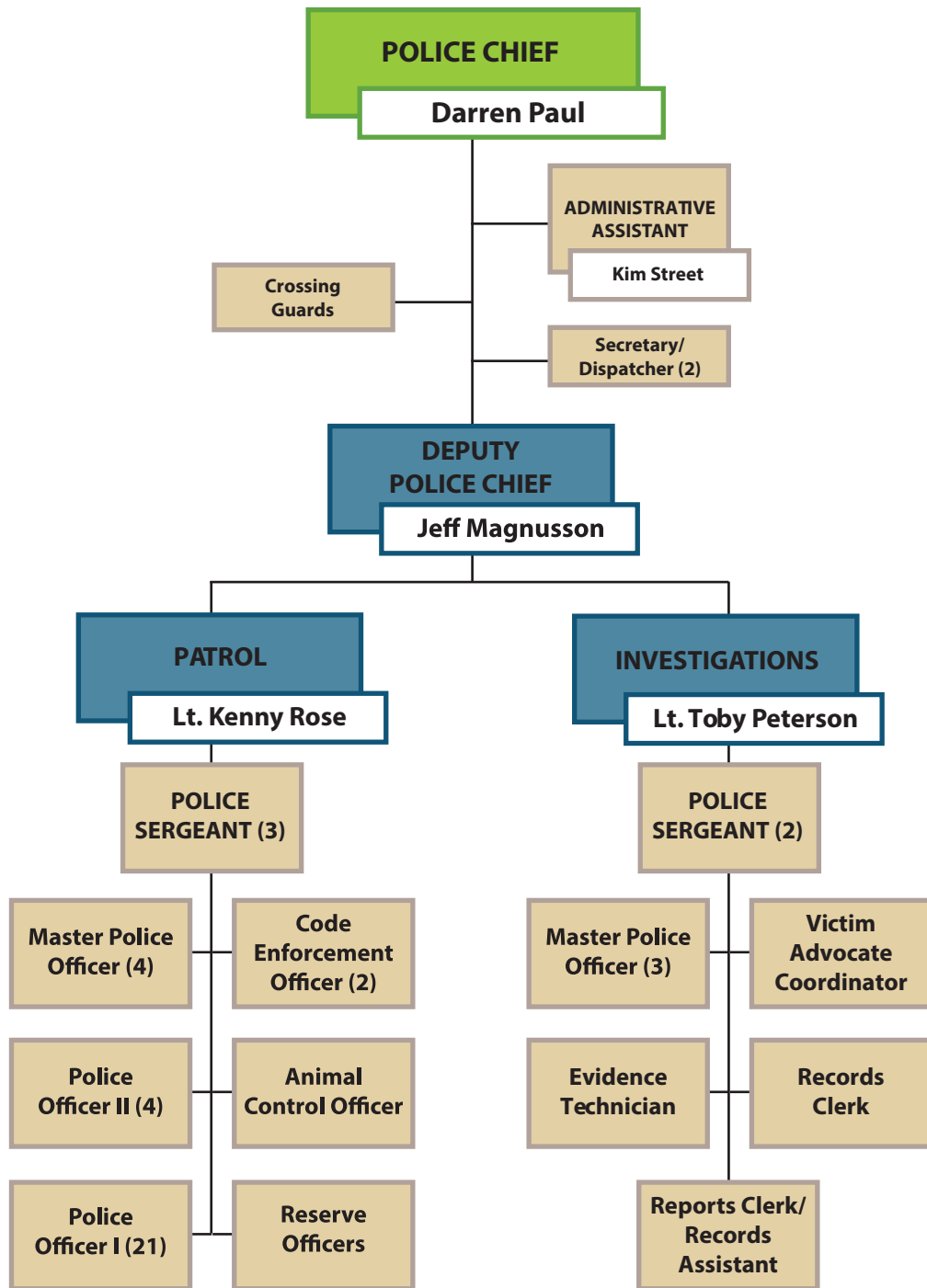
THE POLICE DEPARTMENT WILL PROVIDE A SAFE AND SECURE COMMUNITY BY DELIVERING PROFESSIONAL AND COURTEOUS SERVICES AS DETERMINED IN PARTNERSHIP WITH LEHI RESIDENTS. THE DEPARTMENT IS DEDICATED TO THE FOLLOWING FIVE VALUES: (1) FOSTERING THE PUBLIC TRUST, (2) ETHICAL JUDGMENTS, (3) PROACTIVE PREVENTION AND ENFORCEMENT, (4) CREATIVE SERVICE DELIVERY, AND (5) FAIRNESS IN ENFORCEMENT OF THE LAW.

DEPARTMENT DESCRIPTION

The Police Department's function is to serve and protect all people and property within the City limits. This is done through the coordinated efforts of patrol officers, detectives, code enforcement officers, and animal control officers. Detectives are responsible for investigating and solving crimes that are carried out by criminals in a covert manner. Patrol officers are responsible for enforcing traffic laws and ensuring the safety of persons within the City limits. Code enforcement officers are responsible for ensuring that properties in Lehi are maintained according to ordinance. Animal control officers are responsible for enforcing the animal control ordinance of the City and protecting residents from violent and destructive animals.

DEPARTMENT OBJECTIVES

MAYOR/CITY COUNCIL GOAL	MAYOR/CITY COUNCIL STRATEGY	DEPARTMENT OBJECTIVE
Provide Quality City Services	Provide excellent public safety services.	Ensure safety through proactive prevention and enforcement of the law and efficient response to calls.
		Maintain a low crime rate compared to other Utah cities and improve community safety through traffic enforcement and crime prevention.
		Deliver professional and thorough enforcement of the law.



POSITION	WAGE GRADE	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	PLANNED FY 2016
Full-time:					
Police Chief	23	1.00	1.00	1.00	1.00
Assistant Police Chief	20	1.00	1.00	1.00	1.00
Police Lieutenant	19	2.00	2.00	2.00	2.00
Police Sergeant	17	5.00	5.00	7.00	8.00
Master Police Officer	15	8.00	7.00	7.00	13.00
Police Officer II	14	3.00	4.00	4.00	1.00
Police Officer I	13	17.00	20.00	21.00	19.00
Code Enforcement Officer	13	2.00	2.00	2.00	2.00
Victim Advocate Coordinator	12	1.00	1.00	1.00	1.00
Animal Control Officer	11	1.00	1.00	1.00	1.00
Administrative Assistant	11	1.00	1.00	1.00	1.00
Evidence Technician	10	1.00	1.00	1.00	1.00
Records Clerk	9	1.00	1.00	1.00	1.00
Front Desk Secretary/Dispatcher	9	2.00	2.00	2.00	2.00
Part-Time Non-benefited:					
Reports Clerk/Records Assistant		0.50	0.50	0.50	1.00
TOTAL FTEs		46.50	49.50	52.50	55.00

PERFORMANCE MEASURES

MAYOR AND CITY COUNCIL GOAL:
Provide Quality City Services

MAYOR AND CITY COUNCIL STRATEGY:
Provide excellent public safety services.

DEPARTMENT/DIVISION OBJECTIVE: Maintain a low crime rate compared to other Utah cities and improve community safety through traffic enforcement and crime prevention.

PERFORMANCE MEASURE	QUICK VIEW	FY 2013	FY 2014	FY 2015 (TARGET)	FY 2015 (ACTUAL)	FY 2016 (TARGET)
Total Estimated Crime Index	✓	756	849	800	795	750
Crimes per 1,000 Residents	✓	17.51	16.59	16.00	14.62	14.00
Average Response Time - Priority 1 (minutes)	✓	10:55	06:50	06:00	01:56	04:00
Average Response Time - Excluding Priority 1 (minutes)	✗	14:29	12:57	10:00	13:54	10:00
Resident Satisfaction: Crime Prevention (mean score)	N/A	-	4.16	-	-	4.25
Resident Satisfaction: Traffic Enforcement	N/A	-	4.15	-	-	4.25
Resident feels safe in their neighborhood (mean score)	N/A	-	4.50	-	-	4.50
Resident feels safe having their children walk to school (mean score)	N/A	-	4.15	-	-	4.25

DEPARTMENT/DIVISION OBJECTIVE: Ensure safety through proactive prevention and enforcement of the law and efficient response to calls.

PERFORMANCE MEASURE	QUICK VIEW	FY 2013	FY 2014	FY 2015 (TARGET)	FY 2015 (ACTUAL)	FY 2016 (TARGET)
Proactive Community Policing (hours)	✓	-	132	150	1,359	1,500
Alcohol compliance checks resulting in citations (%)	✓	-	4.2%	5.0%	100%	25%
Arrests attributed to K-9 dogs (drug sniff, evidence search)	✓	-	52	60	138	100
Code Compliance Cases Resolved (%)	✗	-	91.0%	95.0%	93%	95%
Animal control cases resulting in citations (%)	✗	-	5.0%	10%	6.3%	10%

DEPARTMENT/DIVISION OBJECTIVE: Deliver professional and thorough enforcement of the law.

PERFORMANCE MEASURE	QUICK VIEW	FY 2013	FY 2014	FY 2015 (TARGET)	FY 2015 (ACTUAL)	FY 2016 (TARGET)
Total assigned cases investigated (%)	✗	-	83%	90%	80%	85%
Cases not investigated due to lack of resources (%)	✗	-	17%	10%	20%	15%
Detective Initiated Cases	✓	-	35%	35%	39%	40%
Victims serviced by the Victim Assistance Program.	✓	-	347	350	371	350

BUDGET INFORMATION

DEPARTMENT 54	ACTUAL FY 2013	ACTUAL FY 2014	ESTIMATED FY 2015	PLANNED FY 2016
Expenditures:				
10 Salaries & Wages	\$ 2,481,169	\$ 2,608,114	\$ 2,635,984	\$ 2,825,115
11 Overtime	348,507	340,954	277,000	277,000
12 Crossing Guard Expense	135,248	112,166	135,000	135,000
13 Employee Benefits	1,430,990	1,585,667	1,728,270	1,931,486
14 Uniforms	50,176	54,120	55,000	55,000
16 Tactical Equipment	17,420	15,022	14,000	14,000
21 Books, Subscriptions, Memberships	1,531	1,440	4,338	4,338
23 Travel & Training	36,266	33,978	30,000	30,000
24 Office Supplies	25,558	28,064	25,000	25,000
25 Fleet Fund Charges	250,000	250,000	250,000	250,000
26 Buildings & Grounds O&M	5,848	11,515	5,000	5,000
27 Utilities	38,568	32,753	75,000	75,000
28 Equipment Maintenance	35,000	38,479	40,000	59,875
29 Miscellaneous Supplies	9,367	15,819	21,390	21,390
30 Electricity - Lehi City Power	8,540	13,435	20,000	20,000
31 Professional & Technical	29,742	44,947	45,000	45,000
33 IT Fund Charges	120,000	120,000	120,000	120,000
34 Risk Mgmt Fund Charges	19,992	19,992	20,000	20,000

BUDGET INFORMATION (CONT.)

DEPARTMENT 54	ACTUAL FY 2013	ACTUAL FY 2014	ESTIMATED FY 2015	PLANNED FY 2016
37 Dispatch Fee - County Comm	\$ -	\$ 318,443	\$ -	\$ -
46 K9 Supplies	5,729	5,441	10,000	10,000
47 Firearms & Supplies	30,858	39,078	44,000	44,000
48 Miscellaneous	14,879	11,941	25,000	25,000
54 Capital Outlay	42,276	140,722	71,770	136,500
63 Youth Court Expenses	1,115	1,299	2,000	2,000
68 NOVA Expense	5,412	5,487	6,000	6,000
68-100 RAD Kids Expense	1,570	2,248	2,000	2,000
TOTAL EXPENDITURES	\$ 5,145,761	\$ 5,851,123	\$ 5,661,753	\$ 6,138,705

BUDGET INFORMATION - CODE ENFORCEMENT

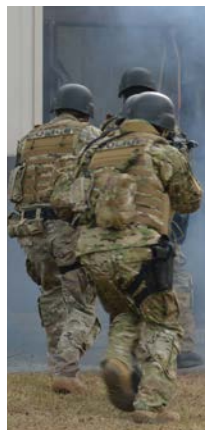
DEPARTMENT 53	ACTUAL FY 2013	ACTUAL FY 2014	ESTIMATED FY 2015	PLANNED FY 2016
Expenditures:				
10 Salaries & Wages	\$ 48,848	\$ 56,822	\$ 55,070	\$ 56,447
11 Overtime	8,439	706	-	-
13 Employee Benefits	34,250	36,947	40,199	41,752
25 Fleet Fund Charges	12,000	12,000	12,000	12,000
26 IT Fund Charges	4,000	4,000	4,000	4,000
28 Equipment Maintenance	139	(489)	-	-
29 Risk Mgmt Fund Charges	1,000	1,000	1,000	1,000
31 Professional & Technical	-	-	5,000	5,000
33 Miscellaneous	-	225	294	294
TOTAL EXPENDITURES	\$ 108,676	\$ 111,211	\$ 117,563	\$ 120,493

BUDGET INFORMATION - ANIMAL CONTROL

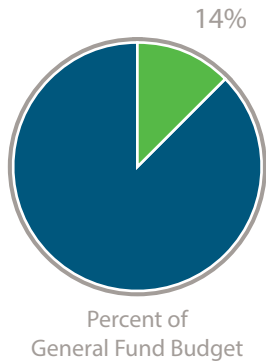
DEPARTMENT 57	ACTUAL FY 2013	ACTUAL FY 2014	ESTIMATED FY 2015	PLANNED FY 2016
Expenditures:				
10 Salaries & Wages	\$ 37,960	\$ 44,514	\$ 44,676	\$ 46,017
11 Overtime	1,218	745	4,000	4,000
13 Employee Benefits	30,233	32,744	35,812	37,349
14 Uniforms	1,200	1,200	1,800	1,800
25 Fleet Fund Charges	4,000	4,000	4,000	4,000
27 IT Fund Charges	2,000	2,000	2,000	2,000
28 Equipment Maintenance	6,601	498	300	300
31 Professional & Technical	49,775	61,159	60,000	60,000
54 Capital Outlay	27,234	-	-	-
TOTAL EXPENDITURES	\$ 160,221	\$ 146,859	\$ 152,588	\$ 155,466

FEES

DEPARTMENT 54	APPROVED FY 2013	APPROVED FY 2014	APPROVED FY 2015	APPROVED FY 2016
Traffic School (+ Plea in Abeyance Fine)	\$ 65	\$ 65	\$ 65	\$ 65
Small Claims (Est. by Utah State Code):				
Up to \$2,000	60	60	60	60
\$2,001-\$7,499	100	100	100	100
\$7,500-\$10,000	185	185	185	185
Counterclaim up to \$2,000	50	50	50	50
Counterclaim \$2,001-\$7,499	70	70	70	70
Counterclaim \$7,500-\$10,000	120	120	120	120
Appeal	10	10	10	10
Police Report Copies:				
Resident	5	5	5	5
Or / Page (Whichever is Greater)	0.25	0.25	0.25	0.25
Non-Resident	15	15	15	15
Or / Page (Whichever is Greater)	0.25	0.25	0.25	0.25
Video Tape or CD / Copy	30	30	30	30
Processed Color Photo	25	25	25	25
Digital Color Photo Printout / Page	5	5	5	5
Youth Court / Defendant	20	20	20	20
Fingerprinting:				
Resident	10	10	10	10
Non-Resident	25	25	25	25
False Alarm:				
Intrusion/Burglar (If > 3/Year) / Alarm	100	100	100	100
Duress/Hold-Up (If > 3/Year) / Alarm	100	100	100	100
Impact Fee:				
Residential / Unit	220	220	220	220
Non-Residential / Bldg. Sq. Ft. (1 ERU min)	0.045	0.045	0.045	0.045
Animal Shelter (Established by NUVAS)				
Dog License (Spayed or Neutered)	10	10	10	10
Dog License (Not Spayed or Neutered)	30	30	30	30



PUBLIC WORKS



THE PUBLIC WORKS DEPARTMENT WILL MAINTAIN PROVIDE QUALITY SERVICES TO LEHI RESIDENTS THROUGH (1) STRONG LEADERSHIP, (2) EXCELLENT TECHNICAL SKILLS, AND (3) EXPERIENCED ADMINISTRATIVE SUPPORT. THE DEPARTMENT WILL MAINTAIN FACILITIES, PROPERTY, AND EQUIPMENT WHILE PROVIDING AN AESTHETICALLY PLEASING AND SAFE COMMUNITY.

DEPARTMENT DESCRIPTION

The Public Works Department is responsible for the general supervision of the Water, Parks, Streets, and Fleet Divisions. This department is also responsible for the clerical services as well as long-range planning and short-term coordination among these divisions.

The Water Division administers four of the City's enterprise operations: (1) Storm Drain, (2) Culinary Water, (3) Pressurized Irrigation (PI), and (4) Waste Water. The division is responsible for the maintenance of distribution lines, wells, storage tanks, and facilities for these operations. The division ensures the adequate supply of potable and irrigation water, the improvement of storm water conveyance, and the maintenance of the City's sewage collection system. Details for the funding of the water enterprise funds can be found on pages 153-167.

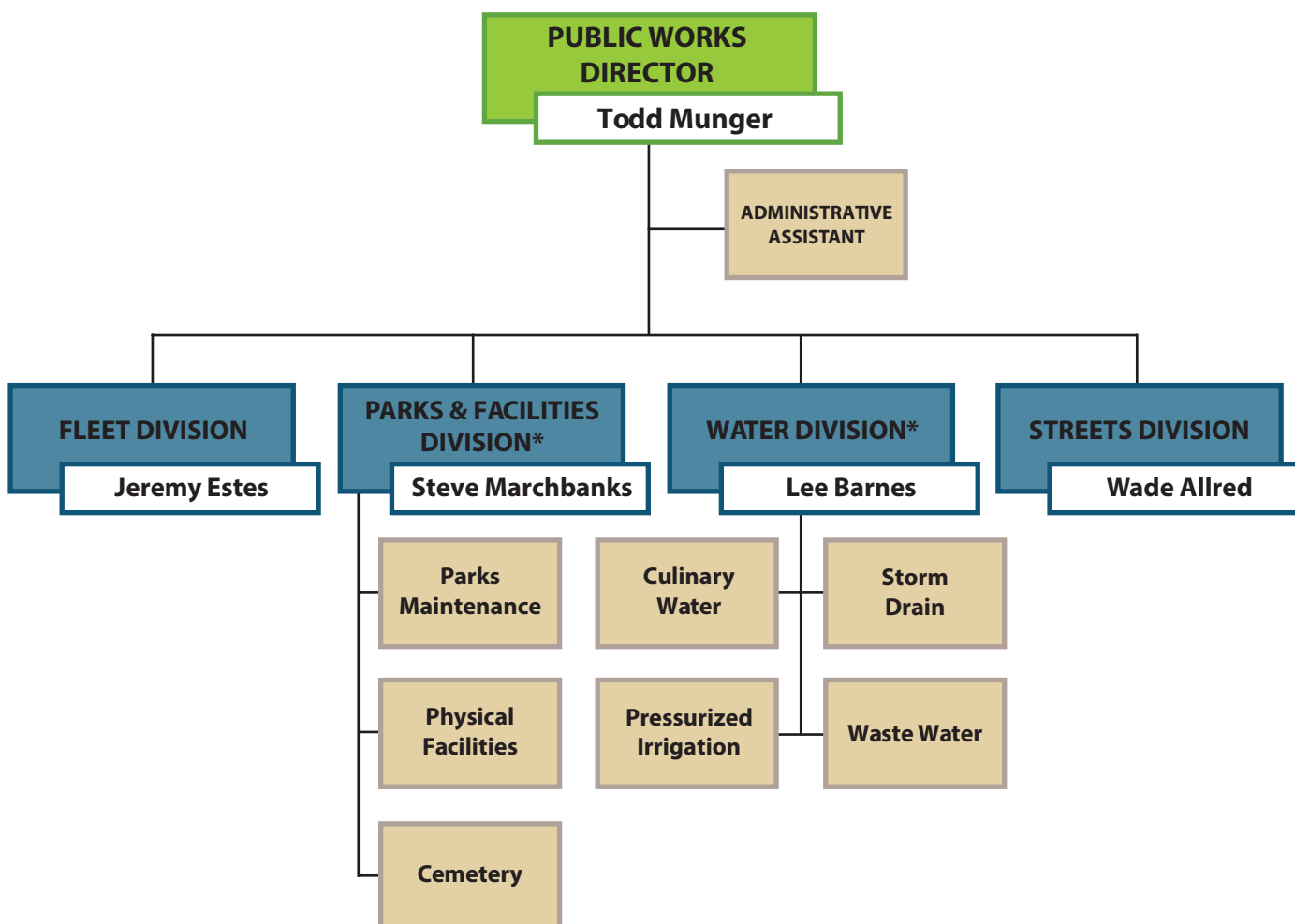
The Parks Division is responsible for the maintenance of all open recreation and leisure spaces and City buildings within Lehi. The division performs park improvements and maintenance, building improvements and janitorial services, public grounds maintenance, and cemetery service and maintenance.

The Streets Division is responsible for the repair of streets, sidewalk, curbs, and gutters. It is also responsible for the removal of snow and ice from streets and roads in the winter.

The Fleet Division is responsible for the acquisition and maintenance of all City-owned vehicles. The Fleet Fund is an internal service fund that charges fees for each vehicle and the costs associated with maintenance of such vehicles. The revenue collected from these fees is intended to cover both the full operating and long-term capital costs of the services provided. A description of this fund is found on pages 179-180.

DEPARTMENT OBJECTIVES

MAYOR/CITY COUNCIL GOAL	MAYOR/CITY COUNCIL STRATEGY	DEPARTMENT OBJECTIVE
Provide Quality City Services	Build a well-planned and reliable infrastructure.	Provide excellent maintenance of the city's water systems.
	Maintain our valuable facilities.	Ensure that the city's parks, physical facilities, streets, and cemetery are maintained at the highest levels of quality and efficiency.
		Focus on preventative maintenance over corrective maintenance for the city's fleet.
Ensure Proactive Regional Leadership	Encourage membership & leadership in professional organization.	Encourage ongoing training among public works employees.
Maintain a Sustainable Budget	Ensure the responsible use of resources.	Maintain the city's facilities and infrastructure at the lowest cost to taxpayers as is reasonable.



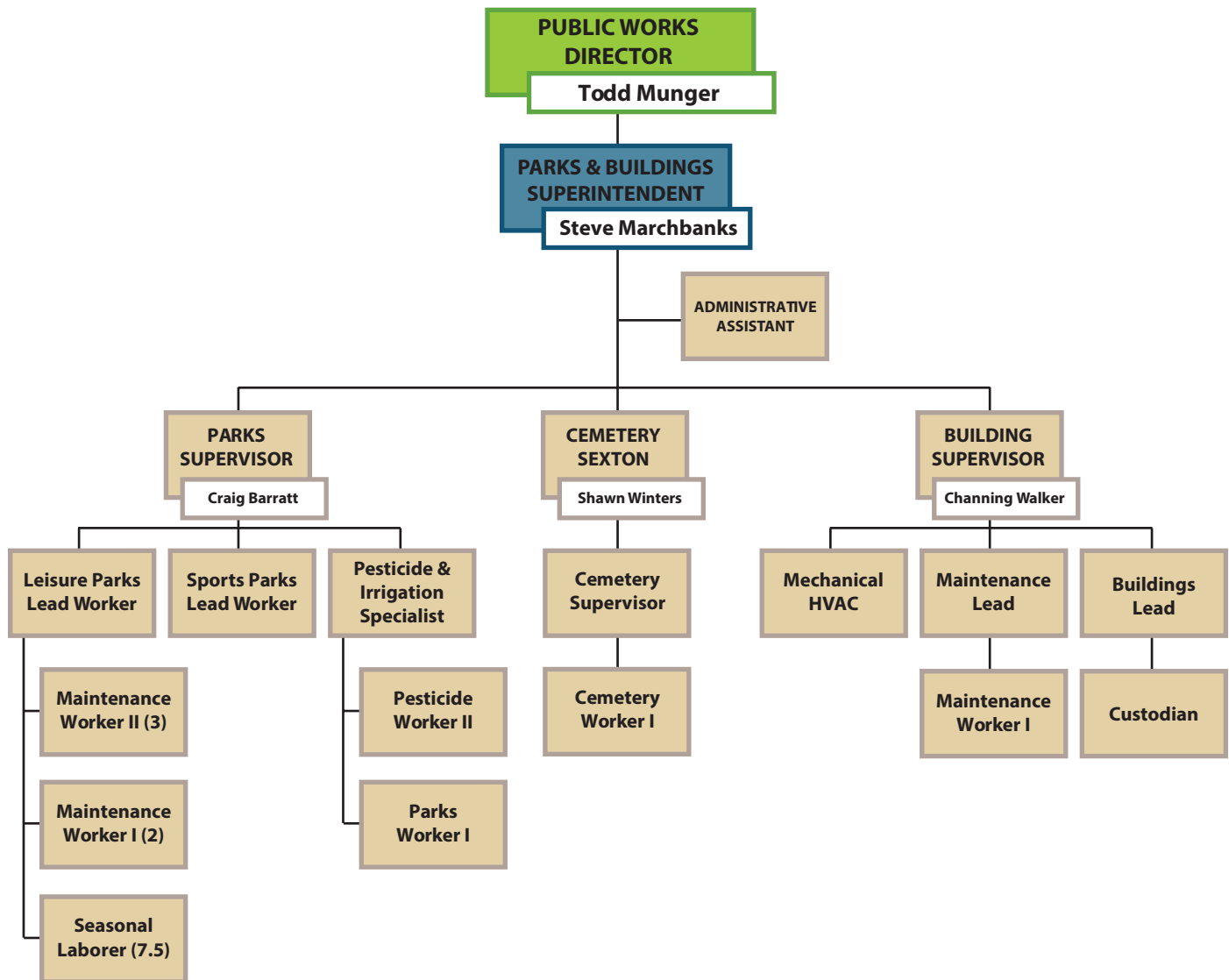
POSITION	WAGE GRADE	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	PLANNED FY 2016
Full-time:					
Public Works Director	23	1.00	1.00	1.00	1.00
Administrative Assistant	11	1.00	1.00	1.00	1.00
Culinary Water (51)		9.00	9.00	9.00	9.00
Waste Water (52)		4.00	4.00	4.00	4.00
Pressurized Irrigation (55)		6.00	6.00	5.65	4.65
Storm Drain (57)		3.00	3.00	3.65	4.65
Parks (64)		24.50	30.50	30.00	33.00
Streets (61)		13.75	14.75	14.75	14.75
Fleet (64)		1.90	2.00	2.00	2.50
TOTAL FTES		64.15	71.25	71.55	74.55

Detailed staffing information is found under each division description.

PUBLIC WORKS ADMINISTRATION

BUDGET INFORMATION

DEPARTMENT 62	ACTUAL FY 2013	ACTUAL FY 2014	ESTIMATED FY 2015	PLANNED FY 2016
Expenditures:				
10 Salaries & Wages	\$ 141,448	\$ 100,842	\$ 100,714	\$ 103,987
13 Employee Benefits	92,469	60,604	43,784	45,628
21 Books, Subscriptions, Memberships	-	612	-	-
23 Travel & Training	2,660	2,341	3,000	3,000
24 Office Supplies	1,442	295	2,600	2,600
25 Fleet Fund Charges	4,000	4,000	4,000	4,000
26 IT Fund Charges	6,088	6,000	6,000	6,000
27 Utilities	24,747	947	-	-
28 Equipment Maintenance	-	-	500	500
29 Risk Management Fund Charges	1,500	1,500	1,500	1,500
31 Professional & Technical	3,363	991	2,500	2,500
45 Miscellaneous	540	306	-	-
54 Capital Outlay	46,680	-	-	-
Total Expenditures	\$ 324,937	\$ 178,438	\$ 164,597	\$ 169,715



POSITION	WAGE GRADE	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	PLANNED FY 2016
Full-time:					
Parks/Building Superintendent	18	1.00	1.00	1.00	1.00
Buildings Supervisor/Electrician	16	1.00	1.00	1.00	1.00
Parks Supervisor	15	1.00	1.00	1.00	1.00
Cemetery Sexton	15	1.00	1.00	1.00	1.00
Cemetery Worker II	14	1.00	1.00	1.00	1.00
Maintenance Lead Worker	13	1.00	2.00	2.00	2.00
Parks Lead Worker	13	1.00	1.00	1.00	1.00
Building Maintenance Lead Worker	13	1.00	1.00	1.00	2.00
Pesticide Lead Worker	13	1.00	1.00	1.00	1.00
Electrical/HVAC Worker II	11	1.00	1.00	1.00	1.00
Maintenance Worker II	11	1.00	2.00	2.00	2.00
Parks Worker II	11	1.00	2.00	2.00	2.00
Maintenance Worker I	10	1.00	-	-	-
Cemetery Worker I	10	1.00	1.00	1.00	1.00
Parks Worker I	10	1.00	5.00	5.00	6.00
Custodian	9	1.00	1.00	1.00	2.00
Part-time benefited:					
Secretary	-	0.50	0.50	0.50	0.50
Custodian	-	0.50	0.50	-	-
Seasonal/Temporary:					
Laborer	-	7.50	7.50	7.50	7.50
PARKS TOTAL		24.50	30.50	30.00	33.00

PERFORMANCE MEASURES

MAYOR AND CITY COUNCIL GOAL:
Provide Quality City Services

MAYOR AND CITY COUNCIL STRATEGY:
Maintain our valuable facilities

DEPARTMENT/DIVISION OBJECTIVE: Ensure that the city's parks, open space, public facilities, and cemetery are maintained at the highest levels of quality and efficiency.

PERFORMANCE MEASURE	QUICK VIEW	FY 2013	FY 2014	FY 2015 (TARGET)	FY 2015 (ACTUAL)	FY 2016 (TARGET)
Building grounds hours/week	N/A	-	1.025	1.5	(combined with Large Open Space)	
Large Open Space hours/week	✓	-	29.5	30	34	35
Sports Fields hours/week	✓	-	27	30	42	40
Total Building Square Footage per FTE	✓	-	32,500	32,500	32,500	32,500
Total Cemetery Acres Maintained per FTE	✓	-	17	17	13	13

BUDGET INFORMATION

DEPARTMENT 64 - PARKS MAINTENANCE	ACTUAL FY 2013	ACTUAL FY 2014	ESTIMATED FY 2015	PLANNED FY 2016
Expenditures:				
10 Salaries & Wages	\$ 848,483	\$ 855,913	\$ 920,223	\$ 1,003,638
11 Overtime	26,807	26,887	20,000	20,000
13 Employee Benefits	258,154	304,809	364,575	373,689
14 Uniforms	2,902	4,259	3,030	5,030
23 Travel & Training	3,503	5,848	5,000	5,000
24 Office Supplies	1,832	2,303	2,000	2,000
25 Fleet Fund Charges	25,000	25,099	25,000	25,000
26 Buildings & Grounds O&M	93,293	155,880	75,000	75,000
27 Utilities	7,008	5,780	7,500	7,500
28 Equipment Maintenance	18,151	25,620	30,000	40,000
29 Risk Management Fund Charges	5,000	5,000	5,000	5,000
30 Electricity - Lehi City Power	7,367	47,980	10,000	48,000
31 Professional & Technical	1,398	696	5,000	125,000
32 IT Fund Charges	6,000	6,000	6,000	6,000
38 Tree Trimming	5,889	7,090	20,000	20,000
40 Safety	-	-	-	-
45 Purchase of Trees	13,250	14,056	11,000	11,000
46 Miscellaneous	4,680	6,366	5,350	7,850
48 Park Maintenance	68,686	91,696	75,000	174,000
54 Capital Outlay	111,938	6,622	8,000	58,200
TOTAL EXPENDITURES	\$ 1,509,341	\$ 1,597,903	\$ 1,597,678	\$ 2,031,907

DEPARTMENT 51 - PHYSICAL FACILITIES	ACTUAL FY 2013	ACTUAL FY 2014	ESTIMATED FY 2015	PLANNED FY 2016
Expenditures:				
10 Salaries & Wages	\$ 172,725	\$ 203,753	\$ 160,000	\$ 231,750
11 Overtime	11,333	5,282	-	-
13 Employee Benefits	83,200	84,043	80,000	97,375
14 Uniforms	2,611	2,489	3,400	3,400
23 Travel & Training	-	2,205	-	-
24 Office Supplies	1,870	638	1,500	1,500
25 Fleet Fund Charges	10,000	10,000	10,000	10,000
26 Buildings & Grounds O&M	137,414	221,848	125,000	125,000
27 Utilities	3,401	6,422	3,500	3,500
28 Equipment Maintenance	7,771	2,976	13,000	13,000
32 Risk Management Fund Charges	2,499	2,500	2,500	2,500
45 Building Beautification Expense	10,601	3,997	15,000	15,000
46 Miscellaneous	1,456	2,155	5,000	5,000
54 Capital Outlay	13,366	-	11,000	-
TOTAL EXPENDITURES	\$ 458,247	\$ 548,307	\$ 429,900	\$ 508,025

DEPARTMENT 76 - CEMETERY	ACTUAL FY 2013	ACTUAL FY 2014	ESTIMATED FY 2015	PLANNED FY 2016
Expenditures:				
10 Salaries & Wages	\$ 122,629	\$ 189,240	\$ 171,046	\$ 220,412
11 Overtime	2,706	2,964	3,500	3,500
13 Employee Benefits	60,385	70,585	92,201	100,161
14 Uniforms	1,372	667	1,000	1,000
21 Newspaper Expense	-	-	357	357
24 Office Supplies	1,712	677	500	2,000
25 Fleet Fund Charges	10,000	10,000	10,000	10,000
26 Cemetery Maintenance	25,934	32,455	16,000	21,000
27 Utilities	5,061	6,532	6,200	6,200
28 Equipment Maintenance	10,187	6,430	16,000	16,000
29 Risk Management Fund Charges	2,000	2,000	2,000	2,000
30 Electricity - Lehi City Power	1,906	3,027	500	3,000
31 Professional & Technical	1,976	1,040	5,000	5,000
32 IT Fund Charges	4,000	4,000	4,000	4,000
45 Purchase of Trees	719	833	1,000	1,000
46 Miscellaneous	1,055	4,280	5,000	5,000
54 Capital Outlay	40,268	-	8,000	20,500
TOTAL EXPENDITURES	\$ 291,910	\$ 334,730	\$ 342,304	\$ 421,130

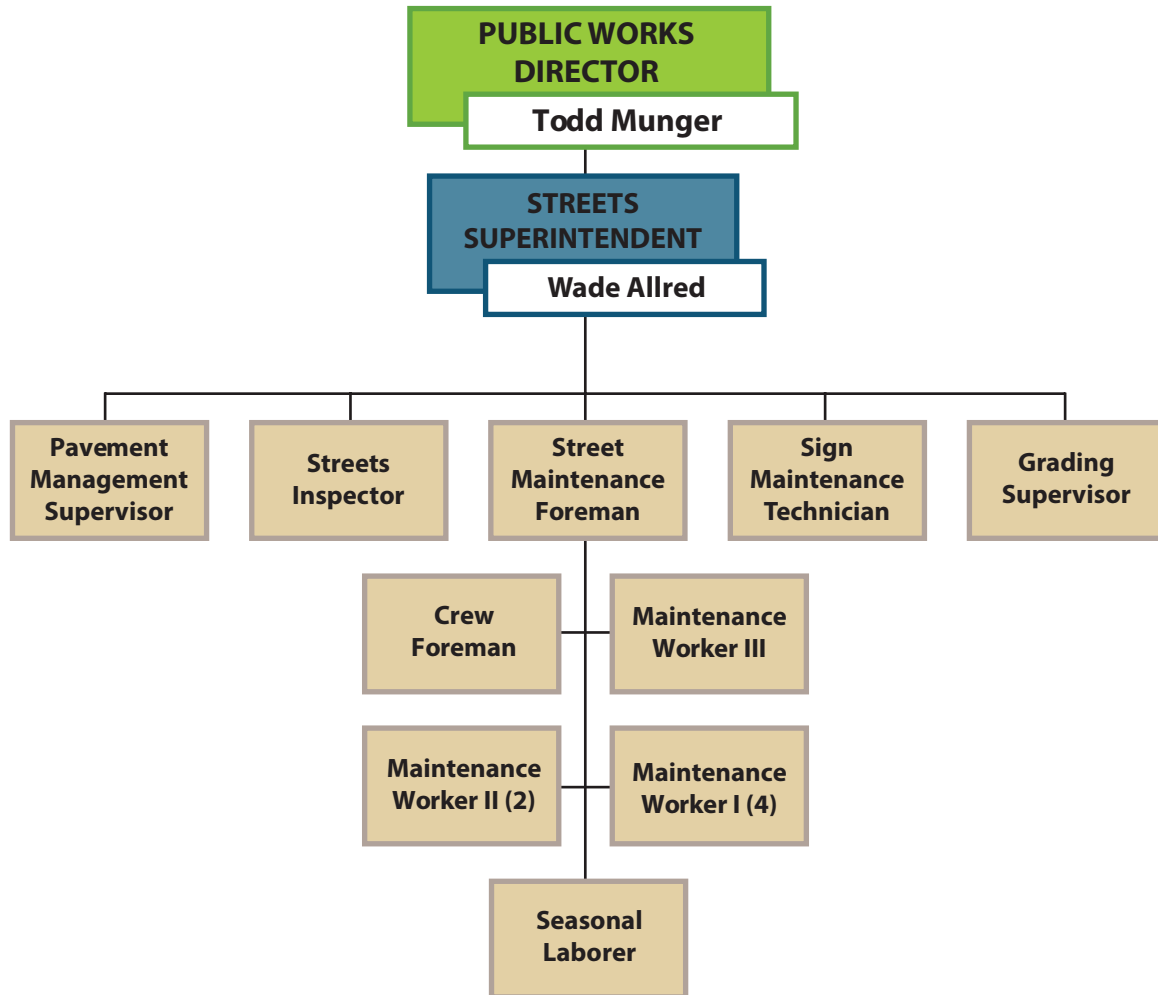
FEES

DEPARTMENT 76 - CEMETERY	APPROVED FY 2013		APPROVED FY 2014		APPROVED FY 2015		APPROVED FY 2016	
	Non-Resident	Resident	Non-Resident	Resident	Non-Resident	Resident	Non-Resident	Resident
Spaces	\$1,100	\$ 550	\$1,100	\$ 550	\$1,100	\$ 550	\$1,100	\$ 550
Headstone setting	35	35	35	35	35	35	35	35
Interment:								
Adult	700	350	700	350	700	350	700	350
Infant	300	250	300	200	300	200	300	200
Cremation	300	200	300	200	300	200	300	200
+ on Saturdays and Holidays		250		250		250		250
Perpetual care spaces (all 8-space lots sold before 1950)		425		425		425		425
Title/Certificate transfer		50		50		50		50
Disinterment:								
With a standard vault		800		1,000		1,000		1,000
Without a vault		1,200		1,400		1,400		1,400
With an air-sealed vault		1,200		1,400		1,400		1,400

FEES

DEPARTMENT 64 - PARKS MAINTENANCE	APPROVED FY 2013		APPROVED FY 2014		APPROVED FY 2015		APPROVED FY 2016	
	Non-Resident	Resident	Non-Resident	Resident	Non-Resident	Resident	Non-Resident	Resident
Pavilion Reservation:								
Allred Park / full day	\$ 80	\$ 55	\$ 80	\$ 55	\$ 80	\$ 55	\$ 80	\$ 55
Allred Park / half day	55	40	55	40	55	40	55	40
Bandwagon Park East / full day	55	40	55	40	55	40	55	40
Bandwagon Park East / half day	40	25	40	25	40	25	40	25
Bandwagon Park West / full day	55	40	55	40	55	40	55	40
Bandwagon Park West / half day	40	25	40	25	40	25	40	25
Outdoor Pool Park / full day	80	55	80	55	80	55	80	55
Outdoor Pool Park / half day	55	40	55	40	55	40	55	40
Wines Park #1 / full day	80	55	80	55	80	55	80	55
Wines Park #1 / half day	55	40	55	40	55	40	55	40
Wines Park #2 / full day	80	55	80	55	80	55	80	55
Wines Park #2 / half day	55	40	55	40	55	40	55	40
Wines Park #3 / full day	55	40	55	40	55	40	55	40
Wines Park #3 / half day	40	25	40	25	40	25	40	25
Wines Park #4 / full day	55	40	55	40	55	40	55	40
Wines Park #4 / half day	40	25	40	25	40	25	40	25
Olympic Park / full day	80	55	80	55	80	55	80	55
Olympic Park / half day	55	40	55	40	55	40	55	40
Special events maintenance fee / hour	-	-	150	125	150	125	150	125
Impact Fee:								
Residential / dwelling unit		2,600		2,600		2,600		2,600
Multi-family / dwelling unit		2,170		2,170		2,170		2,170

STREETS



POSITION	WAGE GRADE	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	PLANNED FY 2016
Full-time:					
Street Superintendent	18	1.00	1.00	1.00	1.00
Street Maintenance Foreman	15	1.00	1.00	1.00	1.00
Pavement Mgmt. Supervisor	15	1.00	1.00	1.00	1.00
Street Inspector	14	**2.00	1.00	1.00	1.00
Crew Foreman	13	-	1.00	1.00	1.00
Sign Maintenance Technician	13	1.00	1.00	1.00	1.00
Grading Supervisor	12	1.00	1.00	1.00	1.00
Street Maintenance Worker III	12	2.00	1.00	1.00	1.00
Street Maintenance Worker II	11	1.00	2.00	2.00	2.00
Street Maintenance Worker I	10	3.00	4.00	4.00	4.00
Seasonal/Temporary:					
Laborer	-	0.75	0.75	0.75	0.75
STREETS TOTAL		13.75	14.75	14.75	14.75

**Funded, but unfilled position.

PERFORMANCE MEASURES

MAYOR AND CITY COUNCIL GOAL:
Maintain a Sustainable Budget

MAYOR AND CITY COUNCIL STRATEGY:
Ensure the responsible use of resources.

DEPARTMENT/DIVISION OBJECTIVE: Maintain the city's streets at the lowest reasonable cost to taxpayers.

PERFORMANCE MEASURE	QUICK VIEW	FY 2013	FY 2014	FY 2015 (TARGET)	FY 2015 (ACTUAL)	FY 2016 (TARGET)
Actual FY Crack Seal Expenditure	✓	-	\$75,000	\$75,000	\$75,000	\$100,000
Actual FY Slurry Seal Expenditure	✓	-	\$102,000	\$100,000	\$102,000	\$120,000
Actual FY Reconstruction Expenditure	✓	-	\$120,000	\$120,000	\$120,000	\$110,000

MAYOR AND CITY COUNCIL GOAL:
Provide Quality City Services

MAYOR AND CITY COUNCIL STRATEGY:
Maintain our valuable facilities.

DEPARTMENT/DIVISION OBJECTIVE: Maintain city streets at the highest levels of quality and efficiency.

PERFORMANCE MEASURE	QUICK VIEW	FY 2013	FY 2014	FY 2015 (TARGET)	FY 2015 (ACTUAL)	FY 2016 (TARGET)
Lane Miles Maintained per FTE	✓	32.9	28.14	30	31	33
Times Street Swept (Annually)	✓	-	8	8	8	8
Road Maintenance Completed In-House (%)	✗	-	70%	70%	68%	70%

MAYOR AND CITY COUNCIL GOAL:
Ensure Proactive Regional Leadership

MAYOR AND CITY COUNCIL STRATEGY:
Encourage membership & leadership in professional organizations.

DEPARTMENT/DIVISION OBJECTIVE: Encourage ongoing training among streets employees.

PERFORMANCE MEASURE	QUICK VIEW	FY 2013	FY 2014	FY 2015 (TARGET)	FY 2015 (ACTUAL)	FY 2016 (TARGET)
Training Hours per FTE	✗	4.36	10	5	4.5	5

BUDGET INFORMATION

DEPARTMENT 61	ACTUAL FY 2013	ACTUAL FY 2014	ESTIMATED FY 2015	PLANNED FY 2016
10 Salaries & Wages	\$ 565,108	\$ 610,685	\$ 583,768	\$ 653,972
11 Overtime	36,710	40,583	35,000	35,000
13 Employee Benefits	285,083	325,706	330,116	345,374
14 Uniforms	2,573	6,175	7,000	7,000
21 Books, Subscriptions, & Memberships	-	150	200	200
23 Travel & Training	11,628	9,832	12,240	20,000
24 Office Supplies	1,659	3,140	5,500	5,500
25 Fleet Fund Charges	45,000	45,000	45,000	45,000
27 Utilities	6,450	5,223	-	5,000
28 Equipment Maintenance	10,039	10,319	7,500	15,000
29 Risk Management Fund Charges	10,000	10,000	10,000	10,000
30 Electricity - Lehi City Power	2,165	3,584	-	4,000
31 Professional & Technical	13,103	12,232	12,694	12,694
32 IT Fund Charges	8,000	8,000	8,000	8,000
45 Department Supplies	20,617	17,522	14,922	14,922
47-010 Street Signs	20,330	3,691	-	-
47-020 Traffic Signal Maintenance	-	-	-	-
48 Equipment Rental Lease	400	-	-	-
49 Landfill Closure/Postclosure	609	-	2,500	2,500
TOTAL EXPENDITURES	\$ 1,039,474	\$ 1,111,841	\$ 1,074,440	\$ 1,181,162

FEES

DEPARTMENT 61	APPROVED FY 2013	APPROVED FY 2014	APPROVED FY 2015	APPROVED FY 2016
Road cut administration	\$ 100	\$ 100	\$ 100	\$ 100
Asphalt, concrete removal and repair				
Minimum base refundable fees:				
Charge per sq. ft. for area >200 sq. ft.	-	10	10	-
Charge per sq. ft. for sidewalk	-	20	20	-
Charge per linear ft. or curb	-	20	20	-
Impact Fee:				
Residential / unit	1,435	1,435	1,435	1,435
Industrial / building sq. ft.	0.20	0.20	0.20	0.20
All other uses / building sq. ft.	0.988	0.988	0.988	0.988

NON-DEPARTMENTAL

BUDGET INFORMATION				
DEPARTMENT 80	ACTUAL FY 2013	ACTUAL FY 2014	ESTIMATED FY 2015	PLANNED FY 2016
Expenditures:				
27 Utilities	\$ 113,250	\$ 256,184	\$ 115,000	\$ 125,000
31 Credit Card Charges	15,954	18,685	20,000	20,000
60-001 Business License Study	11,600	12,800	-	-
60-002 Document Imaging	15,612	11,832	30,000	30,000
60-005 Contribution to Fleet Fund	400,000	535,000	400,000	900,000
60-006 Contributions to Museum	186,875	186,875	186,903	-
60-008 Employee Appreciation	21,299	23,940	10,000	25,000
60-009 Fire Department Grant	71,669	-	-	-
60-011 Contribution to Legacy Center	1,436,572	1,671,348	1,722,130	2,039,163
60-012 Museum Project Thanksgiving PT	50,000	50,000	50,000	50,000
60-013 Cont. to Chamber of Commerce	-	-	20,000	20,000
60-014 Fox Hollow Golf Course	240,000	285,549	275,000	275,000
60-015 Contingency	35,666	64,395	131,543	100,000
60-017 MAG Contribution	20,707	28,494	25,000	25,000
60-018 Branding	541	9,616	10,000	20,000
60-019 Mayor/Council Special Projects	41,251	11,201	25,000	50,000
60-020 Contribution to IT Fund	225,000	225,000	225,000	225,000
60-021 Contribution to Capital Projects Fund	1,600,900	1,800,000	2,100,400	1,520,567
60-024 Intergovernmental Relations	45,125	26,500	50,000	50,000
60-026 Employee Wellness	3,286	6,270	10,000	10,000
60-029 UVSSD Dispatch Costs	333,462	326,229	340,000	663,332
60-031 City-Wide Survey	-	9,730	-	-
60-034 Youth Council	-	-	5,000	5,000
60-035 Information Fair	-	7,061	10,000	10,000
30-036 VIPS	-	-	5,000	5,000
TOTAL EXPENDITURES	\$ 4,868,769	\$ 5,566,709	\$ 5,765,976	\$ 6,168,062

CLASS "C" ROADS FUNDS

FUND DESCRIPTION

The Class "C" Roads Fund was established through the State of Utah to provide assistance to counties and municipalities for the improvement of roads. The revenue comes from the Utah Department of Transportation (UDOT) through the State's excise tax on fuel purchases. The amount received is determined by the miles of roads and sidewalks in Lehi, which is assessed each calendar year, and the City's population.

For more information on how the Class "C" Roads Fund is used, see the Public Works Department section on page 118 and the Non-Routine Capital Budget Summary on pages 49-53.

BUDGET INFORMATION

FUND 11	ACTUAL FY 2013	ACTUAL FY 2014	ESTIMATED FY 2015	PLANNED FY 2016
Capital Revenues:				
10 Class C Road Allotment	\$ 1,586,980	\$ 1,513,953	\$ 1,500,000	\$ 1,580,000
20 Re-Appropriation of Class Balance	-	-	327,089	264,500
30 Interest Earnings	4,146	2,115	8,500	8,500
TOTAL REVENUES	\$ 1,591,126	\$ 1,516,068	\$ 1,835,589	\$ 1,853,000
Capital Expenditures:				
09-001 Debt Service Payment	\$ 593,400	\$ -	\$ -	\$ -
09-010 Road Maintenance	980,367	923,845	916,077	1,000,000
10-002 Snow Removal & Salt	29,172	47,818	92,900	100,000
12-001 Striping	48,068	106,750	125,000	175,000
14-001 Concrete Saw	-	25,975	-	-
14-002 Landfill	-	122,092	-	-
14-003 Tractor/Brush Mower	-	59,462	-	-
14-004 Traffic Control Devices	-	50,087	-	-
14-005 Stump Grinder	-	14,349	-	-
15-001 600 N Curb & Gutter Project	-	-	50,000	150,000
15-002 850 E Spring Creek Reconstruction	-	-	75,000	-
15-003 East Frontage Road	-	-	150,000	-
15-004 10-Wheeled Snow Plow	-	-	201,612	-
15-005 Front End Loader	-	-	215,000	-
15-006 Equipment Rental	-	-	10,000	50,000
16-001 2300 West Overlay	-	-	-	160,000
16-002 Salt Bed Racks	-	-	-	168,000
16-003 Street Signs	-	-	-	50,000
TOTAL EXPENDITURES	\$ 1,651,007	\$ 1,350,378	\$ 1,835,589	\$ 1,853,000
CAPITAL SURPLUS (DEFICIT)	\$ (59,881)	\$ 165,690	\$ -	\$ -

LIQUOR ALLOTMENT FUND

FUND DESCRIPTION

The Liquor Allotment Fund was established through the State of Utah to provide assistance to municipalities for the enforcement of alcohol-impaired driving. The revenue comes from the Utah Alcoholic Beverage Control Administration through the State's excise tax on liquor purchases. The amount received is determined by the amount of the tax collected in Lehi.

For more information on how the Liquor Allotment Fund is used, see the Police Department section in pages 112-117.

BUDGET INFORMATION

FUND 12	ACTUAL FY 2013	ACTUAL FY 2014	ESTIMATED FY 2015	PLANNED FY 2016
Capital Revenues:				
36-20 Liquor Fund Allotment	\$ 40,361	\$ 43,616	\$ 44,000	\$ 44,000
36-30 Re-appropriate Fund Balance	-	-	-	27,500
TOTAL REVENUES	\$ 40,361	\$ 43,616	\$ 44,000	\$ 71,500
Capital Expenditures:				
50-10 Wages - DUI Enforcement	\$ 26,926	\$ 38,329	\$ 13,000	\$ 13,000
50-13 Employee Benefits	13,435	5,287	3,500	3,500
50-45 Miscellaneous	-	-	-	55,000
36-30 Fun Balance	-	-	27,500	-
TOTAL EXPENDITURES	\$ 40,361	\$ 43,616	\$ 44,000	\$ 71,500

RAP TAX FUND

FUND DESCRIPTION

The RAP Tax Fund has been proposed for the FY2016 budget. The RAP tax is dependent on voter approval and will be included on the November 2015 municipal general election ballot. If approved by voters, the RAP tax will add an additional .1% sales tax on all sales within Lehi City boundaries. The tax will be used to fund recreational and cultural facilities and programs.

BUDGET INFORMATION

FUND 13	ACTUAL FY 2013	ACTUAL FY 2014	ESTIMATED FY 2015	PLANNED FY 2016
Revenues:				
Interest Income	\$ -	\$ -	\$ -	\$ 1,000
RAP Tax	-	-	-	375,000
TOTAL REVENUES	\$ -	\$ -	\$ -	\$ 376,000
Expenditures:				
Butterfly Museum	\$ -	\$ -	\$ -	\$ 50,000
Others	-	-	-	326,000
Miscellaneous	-	-	-	-
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ 376,000

The background of the slide is a solid green color with a repeating pattern of white line-art icons. Each icon depicts an oil derrick or pumpjack situated behind a cluster of stylized buildings, representing an industrial or urban landscape.

CAPITAL PROJECTS & IMPACT FEE FUNDS

CAPITAL PROJECTS FUND

FUND DESCRIPTION

The Capital Projects Fund accounts for funds that are used as the financial resources for the acquisition or construction of major capital projects. More information on the Capital Projects Budget can be found on page 44.

BUDGET INFORMATION

FUND 32	ACTUAL FY 2013	ACTUAL FY 2014	ESTIMATED FY 2015	PLANNED FY 2016
36 Miscellaneous Revenues:				
10 Interest Income	\$ 5,613	\$ 4,875	\$ 500	\$ 500
20 Miscellaneous	42,000	-	-	-
30 Appropriation from Fund Balance	-	1,500,000	1,800,400	1,220,567
31 Sales Tax	429,505	429,500	429,500	429,500
38 Contributions & Transfers:				
10 Transfer from General Fund	1,600,000	300,000	300,000	300,000
15 Bond Proceeds	-	7,210,000	-	-
TOTAL CAPITAL REVENUES	\$ 2,077,118	\$ 9,444,375	\$ 2,530,400	\$ 4,117,040
40 Miscellaneous Expenditures:				
10-000 Land & Easements	\$ -	\$ 157,307	\$ -	\$ -
70 Capital Expenditures:				
70-100 Debt Service - Cabela's	377,863	377,863	386,448	386,448
70-104 Debt Service - Refunding	-	7,094,154	-	-
70-108 Bond Costs	4,300	77,920	2,500	2,500
70-111 Pavilion Upgrades	-	13,238	14,000	-
70-112 Mid-Size Tractor	-	30,775	-	-
70-113 Veterans Park Backstop	-	69,365	-	-
70-114 Veterans Park LED Sign	-	4,000	-	-
70-115 2-Ton Truck	-	85,843	-	-
70-116 Infant Cemetery	-	68,928	91,000	-
70-117 Parking Lot Improvements	-	54,187	-	-
70-118 New Ambulance	-	178,678	-	-
70-119 Public Works Fencing	-	50,000	40,000	-
70-121 Material Handling Facility	-	40,000	40,000	-
70-122 Public Works Office	-	7,197	70,000	-
70-123 Fleet Building	-	250,000	305,000	305,000
70-124 City Hall Building Build-Out	-	116	150,000	-
70-125 Facilities Master Plan	-	86,190	-	-
70-126 4-Post Small Equipment	-	5,675	-	-
70-127 Zero Turn Mower & Bag Unit	-	2,568	28,500	-
70-128 Two Toughbook Laptops	-	6,902	-	-
70-129 Engineering Equipment	-	9,709	-	-
70-131 Library Software Separation	-	43,275	-	-
70-132 Library Automatic Check-In	-	13,617	-	-

70-133 Senior Center Outside Lettering	-	3,152	-	-
70-134 Legal Paperless Project	-	7,219	-	-
70-135 HRIS Software Project	-	6,600	43,400	-
70-136 Parks ATV	-	7,122	-	-
70-137 Parks Overseeder	-	14,525	-	-
70-138 800 MHZ Portable Radios	-	-	22,000	86,410
70-139 Video Microphones	-	-	17,000	-
70-141 New City Logo & Style Guide	-	-	20,000	-
70-142 Website Upgrades & Re-Design	-	-	30,000	15,000
70-143 X-Series Manual Monitor/Defib.	-	29,760	27,000	-
70-144 SCBA Replacement	-	-	147,000	-
70-145 Structural Firefighting Gear	-	-	43,552	28,450
70-146 Parks Irrigation Truck	-	-	50,000	50,000
70-147 Wines Park Playground Replacement	-	-	90,000	-
70-148 Bandwagon Park Playground Replacement	-	-	90,000	140,000
70-149 Field Groomer	-	-	23,000	-
70-150 Main Street Reconstruction	1,755,931	31,220	-	-
70-152 Sweeper Implement Replacement	-	-	25,000	-
70-153 Central Controller Replacement	-	-	40,000	-
70-154 Scoreboard at Veterans Ballpark	-	-	35,000	-
70-155 Cemetery Road Repair Project	-	-	200,000	-
70-156 Cemetery Irrigation Upgrades	-	-	90,000	-
70-157 Remodel Station 81	-	-	55,000	-
70-158 Library Roof Replacement	-	-	150,000	-
70-161 City Council Streaming Videos	-	-	-	15,000
70-162 CERT Trailer	-	-	-	15,000
70-163 Edraulic Extrication Equipment	-	-	-	20,629
70-164 Station 82 Concrete	-	-	-	60,130
70-165 GPS Unit	-	-	-	28,000
70-166 Library/Literacy Area Remodel	-	-	-	23,000
70-167 Remodel Bank Building	-	-	-	200,000
70-168 Veterans Honor Wall	-	-	-	10,000
70-169 Infield Surfaces at Sports Park	-	-	-	25,000
70-170 Sidewalks	279,087	288,460	300,000	300,000
70-175 Storage Canopy	-	-	-	45,000
70-176 Centennial Park Playground	-	-	-	90,000
70-177 Trencher	-	-	-	15,000
70-178 Pioneer Sculpture - Legacy Park	-	-	-	80,000
70-179 Club Car & Equipment Fox Hollow	-	-	-	10,000
TOTAL CAPITAL EXPENDITURES	\$ 2,417,181	\$ 2,134,794	\$ 2,530,400	\$ 4,460,979
CAPITAL SURPLUS (DEFICIT)	\$ (340,063)	\$ -	\$ -	\$ (3,760,669)

IMPACT FEE FUNDS

FUND DESCRIPTION

Impact fees are charges for services that are imposed on new construction in order to support specific new demands on a given service (e.g. transportation, schools, parks, and fire protection). The budget information in these funds details how the fees collected are used to provide necessary services.

FIRE IMPACT FEES

FUND 46	ACTUAL FY 2013	ACTUAL FY 2014	ESTIMATED FY 2015	PLANNED FY 2016
36 Capital Revenues:				
10 Interest Income	\$ 4,795	\$ 4,285	\$ 1,000	\$ 1,000
20 Fire Impact Fees	461,753	495,785	400,000	400,000
TOTAL CAPITAL REVENUES	\$ 466,548	\$ 500,070	\$ 401,000	\$ 401,000
70 Capital Expenditures:				
70-001 Reserves	\$ -	\$ -	\$ 381,000	\$ 271,000
70-100 Future Fire Station	2,400	1,146,030	-	-
70-101 Fire Station 83 Design	-	-	-	130,000
70-700 Capital & Impact Fee Study	-	20,000	-	-
TOTAL CAPITAL EXPENDITURES	\$ 2,400	\$ 1,146,030	\$ 401,000	\$ 401,000
CAPITAL SURPLUS (DEFICIT)	\$ 464,148	\$ (645,960)	\$ -	\$ -

PARKS IMPACT FEES

FUND 47	ACTUAL FY 2013	ACTUAL FY 2014	ESTIMATED FY 2015	PLANNED FY 2016
36 Capital Revenues:				
10 Interest Income	\$ 25,693	\$ 27,879	\$ 30,000	\$ 30,000
20 Fire Impact Fees	2,245,143	1,798,410	2,050,000	2,050,000
30 Reappropriation of Fund Balance	-	-	5,256,037	7,309,774
TOTAL CAPITAL REVENUES	\$ 2,270,836	\$ 1,826,289	\$ 7,336,037	\$ 9,389,774
70 Capital Expenditures:				
70-050 Impact Fee Refunds	\$ 9,480	\$ -	\$ -	\$ -
70-100 Peck Property	320,105	393,176	330,000	4,230,000
70-101 Traverse Mountain Park	-	13,566	675,500	-
70-102 Herbicide Holding Bay	-	-	147,100	30,000
70-103 Ivory Ridge Park	-	-	1,770,339	1,770,339
70-104 North Lake Park Upgrade	-	127,829	2,190	-
70-105 Olympic Park Upgrade	-	-	241,753	-
70-106 Jordan Narrows Park	-	6,898	196,060	-

FUND 47 (CONT.)	ACTUAL FY 2013	ACTUAL FY 2014	ESTIMATED FY 2015	PLANNED FY 2016
70-107 Parking Lot Upgrade & Trail	-	96,160	-	-
70-108 Parking Lot Veterans Ballpark	-	-	700,000	-
70-109 Spring Creek Park	-	-	686,225	701,225
70-111 Net for Veterans Ballpark Tower	-	-	25,000	-
70-112 Forrest Mellor Park	-	-	-	1,800,000
70-113 Skate Park/Bike Park	-	-	-	500,000
70-114 Sulphur Springs Park	-	-	-	140,000
70-115 2nd Traverse Mountain Park	-	-	-	30,000
70-130 Dry Creek	8,694	-	-	-
70-150 Parks Master Plan	-	3,180	-	-
70-160 Eagle Summit Park	89,164	-	-	-
70-170 Rail Trail	-	6,000	1,310	-
70-180 Up-Sizing Trails	51,291	67,096	78,210	138,210
70-191 Park Property Purchase	-	-	2,237,350	-
70-700 Capital & Impact Fee Study	8,350	-	-	9,050
TOTAL CAPITAL EXPENDITURES	\$ 2,400	\$ 852,257	\$ 7,336,037	\$ 9,389,774
CAPITAL SURPLUS (DEFICIT)	\$ 464,148	\$ 974,032	\$ -	\$ -

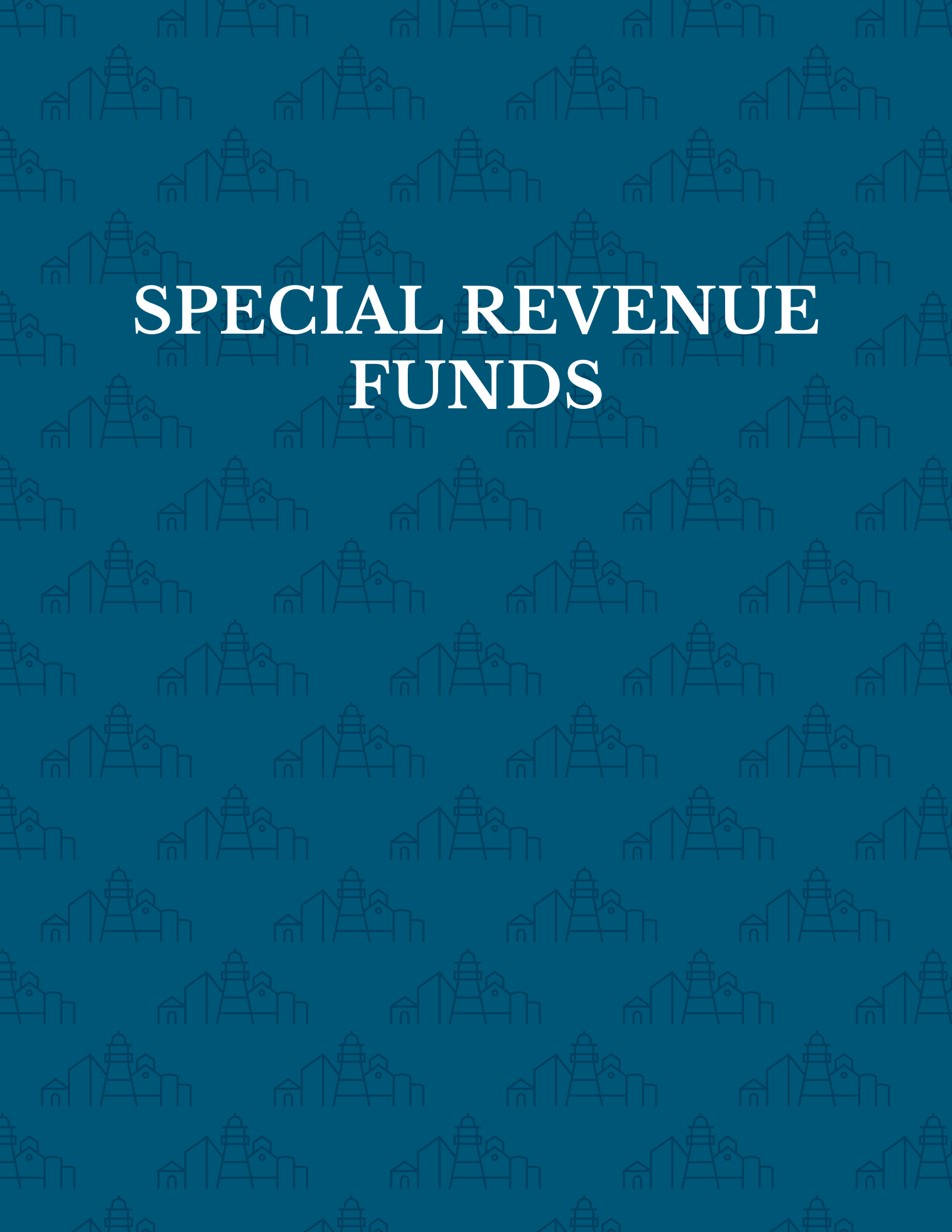
POLICE IMPACT FEES

FUND 48	ACTUAL FY 2013	ACTUAL FY 2014	ESTIMATED FY 2015	PLANNED FY 2016
36 Capital Revenues:				
10 Interest Income	\$ 1,383	\$ 1,383	\$ 500	\$ 500
20 Police Impact Fees	236,384	236,384	250,000	250,000
30 Re-Appropriation of Fund Balance	-	-	9,500	349,500
TOTAL CAPITAL REVENUES	\$ 237,767	\$ 237,767	\$ 260,000	\$ 600,000
70 Capital Expenditures:				
70-101 Office Expansion	-	-	260,000	600,000
TOTAL CAPITAL EXPENDITURES	\$ -	\$ -	\$ 260,000	\$ 600,000
CAPITAL SURPLUS (DEFICIT)	\$ 237,767	\$ 237,767	\$ -	\$ -

ROAD IMPACT FEES

CAPITAL PROJECTS/IMPACT FEES

FUND 49	ACTUAL FY 2013	ACTUAL FY 2014	ESTIMATED FY 2015	PLANNED FY 2016
36 Capital Revenues:				
20 Road Impact Fees	\$ 1,793,708	\$ 2,230,290	\$ 1,850,000	\$ 2,000,000
40 Contribution from Developers	-	-	-	2,320,000
TOTAL CAPITAL REVENUES	\$ 1,793,708	\$ 2,230,290	\$ 1,850,000	\$ 4,320,000
70 Capital Expenditures:				
70-001 Reserves	\$ -	\$ -	\$ -	\$ 540,000
70-050 Impact Fee Refunds	126,480	139,740	-	-
70-100 2300 West Project	16,014	184,775	-	-
70-130 Streets Widening	-	168,861	290,000	300,000
70-115 Signals	-	-	-	200,000
70-103 Street Expansion	520,806	-	-	-
70-104 Accel/Decel at SR-92 & 500 West	-	-	110,000	120,000
70-105 2300 West at North Pointe Elementary	-	105,242	-	-
70-106 Traverse Blvd TRAX Crossing & Road	-	-	300,000	400,000
70-107 Triumph (Frontage Road to TRAX)	-	-	1,150,000	60,000
70-108 Center Street 1700 North to 2600 North	-	-	-	240,000
70-110 1450 North Dry Creek	483,556	293	-	-
70-109 600 East North of Dry Creek	-	-	-	50,000
70-111 Jordan Willows Connection Road	-	-	-	210,000
70-112 Center Street & SR92	-	-	-	2,200,000
70-195 Master Plan & Impact Fee Analysis	34,031	55,245	-	-
70-170 2100 North Frontage Relocation	-	600,000	-	-
70-171 I-15/SE Frontage Relocation	-	460,720	-	-
70-180 Salt Building	-	-	-	169,770
TOTAL CAPITAL EXPENDITURES	\$ 1,180,887	\$ 1,850,000	\$ 1,850,000	\$ 4,124,191
CAPITAL SURPLUS (DEFICIT)	\$ 612,821	\$ 1,115,414	\$ -	\$ -

The background of the entire page is a repeating pattern of white line-art icons on a dark blue background. The icons consist of an oil derrick (jackpot) and a building with a chimney, arranged in a row. These rows are staggered across the page, creating a dense, textured effect.

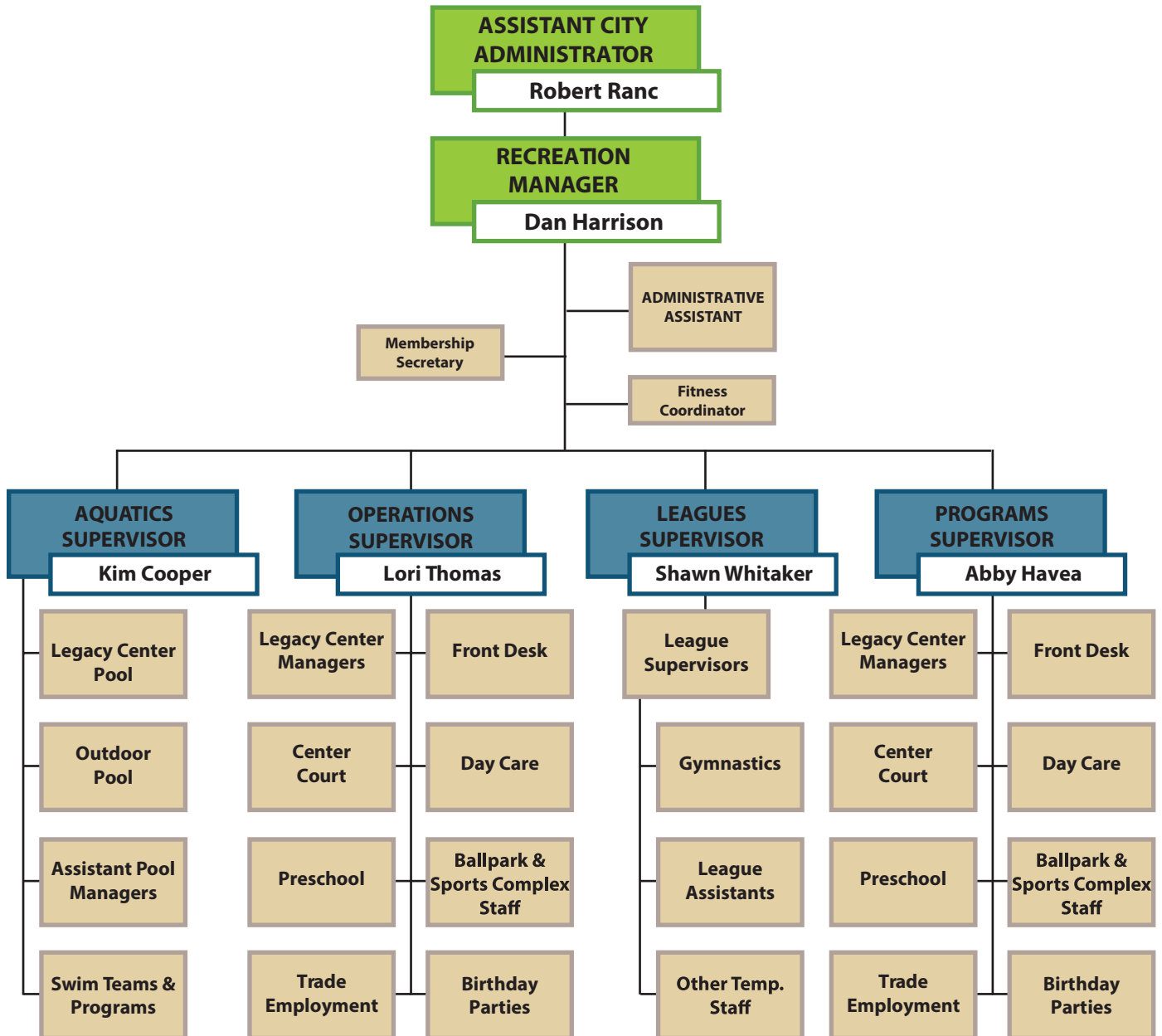
SPECIAL REVENUE FUNDS

RECREATION SPECIAL REVENUE FUNDS

DIVISION DESCRIPTION

As part of the Leisure Services Department, the Recreation Division, which is in charge of managing the Legacy Center (the City's recreation center) and the outdoor pool, is funded by two special revenue funds. Special Revenue Fund 21 funds the Legacy Center, and Special Revenue Fund 22 funds the outdoor pool, respectively. Specific budget and fee information for both funds are included in this section.

SPECIAL REVENUE



POSITION	WAGE GRADE	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	PLANNED FY 2016
Full-time:					
Recreation/Legacy Ctr. Manager	20	1.00	1.00	1.00	1.00
Legacy Ctr. Supervisor/Aquatics	15	1.00	1.00	1.00	1.00
Legacy Ctr. Supervisor/Operations	14	1.00	1.00	1.00	1.00
Legacy Ctr. Supervisor/Programs	14	1.00	1.00	1.00	1.00
Legacy Ctr. Supervisor/Leagues	14	1.00	1.00	1.00	1.00
Senior Citizen Manager	14	1.00	1.00	1.00	1.00
Recreation Supervisor	12	1.00	1.00	1.00	1.00
Assistant Aquatics Supervisor	11	1.00	1.00	1.00	1.00
Aquatics Maintenance Manager	5	-	1.00	1.00	1.00
Head of Registration	9	-	1.00	1.00	1.00
Senior Citizen Aide	-	1.00	1.00	1.00	1.00
Part-time Non-benefited:					
Membership Secretary	-	0.78	0.91	0.91	0.91
Administrative Assistant	-	0.49	0.55	0.55	0.55
Fitness Director	-	0.31	0.03	0.03	0.03
Fitness Instructor	-	2.60	2.07	2.07	2.07
Kids Fitness Instructor Assistant	-	0.19	0.23	0.23	0.23
Slim to win	-	-	0.09	0.09	0.09
LC Pool Maintenance	-	1.12	2.05	2.05	2.05
LC Assistant Pool Manager	-	2.71	3.05	3.05	3.05
LC Lifeguard Head	-	2.58	2.60	2.60	2.60
LC Lifeguard	-	14.15	14.15	14.15	14.15
USA Head Swim Coach	-	0.11	0.32	0.32	0.32
USA Swim Coach	-	0.31	0.08	0.08	0.08
Head Swim Coach	-	0.08	0.06	0.06	0.06
Swim Coach	-	0.35	0.42	0.42	0.42
WSI Coordinator	-	0.12	0.02	0.02	0.02
WSI (Swim Lesson Instructor)	-	1.66	1.73	1.73	1.73
Private Swim Lesson Instructor	-	0.28	0.03	0.03	0.03
Building Manager	-	1.24	1.32	1.32	1.32
Center Court Manager	-	0.83	0.08	0.08	0.08
Center Court Personnel	-	3.22	3.19	3.19	3.19
Outdoor Concession Manager	-	0.32	0.24	0.24	0.24
Outdoor Concession Site Supvr.	-	0.20	0.35	0.35	0.35
Outdoor Concessions	-	0.54	0.68	1.68	1.68
Front Desk Head Manager	-	0.49	0.54	0.54	0.54
Front Desk Manager	-	2.67	3.10	3.10	3.10
Front Desk Staff	-	5.33	5.10	5.10	5.10
Preschool Head	-	0.52	0.48	0.48	0.48
Preschool Aid	-	0.47	0.55	0.55	0.55

POSITION	WAGE GRADE	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	PLANNED FY 2016
Preschool Assistant	-	0.48	-	-	-
Day Care Manager	-	0.32	0.39	0.39	0.39
Day Care Staff	-	1.14	1.08	1.08	1.08
Program Coordinator	-	0.90	0.78	0.78	0.78
Head Cheer	-	0.03	0.02	0.02	0.02
Cheer Instructor	-	0.20	0.09	0.09	0.09
Head Dance	-	0.09	0.16	0.16	0.16
Dance Instructor	-	0.32	0.29	0.29	0.29
Other Instructors	-	0.01	0.06	0.06	0.06
Martial Arts	-	0.13	-	-	-
Registration Manager	-	0.86	1.00	1.00	1.00
Registration Staff	-	2.08	2.39	2.39	2.39
Rock Wall Attendant	-	0.43	0.45	0.45	0.45
Itty Bitty	-	0.21	0.50	0.50	0.50
League Supervisor	-	0.94	2.05	2.05	2.05
Official	-	-	3.05	3.05	3.05
Scorekeeper	-	-	1.18	1.18	1.18
Site Supervisor	-	-	1.18	1.18	1.18
Gymnastic Head Instructor	-	0.71	0.73	0.73	0.73
Gymnastic Instructor	-	4.69	3.90	3.90	3.90
Gymnastic Instructor Aid	-	0.61	1.11	1.11	1.11
Private Gymnastic Instructor	-	-	0.02	0.02	0.02
Gymnastic Trade Supervisor	-	0.23	0.27	0.27	0.27
Gymnastic Trade Head Supervisor	-	0.19	0.15	0.15	0.15
OD Pool Maintenance	-	0.27	0.28	0.28	0.28
OD Pool Manager	-	0.29	0.54	0.54	0.54
OD Pool Cashier	-	0.46	0.42	0.42	0.42
OD Lifeguard	-	2.70	2.96	2.96	2.96
OD Swim Coach	-	0.12	0.08	0.08	0.08
Senior Center Programming Coordinator	-	-	-	-	0.50
RECREATION TOTAL		71.08	80.15	80.15	80.65

PERFORMANCE MEASURES

MAYOR AND CITY COUNCIL GOAL:
Provide Quality City Services

MAYOR AND CITY COUNCIL STRATEGY:
Provide quality leisure services.

DEPARTMENT/DIVISION OBJECTIVE: Ensure that Lehi City residents and non-residents are taking advantage of the recreation programs Lehi City offers.

PERFORMANCE MEASURE	QUICK VIEW	FY 2013	FY 2014	FY 2015 (TARGET)	FY 2015 (ACTUAL)	FY 2016 (TARGET)
Legacy Center Admittance	✗	424,888	401,590	410,000	394,475	400,000
Total Pass Holders	✗	-	15,115	15,200	14,722	15,000
Total Memberships	✗	-	4,300	4,500	4,324	4,500
Residents who Visit the Legacy Center (%)	✓	-	90.2%	>90%	90.2%	>90%

LEGACY CENTER FUND

FUND 21	ACTUAL FY 2013	ACTUAL FY 2014	ESTIMATED FY 2015	PLANNED FY 2016
36 Miscellaneous Revenues:				
10 Interest Income	\$ -	\$ 2,008	\$ 1,000	\$ 1,000
37 Operating Revenues:				
10 Legacy Center Pass Sales	1,449,531	1,446,101	1,400,000	1,400,000
15 Charges for Services	905,304	1,029,637	900,000	900,000
16 Merchandise Sales	59,760	67,421	45,000	45,000
45 Offsite Concession Sales	59,222	67,113	50,000	50,000
50 Center Court Receipts	184,311	180,665	200,000	200,000
70 Swim Program Revenue	286,268	292,760	250,000	250,000
38 Contributions & Transfers:				
10 Contribution from General Fund	1,362,922	1,597,698	1,822,130	2,039,163
20 Contribution from Fund Balance	-	-	-	-
TOTAL FUND REVENUES	\$ 4,307,318	\$ 4,345,846	\$ 4,668,130	\$ 4,885,163
40 Operating Expenses:				
10 Salaries & Wages	\$ 1,523,818	\$ 1,560,990	\$ 1,613,486	\$ 1,675,908
10-001 Center Court Salaries	77,966	102,671	90,749	122,390
11 Overtime	1,225	657	-	1,000
13 Employee Benefits	290,385	322,333	335,086	342,612
14 Uniforms	3,701	2,297	3,500	3,600
18 Fleet Fund Charges	2,000	2,000	2,000	2,000
19 IT Fund Charges	46,000	46,000	46,000	46,000
20 Risk Management Fund Charges	65,000	65,000	65,000	65,000
21 Books, Subscriptions, & Memberships	505	355	2,500	2,500
22 Recreation Public Notices	1,945	2,715	7,500	7,500
23 Travel & Training	7,293	8,244	9,500	14,800

FUND 21 (CONT.)	ACTUAL FY 2013	ACTUAL FY 2014	ESTIMATED FY 2015	PLANNED FY 2016
24 Office Supplies	28,905	30,835	30,000	30,000
26 Buildings & Grounds O & M	148,697	102,587	80,000	80,000
27 Utilities	71,516	104,185	163,000	120,000
29-101 Offsite Concession Expenses	57,219	67,215	51,500	53,000
29-102 Center Court Expenses	159,529	162,745	169,000	169,000
30 Electricity - Lehi City Power	113,091	171,414	120,000	205,000
31 Professional & Technical	37,651	33,863	48,100	48,100
32 Program Expenditures	110,615	134,405	125,000	128,500
32-100 Gymnastics	46,518	52,415	59,700	61,000
32-200 Dance	6,283	6,143	6,500	9,900
32-300 Itty Bitty Ball	7,856	5,311	13,000	13,000
32-400 Birthday Parties	1,644	2,044	3,500	3,500
32-500 Facilities Stations	13,921	14,109	13,100	14,400
33 Pool Operation & Maintenance	104,195	126,047	149,400	149,400
33-500 Miscellaneous	15,762	16,624	23,000	23,000
34 Swimming Program	94,413	86,207	86,000	86,000
36 Tennis	2,444	3,018	3,500	3,500
37 Golf	7,460	4,262	6,800	6,800
42 Soccer Program Expense	26,505	21,452	24,000	24,700
43 Volleyball Expense	4,426	4,805	10,200	10,200
44 Baseball Expense	53,225	48,191	74,000	76,000
45 Girls Softball	11,926	13,193	19,000	19,000
46 Basketball Expense	60,520	60,671	71,000	73,000
47 Flag Football Expense	5,029	6,407	7,200	7,400
49 Wrestling Program Expense	1,281	1,360	2,000	2,000
56 Building Improvements	3,860	-	-	-
60 Debt Service Principal	940,433	897,474	815,832	815,832
91 Contribution to Outdoor Pool	73,650	-	152,977	94,345
41 Capital Expenditures:				
54 Capital Outlay	185,729	55,602	114,800	160,425
57 Pool Capital Outlay	51,018	-	50,700	114,850
TOTAL FUND EXPENDITURES	\$ 4,365,427	\$ 4,345,846	\$ 4,668,130	\$ 4,885,163
FUND SURPLUS/ (DEFICIT)	\$ (153)	\$ -	\$ -	\$ -

FEES

FUND 21	APPROVED FY 2013		APPROVED FY 2014		APPROVED FY 2015		APPROVED FY 2016	
Rentals:								
Complex rental / day	\$	300	\$	300	\$	300	\$	300
+ deposit		500		500		500		500
Field rental / hour / field		20		20		20		20
+ deposit / hour / field		30		30		30		30
Field rental / 4 hours / field		65		65		65		65
+ deposit / 4 hours / field		100		100		100		100
Additional field prep / diamond		30		30		30		30
+ on Saturdays & Holidays		10		10		10		10
Field lighting / hour / field		20		20		20		20
Memberships:	Non-Resident	Resident	Non-Resident	Resident	Non-Resident	Resident	Non-Resident	Resident
Monthly Pass:								
Family/Group	46	42	47	43	48	44	49	44
Additional person	3	2.50	3	2.50	3.50	2.50	3.50	3
Adult couple (18-59)	37	34	38	35	39	36	39	36
Adult individual (18-59)	25	23	26	24	26	24	27	24
Youth individual (12-17)	14	13	15	13	15	14	15	14
Child individual	11	10	12	11	12	11	12	11
Toddler (3 & under)	Free	Free	Free	Free	Free	Free	Free	Free
Senior couple (60+)	25	23	26	24	26	24	27	24
Senior individual (60+)	14	13	15	13	15	14	15	14
Annual Pass:								
Family/Group	465	421	475	430	485	440	495	440
Additional person	29	27	29	27	30	30	30	28
Adult couple (18-59)	380	345	385	350	395	360	400	365
Adult individual (18-59)	261	240	265	240	275	250	275	250
Youth individual (12-17)	146	135	145	135	150	140	155	140
Child individual (4-11)	116	106	120	110	120	110	125	110
Toddler (3 & under)	Free	Free	Free	Free	Free	Free	Free	Free
Senior couple (60+)	261	240	265	240	275	250	275	250
Senior individual (60+)	146	135	145	135	150	140	155	140
Summer Pass:								
Family/Group	175	160	175	160	175	160	175	160
Daily Pass:								
Adult full facility (ages 18-59)		5		5		5		5
Youth full facility (ages 12-17)		4		4		4		4
Child full facility (ages 4-11)		3		3		3		3
Senior full facility (ages 60+)		3		3		3		3
Gym		2.50		2.50		2.50		2.50
Weight & cardio		2.50		2.50		2.50		2.50
Aerobics class		3		3		3		3

FEES (CONT.)

FUND 21	APPROVED FY 2013		APPROVED FY 2014		APPROVED FY 2015		APPROVED FY 2016	
Water aerobics	3		3		3		3	
Cycling class	3		3		3		3	
Track	0.50		0.50		0.50		0.50	
Day care, first child / hour	2.50		2.50		2.50		2.50	
+ / additional child / hour	1.50		1.50		1.50		1.50	
Punch Card:								
Adult full facility (ages 18-59)	90		90		90		90	
Youth full facility (ages 12-17)	72		72		72		72	
Child full facility (ages 4-11)	54		54		54		54	
Senior full facility (ages 60+)	54		54		54		54	
Gym	45		45		45		45	
Weight & cardio	45		45		45		45	
Aerobics class	54		54		54		54	
Water aerobics	54		54		54		54	
Cycling class	54		54		54		54	
Track	9		9		9		9	
Day care	36		36		36		36	
Programs:	Non-Resident	Resident	Non-Resident	Resident	Non-Resident	Resident	Non-Resident	Resident
Team Sports:								
Women's volleyball	265	230	270	240	275	240	280	245
Men's basketball	740	680	750	690	760	700	770	710
Youth Sports:								
Wrestling	51	38	52	39	53	40	54	40
(if member)	46	34	47	35	48	36	48	36
Girls volleyball	50	44	51	45	52	46	53	46
(if member)	45	40	46	41	47	41	47	42
Volleyball camp	51	38	52	39	53	40	54	40
Flag football	45	40	47	42	48	43	48	44
(if member)	41	36	42	38	43	39	43	39
Indoor soccer	39	33	40	34	41	34	41	35
(if member)	35	30	36	30	37	31	37	31
Kids sports camp	65	43	66	45	67	45	68	46
(if member)	58	39	60	40	61	41	61	41
Outdoor soccer	39	33	40	34	41	34	41	35
(if member)	35	30	36	30	37	31	37	31
Track & field	66	49	68	50	69	51	73	55
7 yrs & under golf	39	33	40	34	42	35	43	35
8 yrs & up golf	77	65	80	66	73	61	74	61
Advanced golf	103	86	106	88	97	81	99	81
Tennis	66	49	68	50	69	51	69	52
(if member)	59	44	61	45	62	46	62	46

FEES (CONT.)

FUND 21	APPROVED FY 2013		APPROVED FY 2014		APPROVED FY 2015		APPROVED FY 2016	
Jr. Jazz basketball (K - 4th grade)	51	38	52	39	53	40	54	40
(if member)	45	34	47	35	48	36	48	36
Jr. Jazz basketball (5th - 6th grade)	55	49	57	50	57	51	58	52
(if member)	50	44	51	45	52	46	52	46
Jr. Jazz basketball (7th - 10th grade)	68	59	70	61	71	62	72	63
(if member)	61	53	63	55	64	56	65	56
Jr. Jazz basketball (11th - 12th grade) -teams only	545	475	560	490	565	495	575	505
Basketball camp	102	102	105	105	106	106	108	108
Baseball (3rd - 8th grade)	100	74	103	76	104	77	106	78
(if member)	90	67	93	69	94	70	95	71
Baseball (2nd grade)	50	43	51	45	52	45	53	46
(if member)	45	39	46	40	47	41	47	41
Baseball (t-ball & coach pitch)	37	33	38	34	39	34	39	35
(if member)	33	30	34	30	35	31	35	31
Softball (3rd - 11th grade)	100	74	103	76	104	77	106	78
(if member)	90	67	93	69	94	70	95	71
Swimming:								
Summer swimming lessons	48	32	48	32	49	32	49	32
(if member)	43	29	43	29	44	29	44	29
School year swimming lessons	48	32	48	32	49	32	49	32
(if member)	43	29	43	29	44	29	44	29
Summer rec swim team	118	93	121	96	123	97	124	99
Summer rec swim camp	23	17	24	17	24	18	25	18
Sessions:								
Babysitter certification	60	53	62	55	63	55	64	56
CPR & first aid	60	53	62	55	63	55	64	56
Rock climbing merit badge	28	24	28	25	29	25	29	26
Hunter safety	8	6	9	7	9	7	9	7
Itty bitty baseball	38	34	39	35	40	35	40	36
(if member)	34	31	35	31	36	32	36	32
Itty bitty soccer	38	34	39	35	40	35	40	36
(if member)	34	31	35	31	36	32	36	32
Itty bitty basketball	38	34	39	35	40	35	40	36
(if member)	34	31	35	31	36	32	36	32
Itty bitty football	38	34	39	35	40	35	40	36
(if member)	34	31	35	31	36	32	36	32
Itty bitty ball	38	34	39	35	40	35	40	36
(if member)	34	31	35	31	36	32	36	32
Parenting with love & logic	36	32	37	33	38	33	38	34
Scrapbooking	15	13	15	13	12	10	13	11

FEES (CONT.)

FUND 21	APPROVED FY 2013		APPROVED FY 2014		APPROVED FY 2015		APPROVED FY 2016	
Scrapbooking sleepover	23	19	24	20	24	20	25	20
Sign language	45	40	47	41	48	42	48	43
Women on weights - members only	140	115	145	120	145	120	150	125
Drop & shop	13	11	13	11	13	11	13	11
Summer youth camp	51	45	52	46	53	46	54	47
Princess/Superhero party	10	8	11	8	12	10	12	10
Latin dance	36	27	37	27	38	28	38	28
Cheer "mock" tryouts	15	13	15	13	15	13	16	13
Adult triathlon training	93	78	96	81	97	82	99	83
(if member)	84	71	86	73	88	74	89	75
RAD women	-	-	31	31	31	31	31	31
Private gymnastics lessons / half hour	20	20	20	20	21	21	22	22
Gym-Cross Training for Youth	-	-	-	-	-	-	60	50
Dance Camp:								
5 & 6 years old	35	35	36	36	36	36	37	37
7 - 14 years old	65	65	66	66	67	67	68	68
Dance:								
30 minutes	30	30	31	31	35	31	36	31
40 minutes	32	32	33	33	38	33	38	34
50 minutes	35	35	36	36	42	36	43	37
Gymnastics:								
45 minutes 1 day per week	32	32	33	33	44	33	45	34
45 minutes 2 days per week	53	53	55	55	74	55	75	56
1 hour 1 day per week	35	35	36	36	50	36	50	37
1 hour 2 days per week	59	59	61	61	83	62	84	63
1 1/2 hours 1 day per week	45	45	46	46	53	46	54	47
1 1/2 hours 2 days per week	78	78	81	81	93	82	94	83
1 1/2 hours 3 days per week	118	118	121	121	139	123	141	124
2 hours 1 day per week	52	52	53	53	57	54	58	55
2 hours 2 days per week	89	89	92	92	99	93	101	94
2 hours 3 days per week	127	127	131	131	141	133	143	134
2 hours 4 days per week	155	155	159	159	172	161	175	164
2 1/2 hours 1 day per week	56	56	58	58	63	59	64	59
2 1/2 hours 2 days per week	101	101	104	104	113	105	114	106
2 1/2 hours 3 days per week	144	144	148	148	160	150	162	152
3 hours 1 day per week	68	68	70	70	75	70	76	72
3 hours 2 days per week	127	127	131	131	141	133	143	134
3 hours 3 days per week	161	161	166	166	177	168	179	170
3 hours 4 days per week	198	198	204	204	221	207	224	209
Level 6 extra class	38	38	39	39	44	40	45	40

FEES (CONT.)

FUND 21	APPROVED FY 2013		APPROVED FY 2014		APPROVED FY 2015		APPROVED FY 2016	
Cheer:								
30 minutes	36	32	33	33	38	33	38	34
1 hour	40	35	36	36	42	36	43	37
Preschool:								
2 days / week	76	67	77	68	77	68	79	70
3 days / week	95	84	97	85	97	85	99	87
Summer preschool	145	127	149	131	154	136	156	137
Hap Ki-Do	61	52	65	55	67	57	65	55
Other Programs:								
Slim-to-win	150	150	154	154	250	250	250	250
Special ed volleyball	15	15	15	15	15	15	16	16
Special Olympics basketball	15	15	15	15	15	15	16	16
Private swim lessons	20	20	20	20	20	20	22	22
Ski & snowboarding school (with American Fork City)	295	295	300	300	305	305	210	210
Special Olympics swim team	27	27	27	27	28	28	28	28
USA swim - starfish	-	-	-	-	30	30	31	31
USA swim - dolphins	30	30	33	33	33	33	34	34
USA swim - sharks	33	33	35	35	35	35	36	36
USA swim - jr. silver	35	35	38	38	38	38	41	41
USA swim - jr. gold	40	40	40	40	40	40	46	46
USA swim - senior (Sep-Feb)	20	20	20	20	35	35	35	35
USA swim - senior (Mar-Aug)	37	37	40	40	60	60	60	60
USA yearly equipment fee	25	25	25	25	25	25	25	25
USA yearly membership fee	60	60	60	60	65	65	67	67
WSI	160	160	165	165	170	170	170	170
Lifeguard class	160	160	165	165	170	170	170	170
Canyons bus only (with American Fork City)	95	95	98	98	99	99	101	101
Gymnastics meet fees	410	410	420	420	430	430	435	435
Concealed weapons	60	60	60	60	63	63	45	45
Facility Services:								
Body fat testing		8		9		9		9
Body fat test & nutrition recommendation		12		13		13		13
Personal Training:		Per Trainer		Per Trainer		Per Trainer		Per Trainer
Birthday Party Packages:								
Package 1 - room		70		70		70		70
Package 2 - gym		75		75		75		75
Package 3 - rock wall		85		85		85		85
Package 4 - pool		95		95		95		95
Daycare - 1st Child		2.50		2.50		2.50		3

FEES (CONT.)

FUND 21	APPROVED FY 2013	APPROVED FY 2014	APPROVED FY 2015	APPROVED FY 2016
Daycare - Each Additional Child	1.50	1.50	1.50	1.50
Kid Fit - 1st Child	2.50	2.50	2.50	3
Kid Fit - Each Additional Child	1.50	1.50	1.50	1.50
Facility Rentals:				
Pool rental (2 hour rental)	300	300	300	300
Full gymnasium / hour	50	50	50	50
each additional after 3 hours	20	20	20	20
all day	225	225	225	225
Half gymnasium	35	35	35	35
each additional after 3 hours	15	15	15	15
all day	160	160	160	160
Full multi-purpose room	50	50	50	50
each additional after 3 hours	20	20	20	20
all day	225	225	225	225
Half multi-purpose room	35	35	35	35
each additional after 3 hours	15	15	15	15
all day	160	160	160	160
Small conference room	35	35	35	35
each additional after 3 hours	15	15	15	15
all day	160	160	160	160
Climbing wall / hour	40	40	40	40
Small lock rental / month	7	7	7	7
Large lock rental / month	9	9	9	9
Center Court & outdoor concessions	(All food costs are directly tied to operating costs)			



OUTDOOR POOL FUND

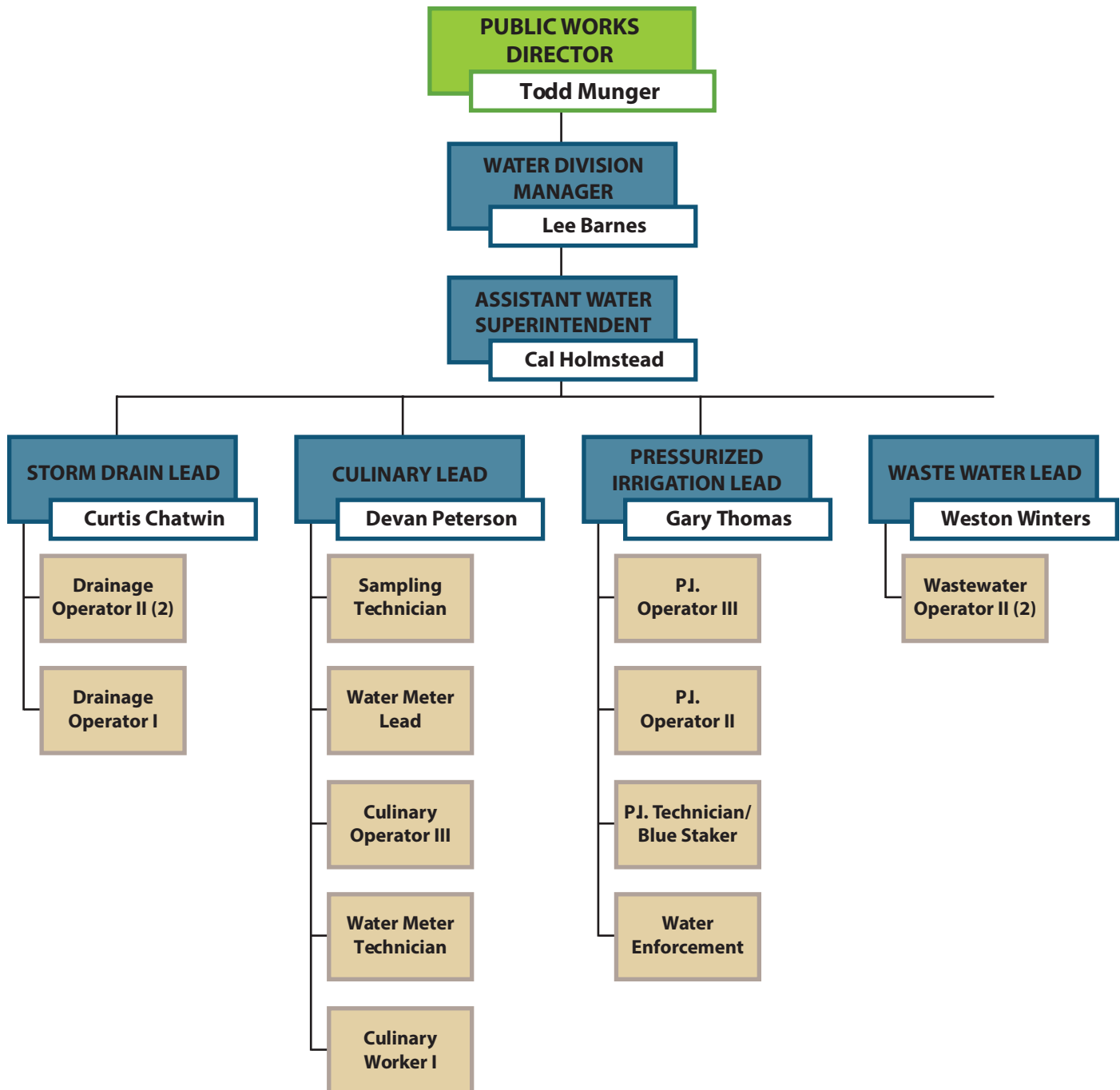
FUND 22	ACTUAL FY 2013	ACTUAL FY 2014	ESTIMATED FY 2015	PLANNED FY 2012
34 Operating Revenues:				
71 Outdoor Pool Revenue	\$ 177,108	\$ 179,839	\$ 105,143	\$ 200,000
38 Contributions & Transfers:				
10 Legacy Center Contribution	73,650	73,650	152,977	94,345
20 Transfer from RDA	346,207	750,000	-	70,000
TOTAL FUND REVENUES	\$ 596,965	\$ 1,003,489	\$ 258,120	\$ 364,345
41 Expenses:				
10 Salaries & Wages	\$ 82,146	\$ 148,052	\$ 128,475	\$ 150,592
13 Employee Benefits	6,241	11,234	9,828	11,536
27 Utilities	17,540	23,000	23,000	23,000
30 Electricity - Lehi City Power	-	-	6,000	6,000
33-101 Operations & Maintenance	72,951	112,473	90,817	103,017
57-100 Capital Outlay	33,531	1,106,252	-	70,000
TOTAL FUND EXPENSES	\$ 212,409	\$ 1,378,011	\$ 258,120	\$ 364,345
FUND SURPLUS / (DEFICIT)	\$ 384,556	\$ (374,522)	\$ -	\$ -

FEES								
FUND 22	APPROVED FY 2013		APPROVED FY 2014		APPROVED FY 2015		APPROVED FY 2016	
Season Pass:	Non-Resident	Resident	Non-Resident	Resident	Non-Resident	Resident	Non-Resident	Resident
Family (up to 6 people)	\$ 175	\$ 160	\$ 175	\$ 160	\$ 175	\$ 160	\$ 175	\$ 160
+ each additional family member	25	25	25	25	25	25	25	25
If Legacy Center Annual pass holder	123	112	123	112	123	112	123	112
Individual	100	80	100	80	100	80	100	80
If Legacy Center Annual pass holder	86	78	(Discontinued)	(Discontinued)	(Discontinued)	(Discontinued)	(Discontinued)	(Discontinued)
Pool Rental		250		300		300		300
Daily Admission:								
Ages 12 and older		4		5		5		5
Ages 4 - 11		4		4		4		4
Ages 3 and under		Free		Free		Free		Free
Seniors (55+)		1.50		1.50		1.50		1.50
Water aerobics		3		3		3		3
Lap swimming		2		2		2		2
Group Rate Discounts:								
5 - 9 people (discount / person)		0.50		0.50		0.50		0.50
10 or more (discount / person)		1		1		1		1
Monday family night (up to 8 people)		20		20		20		20

The background of the entire image is a repeating pattern of stylized, line-art illustrations. Each illustration depicts an oil rig or derrick positioned behind a cluster of buildings, possibly representing an industrial facility or a town. The pattern is uniform and covers the entire surface.

ENTERPRISE FUNDS

WATER



ENTERPRISE FUNDS

STORM DRAIN

POSITION	WAGE GRADE	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	PLANNED FY 2016
Full-time:					
Drainage System Lead Operator	14	1.00	1.00	1.00	1.00
Drainage System Operator II	11	1.00	1.00	1.00	1.00
Drainage System Operator I	10	1.00	1.00	1.00	2.00
Seasonal/Temporary:					
Water Laborer	-	-	-	0.65	0.65
TOTAL FTEs	-	3.00	3.00	3.65	4.65

PERFORMANCE MEASURES

MAYOR AND CITY COUNCIL GOAL:
Provide Quality City Services

MAYOR AND CITY COUNCIL STRATEGY:
Build a well-planned and reliable infrastructure.

DEPARTMENT/DIVISION OBJECTIVE: Provide excellent maintenance of the City's storm drain system.

PERFORMANCE MEASURE	QUICK VIEW	FY 2013	FY 2014	FY 2015 (TARGET)	FY 2015 (ACTUAL)	FY 2016 (TARGET)
Storm Drains Cleaned (%)	✗	75%	17%	20%	1%	25%
SWPP Permits Issued	✓	-	44	44	55	50
Active SWPP Permits	✓	-	80	85	115	100

BUDGET INFORMATION

FUND 57	ACTUAL FY 2013	ACTUAL FY 2014	ESTIMATED FY 2015	PLANNED FY 2016
30 Operating Revenues:				
10 Interest Income	\$ 17,274	\$ 15,799	\$ 4,000	\$ 4,000
31 Drainage Service Charges	1,023,980	1,072,401	890,000	900,000
36 Miscellaneous Revenues:				
00 Miscellaneous Revenue	184	6,500	8,239	10,000
37 Capital Revenues:				
25 Capital Contribution (UDOT)	888,277	2,038,138	-	-
80 Reserves	-	-	32,386	1,173,849
TOTAL FUND REVENUES	\$ 1,929,715	\$ 3,132,838	\$ 934,625	\$ 1,970,009

BUDGET INFORMATION - CONTINUED

FUND 57	ACTUAL FY 2013	ACTUAL FY 2014	ESTIMATED FY 2015	PLANNED FY 2016
40 Operating Expenses:				
10 Salaries & Wages	\$ 148,616	\$ 149,630	\$ 140,014	\$ 178,982
11 Overtime	11,968	6,366	-	-
13 Employee Benefits	72,576	76,815	77,289	107,206
14 Uniforms	1,761	1,722	2,500	3,000
21 Books, Subscriptions, & Memberships	-	1,200	1,500	1,500
23 Travel & Training	1,098	390	1,000	1,000
24 Office Supplies	259	3,059	500	500
25 Fleet Fund Charges	-	-	25,000	25,000
26 Buildings & Grounds O & M	25,246	16,000	10,000	10,000
29 Risk Management Fund Charges	15,000	15,000	15,000	15,000
31 Professional & Technical	10,581	7,342	45,000	45,000
36 Bond Fees	1,500	1,500	2,750	2,750
42 Billing Expense	5,215	8,262	7,895	7,895
44 Bad Debt Expense	-	5,544	7,000	7,000
45 Supplies & Maintenance	4,702	5,014	4,000	4,000
48 System Maintenance	27,353	15,670	35,000	35,000
49 Detention Basin Maintenance	41,278	49,756	42,000	42,000
60 Debt Service	82,514	77,417	222,657	222,657
70 Allocation to General Fund	65,612	65,610	65,520	65,520
95 Reserves	27,747	-	-	-
96 Depreciation/Amortization	822,367	861,096	-	-
50 Capital Expenses:				
14-001 Inventory/Equipment Storage	-	35,000	-	-
15-001 600 N Curb & Gutter Project	-	-	30,000	-
16-002 Retrofit Existing TV Van	-	-	-	60,000
16-003 Vac Combo Truck	-	-	-	380,000
16-004 Pipe Rehabilitation	-	-	-	300,000
55-110 Remedial Drainage	-	-	200,000	450,000
TOTAL FUND EXPENSES	\$ 1,365,393	\$ 1,367,393	\$ 934,625	\$ 1,970,009
SURPLUS (DEFICIT)	\$ 742,710	\$ 1,765,445	\$ -	\$ -

IMPACT FEE INFORMATION

FUND 77 - STORM DRAIN IMPACT FEES	ACTUAL FY 2013	ACTUAL FY 2014	ESTIMATED FY 2015	PLANNED FY 2016
37 Capital Revenues:				
10 Interest Income	\$ -	\$ -	\$ 5,000	\$ 5,000
50 Storm Drain Impact Fees	293,508	385,316	350,000	350,000
55 Contributions from Developers	-	-	300,000	555,000
TOTAL FUND REVENUES	\$ 293,508	\$ 385,316	\$ 655,000	\$ 910,000
50 Capital Expenditures:				
10-001 Mainline Upsizing	\$ -	\$ 25,230	\$ 50,000	\$ 60,000
10-002 West Low Hills Drive	20,440	3,360	-	-
10-005 Capital & Impact Fee Study	39,916	60,086	-	-
13-001 Seasons at Traverse Mountain	22,260	-	-	-
15-001 Traverse Mountain Drains	-	-	300,000	400,000
16-001 300 East Drain (500 S. 100 S.)	-	-	-	250,000
16-002 West Side Drains	-	-	-	200,000
50-001 Reserves	-	-	305,000	-
TOTAL FUND EXPENSES	\$ 82,616	\$ 88,676	\$ 655,000	\$ 910,000
SURPLUS (DEFICIT)	\$ 199,472	\$ 296,640	\$ -	\$ -

PAYMENT IN LIEU INFORMATION

FUND 78	ACTUAL FY 2013	ACTUAL FY 2014	ESTIMATED FY 2015	PLANNED FY 2016
36 Capital Revenues:				
10 Interest Earnings	\$ -	\$ -	\$ -	\$ -
50 Developers/Bonds Contributions	67,854	118,279	450,000	450,000
TOTAL FUND REVENUES	\$ 67,854	\$ 118,279	\$ 450,000	\$ 450,000
50 Capital Expenditures:				
09-003 Jordan Narrow Detention Basin	\$ -	\$ -	\$ 200,000	\$ 200,000
14-001 Utah Highlands	-	-	250,000	-
15-001 2100 N Detention by River	-	-	200,000	200,000
50-001 Contribution to Fund Balance	-	-	50,000	50,000
TOTAL FUND EXPENSES	\$ -	\$ -	\$ 450,000	\$ 450,000
SURPLUS (DEFICIT)	\$ 67,854	\$ 118,279	\$ -	\$ -

FEES

DEPARTMENT 57 - STORM DRAIN	APPROVED FY 2013	APPROVED FY 2014	APPROVED FY 2015	APPROVED FY 2016
Impact fee / acre (.25 acre minimum)	\$ 1,300	\$ 1,300	\$ 1,300	\$ 1,300
Service Charge:				
Residential / month	4	4	3	3
Commercial / 1,000 sq. ft. of impervious surface	1	1	1	1

CULINARY WATER

POSITION	WAGE GRADE	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	PLANNED FY 2016
Full-time:					
Water Systems Superintendent	20	1.00	1.00	1.00	1.00
Asst. Water Syst. Superintendent	17	1.00	1.00	1.00	1.00
Water Sampling Technician	14	1.00	1.00	1.00	1.00
Culinary Water System Lead	14	1.00	1.00	1.00	1.00
Water Meter Lead Worker	14	1.00	1.00	1.00	1.00
Culinary Water Operator III	12	1.00	1.00	1.00	1.00
Water Meter Technician	11	1.00	1.00	1.00	1.00
Culinary Water Operator I	10	1.00	1.00	1.00	1.00
Secretary	9	1.00	**1.00	**1.00	**1.00
TOTAL FTEs	-	9.00	9.00	9.00	9.00

**Funded, but unfilled position.

PERFORMANCE MEASURES

MAYOR AND CITY COUNCIL GOAL:
Provide Quality City Services

MAYOR AND CITY COUNCIL STRATEGY:
Build a well-planned and reliable infrastructure.

DEPARTMENT/DIVISION OBJECTIVE: Provide excellent maintenance of the City's culinary water system.

PERFORMANCE MEASURE	QUICK VIEW	FY 2013	FY 2014	FY 2015 (TARGET)	FY 2015 (ACTUAL)	FY 2016 (TARGET)
Service Connections per FTE	✓	1,520	3,605	<3,750	1,816	<3,500
Total Culinary Connections	✗	-	14,419	14,750	14,279	14,500
Residential Culinary Connections	✗	-	11,419	12,500	11,810	12,000

BUDGET INFORMATION

FUND 51 - CULINARY FUND	ACTUAL FY 2013	ACTUAL FY 2014	ESTIMATED FY 2015	PLANNED FY 2016
30 Operating Revenues:				
00 Miscellaneous Revenue	\$ 47,492	\$ 84,220	\$ 75,000	\$ 75,000
10 Interest Earnings	116	5,599	-	-
11 Water Service Charges	3,020,267	3,114,429	3,100,000	3,200,000
21 Water Hook Up Fees	333,465	273,097	250,000	275,000
37 Capital Revenues:				
30 Contributions from Developers	2,931,645	2,470,644	-	-
35 Re-Appropriation of Fund Balance	-	-	-	-
TOTAL FUND REVENUES	\$ 6,332,985	\$ 3,583,571	\$ 3,425,000	\$ 3,550,000
40 Operating Expenses:				
10 Salaries & Wages	\$ 461,203	\$ 466,788	\$ 506,798	\$ 544,946
11 Overtime	33,296	33,691	19,000	19,000
13 Employee Benefits	190,325	232,836	253,940	288,365
14 Uniforms	3,830	3,200	3,200	3,200
21 Books, Subscriptions, & Memberships	4,789	5,683	5,000	10,000
23 Travel & Training	8,255	10,362	12,000	12,000
24 Office Supplies	3,288	1,870	8,500	8,500
25 Fleet Fund Charges	111,240	111,240	111,240	111,240
26 Buildings & Grounds O & M	7,679	10,000	10,000	10,000
27 Utilities	16,286	18,566	40,000	40,000
28 Supplies & Maintenance	12,878	52,617	100,000	108,000
29 Risk Management Fund Charges	60,000	60,000	60,000	60,000
30 Electricity - Lehi City Power	272,161	319,139	350,000	230,659
31 Professional & Technical	32,449	72,933	100,000	153,000
32 IT Fund Charges	32,000	32,000	32,000	32,000
36 Bond Fees	5,320	6,500	6,500	6,500
42 Billing Expense	43,603	56,960	50,000	50,000
44 Bad Debt Expense	-	18,203	15,000	15,000
45 Special Department Supplies	2,133	2,919	12,000	12,000
48 System Maintenance	356,793	743,940	300,000	320,000
49 Tools	1,496	3,748	20,000	20,000
63 Debt Service	76,216	46,862	146,860	-
71 Allocation to General Fund	174,500	174,500	174,500	174,500
95 Depreciation	1,091,043	1,094,264	-	-
50 Capital Expenses:				
50-001 Reserves	22,271	-	256,154	133,809
54 Capital Outlay	-	-	832,308	952,940
TOTAL FUND EXPENSES	\$ 3,023,054	\$ 3,583,571	\$ 3,425,000	\$ 3,550,000
FUND SURPLUS / (DEFICIT)	\$ 3,309,931	\$ 2,373,518	\$ -	\$ -

IMPACT FEE INFORMATION

FUND 71 - CULINARY IMPACT FEE	ACTUAL FY 2013	ACTUAL FY 2014	ESTIMATED FY 2015	PLANNED FY 2016
37 Capital Revenues:				
10 Interest Income	\$ 7,142	\$ 4,986	\$ 25,000	\$ 25,000
30 Re-Appropriation of Fund Balance	-	-	1,125,000	2,100,000
40 Contributions from Developers	-	310,800	1,950,000	2,100,000
50 Water Impact Fees	692,577	-	1,125,000	135,000
TOTAL FUND REVENUES	\$ 699,719	\$ 1,683,989	\$ 4,600,000	\$ 3,760,000
50 Capital Expenses:				
00-100 Impact Fee Refund	\$ 442,003	\$ -	\$ -	\$ -
09-002 Pipe Oversizing	124,138	1,523	50,000	60,000
10-002 Grays Well	280,135	174,380	-	-
10-004 Alpine Springs	68,029	78,755	-	-
11-003 Master Plan & Impact Fee Study	-	1,120	-	-
12-001 Adobe Loop	183,576	-	-	-
10-005 TM/Micron Well	19,218	127,035	-	-
14-001 Spring Line to Low Hills Tank	-	32,495	200,000	50,000
14-002 Upper Lows Tank	1,465	988,870	-	-
14-003 Mitchell Hollow Well	-	22,593	2,400,000	1,500,000
15-001 Traverse Booster with Piping	-	-	200,000	50,000
15-002 Sandpit Well	-	-	1,500,000	700,000
15-003 Pilgrims Well Conversion	-	-	250,000	-
16-001 CWP Connection near Redwood Road	-	-	-	700,000
16-002 Traverse Source	-	-	-	100,000
16-003 West Side Facilities	-	-	-	600,000
TOTAL FUND EXPENSES	\$ 1,118,564	\$ 1,426,771	\$ 4,600,000	\$ 3,760,000
FUND SURPLUS/ (DEFICIT)	\$ 13,095	\$ 257,218	\$ -	\$ -

FEES

DEPARTMENT 51	APPROVED FY 2013	APPROVED FY 2014	APPROVED FY 2015	APPROVED FY 2016
Water Connection Fee:				
3/4" meter	\$ 516.99	\$ 527.93	\$ 582.08	\$ 548.16
1" meter	733.59	776.20	802.24	785.08
1 1/2" meter	1,900.66	1,991.22	2,120.52	2,094.34
2" meter	2,117.71	2,353.76	2,394.00	2321.01
3" meter	5,628.75	5,628.75	1,278.09	1,314.28
4" meter	7,596.50	7,596.50	2,352.21	2,415.26
Water Impact Fee:				
Residential / dwelling unit	1,200	1,200	1,200	1,200
Non-Residential:				
3/4" meter	1,200	1,200	1,200	1,200
1" meter	3,246	3,246	3,246	3,246
1 1/2" meter	4,048	4,048	4,048	4,048
2" meter	12,898	12,898	12,898	12,898
3" meter	28,360	28,360	28,360	28,360
4" meter	48,624	48,624	48,624	48,624
6" meter	113,453	113,453	113,453	113,453
8" meter	194,497	194,497	194,497	194,497
Water Service Charge:				
Base rate / connection / month	10.25	10.25	10.25	12.25
+ / 1,000 gallons used (1-30,000 gallons)	1.09	1.09	1.09	1.09
+ / 1,000 gallons used (>30,000 gallons)	1.09	1.09	1.09	2.18

PRESSURIZED IRRIGATION

POSITION	WAGE GRADE	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	PLANNED FY 2016
Full-time:					
Pressurized Irr. Lead/Inspector	14	1.00	1.00	1.00	1.00
Pressurized Irr. Operator IV	13	1.00	-	-	-
Pressurized Irr. Operator III	12	1.00	1.00	1.00	1.00
PI/Culinary Operator I	10	1.00	1.00	-	1.00
Hydrant/Valve Technician	10	1.00	2.00	2.00	-
Blues Stakes/Hydrant Technician	10	1.00	1.00	1.00	1.00
Seasonal/Temporary:					
Water Education Specialist	-	-	-	0.65	0.65
TOTAL FTEs	-	6.00	6.00	5.65	4.65

PERFORMANCE MEASURES

MAYOR AND CITY COUNCIL GOAL:
Provide Quality City Services

MAYOR AND CITY COUNCIL STRATEGY:
Build a well-planned and reliable infrastructure.

DEPARTMENT/DIVISION OBJECTIVE: Provide excellent maintenance of the City's pressurized irrigation system.

PERFORMANCE MEASURE	QUICK VIEW	FY 2013	FY 2014	FY 2015 (TARGET)	FY 2015 (ACTUAL)	FY 2016 (TARGET)
Service Connections per FTE	✓	-	4,806	<5,000	4,822	<5,000

BUDGET INFORMATION

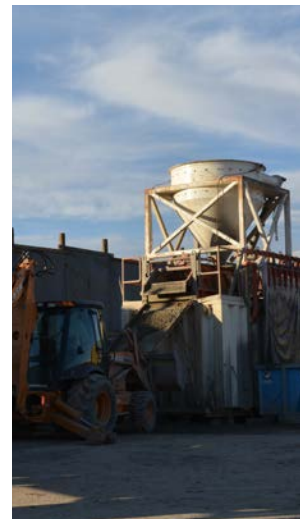
FUND 55	ACTUAL FY 2013	ACTUAL FY 2014	ESTIMATED FY 2015	PLANNED FY 2016
30 Operating Revenues:				
00 Miscellaneous Revenue	\$ -	\$ 279,913	\$ 25,000	\$ 25,000
10 Interest Earnings	7,850	6,297	1,500	1,500
21 Secondary Water Hook Up Fees	113,900	76,789	75,000	75,000
30 Contributions from Developers	3,604,471	3,455,178	-	-
31 Pressurized Irrigation Service Charges	2,047,064	2,159,581	2,100,000	2,100,000
37 Capital Revenues				
35 Reappropriated Fund Balance	-	-	-	342,736
TOTAL FUND REVENUES	\$ 5,773,285	\$ 5,977,758	\$ 2,201,500	\$ 2,544,236
40 Operating Expenses:				
10 Salaries & Wages	\$ 248,516	\$ 213,109	\$ 256,032	\$ 281,810
11 Overtime	13,129	11,288	15,000	15,000
13 Employee Benefits	138,386	132,768	151,192	158,346

BUDGET INFORMATION - CONTINUED

FUND 55	ACTUAL FY 2013	ACTUAL FY 2014	ESTIMATED FY 2015	PLANNED FY 2016
14 Uniforms	1,328	2,302	2,000	2,000
21 Books, Subscriptions, & Memberships	630	591	500	500
23 Travel & Training	653	560	5,000	5,000
24 Office Supplies	2,946	1,303	8,000	8,000
25 Fleet Fund Charges	25,000	25,000	25,000	25,000
26 Buildings & Grounds O & M	30,744	21,943	20,000	20,000
27 Utilities	2,438	1,568	-	-
29 Risk Management Fund Charges	50,000	50,000	50,000	50,000
30 Electricity - Lehi City Power	212,905	144,286	150,000	150,000
31 Professional & Technical	22,148	40,281	40,000	40,000
36 Bond Fees	-	-	3,000	3,000
40 Safety	279	-	-	-
42 Billing Expense	5,215	23,951	15,000	15,000
44 Bad Debt Expense	-	9,228	15,000	15,000
45 Supplies & Maintenance	16,500	9,526	16,000	16,000
46 Water Shares Rental	314,647	168,602	300,000	410,000
46-100 Re-Sale Water Purchase	374,857	553,301	300,000	410,000
47 Shop Expense	2,422	129	2,000	2,000
48 System Maintenance	53,345	248,976	200,000	200,000
61-200 Interest Expense	68,442	42,655	-	-
63 Debt Service	-	-	209,892	-
71 Allocation to General Fund	64,890	64,980	64,980	64,890
95 Depreciation	1,001,373	1,046,209	-	-
50 Capital Expenses:				
10-001 Fire Hydrant / Mainline Replacement	169,379	-	200,000	200,000
10-002 SCADA Upgrades	6,400	-	-	20,000
10-003 Reserves	-	-	152,904	-
16-001 Cedar Hollow PRV Station	-	-	-	60,000
16-002 Sandpit Reservoir Rehabilitation	-	-	-	115,000
16-003 FX 60 Vac System	-	-	-	80,000
16-004 Vehicle	-	-	-	52,600
16-005 Secondary Water Main Upgrade	-	-	-	125,000
TOTAL FUND EXPENSES	\$ 2,325,308	\$ 2,812,466	\$ 2,201,500	\$ 2,544,236
FUND SURPLUS/ (DEFICIT)	\$ 1,137,778	\$ 3,165,292	\$ -	\$ -

IMPACT FEE INFORMATION

FUND 75 - P.I. IMPACT FEE	ACTUAL FY 2013	ACTUAL FY 2014	ESTIMATED FY 2015	PLANNED FY 2016
37 Capital Revenues:				
10 Interest Income	\$ 4,029	\$ 3,123	\$ 25,000	\$ 25,000
30 Appropriated Fund Balance	-	-	-	455,000
40 Contributions from Developers	-	303,042	300,000	1,350,000
50 PI Impact Fees	682,906	953,833	1,000,000	1,350,000
TOTAL FUND REVENUES	\$ 686,935	\$ 727,581	\$ 1,325,000	\$ 3,180,000
50 Capital Expenses:				
00-001 Impact Fee Refund	\$ 129,875	\$ 24,000	\$ -	\$ -
09-001 Pipe Oversizing	322,005	94,922	60,000	60,000
09-002 Vibbert Well	9,658	123,489	-	-
10-003 Sandpit Reservoir	53,924	-	-	-
12-001 Adobe Loop	8,970	-	-	-
13-002 Traverse Mountain Booster Pump	3,020	-	-	-
13-003 2300 West Bridge	-	61,657	-	-
16-001 Low Hills Expansion & Piping	-	-	-	350,000
16-002 West Side PI Facilities	-	-	-	600,000
16-003 Jordan River Pump Station & Piping	-	-	-	280,000
16-004 Jordan River Well	-	-	-	230,000
16-005 Dry Creek Reservoir & Piping	-	-	-	1,000,000
14-001 Upper Low Hills Reservoir	-	423,443	-	-
15-001 Traverse Booster with Piping	-	-	300,000	350,000
15-002 Railroad Well & Piping	-	-	300,000	350,000
50-001 Reserves	-	-	665,000	-
TOTAL FUND EXPENSES	\$ 527,452	\$ 727,581	\$ 1,325,000	\$ 3,180,000
FUND SURPLUS/ (DEFICIT)	\$ 13,095	\$ 532,417	\$ -	\$ -



FEES				
DEPARTMENT 55	APPROVED FY 2013	APPROVED FY 2014	APPROVED FY 2015	APPROVED FY 2016
PI Connection Fee:				
1" lateral	\$ 247.38	\$ 258.92	\$ 250.71	\$ 319.16
1 1/4" lateral	311.53	352.66	353.74	423.42
1 1/2" lateral	376.26	444.07	465.91	524.48
2" lateral	518.66	564.73	666.39	752.84
PI Impact Fee:				
Residential (single & multi-family) / acre (.25 acre minimum)	4,270	4,270	4,270	4,270
Non-Residential / pervious acre (.25 acre minimum)	6,703	6,703	6,703	6,703
PI Service Charge:				
Base rate / connection / month	4.14	2.14	2.14	3.14
+ / sq. ft. lot divided by 43,560	41.67	41.67	41.67	41.67
Minimum / month charge	10.47	10.47	10.47	10.47
Pre-construction water permit base	85	85	85	85
+ / 1,000 sq. ft. of lot	1	1	1	1
or + / lot (whichever is less)	25	25	25	25
Fire hydrant non-metered usage	110	110	110	110
Metered fire hydrant permit processing	45	45	45	45
(+ / utility sign-up processing)	30	30	30	30
Base rate / metered fire hydrant connection / month	4.14	4.14	4.14	4.14
+ / 1,000 gallons used	0.40	0.40	0.40	0.40
Minimum / month charge	12.47	12.47	12.47	12.47
Shareholder charge base	4.14	4.14	4.14	4.14
+ / month / share	5.84	5.84	5.84	5.84
Penalty for violation of PI water system conservation code:				
First violation	-	-	Written Notice	Written Notice
Second violation	-	-	100	100
Third violation	-	-	Class C Misdemeanor	500

WASTE WATER

POSITION	WAGE GRADE	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	PLANNED FY 2016
Full-time:					
Wastewater System Lead Worker	14	1.00	1.00	1.00	1.00
Wastewater System Operator III	12	1.00	**1.00	**1.00	**1.00
Wastewater System Operator II	11	2.00	2.00	2.00	2.00
TOTAL FTEs	-	4.00	4.00	4.65	4.00

**Funded, but unfilled position.

PERFORMANCE MEASURES

MAYOR AND CITY COUNCIL GOAL:
Provide Quality City Services

MAYOR AND CITY COUNCIL STRATEGY:
Build a well-planned and reliable infrastructure.

DEPARTMENT/DIVISION OBJECTIVE: Provide excellent maintenance of the City's waste water system.

PERFORMANCE MEASURE	QUICK VIEW	FY 2013	FY 2014	FY 2015 (TARGET)	FY 2015 (ACTUAL)	FY 2016 (TARGET)
Sewer Mains Cleaned (yearly)	✗	67%	74%	75%	14%	30%
Sewer Backups per Year	✓	0	0	0	0	0
Service Connections per FTE	✗	-	4,812	<5,000	5,032	<5,000



BUDGET INFORMATION				
FUND 52 - WASTE WATER	ACTUAL FY 2013	ACTUAL FY 2014	ESTIMATED FY 2015	PLANNED FY 2016
30 Operating Revenues:				
00 Miscellaneous Revenue	\$ 30,483	\$ 52,057	\$ 25,000	\$ 25,000
31 Sewer Service Charges	7,329,197	7,518,893	8,250,000	8,000,000
37 Capital Revenues:				
37-25 Contributions Capital Funding	1,182,383	2,356,065	-	-
TOTAL FUND REVENUES	\$ 8,542,063	\$ 9,927,015	\$ 8,275,000	\$ 8,025,000
40 Operating Expenses:				
10 Salaries & Wages	\$ 151,583	\$ 153,651	\$ 178,426	\$ 216,956
11 Overtime	16,296	16,160	10,000	10,000
13 Employee Benefits	79,844	85,695	114,811	142,117
14 Uniforms	1,783	2,000	2,000	2,000
21 Books, Subscriptions, & Memberships	326	104	400	400
23 Travel & Training	475	-	4,500	6,200
24 Office Supplies	2,929	1,474	3,500	3,500
25 Fleet Fund Charges	75,000	75,000	75,000	75,000
26 Buildings & Grounds O & M	3,838	10,000	10,000	10,000
27 Utilities	2,774	10,000	10,000	10,000
28 Supplies & Maintenance	24,606	24,433	50,000	50,000
29 Risk Management Fund Charges	50,000	50,000	50,000	50,000
30 Electricity - Lehi City Power	4,251	7,632	5,000	5,000
31 Professional & Technical	6,803	6,719	50,000	50,000
32 IT Fund Charges	6,000	6,000	6,000	6,000
33 Timpanogos Sewer District	4,676,567	4,633,431	5,500,000	5,500,000
43 Billing Expense	30,602	39,395	35,000	35,000
44 Bad Debt Expense	-	32,744	30,000	30,000
45 Department Supplies	2,839	2,963	5,000	5,000
48 System Maintenance	45,659	31,861	98,615	98,615
61 Interest Expense	-	3,000	3,000	3,000
71 Allocation to General Fund	150,000	150,000	150,000	150,000
90 Amortization Expense	-	-	3,000	3,000
95 Depreciation	1,036,425	1,065,827	-	-
50 Capital Expenses:				
10-002 Manhole/Main Line Rehab	-	-	80,000	460,000
14-001 TV Inspection Van	-	316,042	-	-
50-001 Reserves	-	1,484,706	-	-
TOTAL FUND EXPENSES	\$ 6,368,600	\$ 6,398,403	\$ 8,275,000	\$ 8,025,000
FUND SURPLUS/ (DEFICIT)	\$ 2,173,463	\$ 3,528,612	\$ -	\$ -

IMPACT FEE INFORMATION

FUND 72 - WASTE WATER IMPACT FEE	ACTUAL FY 2013	ACTUAL FY 2014	ESTIMATED FY 2015	PLANNED FY 2016
37 Capital Revenues:				
10 Interest Income	\$ 9,670	\$ 5,851	\$ 10,000	\$ 10,000
30 Re-Appropriate Fund Balance	-	-	-	260,000
40 Contributions from Developers	-	-	1,350,000	200,000
50 Sewer Impact Fees	493,360	493,608	400,000	400,000
TOTAL FUND REVENUES	\$ 503,030	\$ 499,459	\$ 1,760,000	\$ 870,000
50 Capital Expenses:				
09-002 Oversizing Pipe	3,416	305,621	100,000	120,000
09-003 Jordan River Sewer Expansion	277,195	1,726,003	-	-
11-005 1700 West Sewer Expansion	147,064	5,981	130,000	50,000
15-001 Camp Williams Sewer	-	-	1,000,000	500,000
15-002 Bull River Sewer Extension	-	-	350,000	-
16-001 West Side Facilities	-	-	-	200,000
50-001 Reserves	-	-	180,000	-
TOTAL FUND EXPENSES	\$ 427,675	\$ 2,037,605	\$ 1,760,000	\$ 870,000
FUND SURPLUS/ (DEFICIT)	\$ 13,095	\$ (1,538,146)	\$ -	\$ -

FEES

DEPARTMENT 52	APPROVED FY 2013	APPROVED FY 2014	APPROVED FY 2015	APPROVED FY 2016
Impact Fee:				
Residential / dwelling unit	\$ 460	\$ 460	\$ 460	\$ 460
Non-Residential:				
3/4" meter	460	460	460	460
1" meter	1,230	1,230	1,230	1,230
1 1/2" meter	1,534	1,534	1,534	1,534
2" meter	4,914	4,914	4,914	4,914
3" meter	10,745	10,745	10,745	10,745
4" meter	18,424	18,424	18,424	18,424
6" meter	42,987	42,987	42,987	42,987
8" meter	73,694	73,694	73,694	73,694
Service Charge:				
Base rate / connection / month	22	22	25	23
+ / 1,000 gallons used	2	2	2	2
Timpanogos Special Service District (Regional Sewer Treatment Plant):				
Impact Fee:				
Single family housing / house	3,812	3,812	2,563	2,563
Multi unit residential / dwelling unit	3,812	3,812	2,563	2,563
Commercial, industrial, institutional	See TSSD	See TSSD	See TSSD	See TSSD

POWER

THE LEHI CITY POWER DEPARTMENT PROVIDES RELIABLE ELECTRICAL SERVICE TO OUR CUSTOMERS WITH LOCAL CONTROL AND COMPETITIVE RATES.

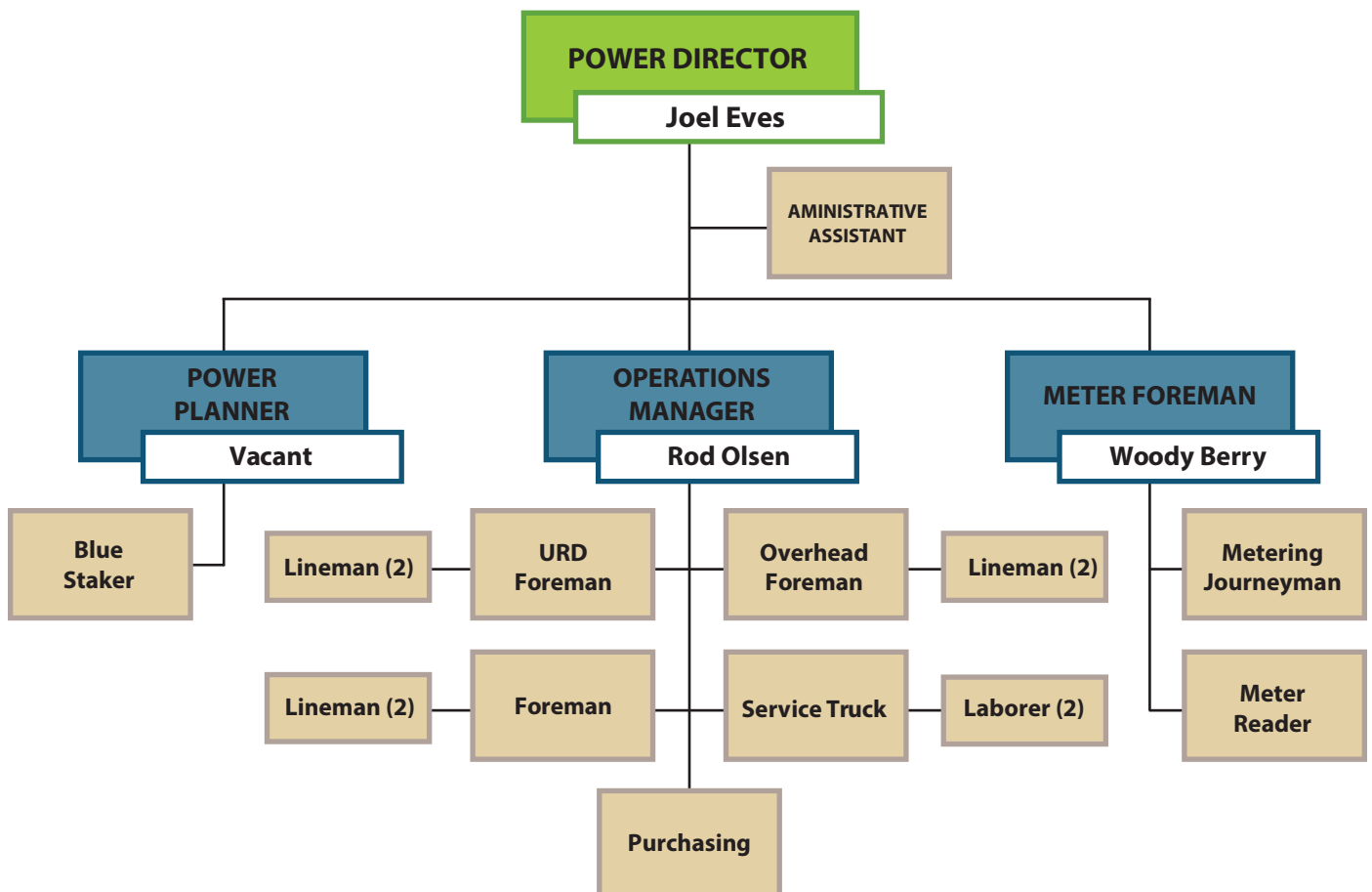
DEPARTMENT DESCRIPTION

The Power Department manages power operations under three department divisions: Planning & Engineering, Operations, and Metering & Substations. Linemen and operators are responsible for the construction and maintenance of overhead and underground lines. Operators also provide maintenance to the power system, install and repair meters, troubleshoot voltage problems, and maintain streetlights.

DEPARTMENT OBJECTIVES

MAYOR/CITY COUNCIL GOAL	MAYOR/CITY COUNCIL STRATEGY	DEPARTMENT OBJECTIVE
Provide Quality City Services	Build a well-planned and reliable infrastructure.	Maintain a functional and reliable power infrastructure.
Maintain a Sustainable Budget	Ensure the responsible use of resources.	Accurately account for inventory and work procedures. Improve energy efficiency.

ENTERPRISE FUNDS



POSITION	WAGE GRADE	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	PLANNED FY 2016
Full-time:					
Power Director	24	1.00	1.00	1.00	1.00
Operations Manager	21	1.00	1.00	1.00	1.00
Meter System/Substation Supervisor	19	1.00	1.00	1.00	1.00
Power Field Foreman	19	3.00	3.00	3.00	4.00
Power Planner/System Designer	19	1.00	1.00	1.00	1.00
Substation Technician Foreman	19	-	-	-	1.00
Journey Power Lineman	18	5.00	5.00	7.00	7.00
Serviceman/Inspector/Lineman	18	1.00	1.00	1.00	1.00
Warehouse Manager	16	-	-	1.00	1.00
Apprentice Lineman	14	3.00	-	-	1.00
Substation Technician Apprentice	14	-	-	-	1.00
Locator/Inspector	13	1.00	1.00	1.00	1.00
Warehouse/Maintenance Worker	10	1.00	1.00	-	-
URD Laborer	10	1.00	1.00	1.00	1.00
Service Laborer	10	1.00	1.00	1.00	1.00
Blue Stakes Technician	10	1.00	1.00	1.00	1.00
Part-Time Benefited:					
Meter Reader	-	0.67	0.67	0.67	0/67
Part-Time Non-Benefited:					
Administrative Assistant	-	0.75	0.75	0.75	0.75
Seasonal/Temporary:					
Laborer	-	**0.67	**0.67	**0.68	**0.68
GIS Intern	-	**0.50	**0.50	**1.50	1.50
TOTAL FTEs	-	24.59	23.59	25.59	28.59

**Funded, but unfilled position.



PERFORMANCE MEASURES

MAYOR AND CITY COUNCIL GOAL:
Provide Quality City Services

MAYOR AND CITY COUNCIL STRATEGY:
Build a well-planned and reliable infrastructure.

DEPARTMENT/DIVISION OBJECTIVE: Maintain a functional and reliable power infrastructure.

PERFORMANCE MEASURE	QUICK VIEW	FY 2013	FY 2014	FY 2015 (TARGET)	FY 2015 (ACTUAL)	FY 2016 (TARGET)
Street Lights Audited per Year (%)	✓	-	9.8%	10%	38%	40%
Non-Operational Street Lights (%)	✗	-	15%	10%	5%	10%
SAIFI (Average Number of Interruptions/ Customer)	✓	0.312	0.039	0.400	0.164	0.300
SAIDI (Average Outage Duration/Customer; in minutes)	✓	20.98	6.56	20.00	15.26	20.00

MAYOR AND CITY COUNCIL GOAL:
Maintain a Sustainable Budget

MAYOR AND CITY COUNCIL STRATEGY:
Ensure the responsible use of resources.

DEPARTMENT/DIVISION OBJECTIVE: Accurately account for inventory and work procedures.

PERFORMANCE MEASURE	QUICK VIEW	FY 2013	FY 2014	FY 2015 (TARGET)	FY 2015 (ACTUAL)	FY 2016 (TARGET)
Inventory Correctly Recorded in Warehouse Software (%)	✓	-	34%	75%	99%	100%

DEPARTMENT/DIVISION OBJECTIVE: Improve energy efficiency.

PERFORMANCE MEASURE	QUICK VIEW	FY 2013	FY 2014	FY 2015 (TARGET)	FY 2015 (ACTUAL)	FY 2016 (TARGET)
Megawatt Hours Billed to Used (%)	✗	-	95.8%	97%	94.6%	96%
Decrease in power usage per household from previous year (%)	✗	-	-	5%	3%	5%

BUDGET INFORMATION

FUND 53	ACTUAL FY 2013	ACTUAL FY 2014	ESTIMATED FY 2015	PLANNED FY 2016
30 Operating Revenues:				
11 Electric Sales Taxable	\$ 20,404,771	\$ 21,564,971	\$ 22,300,000	\$ 24,250,000
12 Electric Sales Tax Exempt	2,627,573	2,711,516	2,600,000	2,750,000
25 Electric Hook Up Fees	261,843	224,899	150,000	150,000
36 Miscellaneous Revenues:				
00 Miscellaneous Revenue	179,985	268,469	100,000	100,000
03 Temporary Power Charges	44,640	45,844	75,000	75,000
05 Revenue from Damages	652	-	25,000	25,000
10 Interest Income	27,296	22,512	34,731	34,731
15 Salvage Revenue	22,909	-	25,000	25,000
20 Gain/Loss Sales of Fixed Assets	-	22,423	200,000	-
25 Contribution Capital Funding	429,291	538,168	-	-
50 Late Payment Penalties	154,943	183,021	175,000	175,000
60 Pole Attachment Revenue	-	43,110	50,000	50,000
37 Capital Revenues:				
60 Subdivision Development Reimbursement	769,891	1,796,358	1,000,000	1,250,000
TOTAL FUND REVENUES	\$ 24,923,794	\$ 27,422,291	\$ 26,734,731	\$ 28,884,731
40 Operating Expenses:				
10 Salaries & Wages	\$ 1,655,359	\$ 1,330,830	\$ 1,771,327	\$ 1,970,645
11 Overtime	71,298	71,079	109,640	109,640
13 Employee Benefits	699,583	617,049	806,012	796,972
14 Uniforms	10,605	7,204	9,200	13,200
21 Books, Subscriptions, & Memberships	1,225	2,480	3,000	1,500
23 Travel & Training	19,274	16,329	23,500	24,000
24 Office Supplies	5,535	13,903	14,018	9,650
25 Fleet Fund Charges	350,000	350,000	350,000	350,000
26 Buildings & Grounds O & M	22,290	37,570	27,325	27,325
27 Utilities	34,938	43,683	47,000	52,000
28 Supplies & Maintenance	4,418	1,592	2,000	2,000
29 Risk Management Fund Charges	200,000	200,000	200,000	200,000
30 Electricity - Lehi City Power	9,525	14,930	10,000	-
31 Professional & Technical	65,969	19,940	70,000	70,000
32 IT Fund Charges	20,000	20,000	20,000	20,000
33 Computer Maintenance	-	-	5,000	5,000
36 Bond Fees / Admin Fees	32,787	72,750	30,000	2,500
38 Tree Trimming Expense	43,450	63,603	40,000	45,000
40 Safety	17,228	2,726	25,100	25,000
42 Delinquent Collection Expense	12,422	14,442	15,000	-
43 Billing Expense	168,128	153,129	150,000	150,000
44 Bad Debt Expense	446	195,519	50,000	65,000
45 System Maintenance	99,271	293,933	89,000	26,000

BUDGET INFORMATION - CONTINUED

FUND 53	ACTUAL FY 2013	ACTUAL FY 2014	ESTIMATED FY 2015	PLANNED FY 2016
45-100 Miscellaneous	\$ 13,300	\$ 7,448	\$ 23,184	\$ 24,000
46 Resale Power Purchase	17,460,874	18,729,502	19,320,871	20,300,000
47 Supplies & Maintenance	47,003	47,462	31,500	41,500
48 Substation Maintenance	18,642	40,384	60,000	55,000
49 Power Locating	2,799	4,787	7,500	3,500
60 Debt Bond Interest	119,250	91,066	873,789	804,000
71 Allocation to General Fund	265,920	265,920	266,000	266,000
85 Depreciation	1,873,642	1,947,903	-	-
50 Capital Expenses:				
13-004 UAMPS Payson Project	586,306	-	-	-
50-001 Reserves	-	-	1,282,765	2,210,299
53 Improvement to System	-	-	200,000	200,000
54 Capital Outlay	-	-	-	135,000
55 Street Light Project	-	-	150,000	150,000
56 Subdivision Construction	-	-	250,000	250,000
57 Power Line Purchases	-	-	150,000	150,000
59-100 New Equipment	-	-	2,000	50,000
59-102 Substation Security	-	-	-	30,000
59-120 Designated City Projects	114,727	-	50,000	50,000
59-130 Equipment Storage	-	-	200,000	200,000
TOTAL FUND EXPENSES	\$ 24,046,214	\$ 24,629,255	\$ 26,734,731	\$ 28,884,731
FUND SURPLUS / (DEFICIT)	\$ 877,580	\$ 2,793,036	\$ -	\$ -



IMPACT FEE INFORMATION

FUND 73 - POWER IMPACT FEES	ACTUAL FY 2013	ACTUAL FY 2014	ESTIMATED FY 2015	PLANNED FY 2016
37 Capital Revenues:				
10 Interest Income	\$ 22,443	\$ 29,534	\$ 35,000	\$ 35,000
30 Re-Appropriation of Fund Balance	-	-	132,000	-
50 Electric Impact Fees	2,110,865	3,897,634	3,000,000	3,000,000
TOTAL CAPITAL REVENUES	\$ 2,133,308	\$ 3,927,168	\$ 3,167,000	\$ 3,035,000
50 Capital Expenditures:				
11-001 Murdock Substation	\$ -	\$ -	\$ 2,258,000	\$ -
11-010 Master Plan	-	46,404	-	-
12-001 SR 92 600 Amp Feeder	-	76,502	-	-
13-002 Capacitors	-	187,493	-	-
13-003 2100 N Feeder Line	-	232,486	-	-
14-001 Bull River Substation	-	10,245	909,000	200,000
14-002 IM Flash	-	853,930	-	-
16-001 Generation Air Permit	-	-	-	35,000
16-002 System Generation Pipeline	-	-	-	800,000
50-002 Reserves	-	-	-	2,000,000
TOTAL CAPITAL EXPENDITURES	\$ 1,434	\$ 3,365,000	\$ 3,167,000	\$ 1,434
CAPITAL SURPLUS / (DEFICIT)	\$ 2,131,874	\$ 2,520,108	\$ -	\$ -

FEES

DEPARTMENT 53 - POWER IMPACT FEES	APPROVED FY 2013	APPROVED FY 2014	APPROVED FY 2015	APPROVED FY 2016
Connection Fee:				
Single Phase Single Meter:				
Up to 200 AMPS	\$ 325	\$ 325	\$ 325	\$ 325
201-400 AMPS	\$ 450	\$ 450	\$ 450	\$ 450
Three Phase Single Meter:				
Up to 200 AMPS	\$ 350	\$ 350	\$ 350	\$ 350
201-400 AMPS	\$ 275	\$ 275	\$ 275	\$ 275
401-800 AMPS	\$ 975	\$ 975	\$ 975	\$ 975
801-1,600 AMPS	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250
1,601-2,500 AMPS	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
2,501-4,000 AMPS	\$ 1,900	\$ 1,900	\$ 1,900	\$ 1,900
Single Phase Multimeter/meter (AMPS cost schedule same as single meter)	\$ 60	\$ 60	\$ 60	\$ 60
Three Phase Multimeter/meter (AMPS cost schedule same as single meter)	\$ 200	\$ 200	\$ 200	\$ 200

FEES - CONTINUED

DEPARTMENT 53 - POWER IMPACT FEES			APPROVED FY 2013	APPROVED FY 2014	APPROVED FY 2015	APPROVED FY 2016
Impact Fee:						
Residential Single Phase Service Sizes:						
<u>AMPS</u>	<u>KVA</u>	<u>Peak Demand</u>				
100	24	5	\$ 1,135	\$ 1,135	\$ 1,135	\$ 1,135
125	30	6	1,362	1,362	1,362	1,362
150	36	7	1,589	1,589	1,589	1,589
200	48	8	1,800	1,800	1,816	1,816
225	54	10	2,270	2,270	2,270	2,270
400	96	14	3,177	3,177	3,177	3,177
Commercial Single Phase Service Sizes:						
<u>AMPS</u>	<u>KVA</u>	<u>Peak Demand</u>				
100	24	5	1,135	1,135	1,135	1,135
125	30	7	1,589	1,589	1,589	1,589
150	36	9	2,043	2,043	2,043	2,043
200	48	14	3,177	3,177	3,177	3,177
400	96	19	4,312	4,312	4,312	4,312
Commercial/Residential 3-Phase (120/240) Service Sizes:						
<u>AMPS</u>	<u>KVA</u>	<u>Peak Demand</u>				
125	52	16	3,631	3,631	3,631	3,631
150	62	24	5,447	5,447	5,447	5,447
200	83	31	7,035	7,035	7,035	7,035
400	166	63	14,298	14,298	14,298	14,298
600	249	94	21,333	21,333	21,333	21,333
800	333	126	28,596	28,596	28,596	28,596
1000	416	157	35,631	35,631	35,631	35,631
1200	499	189	42,894	42,894	42,894	42,894
1600	665	252	57,191	57,191	57,191	57,191
2000	831	312	71,489	71,489	71,035	71,035
2500	1039	394	89,418	89,418	89,418	89,418
Commercial/Residential 3-Phase (120/208) Service Sizes:						
<u>AMPS</u>	<u>KVA</u>	<u>Peak Demand</u>				
125	45	16	3,631	3,631	3,631	3,631
150	54	24	5,447	5,447	5,447	5,447
200	72	31	7,035	7,035	7,035	7,035
400	144	63	14,298	14,298	14,298	14,298
600	216	94	21,333	21,333	21,333	21,333
800	288	126	28,596	28,596	28,596	28,596
1000	360	157	35,631	35,631	35,631	35,631
1200	432	189	42,894	42,894	42,894	42,894

FEES - CONTINUED

DEPARTMENT 53 - POWER IMPACT FEES			APPROVED FY 2013	APPROVED FY 2014	APPROVED FY 2015	APPROVED FY 2016
<u>AMPS</u>	<u>KVA</u>	<u>Peak Demand</u>				
1600	576	252	57,191	57,191	57,191	57,191
2000	721	315	71,489	71,489	71,489	71,489
2500	901	394	89,418	89,418	89,418	89,418
Commercial/Residential 3-Phase (277/480V) Service Sizes:						
<u>AMPS</u>	<u>KVA</u>	<u>Peak Demand</u>				
125	104	35	7,943	7,943	7,943	7,943
150	125	52	11,801	11,801	11,801	11,801
200	166	73	16,567	16,567	16,567	16,567
400	333	145	32,908	32,908	32,908	32,908
600	499	219	49,702	49,702	49,702	49,702
800	665	290	65,816	65,816	65,816	65,816
1000	831	364	82,610	82,610	82,610	82,610
1200	998	436	98,950	98,950	98,950	98,950
1600	1330	583	132,312	132,312	132,312	132,312
2000	1663	728	165,220	165,220	165,220	165,220
2500	2078	910	206,525	206,525	206,524	206,524
3000	2494	1092	247,829	247,829	247,829	247,829
3500	2910	1272	288,672	288,672	228,680	228,680
3750	3118	1363	309,333	309,333	309,333	309,333
4000	3326	1454	329,985	329,985	329,985	329,985
Service Charge:						
Residential/kWh (\$4.50 minimum bill)			0.08761	0.08761	0.08761	0.08761
Commercial base/month			9	9	9	9
+/kWh. 1st 1,000 kWh (if no demand)			0.0980	0.0980	0.0980	0.0980
+/kWh. >1st 1,000 kWh (if no demand)			0.0661	0.0661	0.0661	0.0661
+/kWh. 1st 1,000 kWh (if demand)			0.0980	0.0980	0.0980	0.0980
+/kWh, > 1st 1,000 kWh (if demand)			0.0661	0.0661	0.0661	0.0661
+Demand/kW			7.75	7.75	7.75	7.75
Meter Tampering			100	100	100	100
Pole Attachment/year			18	18	18	18
Banner Installation and Removal			150	150	150	150
+ each additional week			50	50	50	50

WASTE COLLECTION

FUND DESCRIPTION

Solid waste collection is managed by the Finance Department (see page 71) and is contracted to Waste Management of Utah. The contractor supplies solid waste collection containers and collects the waste. The Finance Department is responsible for educating residents about dump passes, spring cleanup, and cleanup dumpsters that are accessible year-round and located throughout the City.

BUDGET INFORMATION

FUND 54	ACTUAL FY 2013	ACTUAL FY 2014	ESTIMATED FY 2015	PLANNED FY 2016
30 Operating Revenues:				
20 Garbage Service Charges	\$ 2,155,728	\$ 2,025,666	\$ 2,200,000	\$ 2,300,000
22 Dump Pass Receipts	6,790	7,980	7,500	7,500
36 Miscellaneous Revenues:				
10 Interest Income	4,102	2,367	500	500
37 Other Revenues:				
35 Re-Appropriation of Fund Balance	-	-	297,000	-
TOTAL OPERATING REVENUES	\$ 2,166,620	\$ 2,036,013	\$ 2,505,000	\$ 2,308,000
40 Operating Expenses:				
11 Garbage Contract Payment	\$ 1,807,413	\$ 1,822,643	\$ 1,800,000	\$ 1,603,000
38 Operation Expenses by Ton / Month	406,530	566,180	550,000	550,000
42 Billing Expense	18,060	24,845	25,000	25,000
43 Bad Debt Expense	-	10,530	10,000	10,000
45 City Clean-up Expense	11,539	2,921	10,000	10,000
71 Allocation to General Fund	9,999	10,000	10,000	10,000
Reserves	-	-	-	100,000
TOTAL OPERATING EXPENSES	\$ 2,253,541	\$ 2,437,119	\$ 2,505,000	\$ 2,308,000
FUND SURPLUS / (DEFICIT)	\$ (86,921)	\$ (401,106)	\$ -	\$ -

FEES

DEPARTMENT 54	APPROVED FY 2013	APPROVED FY 2014	APPROVED FY 2015	APPROVED FY 2016
First garbage tote/month	\$ 12	\$ 12	\$ 10.50	\$ 10.50
Additional garbage tote(s) each / month	10	10	10	10
Recyclables tote (bi-weekly collect) / month	Free	Free	Free	Free
Green waste tote / month (April - November only)	6.50	6.50	6.50	6.50

The background of the entire page is a repeating pattern of stylized, light green line art. The pattern consists of various industrial structures, including oil derricks, drilling rigs, and buildings with gabled roofs, arranged in a dense, overlapping manner.

INTERNAL SERVICE FUNDS

INTERNAL SERVICE FUNDS

FUND DESCRIPTION

Internal service funds are used to fund divisions and sections within departments that provide services to internal city entities. As a result, they receive revenues through charges to other departments and their associated funds. The city currently has four internal service funds: Information Technology, Fleet, Risk Management, and Building/Grounds.

INFORMATION TECHNOLOGY FUND

PERFORMANCE MEASURES

MAYOR AND CITY COUNCIL GOAL:
Maintain a Sustainable Budget

MAYOR AND CITY COUNCIL STRATEGY:
Encourage a highly motivated & well-trained workforce.

DEPARTMENT/DIVISION OBJECTIVE: Ensure that the information technology needs of city staff are efficiently and effectively resolved.

PERFORMANCE MEASURE	QUICK VIEW	FY 2013	FY 2014	FY 2015 (TARGET)	FY 2015 (ACTUAL)	FY 2016 (TARGET)
Percent of time employee's I.T. problems are properly resolved.	✗	-	96%	100%	95%	100%
Average timeliness rating for helpdesk tickets (1 to 5 scale).	✓	-	4.81	4.50	4.78	4.50
Average courtesy rating for I.T. technicians (1 to 5 scale).	✓	-	4.86	4.50	4.69	4.50

INTERNAL SERVICE FUNDS

FUND 63	ACTUAL FY 2013	ACTUAL FY 2014	ESTIMATED FY 2015	PLANNED FY 2016
36 Miscellaneous Revenues:				
10 Interest Income	\$ 1,778	\$ 1,785	\$ 7,500	\$ 7,500
37 Other Revenues:				
80 Reserves	-	-	230,135	282,268
37 Sale of Fixed Assets	-	-	-	-
38 Operating Revenues:				
30 Charge to General Fund	553,000	553,000	557,000	557,000
31 Charge to Legacy Center Fund	46,000	46,000	46,000	46,000
32 Charge to Water Fund	32,000	32,000	32,000	32,000
33 Charge to Sewer Fund	6,000	6,000	6,000	6,000
34 Charge to Electric Fund	20,000	20,000	20,000	20,000
36 Charge to Museum Fund	6,000	6,000	6,000	6,000
39 Charge to Fleet Fund	2,000	2,000	2,000	2,000
40 Charge to Risk Management Fund	4,000	4,000	4,000	4,000
TOTAL OPERATING REVENUES	\$ 674,049	\$ 670,785	\$ 910,635	\$ 962,768

FUND 63 (CONT.)	ACTUAL FY 2013	ACTUAL FY 2014	ESTIMATED FY 2015	PLANNED FY 2016
40 Operating Expenses:				
10 Salaries & Wages	\$ 219,643	\$ 195,181	\$ 198,151	\$ 210,093
13 Employee Benefits	92,276	85,613	92,776	97,967
21 Books, Subscriptions, & Memberships	467	1,427	2,000	2,000
23 Travel & Training	9,441	9,691	15,000	15,000
24 Office Supplies	68	106	1,500	1,500
25 Fleet Fund Charges	3,000	3,000	3,000	3,000
27 Utilities	4,401	3,347	5,000	5,000
28 Supplies & Maintenance	239,212	109,208	178,483	178,483
29 Risk Management Fund Charges	5,000	5,000	5,000	5,000
31 Professional & Technical	31,328	33,188	25,000	15,000
45 Miscellaneous	28,520	24,800	43,049	43,049
46 Software Licensing	20,630	9,422	41,676	41,676
55 Hardware Replacement	-	-	200,000	200,000
56 Software Upgrade	-	-	100,000	100,000
95 Depreciation	47,624	-	-	-
TOTAL OPERATING EXPENSES	\$ 706,489	\$ 527,607	\$ 910,635	\$ 962,768
FUND SURPLUS/ (DEFICIT)	\$ 100,872	\$ 143,178	\$ -	\$ -

FLEET FUND

POSITION	WAGE GRADE	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	PLANNED FY 2016
Full-time:					
Fleet Supervisor	16	1.00	1.00	1.00	1.00
Part-time benefited:					
Journey Mechanic	-	0.90	1.00	1.00	1.00
Part-time Non-Benefited:					
Shop Worker	-	-	-	-	0.50
FLEET TOTAL		1.90	2.00	2.00	2.50

MAYOR AND CITY COUNCIL GOAL:
Provide Quality City Services

MAYOR AND CITY COUNCIL STRATEGY:
Maintain our valuable facilities.

DEPARTMENT/DIVISION OBJECTIVE: Focus on preventative maintenance (PM) over corrective maintenance (CM).

PERFORMANCE MEASURE	QUICK VIEW	FY 2013	FY 2014	FY 2015 (TARGET)	FY 2015 (ACTUAL)	FY 2016 (TARGET)
Ratio of Work Orders (PM:CM)		1.5:1	1.5:1	1.5:1		

FUND 64	ACTUAL FY 2013	ACTUAL FY 2014	ESTIMATED FY 2015	PLANNED FY 2016
36 Miscellaneous Revenues:				
10 Interest Income	\$ 5,656	\$ 2,469	\$ 20,840	\$ 20,840
37 Other Revenues:				
80 Reserves	-	-	-	385,150
90 Miscellaneous	5,275	6,491	-	-
38 Operating Revenues:				
30 Charge to General Fund	888,000	1,023,000	888,000	888,000
31 Charge to Legacy Center Fund	2,000	2,000	2,000	2,000
32 Charge to Water Fund	111,240	111,240	111,240	111,240
33 Charge to Sewer Fund	75,000	75,000	75,000	125,000
34 Charge to Electric Fund	350,000	350,000	350,000	350,000
35 P.I. Fund	25,000	25,000	25,000	25,000
39 Charge to IT Fund	3,000	3,000	3,000	3,000
40 Charge to Risk Management Fund	5,000	5,000	5,000	5,000
TOTAL OPERATING REVENUES	\$ 1,470,171	\$ 1,603,200	\$ 1,980,080	\$ 2,415,230
40 Operating Expenses:				
10 Salaries & Wages	\$ 105,392	\$ 99,925	\$ 100,640	\$ 132,259
11 Overtime	29,368	19,275	-	-
13 Employee Benefits	54,588	55,761	56,181	65,466
21 Books, Subscriptions, & Memberships	6,517	9,506	2,500	2,500
23 Travel & Training	2,190	3,792	10,000	10,000
24 Office Supplies	846	1,200	1,200	1,200
25 Operating Expenses	241,893	377,073	375,000	470,220
25-100 Fuel	607,762	541,735	485,800	485,800
26 IT Fund Charges	2,000	2,000	2,000	2,000
28 Supplies & Maintenance	5,284	261	100,000	100,000
29 Risk Management Fund Charges	5,000	5,000	5,000	5,000
45 Miscellaneous	4,817	3,810	12,296	12,296
54 Equipment Replacement	-	-	618,782	1,128,489
70 Reserves	226,505	356,516	210,682	-
TOTAL OPERATING EXPENSES	\$ 1,292,162	\$ 1,475,084	\$ 1,980,080	\$ 2,415,230
FUND SURPLUS/ (DEFICIT)	\$ 192,369	\$ 128,116	\$ -	\$ -

RISK MANAGEMENT FUND

PERFORMANCE MEASURES

MAYOR AND CITY COUNCIL GOAL:
Maintain a Sustainable Budget

MAYOR AND CITY COUNCIL STRATEGY:
Ensure the responsible use of resources.

DEPARTMENT/DIVISION OBJECTIVE: Reduce as much as possible the risk to city personnel, equipment, buildings, & other assets.

PERFORMANCE MEASURE	QUICK VIEW	FY 2013	FY 2014	FY 2015 (TARGET)	FY 2015 (ACTUAL)	FY 2016 (TARGET)
Days missed due to accident or injury.	✓	-	20	<10	0	<10
Days reassigned to light duty work due to accident or injury.	✓	-	32	<30	0	<30
Number of risk management trainings conducted.	✗	-	25	20	18	20

FUND 65	ACTUAL FY 2013	ACTUAL FY 2014	ESTIMATED FY 2015	PLANNED FY 2016
36 Miscellaneous Revenues:				
10 Interest Income	\$ 5,150	\$ 3,613	\$ 4,099	\$ 4,099
38 Operating Revenues:				
30 Charge to General Fund	90,991	90,991	92,000	92,000
31 Charge to Legacy Center Fund	65,000	65,000	65,000	65,000
32 Charge to Water Fund	60,000	60,000	60,000	60,000
33 Charge to Sewer Fund	50,000	50,000	50,000	50,000
34 Charge to Electric Fund	200,000	200,000	200,000	200,000
35 Charge to P.I. Fund	50,000	50,000	50,000	50,000
36 Charge to Museum Fund	10,000	10,000	10,000	10,000
37 Charge to Drainage Fund	15,000	15,000	15,000	15,000
38 Charge to IT Fund	5,000	5,000	5,000	5,000
39 Charge to Fleet Fund	5,000	5,000	5,000	5,000
TOTAL OPERATING REVENUES	\$ 556,141	\$ 573,466	\$ 709,846	\$ 869,731

INTERNAL SERVICE FUNDS

FUND 65 (CONT.)	ACTUAL FY 2013	ACTUAL FY 2014	ESTIMATED FY 2015	PLANNED FY 2016
40 Operating Expenses:				
10 Salaries & Wages	\$ 72,513	\$ 75,055	\$ 75,691	\$ 75,691
13 Employee Benefits	30,501	34,489	36,771	38,090
21 Books, Subscriptions, & Memberships	4,125	2,729	2,950	2,950
23 Travel & Training	5,703	2,381	5,000	5,000
24 Office Supplies	79	211	500	500
25 Fleet Fund Charges	4,730	5,000	5,000	5,000
26 Damage Repairs	28,788	44,310	27,735	45,000
27 Utilities	-	500	500	500
28 Safety	2,823	9,472	20,000	20,000
29 IT Fund Charges	4,000	4,000	4,000	4,000
30 Electricity - Lehi City Power	-	-	500	500
31 Professional & Technical	13,754	13,831	15,500	15,500
33 Litigation Claims Management	12,000	-	40,000	40,000
41 Insurance Expense	489,854	538,466	460,000	460,000
45 Miscellaneous	4,119	23,108	17,000	17,000
95 Depreciation	3,481	477	-	-
TOTAL OPERATING EXPENSES	\$ 676,470	\$ 753,529	\$ 709,846	\$ 869,731
FUND SURPLUS/ (DEFICIT)	\$ 192,369	\$ 753,529	\$ 709,846	\$ 869,731



BUILDINGS & GROUNDS FUND

FUND 69	ACTUAL FY 2013	ACTUAL FY 2014	ESTIMATED FY 2015	PLANNED FY 2016
30 Operating Revenues:				
30 Charge to General Fund	\$ 195,184	\$ 195,183	\$ 197,675	\$197,675
31 Charge to Legacy Center Fund	80,000	92,000	92,000	92,000
32 Charge to Water Fund	5,904	10,000	10,000	10,000
33 Charge to Sewer Fund	2,900	10,000	10,000	10,000
34 Charge to Electric Fund	11,000	27,328	27,328	27,328
35 Charge to P.I. Fund	17,900	17,900	17,900	17,900
36 Charge to Museum Fund	10,950	10,950	10,950	10,950
37 Charge to Drainage Fund	16,000	16,000	16,000	16,000
Reserves	-	-	-	115,967
TOTAL OPERATING REVENUES	\$ 339,838	\$ 379,361	\$ 381,853	\$ 497,820
40 Operating Expenses:				
10 Salaries & Wages	\$ 40,010	\$ 68,886	\$ 96,580	\$ 150,170
Overtime	-	222	-	-
12 Uniforms	-	-	1,000	1,000
13 Employee Benefits	20,659	36,795	59,636	61,975
21 Books, Subscriptions, & Memberships	14	350	500	500
23 Travel & Training	349	1,185	2,500	2,500
24 Office Supplies	200	15	500	500
25 Fleet Fund Charges	-	-	5,000	5,000
26 Repairs	190,545	164,871	149,825	189,325
27 Utilities	-	-	500	500
28 Supplies & Maintenance	80,029	50,557	50,000	50,000
29 IT Fund Charges	-	-	5,000	5,000
45 Miscellaneous	791	2,898	6,350	11,350
54 Capital Outlay	-	-	-	20,000
70 Reserves	-	-	4,462	-
95 Depreciation	3,074	-	-	-
TOTAL OPERATING EXPENSES	\$ 335,671	\$ 335,764	\$ 381,853	\$ 497,220
FUND SURPLUS/ (DEFICIT)	\$ -	\$ 43,597	\$ -	\$ -

The background of the entire image is a solid dark blue color. Overlaid on this background is a repeating pattern of white line-art icons. Each icon depicts a stylized industrial facility, likely an oil rig or refinery, with a tall central tower and several smaller buildings or structures at its base. These icons are arranged in a grid-like fashion, creating a textured, patterned effect across the entire page.

REDEVELOPMENT AGENCY FUNDS

REDEVELOPMENT AGENCY FUNDS

FUND DESCRIPTION

Redevelopment Areas (RDAs) (now called Urban Renewal Areas), Economic Development Areas (EDAs), and Community Development Areas (CDAs) are established by the Lehi Redevelopment Agency in certain areas of the City identified for redevelopment and economic development. The creation of an RDA is based primarily on blight reduction and job creation, the creation of an EDA based on job creation, and the creation of a CDA is based on broad economic development factors. RDAs, EDAs, and CDAs allow the City to utilize tax increment financing (TIF) to stimulate development within the area. Additional information on redevelopment and economic development efforts within the City can be found on page 75.

MILLPOND AREA RDA

FUND 60	ACTUAL FY 2013	ACTUAL FY 2014	ESTIMATED FY 2015	APPROVED FY 2016
Revenues:				
31-10 Property Tax	\$ 319,128	\$ 430,349	\$ 364,594	\$ 325,000
36-10 Interest Income	5,106	4,403	7,500	7,500
TOTAL REVENUE	\$ 324,234	\$ 434,752	\$ 372,094	\$ 332,500
40 Expenses:				
71 Reserves	\$ -	\$ -	\$ 372,094	\$ 262,500
76 Transfer to Outdoor Pool	346,207	750,000	-	70,000
TOTAL EXPENSES	\$ 346,207	\$ 750,000	\$ 372,094	\$ 332,500
FUND SURPLUS/ (DEFICIT)	\$ (21,973)	\$ 315,248	\$ -	\$ -

IM FLASH AREA RDA

FUND 61	ACTUAL FY 2013	ACTUAL FY 2014	ESTIMATED FY 2015	APPROVED FY 2016
Revenues:				
31-10 Property Tax	\$ 7,476,959	\$ 7,986,936	\$ 8,000,000	\$ 8,000,000
38-91 Micro Loan Proceeds	-	-	9,000,000	9,000,000
TOTAL REVENUE	\$ 7,476,959	\$ 7,986,936	\$ 17,000,000	\$ 17,000,000
40 Expenses:				
70 Contribution to Alpine School District	\$ 1,031,820	\$ 1,102,197	\$ 1,060,000	\$ 1,060,000
71 TSSD	-	-	95,000	95,000
72 Contribution to Utah County	179,448	191,687	185,000	185,000
75 Transfer to Lehi City	1,031,820	1,127,742	1,060,000	1,060,000
90 Debt Service - Micron Note	5,233,871	5,590,855	5,600,000	5,600,000
91 IM Flash Construction Projects/ Misc.	-	-	9,000,000	9,000,000
TOTAL EXPENSES	\$ 7,476,959	\$ 8,012,481	\$ 17,000,000	\$ 17,000,000
FUND SURPLUS/ (DEFICIT)	\$ -	\$ (25,545)	\$ -	\$ -

XACTWARE

FUND 62	ACTUAL FY 2013	ACTUAL FY 2014	ESTIMATED FY 2015	APPROVED FY 2016
Revenue:				
31-10 Property Tax	\$ -	\$ -	\$ -	\$ 500,000
TOTAL REVENUE	-	-	-	\$ 500,000
40 Expenses:				
80 Taxing Entities	\$ -	\$ -	\$ -	\$ 500,000
TOTAL EXPENSES	-	-	-	\$ 500,000
FUND SURPLUS/ (DEFICIT)	\$ -	\$ -	\$ -	\$ -

THANKSGIVING PARK EDA

FUND 66	ACTUAL FY 2013	ACTUAL FY 2014	ESTIMATED FY 2015	APPROVED FY 2016
Revenue:				
31-10 Property Tax	\$ 81,129	\$ 132,366	\$ 160,350	\$ 175,000
38-91 Contribution/ Loan	475,000	475,000	-	-
TOTAL REVENUE	\$ 556,129	\$ 607,366	\$ 160,350	\$ 175,000
40 Expenses:				
31 Professional and Technical	\$ 4,057	\$ -	\$ 14,636	\$ 8,750
70 Thanksgiving Park Distribution	77,072	125,748	145,714	166,250
91 Development Costs	475,000	475,000	-	-
TOTAL EXPENSES	\$ 556,129	\$ 600,748	\$ 160,350	\$ 175,000
FUND SURPLUS/ (DEFICIT)	\$ -	\$ 6,618	\$ -	\$ -

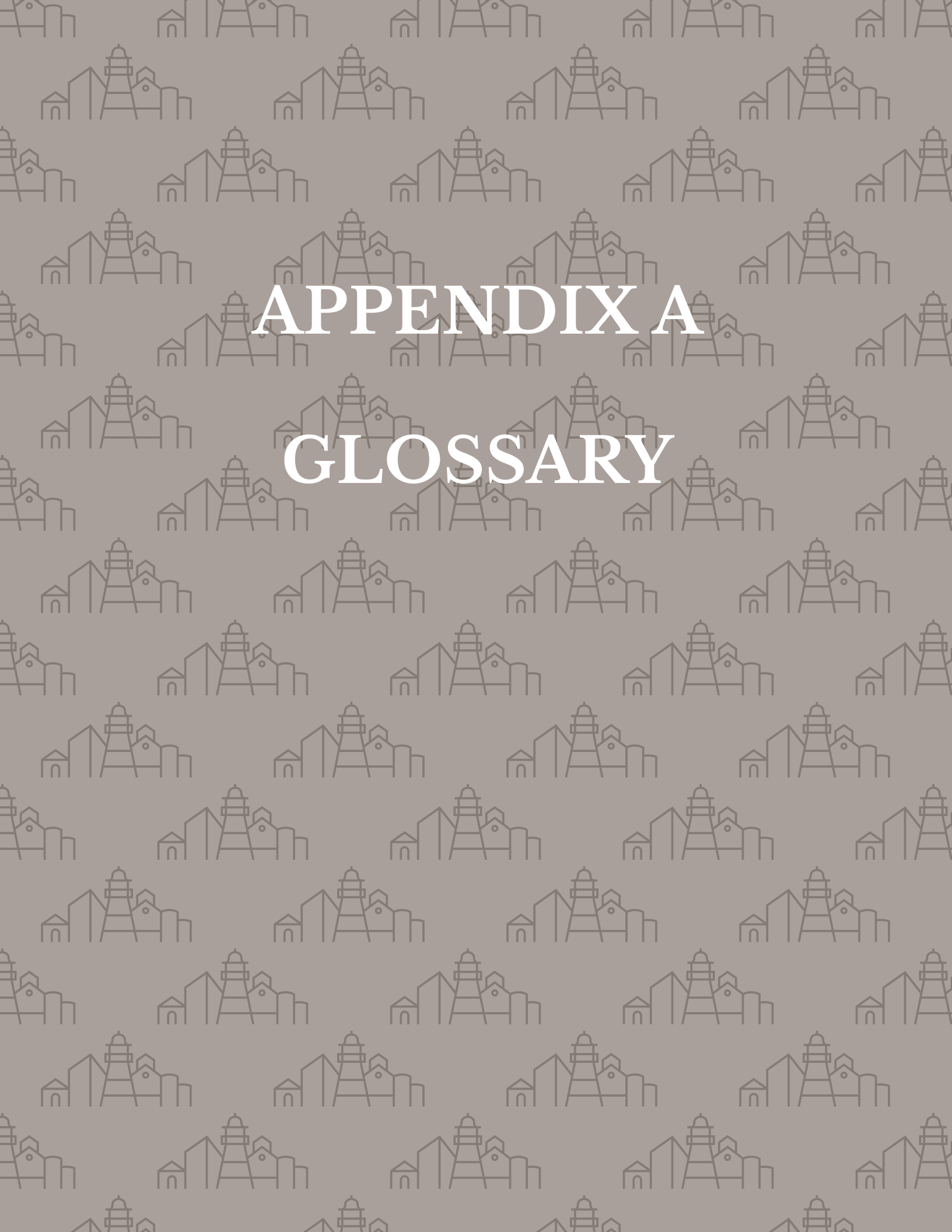


ADOBE EDA

FUND 67	ACTUAL FY 2013	ACTUAL FY 2014	ESTIMATED FY 2015	APPROVED FY 2016
Revenue:				
31-10 Property Tax	\$ -	\$ 756,962	\$ 750,000	\$ 775,000
38-91 Note Proceeds	-	17,478,052	-	-
TOTAL REVENUE	\$ -	\$ 18,235,014	\$ 750,000	\$ 775,000
40 Expenses:				
31 EDA Costs	\$ 9,889	\$ 4,601	\$ 2,880	\$ -
80 Taxing Entities	-	-	163,177	775,000
81 Aid to Construction Impact Fee	-	706,473	583,943	-
82 Redevelopment Expenditures	-	17,478,052	-	-
TOTAL EXPENSES	\$ 9,889	\$ 18,189,126	\$ 750,000	\$ 775,000
FUND SURPLUS/ (DEFICIT)	\$ (9,889)	\$ 45,888	\$ -	\$ -

OUTLETS AT TRAVERSE MOUNTAIN CDA

FUND 68	ACTUAL FY 2013	ACTUAL FY 2014	ESTIMATED FY 2015	APPROVED FY 2016
Revenue:				
31-10 Property Tax	\$ -	\$ 104,346	\$ 500,000	\$ 500,000
31-20 Sales Tax	277,409	461,617	750,000	820,000
38-80 Tax Increment Financing	13,612,053			
TOTAL REVENUE	\$ 13,889,462	\$ 565,963	\$ 1,250,000	\$ 1,320,000
40 Expenses:				
70 Tax Increment Projects	\$ 13,889,462	\$ -	\$ -	\$ -
72 Aid to Construction	-	-	-	1,320,000
80 Sales Tax Reimbursement	277,409	565,963	750,000	-
80 Property Tax Reimbursement	-	-	500,000	-
TOTAL EXPENSES	\$ 14,166,871	\$ 565,963	\$ 1,250,000	\$ 1,320,000
FUND SURPLUS/ (DEFICIT)	\$ (277,409)	\$ -	\$ -	\$ -

The background of the entire page is a repeating pattern of stylized oil rigs or derricks. Each rig is depicted with a central vertical structure, a horizontal crossbar, and a small circular element at the top, all enclosed within a simple outline. The pattern is light gray and covers the entire surface.

APPENDIX A

GLOSSARY

GLOSSARY

A

ACCOUNTING PERIOD:

A period of time, (month, quarter, year), for which a financial statement is produced.

ACCOUNTING SYSTEM:

The total structure of records and procedures which discover, record, classify, and report information on the financial position and operations of a governmental unit or any of its funds, balanced account groups, and organizational components.

ACCRUAL BASIS:

Accounting method in which revenues and expenses are accounted for as they are earned or incurred, although they may not have been received or paid yet. The alternative is cash-basis accounting, in which revenues and expenses are recognized only when cash is received or paid.

ACTUAL:

Actual, as used in the fund summaries and department and division summaries within the budget document, represents the actual costs results of operations. This category is presented on a GAAP basis, with the exception that depreciation and amortization are not budgeted and principal payments on debt in the enterprise funds are budgeted as expenses.

ADOPTED:

Adopted, as used in the fund summaries and department and division summaries within the budget document, represents the budget as approved by the City Council.

ADOPTED BUDGET:

The financial plan for the fiscal year beginning July 1.

ALLOCATED COST:

A method for allocating overhead time and other expenses to activities that provide direct services.

ALLOTMENT:

To divide an appropriation into amounts that may be encumbered or expended during an allotment period.

AMENDED OR REVISED BUDGET:

The current year adopted budget adjusted to reflect all budget amendments approved by the City Council through the date indicated.

AMORTIZATION:

The deduction of capital expenses over a specific period of time. Similar to depreciation, it is a method of measuring the consumption of the value of long-term assets like equipment or buildings.

APPROPRIATION:

A legal authorization that permits the City to make expenditures and to incur obligations and expend resources for specific purposes.

ASSESSED VALUATION:

A valuation set upon real estate or other property by a government body basis for levying taxes.

ASSESSMENT ROLL:

A document prepared by the county establishing assessed valuation of real estate and other property with the amount of ad valorem tax owed.

AUDIT:

A systematic examination of resource utilization concluding in a written report. It is a test of management's internal accounting controls and is intended to; ascertain whether financial statements fairly present financial positions and results of operations; test whether transactions have been legally performed; identify areas for possible improvements in accounting practices and procedures; ascertain officials responsible for governmental resources.

B

BALANCED BUDGET:

A financial plan of operation in which revenues equal expenditures for the fiscal year. A balanced budget is required of municipalities by the State law.

BALANCE SHEET:

A statement presenting the financial position of an entity by disclosing the value of its assets, liabilities and equities at a specified date.

BASE BUDGET:

Those resources necessary to meet an established and existing service level.

BASIS OF BUDGETING:

Basis of budgeting refers to the method used for recognizing revenues and expenditures in the budget. The City uses the modified accrual basis of accounting for budgetary purposes, which is in compliance with Generally Accepted Accounting Principles.

BEGINNING FUND BALANCE:

The Ending Fund Balance of the previous period. (See ENDING FUND BALANCE)

BOND:

A written promise to pay (debt) a specified sum of money (called principal or face value) at a specified future date (called the maturity date(s) along with periodic interest paid at a specified percentage of principal (interest rate). Bonds are typically used for long-term debt.

BUDGET:

A plan of financial operation embodying an estimate of proposed means of financing them. Used without a modifier, the term usually indicated a financial plan for a single fiscal year. The term "A budget" is used in two senses in practice. Sometimes it designates the financial plan presented to the appropriating body for adoption and sometimes it designates the plan finally approved by that body. It is usually necessary to specify whether the budget under consideration is preliminary and tentative or whether it has been approved by the appropriating body.

BUDGET CALENDAR:

The schedule of essential dates or milestones which a government follows in the preparation and adoption of the budget.

BUDGET DOCUMENT:

The official written statement prepared by the budget office and supporting staff which presents the proposed budget to the legislative body.

BUDGET MESSAGE:

A general discussion of the proposed budget presentation in writing as part of or supplement to the budget document. The budget message explains principal budget issues against the background of financial experience in recent years and presents recommendations made by the Chief Executive.

BUDGET MODIFICATION:

A change in expenditure levels and corresponding resources needed to accomplish an existing service level or unanticipated service. All budget modifications are reflected in the current year budget and have been approved by City Council.

BUDGET RETREAT:

A meeting scheduled for the Mayor and Council with Administration to discuss important issues to be addressed in the budget. The place of the meeting is at a location away from City Hall and usually is at least a one-day event.

BUDGET SUPPLEMENT:

A request for an increase or decrease in an existing service level (over and above the base budget).

BUDGETARY BASIS:

Budgets are adopted on a basis consistent with Generally Accepted Accounting Principles (GAAP), with the exception that (1) encumbrances are considered to be an expenditure chargeable to appropriations; (2) no depreciation is budgeted for proprietary funds; and (3) bond principal in the enterprise funds is subject to appropriation.

BUDGETING (APPROPRIATING):

The City prepares its budget in conformity with practices prescribed or permitted by the applicable statutes of the State of Utah.

C

CAPITAL BUDGET:

A plan of proposed capital expenditures and the means of financing them. The capital budget is usually enacted as part of the complete annual budget, which includes both operating and capital outlays. The capital budget should be based on a capital improvement plan (CIP).

CAPITAL IMPROVEMENT PLAN:

A plan for capital expenditures to be incurred each year over a fixed period of several future years which sets forth each expenditure.

CAPITAL OUTLAYS (EXPENDITURES):

Expenditures for the acquisition of capital assets.

CAPITAL PROJECT:

Any improvement or acquisition of major facilities with a useful life of at least five years such as roads, bridges, buildings, or land.

CAPITAL PROJECTS FUND:

Funds that are used to account for financial resources to be used for the acquisition or construction of major capital projects (other than those financed by proprietary funds).

CASH BASIS:

The method of accounting where revenues and expenditures are recognized as cash is received and disbursed.

CASH FLOW BUDGET:

A projection of the cash receipts and disbursements anticipated during a given time period. Typically, this projection covers a year and is broken down into separate projections for each month, week, and/or day during the year.

CERTIFIED TAX RATE (C.T.R.):

A tax rate that will provide the same ad valorem property tax revenue for each taxing entity as was levied for the prior year by that entity, plus new growth, less the amount of increase to locally assessed real property taxable values resulting from factoring, reappraisal, or any other adjustment.

CIP:

See CAPITAL IMPROVEMENT PROGRAM.

COMMODITIES:

Commodities are expendable items purchased through the City-approved centralized purchasing process. This classification includes supplies, repair and replacement parts, small tools, and maintenance and repair materials that are not of a capital nature.

CONSUMER PRICE INDEX (CPI):

A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of the increase in the cost of living (i.e., economic inflation).

CONTINGENCY:

A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

CONTINUATION BUDGET:

A level of funding which enables an organization to provide the same amount of services in the following fiscal year as the organization provides in the current fiscal year. A continuation level budget does not necessarily provide funding for growth in demand of services.

CONTRACTS PAYABLE:

Contracts payable represents a liability reflecting amounts due on contracts of goods or services furnished to the City.

CONTRACTUAL SERVICES:

Includes expenditures for services performed by firms, individuals, or other City departments. Supplies are not included in the contractual services accounts.

CURRENT LEVEL OF SERVICE:

A term used to describe amount of service provided to the community in each service area with the current resources available.

D**DEBT SERVICE:**

Payment of interest and repayment of principal to holders of a government's debt instruments.

DEBT SERVICE FUNDS:

Established to account for the accumulation of resources and for the payment of general long-term debt principal and interest that are not serviced by the General, Special Revenue, and Enterprise Funds. It does not include contractual obligations accounted for in the individual funds.

DEMAND:

A type of measurement category. Demand represents the external factors that demonstrate the needs for the service(s) or program(s), i.e., population, service area, complaints, and waiting lists.

DEPARTMENT:

A major unit of organization in the City comprised of sub-units called Divisions.

DEPRECIATION:

A decrease or loss in value, as because of age, wear, or market conditions. Used in accounting as an allowance made for a loss in the value of property.

DIRECT SALES:

Gross retail sales that are collected from local businesses.

DIVISION:

A sub-unit of a Department organization.

E

ELEMENT (GENERAL PLAN):

There are four main elements of the General Plan which assist the City in delivering high quality services to its constituency. These four elements are LAND USE, PARKS OPEN SPACE and RECREATIONAL FACILITIES, MODERATE INCOME HOUSING, TRANSPORTATION.

ENCUMBRANCE:

Includes obligations in the form of purchase orders, contracts, or other commitments. They cease to be encumbrances when paid, canceled, or when the actual liability is established.

ENDING FUND BALANCE:

Funds carried over at the end of the fiscal year. Within a fund, the revenue on hand at the beginning of the fiscal year, plus revenues received during the year, less expenses equals ending fund balance.

ENTERPRISE FUND:

A fund used to account for operations that are financed and operated in a manner similar to private business enterprises, wherein the stated intent is that the costs (including depreciation) of providing goods and services be financed from revenues recovered primarily through user fees.

EXPENDITURES:

Decreases in net financial resources. Expenditures include current operating expenses, which require the current or future use of net current assets, debt service, and capital outlays.

F

FEES:

Charges for specific services.

FINANCIAL POLICY:

A government's directive with respect to revenues, spending, reserves, and debt management as these relate to government services, programs, and capital investment. Financial policy provides an agreed upon set of principles for the planning and programming of government budgets and its funding.

FISCAL YEAR:

Any period at the end of which a governmental unit determines its financial condition and the result of its operations and closes its books. NOTE: It is usually a year, though not necessarily a calendar year.

FORECAST:

A prediction of future outcome based on known and unknown factors.

FULL-TIME EQUIVALENT:

One position funded for a full year. For example, a permanent employee funded and paid for 40 hours/week and 52 weeks/year or 2 employees funded and paid for 20 hours/week and 52 weeks/year would be equal to one full-time equivalent.

FUND:

An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

FUND BALANCE (EQUITY):

The excess of an entity's assets over its liabilities. A negative fund balance is sometimes called a deficit.

FUNDING SOURCES:

A term referring to the type or origination of funds to finance recurring or non-recurring expenditures. Examples include revenues such as ad valorem taxes, user fees, licenses, permits, and grants and non-revenues such as fund balance and inter-fund transfers.

FUND SUMMARY:

A combined statement of revenues, expenditures, and changes in fund balance for the prior year's actual, adopted, estimated budgets, and the current year's adopted budgets.

G

GAAP ADJUSTMENTS:

Differences arising from the use of a basis of accounting for budgetary purposes that differs from the basis of accounting applicable when reporting on operations in conformity with Generally Accepted Accounting Principles (GAAP). For example, depreciation and amortization in Enterprise Funds are not considered expenses on the budget basis of accounting, but are considered expenses on the GAAP basis.

GASB 34:

A new accounting standard used by the Governmental Accounting Standards Board that is applicable to state and local governments. Compliance with GASB Statement 34 is necessary for the preparation of financial statements in accordance with Generally Accepted Accounting Principles. A significant provision of this new standard includes the preparation of government-wide financial statements that summarize the information of the government as a whole using the accrual basis of accounting (in addition to the continuing requirements for fund financial statements using the modified accrual basis of accounting). Infrastructure assets such as streets, bridges, and sidewalks are also to be included in the government-wide financial statements. There are also expanded disclosure requirements.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP):

Uniform minimum standards of guidelines to financial accounting and reporting. They govern the form and content of the basic financial statements of an entity. GAAP encompass the conventions, rules and procedures necessary to define accepted accounting practices at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP proved a standard by which to measure financial presentations. The primary authoritative statement on the application of GAAP to state and local governments is the National Council on Governmental Accounting=s Statement 1. Every government should prepare and publish financial statements in conformity with GAAP. The objectives of governmental GAAP financial reports are different from, and much broader than, the objectives of business enterprise GAAP financial reports.

GENERAL FUND:

A fund that accounts for all financial resources necessary to carry out basic governmental activities of the City that are not accounted for in another fund. The General Fund supports essential City services such as police and fire protection, street maintenance, libraries, and parks and open space maintenance. Revenues to support the General Fund are derived from sources such as property tax, sales tax, franchise fees and service fees.

GENERAL LONG-TERM DEBT:

Represents any non-matured debt not considered to be a fund liability.

GENERAL OBLIGATION BONDS (G.O. BONDS):

Bonds secured by the full faith and credit of the issuer. G.O. bonds issued by local units of government are secured by a pledge of the issuer=s property taxing power (secondary portion). They are usually issued to pay for general capital improvements such as parks and roads.

GOVERNMENTAL FUNDS:

Account for most governmental functions. Governmental Funds include the General Fund, Special Revenue Funds, and Capital Project Funds.

GRANT:

A contribution of assets (usually cash) by one governmental unit or other organization to another. Typically, these contributions are made to local governments from the state and federal governments. Grants are usually made for specific purposes.

I

IMPACT FEES:

A type of charge for services imposed on new construction in order to support specific new demands on a given service, e.g., transportation, schools, parks and fire protection.

IMPROVEMENT DISTRICTS:

Consists of property owners desiring improvements to their property. Bonds are issued to finance these improvements, which are repaid by assessments on affected property. Improvement District debt is paid for by a compulsory levy (special assessment) made against certain properties to defray all or part of the cost of a specific capital improvement or service deemed to benefit primarily those properties.

INFRASTRUCTURE:

A permanent installation such as a building, road, or water transmission system that provides public services.

IN-LIEU PROPERTY TAX:

A statewide fee is assessed on motor vehicles “in lieu of property taxes” in the event a citizen does not otherwise pay property taxes on house they own. The fee is assessed based on the age of the vehicle. This is also commonly

called the Motor Vehicle Tax.

INTER-FUND TRANSFER:

Amounts transferred from one fund to another.

INTERGOVERNMENTAL REVENUES:

Levied by one government but shared on a predetermined basis with another government or class of governments.

INTERNAL SERVICE FUND:

Established to account for the financing, on a cost-reimbursement basis, of commodities or services provided by one program for the benefit of other programs within the City. The City maintains three Internal Service Funds to account for Fleet, Information Technology and Self-Insurance activities.

ISO:

The Insurance Service Organization is used to rate the level of risk with the City for various services provided.

L

LEGISLATIVE ISSUES:

Major policy decisions made by the City Council such as General Plan Sub-Elements, ordinances, and resolutions requiring study that need to be scheduled on Council's calendar.

M

MEASURE:

A term referring to any one of four different types of measure: a count, a ratio, a percentage, and a dollar amount. Before developing any measure, it is necessary to identify something that can be counted. In order to identify what is to be counted, the event being assessed must be determined, i.e. days spent in the hospital, certificates of occupancy issued, gallons of water treated, etc.

MISCELLANEOUS (FUNDING SOURCE):

Revenues other than those received from standard sources such as taxes, licenses and permits, grants, and user fees.

MISSION STATEMENT:

A broad statement of purpose derived from an organization's and/or community's values and goals.

MODIFIED ACCRUAL BASIS:

The modified accrual basis of accounting is a mixture of both cash and accrual basis concepts. All funds are accounted for using the modified accrual basis of accounting. Revenues are recognized when they become measurable and available as net current assets. Sales taxes are recognized when in the hands of intermediary collecting agencies. All other intergovernmental revenues are recorded as revenue when received. Property tax revenues are recognized in the fiscal year for which they were levied. Licenses and permits, charges for services, fines and forfeitures, and other revenues are recorded as revenue when received in cash.

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. However, an exception to this general rule would include principal and interest on general long-term debt which is recognized when due.

N

NET ASSETS:

The term is used to describe the difference between assets and liabilities to show total fund equity of the fund.

NET INCOME:

Proprietary fund excess of operating revenues, non-operating revenues, and operating transfers in over operating expenses, non-operating expenses, and operating transfer-out.

O

OBJECTIVE:

A statement specifying achievements to be attained within a prescribed time frame. An objective is exchanged/superseded by another objective at the expiration of the time frame. An objective is directly connected to how the resources of an organization will be used. An objective statement begins with an action verb and includes the quantified statement of the results expected as an outcome of the action.

OPERATING BUDGET:

Plans of current expenditures and the proposed means of financing them. The annual operating budget (or, in the case of some state governments, the biennial operating budget) is the primary means by which most of the financing acquisition, spending, and service delivery activities of a government are controlled. The use of annual operating budgets is usually required by law. Even where not required by law, however, annual operating budgets are essential to sound financial management and should be adopted by every government. (See BUDGET)

OPERATING REVENUE:

Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to pay for day-to-day services.

ORDINANCE:

A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form or law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies.

OTHER FISCAL ACTIVITY:

Refers to various trust and agency funds used to account for assets held by the City in a trustee capacity or as an agent for individuals, other governmental units, and other funds.

OUTSTANDING DEBT:

The balance due at any given time resulting from the borrowing of money or from the purchase of goods and services.

P

PAY-AS-YOU-GO FINANCING:

Pay-as-you-go is the financing of improvement projects from current revenues. Such revenues may come from general taxation, fees, charges for services, special funds, or special assessments.

PERFORMANCE BUDGET:

A budget wherein expenditures are based primarily upon measurable performance of activities.

PERFORMANCE INDICATOR:

A performance indicator is a measurement designed by a reasoning process to determine whether or not a service objective has been met. It measures the effectiveness of achieving the objective or how well the objective has been accomplished.

PERFORMANCE MEASURE:

Data collected to determine how effective or efficient a program is in achieving its objectives.

PERSONAL SERVICES:

Include the salaries and wages paid to employees plus the City's contribution for fringe benefits such as retirement, social security, health, and workers' compensation insurance.

PROGRAM:

A group of related activities performed by one or more organizational units for the purpose of accomplishing a function for which the City is responsible. A program differs from a division from the standpoint that cost centers from different departments may make up a program while cost centers from the same department to make up a division.

PROGRAM BUDGET:

A budget, which allocates money to the functions or activities of a government rather than to specific items of cost or to specific departments.

PROJECT COSTS:

All the costs associated with a project. These costs include prior year actual expenditures, current year budgeted expenditures and future year planned expenditures.

PROPERTY TAX:

Based according to value of property and is used as the source of monies to pay general obligation debt (secondary property tax) and to support the general fund (primary property tax). (See AD VALOREM TAX)

R

RDA:

See REDEVELOPMENT AGENCY.

RE-BUDGET:

Carryover represents encumbered and committed funds carried forward to the next fiscal year budget.

REDEVELOPMENT AGENCY:

An agency of the City created to administer and account for community redevelopment and economic development project areas, which are financed by incremental taxes collected on the properties in the development. The taxes are used to pay back debt created from improving the infrastructure for the project.

REFUNDING:

A procedure whereby an issuer refinances an outstanding bond issue by issuing new bonds. There are generally two major reasons for refunding: (1) to reduce the issuer's interest costs or (2) to remove a burdensome or restrictive covenant imposed by the terms of the bonds being refinanced. The proceeds of the new bonds are either deposited into escrow to pay the debt service on the outstanding obligations when due, or they are used to immediately retire the outstanding obligations. The new obligations are referred to as the refunding bonds and the outstanding obligations being refinanced are referred to as the refunded bonds or the prior issue.

REPLACEMENT SCHEDULE:

A scheduled used to document information for vehicles and equipment currently used in operations. The information includes description of assets, year of purchase, useful life, amount of original purchase, year to be replaced, and estimated future cost of replacement.

RESERVE:

An account which records a portion of the fund balance which must be segregated for some future use and which is, therefore, not available for further appropriation or expenditure.

RESIDUAL EQUITY:

A transfer of net assets to another fund when separating a function or service from a combined function or service.

RESTRICTED REVENUES:

Funds collected for limited or specific expenditure purposes. These funds are earmarked for specific purposes by requirements within the resource origin, such as: regulations found in bond covenants; grant contracts; local ordinances; donations for a specific purpose; state statute; and federal law or administrative guidelines.

REVENUE:

The term designates an increase to a fund's assets which: does increase a liability (e.g., proceeds from a loan); does represent a repayment of an expenditure already made; does represent a cancellation of certain liabilities; and does represent an increase in contributed capital.

REVENUE BONDS:

Bonds payable from a specific source of revenue, which do not pledge the full faith, and credit of the issuer. Revenue bonds are payable from identified sources of revenue and do not affect the property tax rate. Pledged revenues may be derived from operation of the financed project, grants, excise, or other specified non-property tax.

RETAINED EARNINGS:

Accumulation of net income closed to the balance sheet at the end of the fiscal year. Also known as net assets and used only in the enterprise funds.

S

SELF INSURANCE:

The retention by an entity of a risk of loss arising out of the ownership of property or from some other cause instead of transferring that risk through the purchase of an insurance policy.

SERVICE LEVELS:

Describe the present services provided by a City department and/or division within the department.

SPECIAL REVENUE FUNDS:

Established to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

T

TAX INCREMENT FINANCING:

The collection of the incremental tax increase from economic development of a project area where debt has been issued as part of a Redevelopment Agency.

TAX RATE:

The amount of tax levied for each \$100 of assessed valuation.

TAX RATE LIMIT:

The maximum legal rate at which a municipality may levy a tax. The limit may apply to taxes raised for particular purposes or for general purposes.

TAXES:

Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments. Neither does the term include charges for services rendered only to those paying such charges as sewer services.

TENTATIVE BUDGET:

A preliminary budget created for review of Mayor and Council in the first meeting in May of each year. It is to be available for public inspection 10 days before the final adoption of the budget.

TRANSFERS:

A term referring to monies moved from one budgetary fund or sub-fund to another. Because of legal or other restrictions, monies collected in one fund may need to be expended in other funds. A transfer is accomplished through Transfers-In (a source of funds) for the recipient fund and an equal Transfer-Out (a use of funds) for the donor fund. When this movement occurs between different funds, it is known as an Inter-fund Transfer. When it occurs between the restricted and unrestricted portions of the same fund, it is known as an Intra-fund Transfer.

U

USER FEES:

Charges for specific governmental services. These fees cover the cost of providing that service to the user (e.g., building permits, animal licenses, park fees).

Z

ZERO-BASE BUDGETING (ZBB):

A method of detailed budget analysis and justification that combines elements of management by objectives and program evaluation. It is a vehicle to link management and planning to the budget process. ZBB starts with an examination of an agency's basic programs and services by the lowest management level, and continues up the organization as funding packages are prioritized at each level in accordance with available resources and desired outcomes. ZBB is a tool for objectively directing the allocation of funds among activities and programs. Its basis is the consideration of the efficiency and effectiveness of activities and programs.

The background of the entire page is a repeating pattern of stylized oil rigs or derricks. These are rendered in a light gray line-art style against a darker gray background. The rigs are arranged in a grid-like fashion, with some appearing slightly larger or more prominent than others, creating a textured, industrial feel.

APPENDIX B

COMPREHENSIVE STAFFING DOCUMENT

STAFFING DOCUMENT

POSITION	WAGE GRADE	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	PLANNED FY 2016
LEGISLATURE					
Elected:					
Mayor	-	1.00	1.00	1.00	1.00
City Council	-	5.00	5.00	5.00	5.00
TOTAL FTEs		6.00	6.00	6.00	6.00
OFFICE OF THE CITY ADMINISTRATOR					
Appointed:					
City Administrator	-	1.00	1.00	1.00	1.00
Recorder	17	1.00	1.00	1.00	1.00
Full-time:					
Assistant City Administrator	24	1.00	1.00	1.00	1.00
Assistant to the City Administrator	18	1.00	1.00	1.00	1.00
Human Resource Manager	17	1.00	1.00	1.00	1.00
Management Analyst	14	-	1.00	1.00	**1.00
Events Coordinator/Management Analyst	14	1.00	1.00	1.00	1.00
Executive Assistant	12	1.00	1.00	1.00	1.00
Human Resource Technician		-	-	-	1.00
Part-time Receptionist (2)	4	*1.00	1.00	1.00	1.00
Intern	-	0.59	*0.59	-	-
Emergency Management Coordinator	-	*1.00	*1.00	-	-
Part-time Non-benefited:					
Lehi Area Chamber President	-	0.50	0.50	0.50	0.50
Secretary	-	*0.85	*0.85	-	-
TOTAL FTEs		10.94	11.94	11.35	12.35
COMMUNITY DEVELOPMENT					
Full-Time:					
Community Development Director	20	1.00	1.00	1.00	1.00
Chief Building Official	18	*1.00	*1.00	*1.00	1.00
Planner III	18	1.00	1.00	1.00	1.00
Planner II	16	1.00	1.00	1.00	2.00
Assistant Building Official	16	1.00	1.00	1.00	1.00
Plans Examiner	15	1.00	1.00	1.00	1.00
Lead Building Inspector	15	1.00	1.00	1.00	1.00
Planner I	14	1.00	2.00	2.00	1.00
Building Inspector II	14	4.00	4.00	4.00	3.00

POSITION	WAGE GRADE	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	PLANNED FY 2016
COMMUNITY DEVELOPMENT (CONT.)					
Administrative Assistant	11	1.00	1.00	1.00	1.00
Planning Technician	10	1.00	0.00	0.00	0.00
Building & Safety Secretary	9	2.00	2.00	2.00	2.00
TOTAL FTEs		15.00	15.00	15.00	14.00
ECONOMIC DEVELOPMENT					
Full-Time:					
Economic Development Director	21	1.00	1.00	1.00	1.00
TOTAL FTEs		1.00	1.00	1.00	1.00
ENGINEERING					
Full-time:					
City Engineer	23	1.00	1.00	1.00	1.00
Assistant City Engineer	20	1.00	1.00	1.00	1.00
Development Engineer	19	-	-	1.00	1.00
GIS Coordinator	15	1.00	1.00	1.00	1.00
TOTAL FTEs		3.00	3.00	4.00	4.00
FINANCE					
Appointed:					
City Treasurer	19	1.00	1.00	1.00	1.00
Full-time:					
Finance Director	23	1.00	1.00	1.00	1.00
IT Manager	19	1.00	1.00	1.00	1.00
Senior IT Technician	17	1.00	1.00	1.00	1.00
Senior Accountant	15	1.00	1.00	1.00	1.00
IT Technician II	15	1.00	1.00	1.00	1.00
Human Resource Technician	11	-	-	-	-
Customer Service Lead	10	1.00	1.00	1.00	1.00
Accounting/Payroll Technician	9	1.00	1.00	1.00	1.00
Accounts Payable Clerk	9	1.00	1.00	1.00	1.00
Customer Service Clerk II	9	1.00	1.00	1.00	1.00
Customer Service Clerk I	8	2.00	2.00	2.00	2.00
Part-time Non-benefited:					
Customer Service Clerk I	-	0.25	0.25	0.25	0.50
TOTAL FTEs		12.25	12.25	12.25	12.50

POSITION	WAGE GRADE	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	PLANNED FY 2016
FIRE					
Full-time:					
Fire Chief	23	1.00	1.00	1.00	1.00
Battalion Chief	19	1.00	1.00	1.00	3.00
Fire Marshal	17	1.00	1.00	1.00	1.00
Fire Captain	17	6.00	6.00	6.00	6.00
Fire Engineer	14	6.00	6.00	6.00	6.00
Firefighter/Paramedic	14	3.00	5.00	6.00	6.00
Firefighter/EMT-I	13	12.00	12.00	12.00	12.00
Administrative Assistant	11	1.00	1.00	1.00	1.00
Part-timer Non-benefited:					
Firefighter/Paramedic		6.90	6.90	6.90	9.90
Firefighter/EMT-I		2.45	2.45	2.45	2.45
TOTAL FTEs		40.35	42.35	43.35	48.35
JUSTICE COURT					
Appointed:					
Justice Court Judge	23	1.00	1.00	1.00	1.00
Full-Time:					
Court Clerk Supervisor	12	1.00	1.00	1.00	1.00
In-Court Clerk	10	1.00	1.00	1.00	1.00
Court Clerk	9	2.00	2.00	2.00	2.00
Part-Time Benefited:					
Court Clerk	9	0.65	0.65	0.00	0.00
Part-Time Non-Benefited:					
Clerk		0.65	0.65	1.30	1.30
TOTAL FTEs		6.30	6.30	6.30	6.30
LEGAL SERVICES					
Full-time:					
City Attorney	24	1.00	1.00	1.00	1.00
Assistant City Attorney/City Prosecutor	20	1.00	1.00	1.00	1.00
Risk Manager	17	1.00	1.00	1.00	1.00
Assistant City Prosecutor	14	1.00	1.00	1.00	1.00
Secretary - Legal	9	1.80	1.80	1.80	1.80
TOTAL FTEs		4.80	4.80	5.30	5.30

POSITION	WAGE GRADE	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	PLANNED FY 2016
LEISURE SERVICES					
Recreation Division (21, 22, 68)					
Full-time:					
Recreation/Legacy Ctr. Manager	20	1.00	1.00	1.00	1.00
Legacy Ctr. Supervisor/Aquatics	15	1.00	1.00	1.00	1.00
Legacy Ctr. Supervisor/Operations	14	1.00	1.00	1.00	1.00
Legacy Ctr. Supervisor/Programs	14	1.00	1.00	1.00	1.00
Legacy Ctr. Supervisor/Leagues	14	1.00	1.00	1.00	1.00
Senior Citizen Manager	14	1.00	1.00	1.00	1.00
Recreation Supervisor	12	1.00	1.00	1.00	1.00
Assistant Aquatics Supervisor	11	1.00	1.00	1.00	1.00
Aquatics Maintenance Manager	5	-	1.00	1.00	1.00
Head of Registration	9	-	1.00	1.00	1.00
Senior Citizen Aide	-	1.00	1.00	1.00	1.00
Part-time Non-benefited:					
Membership Secretary	-	0.78	0.91	0.91	0.91
Administrative Assistant	-	0.49	0.55	0.55	0.55
Fitness Director	-	0.31	0.03	0.03	0.03
Fitness Instructor	-	2.60	2.07	2.07	2.07
Kids Fitness Instructor Assistant	-	0.19	0.23	0.23	0.23
Slim to win	-	-	0.09	0.09	0.09
LC Pool Maintenance	-	1.12	2.05	2.05	2.05
LC Assistant Pool Manager	-	2.71	3.05	3.05	3.05
LC Lifeguard Head	-	2.58	2.60	2.60	2.60
LC Lifeguard	-	14.15	14.15	14.15	14.15
USA Head Swim Coach	-	0.11	0.32	0.32	0.32
USA Swim Coach	-	0.31	0.08	0.08	0.08
Head Swim Coach	-	0.08	0.06	0.06	0.06
Swim Coach	-	0.35	0.42	0.42	0.42
WSI Coordinator	-	0.12	0.02	0.02	0.02
WSI (Swim Lesson Instructor)	-	1.66	1.73	1.73	1.73
Private Swim Lesson Instructor	-	0.28	0.03	0.03	0.03
Building Manager	-	1.24	1.32	1.32	1.32
Center Court Manager	-	0.83	0.08	0.08	0.08
Center Court Personnel	-	3.22	3.19	3.19	3.19
Outdoor Concession Manager	-	0.32	0.24	0.24	0.24
Outdoor Concession Site Supvr.	-	0.20	0.35	0.35	0.35
Outdoor Concessions	-	0.54	0.68	1.68	1.68
Front Desk Head Manager	-	0.49	0.54	0.54	0.54
Front Desk Manager	-	2.67	3.10	3.10	3.10
Front Desk Staff	-	5.33	5.10	5.10	5.10

POSITION	WAGE GRADE	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	PLANNED FY 2016
LEISURE SERVICES CONT.					
Preschool Head	-	0.52	0.48	0.48	0.48
Preschool Aid	-	0.47	0.55	0.55	0.55
Preschool Assistant	-	0.48	-	-	-
Day Care Manager	-	0.32	0.39	0.39	0.39
Day Care Staff	-	1.14	1.08	1.08	1.08
Program Coordinator	-	0.90	0.78	0.78	0.78
Head Cheer	-	0.03	0.02	0.02	0.02
Cheer Instructor	-	0.20	0.09	0.09	0.09
Head Dance	-	0.09	0.16	0.16	0.16
Dance Instructor	-	0.32	0.29	0.29	0.29
Other Instructors	-	0.01	0.06	0.06	0.06
Martial Arts	-	0.13	-	-	-
Registration Manager	-	0.86	1.00	1.00	1.00
Registration Staff	-	2.08	2.39	2.39	2.39
Rock Wall Attendant	-	0.43	0.45	0.45	0.45
Itty Bitty	-	0.21	0.50	0.50	0.50
League Supervisor	-	0.94	2.05	2.05	2.05
Official	-	-	3.05	3.05	3.05
Scorekeeper	-	-	1.18	1.18	1.18
Site Supervisor	-	-	1.18	1.18	1.18
Gymnastic Head Instructor	-	0.71	0.73	0.73	0.73
Gymnastic Instructor	-	4.69	3.90	3.90	3.90
Gymnastic Instructor Aid	-	0.61	1.11	1.11	1.11
Private Gymnastic Instructor	-	-	0.02	0.02	0.02
Gymnastic Trade Supervisor	-	0.23	0.27	0.27	0.27
Gymnastic Trade Head Supervisor	-	0.19	0.15	0.15	0.15
OD Pool Maintenance	-	0.27	0.28	0.28	0.28
OD Pool Manager	-	0.29	0.54	0.54	0.54
OD Pool Cashier	-	0.46	0.42	0.42	0.42
OD Lifeguard	-	2.70	2.96	2.96	2.96
OD Swim Coach	-	0.12	0.08	0.08	0.08
Senior Center Programming Coordinator	-	-	-	-	0.50
Recreation Total		71.08	80.15	80.15	80.65
Library Division (74)					
Full-time:					
Library Director	20	1.00	1.00	1.00	1.00
Librarian	12	4.00	4.00	4.00	4.00
Administrative Assistant	9	1.00	1.00	1.00	1.00
Library Technician	7	3.00	3.00	3.00	4.00

POSITION	WAGE GRADE	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	PLANNED FY 2016
LEISURE SERVICES CONT.					
Part-time Non-benefited:					
Clerk	-	6.96	6.96	6.96	6.96
Page	-	4.47	4.47	4.47	4.47
Library Total		20.43	20.43	20.43	21.43
Literacy Center Division (75)					
Full-time:					
Literacy Center Manager	14	1.00	1.00	1.00	1.00
Program Specialist	12	-	1.00	1.00	1.00
Part-time Non-benefited:					
Teacher	-	0.75	0.75	0.75	0.75
Evaluator	-	0.50	0.50	0.50	0.50
Seasonal/Temporary:					
Staff	-	3.00	3.00	3.00	3.00
Literacy Center Total		5.25	6.25	6.25	6.25
Museum Division (56)					
Full-time:					
Museum Manager	14	1.00	1.00	1.00	1.00
Part-time Non-benefited:					
Technician	-	3.00	2.90	2.90	2.90
Clerk	-	0.10	0.10	0.10	0.10
Museum Total		4.10	4.00	4.00	4.00
TOTAL FTES		100.85	110.77	111.77	113.27

POLICE

Full-time:					
Police Chief	23	1.00	1.00	1.00	1.00
Assistant Police Chief	20	1.00	1.00	1.00	1.00
Police Lieutenant	19	2.00	2.00	2.00	2.00
Police Sergeant	17	5.00	5.00	7.00	8.00
Master Police Officer	15	8.00	7.00	7.00	13.00
Police Officer II	14	3.00	4.00	4.00	1.00
Police Officer I	13	17.00	20.00	21.00	19.00
Code Enforcement Officer	13	2.00	2.00	2.00	2.00
Victim Advocate Coordinator	12	1.00	1.00	1.00	1.00
Animal Control Officer	11	1.00	1.00	1.00	1.00
Administrative Assistant	11	1.00	1.00	1.00	1.00
Evidence Technician	10	1.00	1.00	1.00	1.00
Records Clerk	9	1.00	1.00	1.00	1.00
Front Desk Secretary/Dispatcher	9	2.00	2.00	2.00	2.00

POSITION	WAGE GRADE	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	PLANNED FY 2016
POLICE (CONT.)					
Part-Time Non-benefited:					
Reports Clerk/Records Assistant		0.50	0.50	0.50	1.00
TOTAL FTEs		46.50	49.50	52.50	55.00
POWER					
Full-time:					
Power Director	24	1.00	1.00	1.00	1.00
Operations Manager	21	1.00	1.00	1.00	1.00
Meter System/Substation Supervisor	19	1.00	1.00	1.00	1.00
Power Field Foreman	19	3.00	3.00	3.00	4.00
Power Planner/System Designer	19	1.00	1.00	1.00	1.00
Substation Technician Foreman	19	-	-	-	1.00
Journey Power Lineman	18	5.00	5.00	7.00	7.00
Serviceman/Inspector/Lineman	18	1.00	1.00	1.00	1.00
Warehouse Manager	16	-	-	1.00	1.00
Apprentice Lineman	14	3.00	-	-	1.00
Substation Technician Apprentice	14	-	-	-	1.00
Locator/Inspector	13	1.00	1.00	1.00	1.00
Warehouse/Maintenance Worker	10	1.00	1.00	-	-
URD Laborer	10	1.00	1.00	1.00	1.00
Service Laborer	10	1.00	1.00	1.00	1.00
Blue Stakes Technician	10	1.00	1.00	1.00	1.00
Part-Time Benefited:					
Meter Reader	-	0.67	0.67	0.67	0/67
Part-Time Non-Benefited:					
Administrative Assistant	-	0.75	0.75	0.75	0.75
Seasonal/Temporary:					
Laborer	-	**0.67	**0.67	**0.68	**0.68
GIS Intern	-	**0.50	**0.50	**1.50	1.50
TOTAL FTEs	-	24.59	23.59	25.59	28.59

POSITION	WAGE GRADE	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	PLANNED FY 2016
PUBLIC WORKS					
Public Works Administration (62)					
Full-time:					
Public Works Director	23	1.00	1.00	1.00	1.00
Administrative Assistant	11	1.00	1.00	1.00	1.00
Public Works Administration Total		2.00	2.00	2.00	2.00
Culinary Water (51)					
Full-time:					
Water Systems Superintendent	20	1.00	1.00	1.00	1.00
Asst. Water Syst. Superintendent	17	1.00	1.00	1.00	1.00
Water Sampling Technician	14	1.00	1.00	1.00	1.00
Culinary Water System Lead	14	1.00	1.00	1.00	1.00
Water Meter Lead Worker	14	1.00	1.00	1.00	1.00
Culinary Water Operator III	12	1.00	1.00	1.00	1.00
Water Meter Technician	11	1.00	1.00	1.00	1.00
Culinary Water Operator I	10	1.00	1.00	1.00	1.00
Secretary	9	1.00	**1.00	**1.00	** 1.00
Culinary Water Total		9.00	9.00	9.00	9.00
Waste Water (52)					
Full-time:					
Wastewater System Lead Worker	14	1.00	1.00	1.00	1.00
Wastewater System Operator III	12	1.00	**1.00	**1.00	**1.00
Wastewater System Operator II	11	2.00	2.00	2.00	2.00
Waste Water Total		4.00	4.00	4.00	4.00
Pressurized Irrigation (55)					
Full-time:					
Pressurized Irr. Lead/Inspector	14	1.00	1.00	1.00	1.00
Pressurized Irr. Operator IV	13	1.00	-	-	-
Pressurized Irr. Operator III	12	1.00	1.00	1.00	1.00
PI/Culinary Operator II	11	1.00	1.00	0.00	1.00
PI/Culinary Operator I	10	1.00	2.00	2.00	0.00
Blues Stakes/Hydrant Technician	10	1.00	1.00	1.00	1.00
Seasonal/Temporary:					
Water Education Specialist	-	-	-	0.65	0.65
Pressurized Irrigation Total		6.00	6.00	5.65	4.65

POSITION	WAGE GRADE	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	PLANNED FY 2016
PUBLIC WORKS CONT.					
Storm Drain (57)					
Full-time:					
Drainage System Lead Operator	14	1.00	1.00	1.00	1.00
Drainage System Operator II	11	1.00	1.00	1.00	1.00
Drainage System Operator I	10	1.00	1.00	1.00	2.00
Seasonal/Temporary:					
Water Laborer	-	-	-	0.65	0.65
Storm Drain Total		3.00	3.00	3.65	4.65
Parks (64)					
Full-time:					
Parks/Building Superintendent	18	1.00	1.00	1.00	1.00
Maintenance Lead/Electrician	16	1.00	1.00	1.00	1.00
Parks Crew Foreman	15	1.00	1.00	1.00	1.00
Cemetery Sexton	15	1.00	1.00	1.00	1.00
Cemetery Worker II	14	1.00	1.00	1.00	1.00
Maintenance Lead Worker	13	1.00	2.00	2.00	2.00
Parks Lead Worker	13	1.00	1.00	1.00	1.00
Building Maintenance Lead Worker	13	1.00	1.00	1.00	2.00
Pesticide Lead Worker	13	1.00	1.00	1.00	1.00
Electrical/HVAC Worker II	11	1.00	1.00	1.00	1.00
Maintenance Worker II	11	1.00	2.00	2.00	2.00
Parks Worker II	11	1.00	2.00	2.00	2.00
Maintenance Worker I	10	1.00	-	-	-
Cemetery Worker I	10	1.00	1.00	1.00	1.00
Parks Worker I	10	1.00	5.00	5.00	6.00
Custodian	9	1.00	1.00	1.00	2.00
Part-time benefited:					
Secretary	-	0.50	0.50	0.50	0.50
Custodian	-	0.50	0.50	-	-
Seasonal/Temporary:					
Laborer	-	7.50	7.50	7.50	7.50
Parks Total		24.50	30.50	30.00	33.00

POSITION		ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	PLANNED FY 2016
PUBLIC WORKS CONT.					
Streets (61)					
Full-time:					
Street Superintendent	18	1.00	1.00	1.00	1.00
Street Maintenance Foreman	15	1.00	1.00	1.00	1.00
Pavement Mgmt. Supervisor	15	1.00	1.00	1.00	1.00
Street Inspector	14	**2.00	1.00	1.00	1.00
Crew Foreman	13	-	1.00	1.00	1.00
Sign Maintenance Technician	13	1.00	1.00	1.00	1.00
Grading Supervisor	12	1.00	1.00	1.00	1.00
Street Maintenance Worker III	12	2.00	1.00	1.00	1.00
Street Maintenance Worker II	11	1.00	2.00	2.00	2.00
Street Maintenance Worker I	10	3.00	4.00	4.00	4.00
Seasonal/Temporary:					
Laborer	-	0.75	0.75	0.75	0.75
Streets Total		13.75	14.75	14.75	14.75
Fleet (64)					
Full-time:					
Fleet Supervisor	16	1.00	1.00	1.00	1.00
Part-time benefited:					
Journey Mechanic	-	0.90	1.00	1.00	1.00
Part-time Non-Benefited:					
Shop Worker	-	-	-	-	0.50
Fleet Total		1.90	2.00	2.00	2.50
TOTAL FTES		65.15	72.25	72.05	74.55

OVERALL STAFFING TOTAL

General Government		59.29	60.29	61.20	61.45
Public Safety		86.85	91.85	95.85	103.35
Leisure Services		100.85	110.77	111.77	113.27
Public Works		43.15	50.25	49.75	52.25
Enterprise		46.59	45.59	47.89	50.89
OVERALL TOTAL FTES		336.73	358.75	366.46	381.21

*Approved, but unfunded position.

**Funded, but unfilled position.