APPLICATION FOR AREA PLAN AMENDMENT
(Chapter 15 - Lehi City Development Code)

For Office Use Only

File #: __________ Application Date: ___________ Receipt #: __________ Planner: ________________

Fee: Minor (3 pages or less) $400
Intermediate (4 pages or more) $1,000
Major (addition of new property) $1,500 + $10 per new acre

Name____________________________ Authorized Agent (if applicable)________________________

Phone # (__) __________ Fax # (__) __________ Email Address______________________________

Mailing Address______________________________

Name and Address of Engineer or Land Planner____________________________

Name of Area Plan to be Amended____________________________

Address of Proposed Amendment____________________________

APPLICATION REQUIREMENTS
The following items, at a minimum, shall be included with the application for any Area Plan Amendment. Please provide information concerning the items listed below and submit the narrative and any additional materials with this application.

(1) ______ A description of the amendment which addresses the following issues:
(a) ______ The reason and justification for the proposed amendment.
(b) ______ The effect of the proposed amendment on the approved Area Plan and surrounding area.
(c) ______ The suitability of the properties for the uses requested and their suitability for the existing uses identified by the Area Plan.
(d) ______ The gain to the public health, safety and welfare and overall community benefit from the proposed amendment.

(2) ______ If the proposed amendment will significantly change the land use or density of the Area Plan, provide a revised land use plan that includes the following information:
(a) ______ Proposed land uses.
(b) ______ Overall layout and locations of uses including potential civic/religious uses.
(c) ______ Proposed density/intensity of uses and a description of amenities if a density bonus is proposed.
(d) ______ Major infrastructure improvements that may be necessary.
(e) ______ Proposed site-planning standards including architecture and materials of buildings.
(f) ______ Park areas, open space areas, trails and other community amenities.
(g) ______ Proposed landscaping, buffering, and transitioning treatments.
(h) ____ Location of any critical lands.
(i) ____ All other issues that must be addressed to allow a thorough informed review by the Staff, Planning Commission and City Council of the proposed Concept Plan.

(3) ____ As a courtesy to property owners, all applicants for an Area Plan Amendment shall provide the City with stamped and preaddressed envelopes (#10 business size) for each owner of record of each parcel located entirely or partly within three hundred (300) feet from any boundary of the property subject to the application, including any owners of property in unincorporated Utah County or adjacent municipalities, together with a mailing list for those owners. The names and addresses shall be as shown on the most recently available Utah County tax assessment rolls. It shall be the sole responsibility of the applicant to verify that the mailing list and envelopes are complete and accurate.

**APPLICANT(S)/OWNERS(S) CERTIFICATION**

I (we) certify under penalty of perjury that this application and all information submitted as a part of this application is true, complete and accurate to the best of my knowledge. Should any of the information or representations submitted in connection with this application be incorrect or untrue, I (we) understand that Lehi City may rescind any approval, or take any other legal or appropriate action. I (we) also acknowledge that I (we) have reviewed the applicable sections of the Lehi City Development Code and that items and checklists contained in this application are basic and minimum requirements only and that other requirements may be imposed that are unique to individual projects or uses. I (we) also agree to allow the Staff, Planning Commission, or City Council or appointed agent(s) of the City to enter the subject property to make any necessary inspections thereof.

Applicant’s Signature __________________________________________, Title ______________________ Date __________________

Please include the signatures of each owner

*Attendance at Planning Commission and City Council meetings is required by the applicant or a representative. It is the applicant’s responsibility to call for meeting dates and times.*