APPLICATION FOR ANNEXATION BY PETITION

(Chapter 27- Lehi City Development Code)

For Office Use Only

File #:_____ Date Filed:_____ Receipt Number:_____ Planner:_____

Fee: $200 base fee per annexation + $20 per acre up to 50 acres and $5 per acre thereafter for each applying property owner based on the number of acres they represent in the annexation.

Name:_____ Authorized Agent (if applicable):_____

Address: _____City: _____State:_____ Zip: _____

Phone#: _____Cell#:_____Fax#: _____Email: _____

Name and Address of licensed land surveyor:_____

Name of Proposed Annexation:_____

General Location of Proposed Annexation:_____

What Percent of the Private Real Property Within the Proposed Annexation is Represented by the Signatures of the Owners?_____

What Percent of the Value of Private Real Property Within the Annexation Plat is Represented by the Signatures of the Owners?_____

Total Number of Acres Included in Annexation:_____ Total Number of Parcels Included in Annexation:_____

Zoning Requested:_____

APPLICATION REQUIREMENTS

All fees, an Annexation Petition, an Annexation Plat, and the Annexation Information Requirements listed below are required of all proposed annexations regardless of size. In addition to the following information, the applicant may be required to provide additional information if the staff, Reviewing Departments, Planning Commission, or City Council finds the information to be necessary to evaluate the merits of the proposed annexation.

(1) _____ **Petition:** This application must include a petition with the signatures of the owners of a majority of the property included in the Annexation (the owner of real property shall be the record title owner according to the records of the county recorder on the date of the filling of the petition), representing at least one-third of the assessed property valuation according to the last County assessment rolls. The petition must also designate up to five signers of the petition as sponsors, one of whom shall be designated as the contact sponsor, and indicate the mailing address of each sponsor.

(2) _____**Annexation Plat:** An annexation plat in a format acceptable for recording and drawn by a licensed land surveyor must accompany this application. The plat must include the following information:

(a) _____ A title block containing:

- (i) ____ Name of the annexation
- (ii) ____ Scale
- (iii) ____ Surveyors certificate
- (iv) ____ Mayor's signature block

(v) ____ County surveyor's signature and the following verbiage above the county surveyor's signature block: "This plat has been reviewed by the County Surveyor and is hereby certified as a final local entity plat, pursuant to Utah County Ann. §17-23-20 as amended."

(a) _____ Identify on the plat each parcel included in the annexation and on each parcel label the following:

(i) _____ Owner's name
(ii) _____ Tax identification number
(iii) _____ Acreage
(iv) _____ Proposed zoning

(b) _____ All existing roads that are adjacent to the property being annexed must be included on the annexation plat. Roads adjacent to the annexation that are already in the City should also be shown.

(c) _____ If an existing road is being annexed, the annexation boundary should extend, as a minimum, 10 feet from the edge of existing pavement. (If the property being annexed has a deed line that extends across the street and beyond the requested 10 feet, the deed line should be the annexation boundary line).

(d) _____ The Centerline of existing pavement should be shown on all roads, within and adjacent to the annexation.

(e) _____ The location of existing City Boundaries.

(f) _____ One *(1) twenty-four by thirty-six (24 x 36) inch copies, and* *ten (10) eleven by seventeen (11 x 17)* *inch copies* of the proposed Annexation Plat shall be submitted to the City.

(g) _____ A mylar copy of the Annexation Plat must be submitted prior to the final public hearing before the City Council, and shall be prepared in ink by an engineer or land surveyor licensed to practice in the State of Utah. The mylar plat shall be of such size and material as is acceptable for filing in the office of the Utah County Recorder, but shall not be less than twenty-four by thirty-six (24 x 36) inches.

(3) _____ **Annexation Information Requirements:** Please prepare a statement that responds to the following questions as required by the Lehi City Development Code, Chapter 27.

(a) _____ In general, what is the topography, vegetation, and other natural features present on the property proposed to be annexed?

(b) _____ What is the existing land use(s) of the property proposed for annexation and those requested by the owners?

(c) _____ What is the current and potential (if the property were developed) population and residential density of the proposed area?

(d) _____ How will the proposed annexation comply with and achieve Lehi City=s land use(s), goals and policies outlined in the Lehi City General Plan?

(e) _____ What are the current and potential (if the property were developed) demands for City provided facilities and services to the area proposed for annexation, including culinary water, irrigation water, wastewater, transportation facilities, drainage, fire protection, solid waste, parks and recreation, and police protection?

(f) _____ Are the water rights necessary for annexation, found in Section 27-040 of the Lehi Development Code available for dedication to Lehi City upon annexation?

(4) _____ **Notification:** As a courtesy to property owners, all applicants for annexation shall provide the City with **stamped and preaddressed envelopes (#10 business size)** for each owner of record of each parcel located entirely or partly within three hundred (300) feet from any boundary of the property subject to the application, including any owners of property in unincorporated Utah County or adjacent municipalities, together with a **mailing list for those owners**. The names and addresses shall be as shown on the most recently available Utah County tax assessment rolls. It shall be the sole responsibility of the applicant to verify that the mailing list and envelopes are complete and accurate.

APPLICANT CERTIFICATION

I certify under penalty of perjury that this application and all information submitted as a part of this application is true, complete and accurate to the best of my knowledge. Should any of the information or representations submitted in connection with this application be incorrect or untrue, I understand that Lehi City may rescind any approval, or take any other legal or appropriate action. I also acknowledge that I have reviewed the applicable sections of the Lehi City Development Code and that items and checklists contained in this application are basic and minimum requirements only and that other requirements may be imposed that are unique to individual projects or uses. I also agree to allow the Staff, Planning Commission, or City Council or appointed agent(s) of the City to enter the subject property to make any necessary inspections thereof.

Signature_____, Title_____ Date

ANNEXATION PETITION
FOR

_____

(Annexation Name)

We hereby certify that all of the undersigned together constitute the owners of a majority of said real property to be annexed and also are the owners of said real property to be annexed and also are the owners of more than one-third in value of said real property as shown by the last assessment rolls for taxes, and that said land is contiguous to the Corporate limits of Lehi City. Please indicate which individual(s) is the sponsor/contact for this petition (up to 5 sponsors may be indicated). The requested zoning is _____. Total number of acres _____.

Name:_____Address:_____

Phone:_____ Tax I.D./Parcel #(s):_____ Proposed Zone District Assignment:_____

Signature:_____

Name:_____Address:_____

Phone:_____ Tax I.D./Parcel #(s):_____ Proposed Zone District Assignment:_____

Signature:_____

Name:_____Address:_____

Phone:_____ Tax I.D./Parcel #(s):_____ Proposed Zone District Assignment:_____

Signature:_____

Name:_____Address:_____

Phone:_____ Tax I.D./Parcel #(s):_____ Proposed Zone District Assignment:_____

Signature:_____

Name:_____Address:_____

Phone:_____ Tax I.D./Parcel #(s):_____ Proposed Zone District Assignment:_____

Signature:_____

Each owner and signer for himself says: I have personally signed this Petition; I am aware of the request for Annexation and understand the terms and conditions of this Application; I am an owner of a portion of the property above mentioned and located at or near Lehi, Utah County, State of Utah, and my post office address is correctly written after my name.

(Attach additional sheets as necessary)