

# Lehi City

## Job Description



<b>Title:</b>	Firefighter/EMT-A	<b>Code:</b>	
<b>Department:</b>	Fire Department	<b>Last Revised:</b>	03/26
<b>Division:</b>	Operations	<b>Effective Date:</b>	

### **GENERAL PURPOSE**

Performs a variety of working level firefighting and emergency medical duties related to protecting life and property of city residents. Must be able to drive and operate all types of medical/fire apparatus.

### **SUPERVISION RECEIVED**

Works under the close supervision of the Captain or designated shift supervisor.

### **SUPERVISION EXERCISED**

May provide immediate to close supervision to Firefighter/EMT-A while in training or on a project-by-project basis.

### **ESSENTIAL FUNCTIONS**

**Firefighter:** Receives continuous classroom and field training in a wide range of fire prevention, E.M.T., and firefighting techniques, principles, and procedures; receives specialized training in salvage and rescue operation, emergency medical aid, civil defense, hazardous materials, disaster, drowning, and other related emergency situations; participates in drills.

Responds to fire alarm signals; performs as member of firefighting team; responds to emergency calls by riding fire truck to scene of fire; manipulates various sized appliances, nozzles, hose streams; lays and connects water hose, hooks up pump, holds nozzle and directs water stream; raises and climbs ladders and utilizes other specialized equipment such as chemical fire extinguisher, SCBA's, encapsulated chemical suits, power saws; operates extension ladders in actual rescue situations and in regular training; uses various hand tools such as rope, axes, etc.

Searches in adverse conditions at fire scene, natural disasters, auto accidents etc.; rescues victims from fire and other danger situations; operates hydraulic rescue tool to achieve forcible entry.; renders first-aid and practices trauma management; performs basic life support to accident and fire victims; removes bodies and performs salvage operations.

Receives instruction on policies and procedures to conduct fire prevention inspections on various types of facilities; conducts inspections and advises resident or owner of necessary action to conform to standards; assists in performing fire scene investigations to determine "point of origin" and cause of fires; prepares and submits a variety of reports related to inspection activity.

Performs general maintenance necessary to upkeep department building and equipment; sweeps and cleans station floors and rooms, makes beds, washes walls, floors, and windows; performs various maintenance tasks; i.e. paints, services equipment, cleans, polishes, tests, and repairs firefighting apparatus and breathing apparatus; services, maintains, and repairs fire apparatus.

Assists in performing building inspections and pre-fire planning; attends public gatherings to insure observance of fire safety requirements, standards and regulations; conducts tours for interest groups.

Prepares various department records and reports; inspects fire hydrants; may instruct Boy Scout merit badge classes; participates in various public fire safety programs and presentations to educate regarding fire prevention.

**EMT-A:** Evaluates patient's condition and/or injuries and accident scenes and/or medical emergencies and administers aid as per protocol; monitors patient's vital signs and provides basic and advanced life support until transported to hospital.

Utilizes various advanced routes for medication administration, i.e., endotracheal, intradermal, intramuscular, intraosseous, intravenous, nebulized aerosol, parenteral, subcutaneous, sublingual, topical, etc. Operates resuscitation and suction devices during cardiopulmonary resuscitation; performs advanced

life support procedures such as direct laryngoscopy, endotracheal intubation and endotracheal suctioning, applies vacuum splints, cervical collars, backboards, and various other medical devices used to immobilize patients during transport and extrication.

Applies bandages and dressing on soft tissue injuries as needed to stop bleeding; lifts and carries patients from scene to ambulance according to established procedures.

Public Relations: participates in making public presentations in schools, Boy Scout units, etc. to promote emergency medical awareness, fire hazard awareness and fire prevention.

Performs related duties as required.

### **MINIMUM QUALIFICATIONS**

1. Education and Experience:

- A. Graduation from high school, or equivalent;
- AND
- B. Two (2) years of full time work experience as a Fire Fighter;
- OR
- C. An equivalent combination of education and experience.

2. Knowledge, Skills, and Abilities:

Working knowledge of firefighting methods, techniques, and procedures; firefighting equipment types and varieties and their most appropriate and effective use; equipment maintenance and care; state and city codes, laws, and regulations, and ordinances related to fire prevention; fire vehicle equipment; emergency medical techniques and procedures and first-aid; interpersonal communication skills. Some knowledge of training methods and techniques.

Ability to follow detailed verbal or written work instructions; work in dangerous emergency situations; perform strenuous physical labor; communicate effectively, verbally and in writing; assimilate modern fire prevention and firefighting skills; perform under extreme weather conditions; work on shift work; develop effective working relationships with supervisors, fellow employees, and the public.

3. Special Qualifications:

- Must maintain a valid Utah State Driver's License.
- Must be certified as a Utah State firefighter.
- Must be Utah State E.M.T- A Certified.
- Must obtain A.D.O.-pumper and aerial within one year from hire date.
- Must obtain wild land fighter 1 certification within one year from hire date.
- Must obtain NIMS 100, 200, 700, 800 certification six months from hire date

4. Work Environment:

Functions of the position generally performed in an controlled environment, but subject to all seasonal and weather extremes. Emergency response travel expected in normal course of performing duties. Many functions of the work pose high degree of hazard uncertainty. Physical readiness and conditioning may be a condition of job retention. Various levels of mental application required, i.e. memory for details, emotional stability, critical thinking, creative problem solving. Continuous use of motor skills.

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Disclaimer: The above statements describe the general nature, level, and type of work performed by the incumbent(s) assigned to this classification. They are not intended to be an exhaustive list of all responsibilities, demands, and skills required of personnel so classified. Job descriptions are not intended to and do not imply or create any employment, compensation, or contract rights to any person or persons. Management reserves the right to add, delete, or modify any and/or all provisions of this description at any time as needed without notice. This job description supersedes earlier versions.

I \_\_\_\_\_ have reviewed the above job description.  
Date: \_\_\_\_\_

(Employee)