



LEHI CITY

ANNUAL BUDGET

FISCAL YEAR JULY 1, 2017-JUNE 30, 2018

LEHI CITY CORPORATION, STATE OF UTAH

LEHI CITY STATE OF UTAH

Approved Annual Budget Fiscal Year 2017 - 2018

Prepared by:

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Robert Ranc, Assistant City Administrator
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Beau Thomas, Management Analyst
Public Relations and Special Projects Division



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Lehi City Corporation
Utah**

For the Fiscal Year Beginning

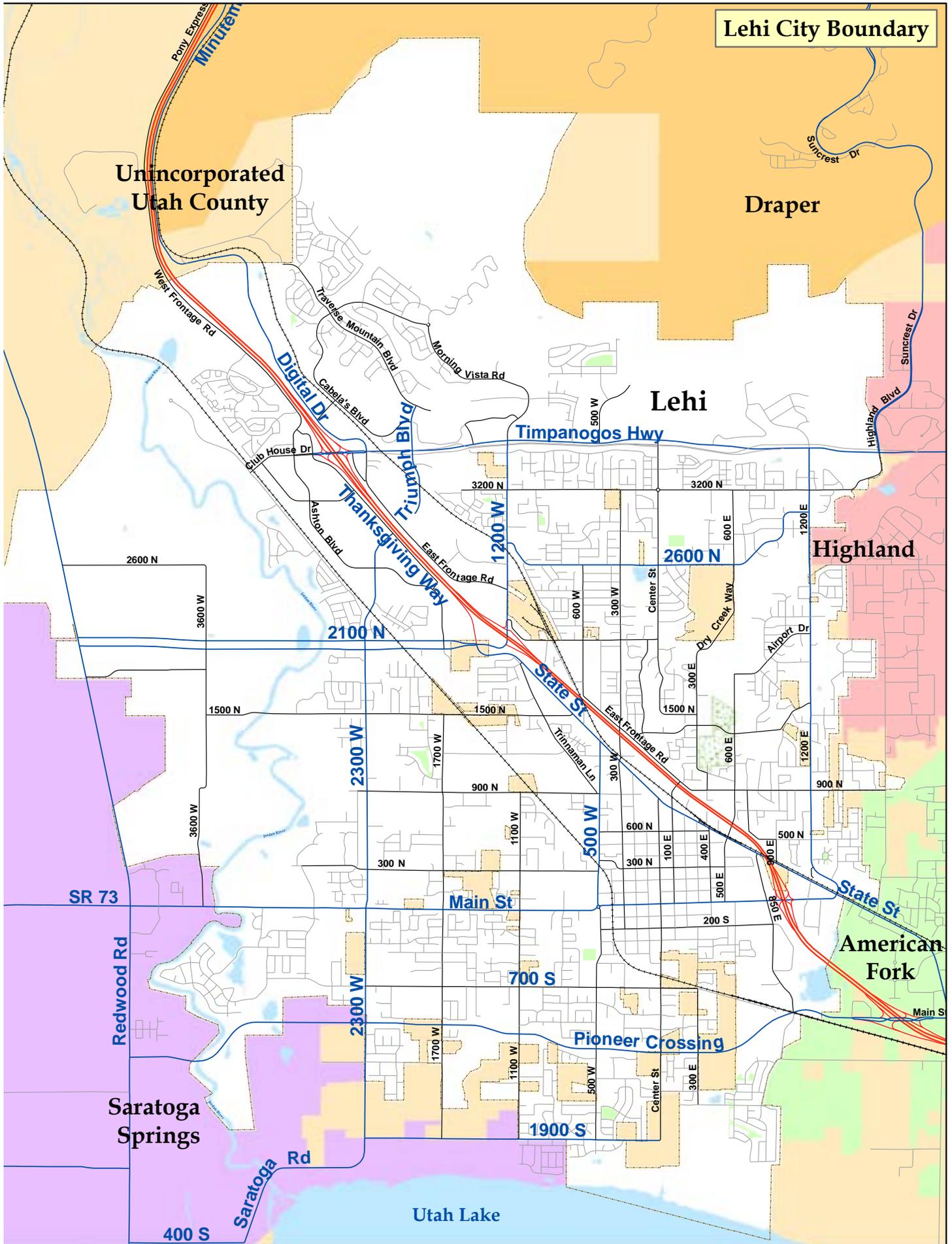
July 1, 2016

A handwritten signature in cursive script, reading "Jeffrey R. Emer".

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to Lehi City Corporation, Utah for its annual budget for the fiscal year beginning July 1, 2016. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting to GFOA to determine its eligibility for another award.



Lehi City Boundary

Unincorporated Utah County

Draper

Lehi

Highland

American Fork

Saratoga Springs

Utah Lake

SR 73

Redwood Rd

400 S

Saratoga Rd

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SR 73

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ELECTED OFFICIALS & CITY STAFF



Mayor
Bert Wilson



Councilperson
Paige Albrecht



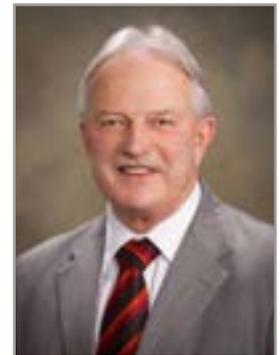
Councilperson
Chris Condie



Councilperson
Paul Hancock



Councilperson
Johnny Revill



Councilperson
Mike Southwick

APPOINTED OFFICIALS

City Administrator.....	Jason Walker
City Treasurer.....	Alyson Alger
City Recorder.....	Marilyn Banasky

DEPARTMENT DIRECTORS

Development Services.....	Kim Struthers	Legal Services.....	Ryan Wood
Economic Development.....	Marlin Eldred	Leisure Services.....	Robert Ranc
Engineering.....	Lorin Powell	Police.....	Chief Darren Paul
Finance.....	David Sanderson	Power.....	Joel Eves
Fire.....	Chief Jeremy Craft	Public Works.....	Todd Munger
Justice Court.....	Morgan Cummings	Water.....	Dave Norman

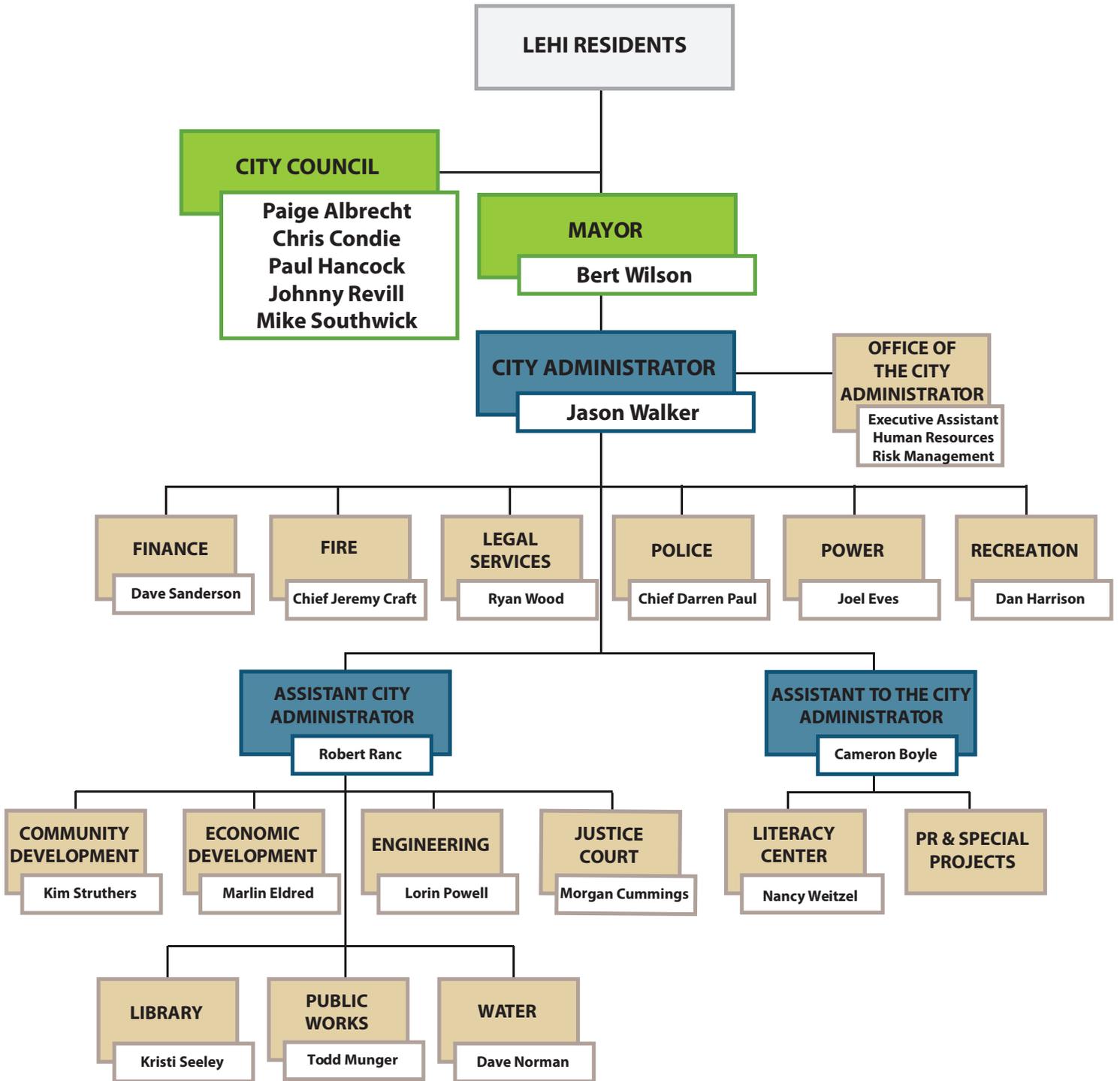


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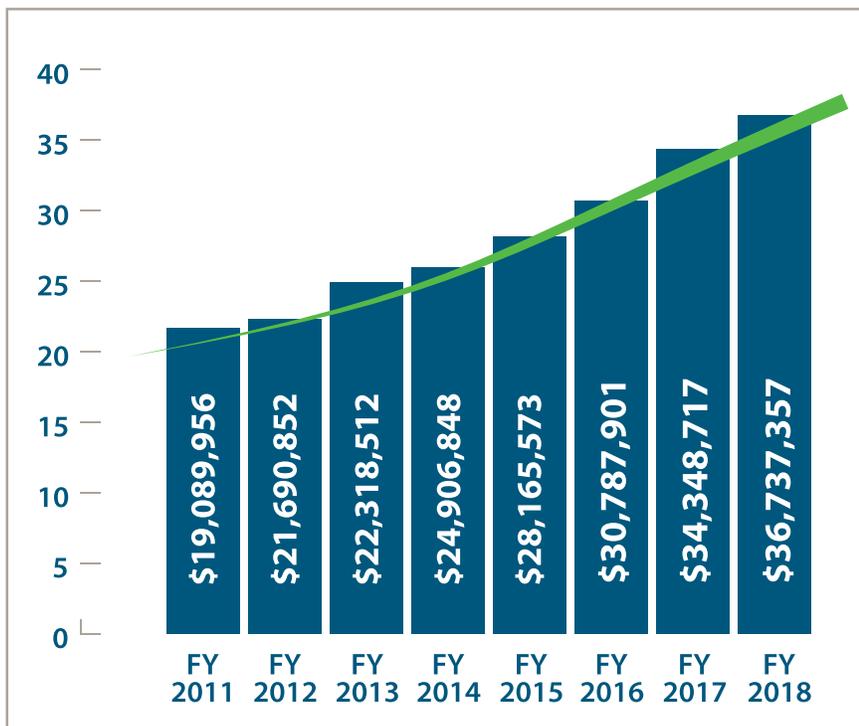
BUDGET SUMMARY

EXECUTIVE SUMMARY

During the budget retreat in March the City Council identified their one, long-term goal as creating a family-centric community. In turn, each department has created a singular goal that supports this vision. As we have prepared the FY 2018 budget, we have made special effort to fund projects and requests that will help us become an innovative and forward-thinking city while creating a family-centric community. That effort has resulted in utilizing our conservative revenue growth to maintain core services, continue to develop infrastructure for our rapidly growing community, assess fair and reasonable fees, and encourage a motivated workforce. Some highlights of the budget are as follows:

CONSERVATIVE REVENUE ESTIMATES

We conservatively estimate an increase in General Fund revenues for FY 2018 of approximately \$2 million, primarily attributable to an increase in sales tax and property tax collections. As a community we are experiencing stable building permit fees, court fines and forfeitures, and franchise fees. Though most of our revenue streams appear to be trending upward, we would rather error on the side of caution in our forecasts, thus protecting the City should there be any changes in the economic climate.



FOCUS ON PUBLIC SAFETY

One of the core functions of the City is to provide both fire and police services to our residents. As Lehi has continued to grow, it has become necessary to construct additional fire station in the Traverse Mountain area. Construction on the new station is well underway and we anticipate its completion in January 2018. With this being the case, a large part of the new General Fund expenditures are dedicated to the purchase of new equipment, the purchase of a new apparatus, and hiring additional personnel for the new station.

Similarly, in an effort to keep up with growth, the budget includes an additional 3 full-time police officer positions and additional part-time staff for the police department.

LIMITED PARK DEVELOPMENT

While parks development continues to be a priority for the City, the Parks Impact Fee Fund needs to be replenished before we are able to take on new major projects. Parks impact fees are collected on new

development to account for the demand on services from that particular development. We forecast approximately \$2 million a year in park impact fees. During FY 2018 we will finish various parks projects started in FY 2017 (i.e. Shadow Ridge Park and improvements to Pointe Meadow Park and Veteran's Park). Any additional projects will be on hold until impact fee funds are available.

FUND BALANCE

In FY2017, we were able to transfer excess General Fund Balance to the Capital Project Fund. Utah state law allows cities to accumulate a minimum of 5%, but no more than 25% retained earnings or fund balances in the General Fund. For FY2018, we will spend some of our fund balance on some one-time expenditures while still keeping a healthy fund balance of approximately 18%.

STAFFING LEVELS

The FY 2018 budget includes an overall increase of 27 full-time employees. The majority of the increase is to provide additional staff for Public Safety. The Fire Department is hiring 15 new fire fighters to prepare for the opening of Station 83 in January 2018. The Police Department is also hiring three (3) new police officers and will be creating a traffic enforcement team. The Police Department regularly analyzes their call volume compared to available resources. These new positions will allow them to continue to provide quality public safety services to our residents.

The budget also includes seven (7) new positions for public works and utilities. Lehi's growth rate over the last five years has caused dramatic changes in the infrastructure and utilities provided to our residents. These positions are required to meet the demands created from the growth. The new positions include three (3) power employees, two (2) streets employees, and two (2) water employees.

Finally, the city is adding three (3) employees for administration and internal services. Lehi City will soon be offering passport services to our residents. In order to administer passports and to better serve our patrons, we will be hiring a full-time passport clerk/receptionist. Other positions include a management analyst and an IT technician. A complete staffing document is available in Appendix B in this document.



PROPOSED REVENUE BONDS

While we have been able to maintain our current infrastructure in the face of our rapid growth, the City is faced with mounting infrastructure needs for both culinary water and pressurized irrigation. We are proposing revenue bonds to help pay for the construction and development of these necessary projects. We will not need to increase fees to service the debt associated with this bond.



CONCLUSION

It is a wonderful time to live in Lehi and to be at the forefront of the growth along the Wasatch Front. With all of our success comes the pains associated with growth. However, we believe this budget will address our most pressing needs without overburdening the citizens and businesses in Lehi.

Respectfully Submitted,

Bert M. Wilson
Mayor

Jason Walker
City Administrator

COMBINED FUND REVENUE

FUND	ACTUAL FY 2015	ACTUAL FY 2016	ESTIMATED FY 2017	APPROVED FY2018	PERCENT CHANGE
General	\$ 28,165,573	\$ 30,787,901	\$ 34,348,717	\$ 36,737,357	7%
Capital Projects	2,707,385	4,249,414	4,414,930	3,464,015	-22%
Class C Roads	1,595,246	1,790,053	3,349,000	1,952,500	-42%
Liquor	48,067	46,924	71,500	60,000	-16%
CDBG	-	670,257	230,000	225,000	-2%
Payment In-Lieu	166,743	361,341	450,000	450,000	0%
Buildings & Grounds	605,452	455,440	913,884	719,020	-21%
IT	670,883	697,309	975,813	1,078,461	11%
Fleet	1,961,345	2,153,735	2,665,080	2,224,747	-17%
Risk Management	633,296	619,479	871,899	1,031,403	18%
Legacy Center	4,781,267	5,292,499	5,025,241	5,246,675	4%
Outdoor Pool	385,151	401,464	494,334	339,780	-31%
Culinary Water	5,214,281	5,693,116	6,045,000	6,365,000	5%
Sewer	10,551,037	10,828,119	7,625,000	7,825,000	3%
Electric	28,497,635	33,299,411	31,809,731	35,650,000	12%
Garbage	2,036,013	2,208,785	2,358,000	2,418,000	3%
Pressurized Irrigation	6,230,053	5,706,380	2,656,382	6,364,751	140%
Drainage	4,075,017	3,290,355	1,428,049	1,762,899	23%
Fire Impact Fees	513,693	546,961	1,451,000	5,401,000	272%
Parks Impact Fees	2,411,442	3,153,116	8,045,000	2,101,850	-74%
Police Impact Fees	230,596	200,487	625,500	300,000	-52%
Road Impact Fees	2,132,485	2,045,264	4,760,000	23,015,000	384%
Culinary Water Impact Fees	1,719,329	762,256	3,085,000	2,225,000	-28%
Sewer Impact Fees	1,722,174	343,934	610,000	620,000	2%
Electric Impact Fees	3,490,081	2,979,837	16,790,256	21,035,000	25%
Pressurized Irrigation Impact Fees	953,833	687,129	3,025,000	3,325,000	10%
Drainage Impact Fees	416,643	347,597	955,000	955,000	0%
Millpond RDA	434,752	438,649	1,216,441	950,000	-22%
IM Flash RDA	7,986,936	9,161,503	18,136,627	20,000,000	10%
Thanksgiving Park EDA	607,366	172,703	185,000	300,000	62%
Adobe EDA	18,235,014	651,679	675,000	675,000	0%
Outlets at Traverse CDA	565,963	959,469	1,195,000	1,195,000	0%
Xactware	-	168,764	168,764	325,000	93%
TOTAL REVENUES	\$ 139,744,751	\$ 131,171,321	\$ 166,656,148	\$ 196,337,458	19%

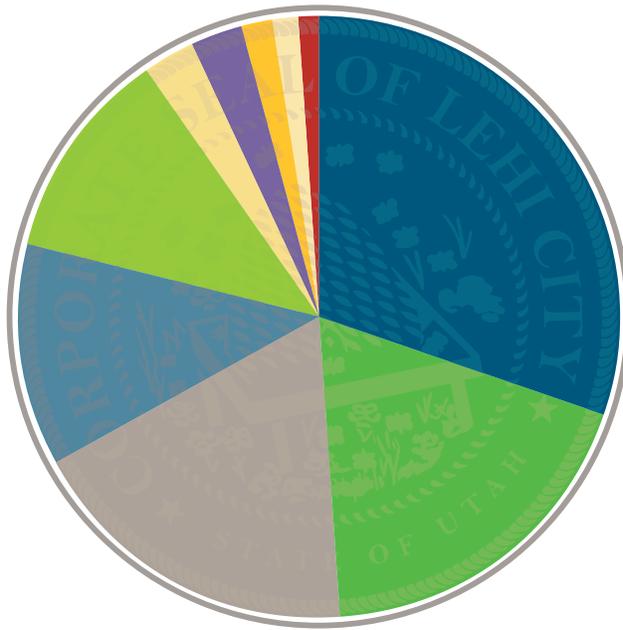
Description of Major Changes:

- **Pressurized Irrigation:** The increase in this fund represents estimated bond proceeds for a proposed revenue bond. This bond will complete major infrastructure that is needed because of the City's rapid growth.
- **Fire Impact Fees:** This increase represents revenue from a proposed revenue bond to complete Station 83.
- **Road Impact Fees:** This increase represents grants received from other governmental entities to complete major projects on Main Street and 1200 West.

COMBINED FUND EXPENDITURES

FUND	ACTUAL FY 2015	ACTUAL FY 2016	ESTIMATED FY 2017	APPROVED FY 2018	PERCENT CHANGE
General	\$ 28,322,274	\$ 31,160,013	\$ 35,140,404	\$ 36,737,357	5%
Capital Projects	449,838	2,203,528	4,414,930	3,464,015	-22%
Class C Roads	1,685,628	1,933,812	3,349,000	1,952,500	-42%
Liquor	48,067	46,924	71,500	60,000	-16%
CDBG	-	-	230,000	225,000	-2%
Payment In-Lieu	556,822	-	450,000	450,000	0%
Buildings & Grounds	456,323	610,515	913,884	719,020	-21%
IT	656,239	727,696	975,813	1,078,461	11%
Fleet	1,732,343	1,802,206	2,665,080	2,224,747	-17%
Risk Management	782,064	777,873	871,899	1,031,403	18%
Legacy Center	4,640,632	4,760,239	5,025,241	5,246,675	4%
Outdoor Pool	369,374	275,548	494,334	339,780	-31%
Culinary Water	3,931,813	4,267,297	5,608,000	6,365,000	13%
Sewer	6,794,813	8,325,768	7,625,000	7,825,000	3%
Electric	29,245,035	27,012,499	32,914,731	35,650,000	8%
Garbage	2,437,119	2,133,488	2,358,000	2,418,000	2%
Pressurized Irrigation	2,261,137	2,985,979	2,656,382	6,364,751	140%
Drainage	908,700	1,671,113	1,428,049	1,762,899	23%
Fire Impact Fees	2,409	132,450	1,451,000	5,401,000	272%
Parks Impact Fees	5,256,708	5,355,095	8,045,000	2,101,850	-74%
Police Impact Fees	2,362	70,510	625,500	300,000	-52%
Road Impact Fees	2,054,094	1,902,352	4,760,000	23,015,000	384%
Culinary Water Impact Fees	4,136,962	17,477	3,065,000	2,225,000	-27%
Sewer Impact Fees	2,491,776	12,413	610,000	620,000	2%
Electric Impact Fees	79,840	18,855	16,790,256	21,035,000	25%
Pressurized Irrigation Impact Fees	1,629,096	11,977	3,025,000	3,325,000	10%
Drainage Impact Fees	426,308	5,141	955,000	955,000	0%
Millpond RDA	750,000	70,000	1,216,441	950,000	-22%
IM Flash RDA	8,012,481	9,186,379	18,136,627	20,000,000	10%
Thanksgiving Park EDA	600,748	172,703	185,000	300,000	62%
Adobe EDA	18,189,126	651,679	675,000	675,000	0%
Outlets at Traverse CDA	565,963	959,469	1,195,000	1,195,000	0%
Xactware	-	168,764	168,764	325,000	48%
TOTAL EXPENDITURES	\$ 129,476,094	\$ 109,429,762	\$ 168,095,835	\$ 196,337,458	15%
TOTAL SURPLUS (DEFICIT)	\$ 10,268,657	\$ (21,741,559)	\$ 1,439,687	-	

COMBINED FUND SUMMARY



- Impact Fees - 30.3%
- General Fund - 18.7%
- Electric - 18.2%
- Redevelopment Agency - 11.9%
- Water Services - 11.4%
- Legacy Center/ Outdoor Pool - 2.8%
- Internal Services - 2.6%
- Capital Projects - 1.8%
- Garbage - 1.2%
- Grants and Other Funds - 1.1%



Photo Credit: Julie Loveridge

GENERAL FUND SUMMARY

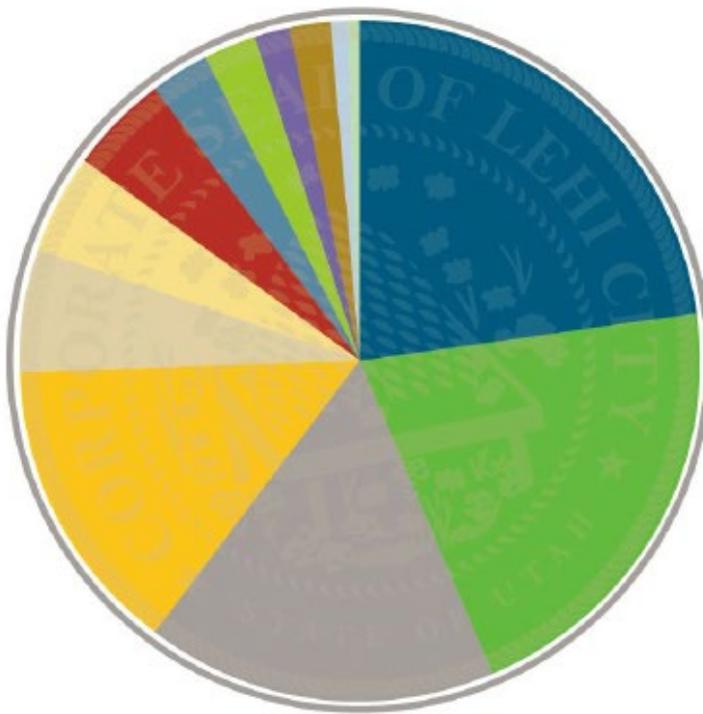
	ACTUAL FY 2015	ACTUAL FY 2016	ESTIMATED FY 2017	APPROVED FY 2018	PERCENT CHANGE
Revenues:					
Taxes	20,116,913	21,936,402	22,440,000	24,440,000	8%
License & Permits	3,996,278	4,196,642	4,342,000	4,910,000	12%
Intergovernmental	240,132	132,548	367,600	383,000	4%
Charges for Service	1,040,698	1,105,505	1,384,500	1,591,500	13%
Fines & Forfeitures	554,622	668,151	657,500	657,500	0%
Miscellaneous	399,366	720,877	518,000	518,000	0%
Contributions & Transfers	1,817,564	2,027,776	4,639,117	4,237,357	-9%
TOTAL REVENUES	\$ 28,165,573	\$ 30,787,901	\$ 34,348,717	\$ 36,737,357	7%
Expenditures:					
Justice Court	\$ 608,696	682,495	722,325	661,000	-8%
City Recorder	120,294	228,282	168,237	261,905	56%
Administration	810,695	712,105	887,432	1,064,060	20%
Human Resources	144,398	235,208	244,968	273,698	12%
Treasury	379,034	441,396	484,030	493,844	2%
Finance	476,411	483,744	513,988	557,658	8%
Mayor & City Council	242,748	273,301	297,228	302,382	2%
Legal Services	490,998	500,680	562,921	582,477	3%
Emergency Management	23,181	11,805	66,800	66,250	-1%
General Government Buildings	579,849	507,028	646,389	752,363	16%
Code Enforcement	117,452	120,244	125,069	125,758	1%
Police	5,539,118	5,993,433	6,867,766	7,387,454	8%
Fire	3,888,547	4,286,101	5,344,793	6,058,090	13%
Planning & Zoning	633,149	705,864	668,723	776,579	16%
Animal Control	152,551	155,431	167,597	169,244	1%
Building & Safety	663,008	669,603	762,511	916,682	20%
Economic Development	144,886	169,691	181,070	177,953	-2%
Streets & Public Improvements	1,105,330	1,181,072	1,294,091	1,479,430	14%
Public Works Administration	172,272	169,267	169,715	248,772	47%
Engineering	558,245	572,099	696,663	700,066	0%
Parks	1,587,062	2,015,136	2,191,327	2,266,149	3%
Community Events	311,247	325,376	413,000	482,700	17%
Senior Services	132,000	135,676	201,242	238,513	19%
Library	1,088,487	1,149,020	1,264,275	1,271,961	1%
Literacy Center	235,239	261,601	321,101	317,236	-1%
Cemetery	358,145	415,614	449,680	463,589	3%
Museum	260,901	270,580	325,446	320,431	-2%
Non-Departmental	7,498,331	8,488,161	9,102,017	8,321,114	-9%
TOTAL EXPENDITURES	\$ 28,322,274	\$ 31,160,013	\$ 35,140,404	\$ 36,737,357	5%
TOTAL SURPLUS (DEFICIT)	\$ (156,701)	\$ (791,687)	\$ (3,559,974)	\$ -	

GENERAL FUND REVENUE DETAIL

GENERAL FUND REVENUE DETAIL	ACTUAL FY 2015	ACTUAL FY 2016	ESTIMATED FY 2017	APPROVED FY 2018
Taxes:				
Current Property Taxes	\$ 7,405,215	\$ 8,007,053	\$ 8,300,000	\$ 8,600,000
911 Tax (pass through)	338,196	334,967	325,000	325,000
General Sales Tax	8,085,025	8,707,741	9,500,000	10,900,000
Franchise Taxes	3,614,571	4,131,334	3,750,000	4,000,000
Cell Phone Taxes	548,103	600,761	420,000	450,000
Innkeeper Taxes	125,803	154,546	145,000	165,000
TOTAL TAXES	\$ 20,116,913	\$ 21,963,402	\$ 22,440,000	\$ 24,440,000
License & Permits:				
Business Licenses	\$ 101,241	\$ 109,007	\$ 100,000	\$ 115,000
Building Permits	2,197,612	2,137,871	2,100,000	2,500,000
Plan Review	1,283,194	1,368,827	1,400,000	1,500,000
Micron Plan Review & Inspection	75,000	-	75,000	75,000
Inspection Fees	334,603	576,273	650,000	700,000
State 1% Building Permit Fees	4,628	4,664	17,000	20,000
TOTAL LICENSE & PERMITS	\$ 3,996,278	\$ 4,196,642	\$ 4,342,000	\$ 4,910,000
Intergovernmental Revenues:				
Grants	\$ 2,339	\$ 12,400	\$ 65,600	\$ 70,000
Fire Department Grant	155,718	3,200	76,500	80,000
County Recreation Grant	-	9,600	28,500	30,000
State Grant	45,353	22,113	75,000	75,000
Senior Citizen Building Rental Income	3,800	4,307	4,000	5,000
Senior Citizen Income	23,054	29,992	35,000	40,000
Alpine District/Police Reimbursement	-	34,000	68,000	68,000
County Fire Allocation	9,868	16,936	15,000	15,000
TOTAL INTERGOVERNMENTAL REVENUES	\$ 240,132	\$ 132,548	\$ 367,600	\$ 383,000
Charges For Services:				
Library Receipts	\$ 68,670	\$ 68,108	\$ 70,000	\$ 70,000
Library Video Rental Fees	23,540	24,186	25,000	25,000
Special Police Revenue	69,936	46,279	50,000	50,000
Sale of Cemetery Lots	184,110	180,205	130,000	130,000
Headstone Setting Fee	4,305	4,305	4,500	4,500
Cemetery Burial Fees	46,785	55,775	55,000	52,000
Fire Fees	29,525	74,736	150,000	185,000
Passport	-	-	-	75,000
Ambulance Fees	613,827	651,911	900,000	1,000,000
TOTAL CHARGES FOR SERVICES	\$ 1,040,698	\$ 1,105,505	\$ 1,384,500	\$ 1,591,500

GENERAL FUND REVENUE DETAIL (CONTINUED)

	ACTUAL FY 2015	ACTUAL FY 2016	ESTIMATED FY 2017	APPROVED FY2018
Fines & Forfeitures:				
Court Fines & Forfeitures	\$ 548,452	\$ 664,311	\$ 650,000	\$ 650,000
Enforcement Fees	6,170	3,840	7,500	7,500
TOTAL FINES & FORFEITURES	\$ 554,622	\$ 668,151	\$ 657,500	\$ 657,500
Miscellaneous Revenues:				
Interest Earnings	\$ 9,282	\$ 70,272	\$ 60,000	\$ 60,000
Traffic School	23,716	32,435	33,000	33,000
Park Rental	50,080	30,450	42,000	42,000
Portable Stage Rental	1,000	-	5,500	5,500
Cellular One Tower/Park Fee	36,486	79,668	65,000	65,000
Sale of Fixed Assets	26,676	47,450	10,000	10,000
Sale of Materials	12,784	148	500	500
Sale of History Books	1,436	107	500	500
Frances Comer Trust Donations	22,512	245	2,750	2,750
Literacy Center Revenue	5,298	7,000	3,250	3,250
Miss Lehi Revenue	6,772	8,898	21,000	21,000
Lehi Roundup Revenue	22,785	43,129	64,500	64,500
Miscellaneous Revenue Contractors	32,708	61,938	50,000	50,000
Museum Receipts	31,853	33,008	40,000	40,000
Alpine School District Rec Fee	-	13,174	-	-
Office Building Revenue Fee	39,014	28,539	40,000	40,000
Miscellaneous Revenue	76,964	264,416	80,000	80,000
TOTAL MISCELLANEOUS REVENUES	\$ 399,366	\$ 720,877	\$ 518,000	\$ 518,000
Contributions & Transfers:				
Allocation from Water & Sewer	\$ 465,000	\$ 465,000	\$ 465,000	\$ 465,000
Allocation from Electric	265,920	265,920	266,000	266,000
Transfer from RDAs	1,086,644	1,296,856	1,499,750	1,500,000
Fund Balance Re-appropriation	-	-	2,408,367	2,006,357
TOTAL CONTRIBUTIONS & TRANSFERS	\$ 1,817,564	\$ 2,027,776	\$ 4,639,117	\$ 4,237,357
TOTAL GENERAL FUND REVENUES	\$ 30,787,573	\$ 30,787,901	\$ 34,348,717	\$ 36,737,357

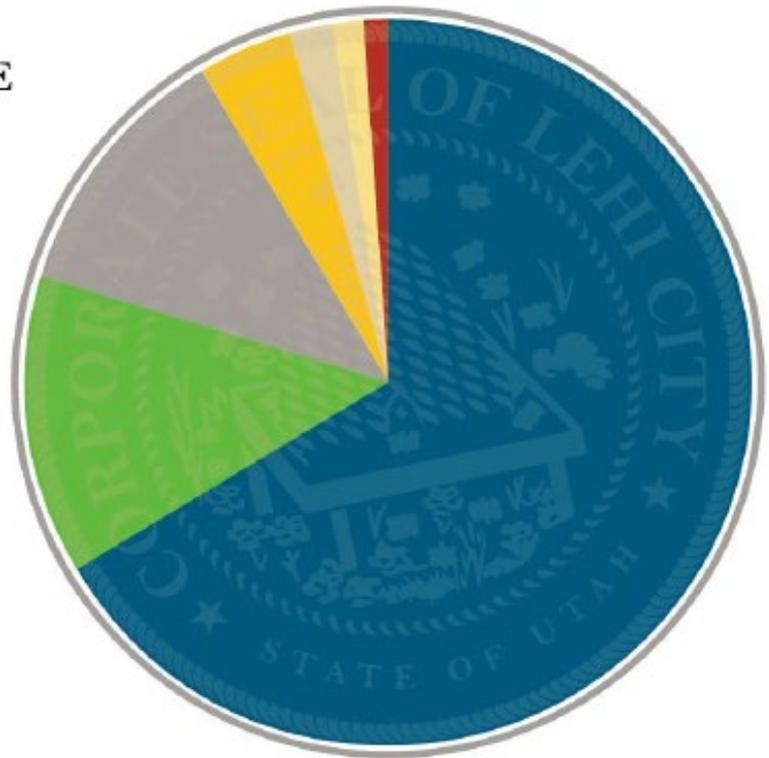


GENERAL FUND EXPENDITURES

- Non-Departmental - 22.7%
- Police - 20.9%
- Fire - 16.7%
- Public Works - 14.2%
- Leisure Services - 5.8%
- Office of the City Administrator - 4.9%
- Community Development - 4.6%
- Finance - 2.9%
- Justice Court - 2.3%
- Legal Services - 1.9%
- Engineering - 1.8%
- Mayor and City Council - 0.8%
- Economic Development - 0.5%

GENERAL FUND REVENUE

- Taxes - 66.5%
- License & Permits - 13.4%
- Contributions & Transfers - 11.5%
- Charges for Service - 4.3%
- Fines and Forfeitures - 1.8%
- Miscellaneous - 1.4%
- Intergovernmental - 1.1%



The background of the entire page is a repeating pattern of stylized, white line-art buildings. Each building icon consists of a central tower with a dome, flanked by two smaller structures with gabled roofs. The pattern is uniform and covers the entire surface.

BUDGET OVERVIEW



AS UTAH'S SIXTH OLDEST CITY, LEHI IS RICH IN PIONEER AND OLD WEST HISTORY.

Originally settled by Mormon pioneers, Lehi has been known as Sulphur Springs, Snow's Springs, Dry Creek, and Evansville. It was incorporated as Lehi City in 1852. The Overland Stagecoach Route, the Pony Express Trail, and the Transcontinental Telegraph all passed through or near Lehi during the peak of their use.

Today, according to the U.S. Census Bureau, Lehi is the 11th fastest growing city in the country. The City has more than doubled in size since 2000, with population estimates approaching 62,000 residents. Lehi is quickly becoming a premier technology and commercial center along the Wasatch Front. Several landmark companies call Lehi home, including Adobe, I.M. Flash, Xactware, Microsoft, Vivint, and Xango. Lehi is also home to a wide variety of retail stores and restaurants. Thanksgiving Point, a unique destination offering museums, botanical gardens, shopping, restaurants, and other entertainment options highlights all that Lehi has to offer.

Lehi is a beautiful place to live and work. Utah Lake is located just to the south, with the picturesque Jordan River running through the City. Lehi is surrounded by the Wasatch Mountains on the East and the White Mountains and Oquirrh Mountains on the West. Lehi's beautiful natural surroundings provide easy access to hiking, mountain biking, fishing, camping, skiing, hunting, and many other outdoor activities.

Lehi operates under a six-member council form of government. Policy making and legislative authority are vested in a governing council consisting of the mayor and five city council members, each elected at large to serve four-year, staggered terms. The governing council is responsible, among other things, for passing ordinances and resolutions, adopting the budget, appointing committees, and hiring the City's administrator, recorder, and treasurer. The City's administrator is responsible for working with the mayor to carry out the policies and ordinances of the governing council, overseeing the day-to-day operations of the government, and appointing heads of the City's operational departments.

The City provides a full range of services, including police and fire protection, construction and maintenance of roads, parks, commercial and residential building inspection, recreational opportunities (including a recreation center, indoor pool, and outdoor pool), and many cultural events. The City also owns and operates a culinary water system, a secondary water system, a wastewater system, a storm water system, an electrical distribution system, solid waste collection, and an emergency medical service.

Indeed, Lehi City is pioneering Utah's future!

DEMOGRAPHIC SNAPSHOT

61,130

LEHI CITY POPULATION

23.9

MEDIAN AGE

\$77,622

MEDIAN HOUSEHOLD INCOME

3.81

AVERAGE FAMILY SIZE

14,219

TOTAL HOUSING UNITS

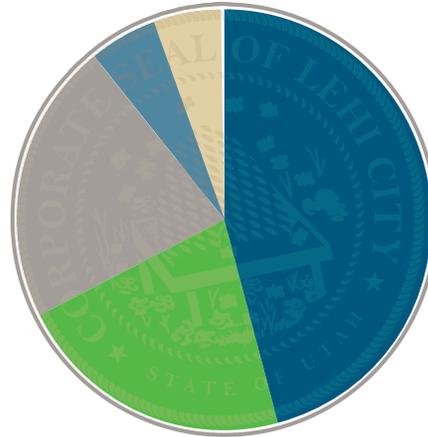
81.3%

HOMEOWNERSHIP RATE

3.4%

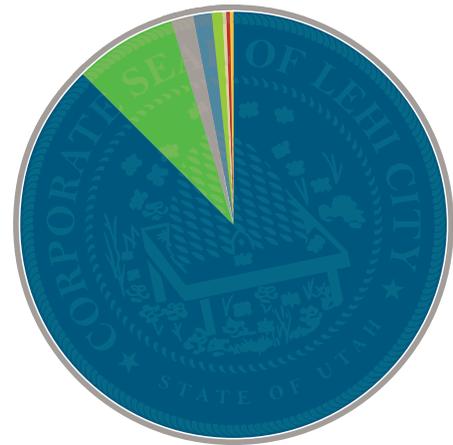
COUNTY UNEMPLOYMENT RATE

Sources: Census Bureau; Bureau of Labor Statistics

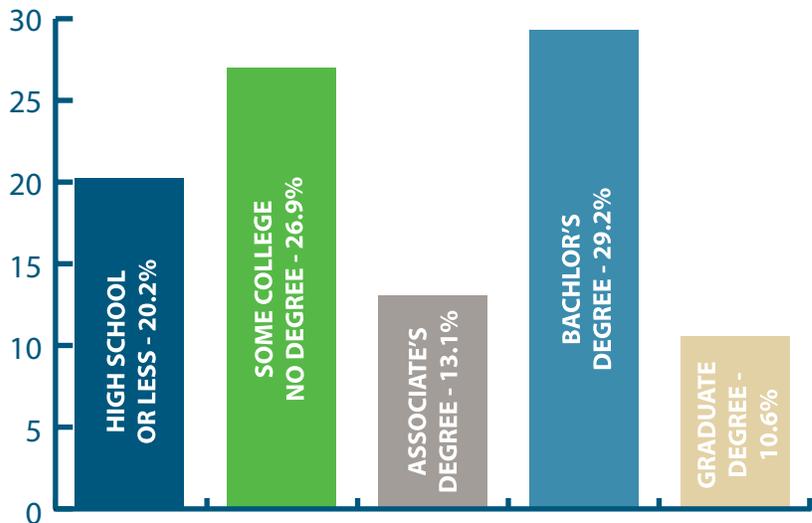


POPULATION BY AGE

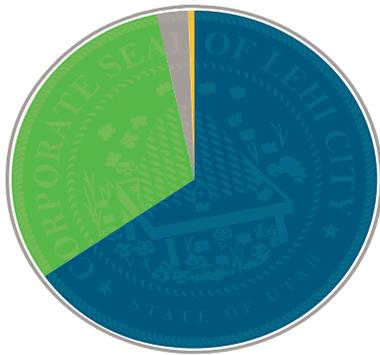
- White - 88%
- Hispanic/Latino - 6.8%
- Two or More Races - 1.5%
- Asian - 1.3%
- Pacific Islander - 1.1%
- American Indian - 0.4%
- Black/African Amer. - 0.2%
- Other - 0.6%



POPULATION BY RACE

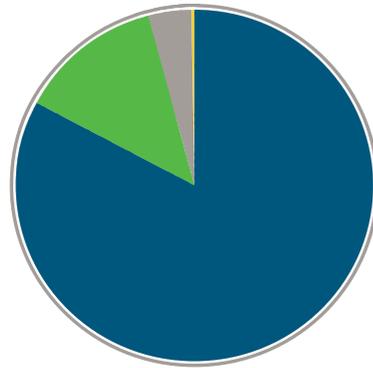


ECONOMIC PROFILE



- Employed (Civilian) - 65.4%
- Not in Labor Force - 31.3%
- Unemployed (Civilian) - 2.9%
- Armed Forces - 0.4%

EMPLOYMENT STATUS



- Private Wage - 83%
- Government - 12.9%
- Self-Employed - 3.9%
- Unpaid Family Worker - 0.2%

CLASS OF WORKER

EMPLOYER	ESTIMATED EMPLOYEES
IM Flash	1,600
Adobe	1,050
Xactware	685
Xango	630
Thanksgiving Point	425
Cabela's	366
lasis	340
Hadco	303
Jack B Parson Co.	285
Costco	225



PRINCIPAL EMPLOYERS



TAXPAYER	% OF TOTAL SALES TAX
Costco	16.98%
Smith's	5.81%
Cabela's	4.70%
Lehi City	2.81%
Jack B Parson Co.	2.61%
Lowe's	2.16%
Audi Lehi	2.00%
USTC Motor Vehicle	1.83%
Harmons	1.70%
MegaPlex 8	1.16%

PRINCIPAL SALES TAX PAYERS

CITYWIDE GOALS & OBJECTIVES

In February 2017 the City Council and administration reviewed their long-term goals and objectives for Lehi City based on the book “The One Thing,” by Gary W. Keller and Jay Papasan. The purpose of the program is for the City Council to identify the one goal they would like to achieve in the future. In turn, leaders at each level of the city’s administrative departments will implement short-term goals that assist in achieving that long-term goal.

Five Year Goal	Mayor and City Council
One Year Goal	City Administrator and Department Directors
Monthly Goals	Mid-Level Managers
Daily & Weekly Goals	Individual Employees

As part of the FY 2018 City Council retreat, the Mayor and City Council described their hopes for the future of Lehi. They illustrated a city that focuses on providing quality programs and resources to families, remembering its past, and paving the path for future generations.

When creating the City’s long-term goal, the City Council and administration considered the results of the 2017 Resident Satisfaction Survey. The results of the survey are summarized on page 26-27.



Develop a Cutting Edge, Family-Centric Community

This budget document is designed to illustrate departmental goals in relation to the City Council’s long-term goal and identify strategies and performance measures that correspond with that goal. Department goals, strategies, and performance measures can be found in the sections for each respective department throughout this document. The department goal will be illustrated under the “One” icon shown above.

CITY SERVICES

Residents rated the services they receive in our community based on the value received for their tax dollars, the quality of services provided, satisfaction with specific programs, and overall management. The highest rated service provided is Fire and Emergency Medical and the lowest rated service is Planning and Zoning. Overall, 77 percent of residents feel they receive a good value for their tax dollars and the City does a good job managing those services.

77%

The percent of Lehi residents who rate the service received for their tax dollar as good or excellent.

69%

The percent of Lehi residents that believe Lehi provides the right city services.

73%

The percent of Lehi residents who think Lehi does a good job managing city services.

Lehi residents rated city services on a scale of 0 to 100, with 0 meaning they are completely dissatisfied, and 100 meaning completely satisfied. The average rating is listed below.

Police Services	83	Parks and Open Spaces	69
Fire and Emergency Medical Services	85	Community Events	74
Animal Control Services.....	74	Aquatic and Fitness Center.....	73
Garbage Collection.....	82	Water Conservation Efforts.....	66
Recycling Program.....	73	Culinary (drinking) Water	76
Snow Removal Services	63	Adult Recreation Programs.....	67
Surface Maintenance on City Streets.....	59	Youth Recreation Programs.....	74
Utility Billing.....	78	Senior Citizen Programs.....	72
Sidewalk Maintenance	66	Planning and Zoning	54
Street Lighting.....	65	Emergency Preparedness.....	70
City Code Enforcement	65		

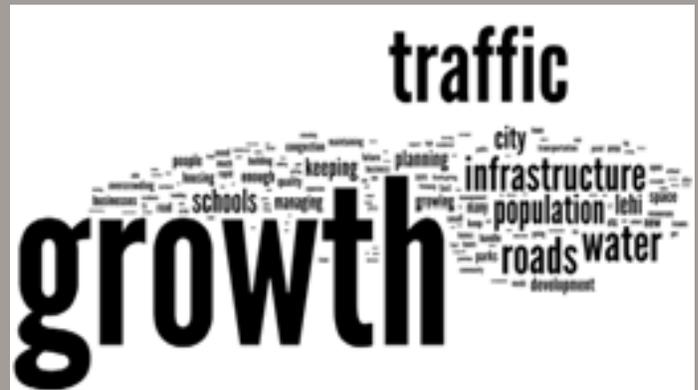
ISSUES FACING LEHI CITY

Residents were asked about the major issues facing Lehi City, both today and in the future. The majority of residents feel growth and traffic are the most important issues for the City to address.

WHAT IS THE MOST IMPORTANT ISSUE FACING LEHI TODAY?



WHAT IS THE MOST IMPORTANT ISSUE FACING LEHI IN THE NEXT 3-5 YEARS?



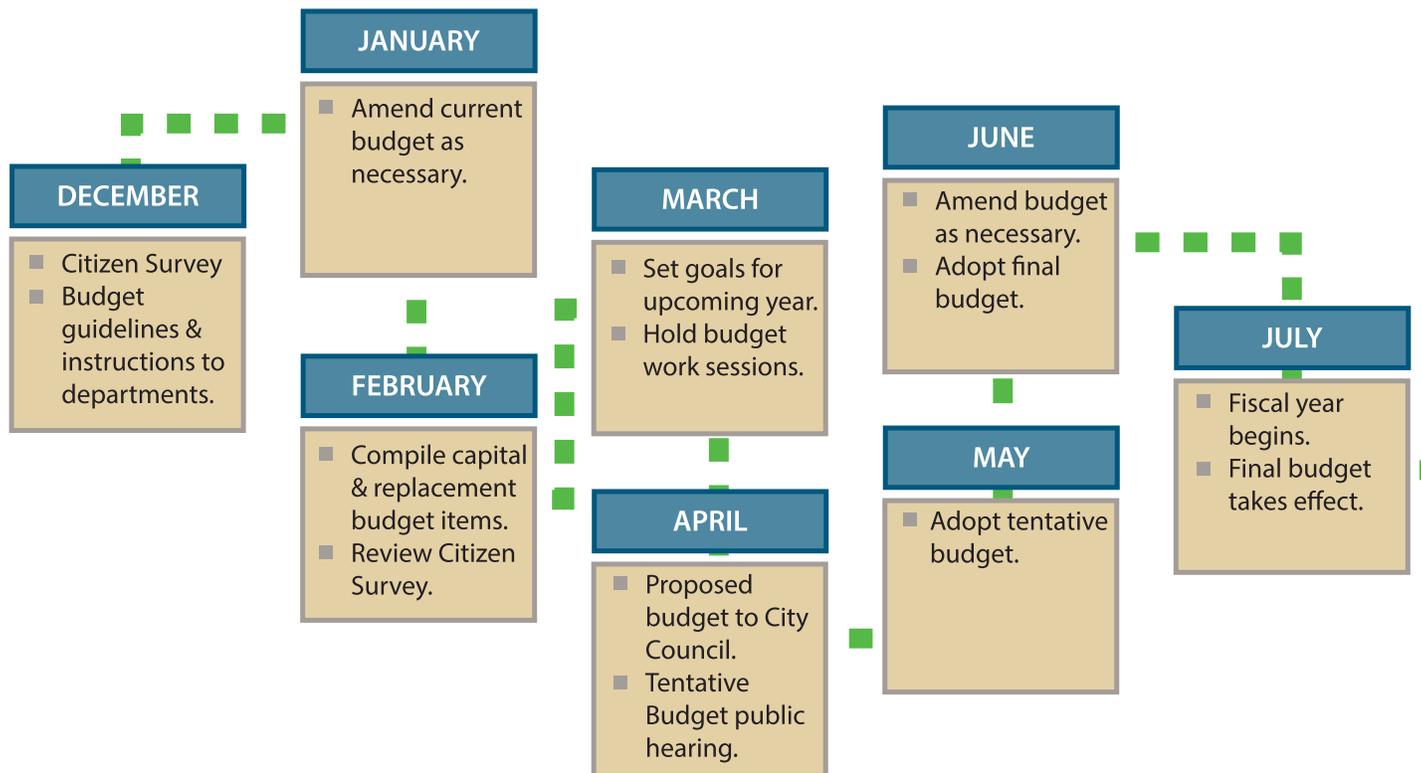
The complete FY 2017 Resident Survey can be found on Lehi City's website at www.lehi-ut.gov/government/administration/pr/.

BUDGET PROCESS

Lehi City's budget operates on a fiscal year, from July 1 to June 30 of each year. The City Council approves the final budget in June and it takes effect on July 1. The process begins in December when the Finance Department issues budget guidelines and instructions to each department, including overall goals, priorities, and budget limits. The Citizen Survey process also begins annually in December to determine service satisfaction levels and what residents are willing to pay for regarding specific services (price of government). This allows residents to have a voice in creating spending priorities for the City.

In January, the City Council amends the budget to readjust spending priorities for any unforeseen budgetary issues. In February, each department submits personnel requests, capital improvements, and replacement budget items to the Finance Department. In March, the budget team, consisting of the Mayor, City Administrator, Assistant City Administrator, Assistant to the City Administrator, and the Finance Department, begin meeting with each department to review personnel requests, capital improvements, and replacement budget items. These budget requests are then prioritized by the budget team to determine inclusion in the tentative budget.

The Finance Department drafts a tentative budget in April. The tentative budget is presented to the City Council and citizens of Lehi during the last City Council meeting in May. The City Council then holds public work sessions with City staff to review the tentative budget and make amendments as necessary. After necessary changes have been made and the numbers are finalized, the final budget is presented to the City Council. The final budget must be adopted by June 22 for the following fiscal year.



GUIDING FINANCIAL PRINCIPLES

While the City's long-term goals and objectives guide what the budget accomplishes, the accomplishment of these goals and objectives through the budget process is based on the following guiding principles:



Photo Credit: Stefanie Eskander

- Lehi City exists only to serve the needs of its residents. Since these needs are continually changing, the City should consistently receive resident feedback based on both long-term and current needs.
- Lehi City should strive for inter-generational fairness. Thus, each generation of taxpayers should pay its fair share of the long-range cost of city services.
- Lehi City should finance services rendered to the general public, such as police, fire, streets, and parks, from revenues imposed on the general public, such as property and sales taxes. Special services rendered to specific groups of residents should be financed by user fees, impact fees, license and permit fees, or special assessments.
- Lehi City should balance all budgets annually, in accordance with Utah law, which states the following:
 - The total of the anticipated revenues shall equal the total of appropriated expenditures (Section 10-6-110, U.C.A.).
 - The governing body of any city may not make any appropriation in the final budget of any fund in excess of the estimated expendable revenue for the budget period of the fund (Section 10-6-117, U.C.A.).
- Lehi City should allow for a reasonable surplus (fund balance) to accumulate for the following purposes:
 - To provide sufficient working capital.
 - To provide a cushion to absorb emergencies such as floods, earthquakes, etc.
 - To provide for unavoidable shortfalls in revenues.

The City conducts its financial affairs with policies that are based on these guiding principles. The principles are reviewed by the budget team and City Council in making all budgetary decisions. These policies are stated in the following sections discussing the budget process, financial structure, revenue, debt, and capital projects.

BUDGET AMENDMENTS AND MANAGEMENT

Once adopted, the budget can be amended by subsequent City Council action. The City Council can approve reductions in or reallocations of departmental appropriations upon recommendation of the City Administrator and Finance Director; however, appropriations cannot be increased in a governmental fund without a public hearing. The Finance Director can approve the transfer of unexpended appropriations from one expenditure account to another in the same department.

The Finance Department prepares and distributes a monthly budget report by the 15th day of the following month. The report mirrors the financial schedules contained in this budget book and includes current month expenditures, year-to-date expenditures, encumbrances, year-to-date budget, year-to-date variances, the annual budget, and the remaining budget.

The departmental budget within a given fund, as determined by Utah State law, is the level for which expenditures may not legally exceed appropriations. The City Council must also approve any expenditure exceeding appropriations for all capital projects. All unexpended budget appropriations lapse at the end of the budget year.

FINANCIAL STRUCTURE

The backbone of City operations is the various departments within the City. The departments are organized into groups with similar functions or programs to manage operations more efficiently. The City's financial structure is organized into various funds within departments used for accounting and reporting. This provides a framework for the budget that is conceptually easier to understand. The majority of this document is organized by department to provide budgetary information.

The following is a brief description of the funds that make up the City's financial structure:

GOVERNMENTAL FUNDS				PROPRIETARY FUNDS		
GENERAL FUND	CAPITAL PROJECT FUND	SPECIAL REVENUE FUND	REDEV. AGENCY FUND	ENTERPRISE FUNDS		INTERNAL SERVICE FUNDS
Department Funds	Fire Impact Fee	Legacy Center	Adobe Area	Culinary Water Fund	Culinary Impact Fee	Building & Grounds
Class C Roads	Parks Impact Fee	Outdoor Pool	IM Flash Micron	Drainage Fund	Drainage Impact Fee	Fleet
Liquor Allotment	Police Impact Fee		Millpond Area	In Lieu Fee	Garbage Fund	Information Technology
CDBG Fund	Roads Impact Fee		Outlets at Traverse Area	Electric Fund	Electric Impact Fee	Risk Management
			Thanksgiving Park Area	Sewer Fund	Sewer Impact Fee	
				Pressurized Irrigation Fund	P.I. Impact Fee	
				Museum Fund		

A matrix showing the relationship between the funds outlined above and the operational departments can be found on pages 32 and 33.



GOVERNMENTAL FUNDS

General Fund: This fund accounts for all financial resources necessary to carry out basic governmental activities for the City that are not accounted for in another fund. The General Fund supports essential city services such as police and fire protection, street maintenance, libraries and parks and open space maintenance. General Fund revenue is collected from taxes (property, sales, and franchise), license and permits, service fees, fines, grants, and other various sources. The Class C Roads and Liquor Allotment funds account for the State's excise taxes, which are restricted for street maintenance and DUI enforcement.

Community Development Block Grant (CDBG) Fund: The CDBG program is a federally awarded program that provides grants for local community development activities. CDBG funds can be used for affordable housing, anti-poverty programs, and infrastructure development. The city prioritizes projects and improvements to determine how to use these funds.

Capital Project and Impact Fee Funds: These funds provide financial resources for the acquisition or construction of major capital improvement projects for governmental-type activities.

Special Revenue Funds: These funds are used when revenue is legally restricted to expenditures for specified purposes. The Legacy Center Fund and the Outdoor Pool Fund have legally restricted revenue and are categorized as special revenue funds.

Redevelopment Agency Funds: Community redevelopment and economic development project areas are financed by incremental taxes collected for the properties in development. Redevelopment Agency Funds account for the tax revenue that is used to pay debt from improving project infrastructure. Currently there are five RDA Funds in Lehi City.



PROPRIETARY FUNDS

Enterprise Funds: These funds are used for specific operations that provide goods and services primarily financed with user fee revenue. These operations are similar to private business enterprises. Lehi City's seven enterprise funds include: Culinary Water, Pressurized Irrigation (PI), Sewer, Electric, Garbage, Drainage, and the Museum. Water, PI, Sewer, Electric, and Drainage also have associated Impact Fee Funds for the acquisition and construction of new capital improvement projects.

Internal Service Funds: These funds finance commodities or services provided by one program that benefit other programs within the City. Costs are reimbursed by those programs and departments that use the services through these funds. The City's four Internal Service Funds account for fleet, IT, buildings and grounds, and risk management activities.



FUND - OPERATIONAL DEPARTMENT RELATIONSHIP MATRIX

The following matrix shows the relationship between funds and operational departments. Specifically, departments that are funded by each fund have an "X" marked in the fund's corresponding row. Often, the funds will be associated with specific divisions or sections within operational departments. These relationships are shown in more detail within the budget document.

	DEVELOPMENT SERVICES	POWER	FINANCE	LEGAL SERVICES	JUSTICE COURT	LEISURE SERVICES
GOVERNMENTAL FUNDS						
General Fund	X	X	X	X	X	X
Class "C" Roads						
Liquor Allotment						
CDBG	X					
GOVERNMENTAL PROJECTS AND IMPACT FEE FUNDS						
Capital Projects	X	X	X	X	X	X
Fire Impact Fee						
Parks Impact Fee						
Police Impact Fee						
Roads Impact Fee						
SPECIAL REVENUE FUNDS						
Legacy Center						X
Outdoor Pool						X
REDEVELOPMENT AGENCY FUNDS						
Adobe Area EDA	X					
IM Flash Micron RDA	X					
Millpond Area RDA	X					
Outlets at Traverse CDA	X					
Thanksgiving Park EDA	X					
PROPRIETARY FUNDS						
ENTERPRISE FUNDS						
Culinary Water						
Culinary Water Impact Fee						
Drainage						
Drainage Impact Fee						
In Lieu Fee						
Pressurized Irrigation						
PI Impact Fee						
Electric		X				
Electric Impact Fee		X				
Garbage			X			
Museum						X
Sewer						
Sewer Impact Fee						
INTERNAL SERVICE FUNDS						
Building & Grounds						
Fleet						
IT			X			
Risk Management				X		

	OFFICE OF THE CITY ADMIN.	PLANNING	ENGINEERING	PUBLIC WORKS	WATER	POLICE	FIRE
GOVERNMENTAL FUNDS							
General Fund	X	X	X	X		X	X
Class "C" Roads				X			
Liquor Allotment						X	
CDBG			X	X			
GOVERNMENTAL PROJECTS AND IMPACT FEE FUNDS							
Capital Projects	X	X	X	X	X	X	X
Fire Impact Fee							X
Parks Impact Fee				X			
Police Impact Fee						X	
Roads Impact Fee				X			
SPECIAL REVENUE FUNDS							
Legacy Center							
Outdoor Pool							
REDEVELOPMENT AGENCY FUNDS							
Adobe Area EDA							
IM Flash Micron RDA							
Millpond Area RDA							
Outlets at Traverse CDA							
Thanksgiving Park EDA							
PROPRIETARY FUNDS							
ENTERPRISE FUNDS							
Culinary Water					X		
Culinary Water Impact Fee					X		
Drainage					X		
Drainage Impact Fee					X		
In Lieu Fee					X		
Pressurized Irrigation					X		
PI Impact Fee					X		
Electric							
Electric Impact Fee							
Garbage							
Museum							
Sewer					X		
Sewer Impact Fee					X		
INTERNAL SERVICE FUNDS							
Building & Grounds				X			
Fleet				X			
IT							
Risk Management							

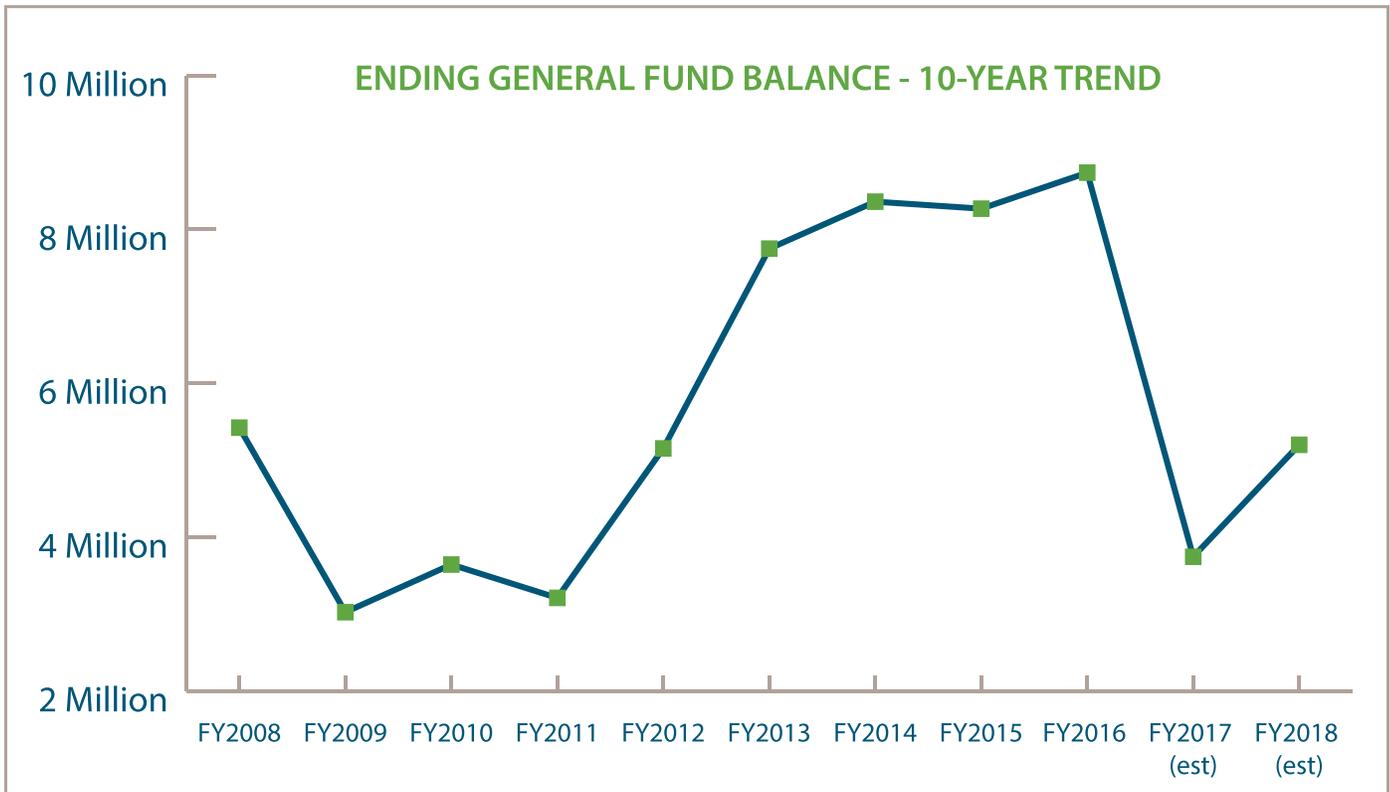
FUND BALANCE & RESERVES

Utah state law allows cities to accumulate retained earnings or fund balances as appropriate in any fund (see U.C.A 10-6-116). However, the law restricts balances in the General Fund as follows: 1) Any fund balance less than 5 percent of estimated revenue may be used for working capital, certain emergency expenditures, or to cover an unexpected revenue shortfall that would result in a year-end excess of expenditures over revenues; 2) Fund balance greater than 5 percent but less than 25 percent may be used for budget purposes; and 3) Any fund balance in excess of 25 percent must be included in the appropriations of the next fiscal year.

Lehi City accumulates fund balances in its various funds for the following purposes:

- To avoid short-term debt that might be needed to provide working capital
- To meet unexpected expenditures as the result of an emergency
- To secure the City's debt and its bond rating
- To accumulate funding for planned capital expenditures including the replacement of capital assets
- To meet the reserve requirements for liabilities already incurred but not yet paid (e.g. Risk Management Fund)

All excess funds are invested consistent with the State Money Management Act. The resultant interest income is used as an additional revenue source in each fund. The chart below shows the history of the fund balance in the General Fund.



GOVERNMENTAL FUND BALANCES

FUND	END FY 2015	END FY 2016	EST. END FY 2017	APPROVED FY2018	INCREASE (DECREASE)
General	\$ 8,269,687	\$ 8,737,859	\$ 3,744,140	\$ 5,200,000	\$ 1,455,860
Redevelopment Agency	1,153,694	1,497,467	1,213,443	1,490,000	276,557
Capital Projects	7,653,227	7,959,639	2,766,959	1,800,000	(966,959)
TOTAL GOVERNMENTAL FUNDS	\$ 17,076,608	\$ 18,194,965	\$ 7,724,542	\$ 8,490,000	\$ 765,458

BASIS OF BUDGETING

Budgetary basis is the basis of accounting used to estimate financing sources and uses in the budget. There are three types of budgetary basis accounting: (1) cash basis, (2) accrual basis, and (3) modified accrual basis. These are explained below:

Cash Basis: Transactions are recognized only when cash is increased or decreased.

Accrual Basis: Revenues are recorded when they are earned (regardless of when cash increases) and expenditures are recorded when goods and services are received (regardless of when cash disbursements are made).

Modified Accrual Basis: Accounting method that is a mixture of cash basis and accrual basis accounting. Revenues are recognized when they become measurable and “available” as net current assets. “Available” means collectible in the current period or soon enough thereafter to be used to pay against liabilities in the current period. Expenditures are recognized when the related fund liability is incurred, except for principal and interest on general long-term debt, which is recognized when due.

General Government Funds follow the modified accrual basis of accounting. Sales taxes are recognized when intermediary collecting agencies have received them. All other intergovernmental revenues are recorded as revenue when received. Property tax revenues are recognized in the fiscal year for which they were levied. Licenses and permits, charges for services, fines and forfeitures, and other revenues are recorded as revenue when received cash.

The Enterprise Funds are prepared on an accrual basis. Expenditures are recognized as encumbrances when services are received or a commitment is made (e.g. through a purchase order). Revenues, on the other hand, are recognized when they are obligated to the City (for example, power user fees are recognized as revenue when service is provided).

In both Enterprise Funds and General Governmental Funds, the encumbrances will lapse when goods and services are not received by year-end.

The Comprehensive Annual Financial Report (CAFR) shows the status of the City’s finances on the basis of “generally accepted accounting principles” (GAAP). In most cases this conforms to the way the City prepares its budget. Exceptions include:

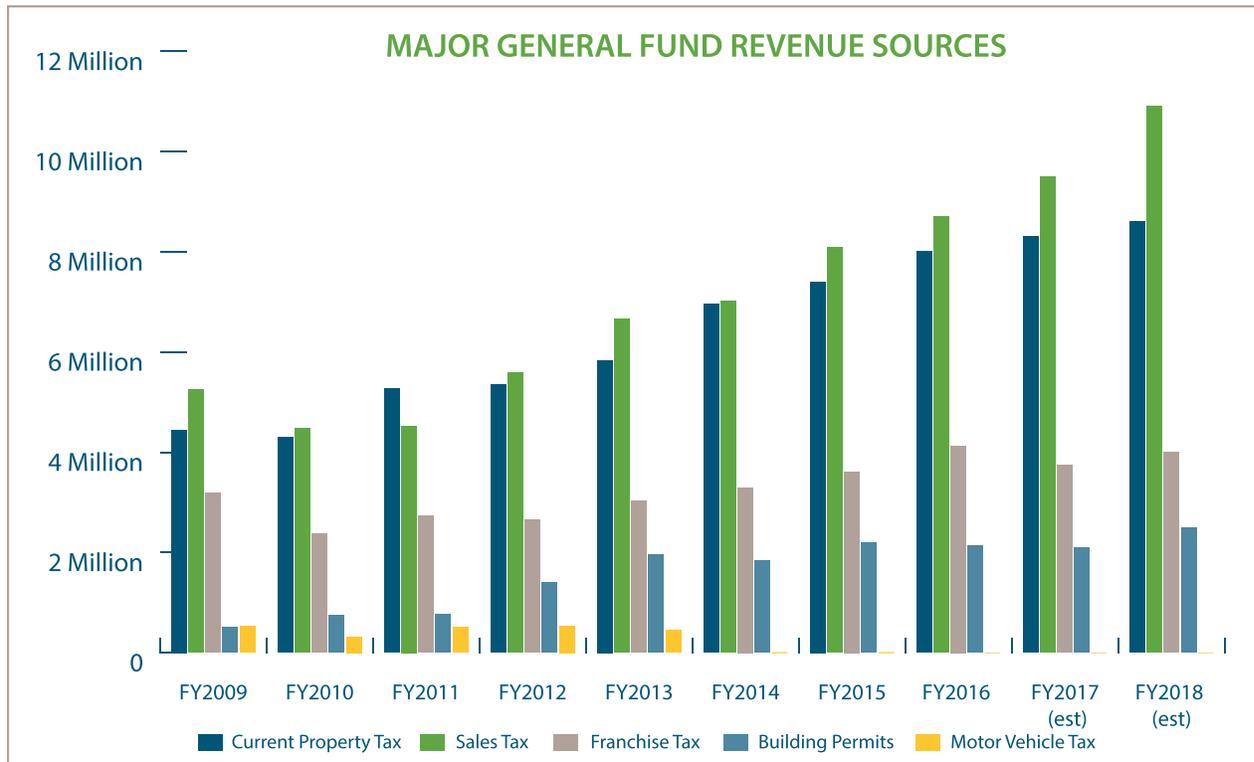
- Compensated absences liabilities that are expected to be liquidated with expendable available financial resources are accrued as earned by employees (GAAP) as opposed to being expended when paid (Budget).
- General staff and administrative charges are recognized as direct expenses of the Power Enterprise Fund on a GAAP basis as opposed to being accounted for and funded by operating transfers into the General Fund from the Power Fund on the Budget basis.
- Principal payments on long-term debt within the Enterprise Funds are applied to the outstanding liability on a GAAP basis, as opposed to being expended on a Budget basis.
- Capital outlay within the Enterprise Funds are recorded as assets on a GAAP basis and expended on a Budget basis.
- Depreciation expense is recorded on a GAAP basis only.

The Comprehensive Annual Financial Report shows fund expenditures and revenues on both a GAAP basis and Budget basis for comparison purposes. The most recent financial report is available online at www.lehi-ut.gov/departments/finance.

REVENUE & TAXATION

Lehi City is funded primarily through two categories of revenue: taxes and fees. Tax revenue is primarily used to pay for services provided to the public in general, such as police, fire, streets, and parks. The City also provides services that benefit specific groups of citizens for which a specific fee is charged, which fee is intended to pay for all or part of the costs incurred to provide that service. The City adheres to the following revenue policies:

- The City should maintain a diversified and stable revenue system to shelter it from unforeseeable, short-term fluctuations in any one revenue source.
- The City should estimate revenues conservatively on an annual basis to avoid unexpected deficits and to provide a funding source for capital project needs.
- The City should minimize the use of one-time revenue to fund on-going services.
- The City should annually review the full cost of activities supported by user fees, impact fees, license and permit fees, and special assessments to:
 - Identify the impact of inflation.
 - Determine that the full long-term service costs are not being subsidized by general revenues or passed on to future generations of taxpayers.
 - Determine the subsidy level of some fees.
 - Consider new fees, subject to the review of City Council.
- The City should seek to maintain a stable tax rate.



The above chart shows the ten-year trend for those revenue sources classified as general taxes and as building permit fees. In total, these five sources are expected to comprise approximately 70 percent of the General Fund revenue. It is important to maintain balance among major revenue sources. The remainder of this section will provide additional information on the major General Fund revenue sources used to fund the City’s general government services. User fee revenue information will be provided in the section corresponding to the department that provides the service funded by the fee. User fees are based on an analysis of how much of the cost of a service should be covered by the fee versus how much of the cost of the service should be subsidized by general taxes and revenue. Factors considered in the analysis include:

- How Lehi’s fees compare with those charged by other cities;
- Whether the service benefits the general public versus an individual user, and;
- Whether the same service can be offered privately at a lower cost.

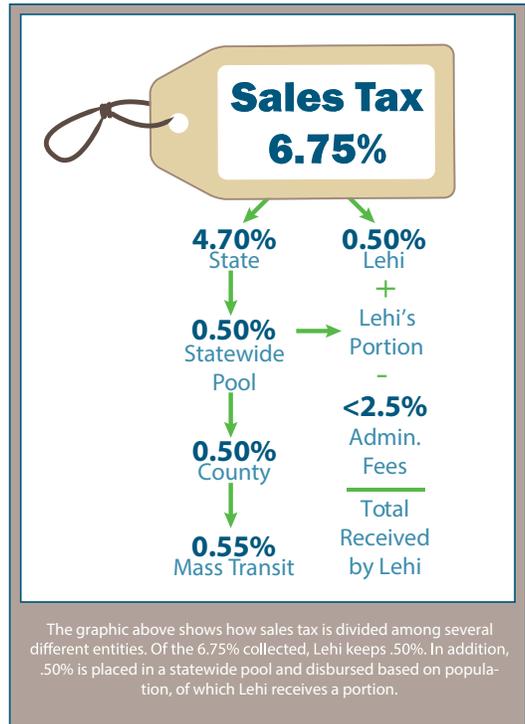
SALES TAX

General sales tax is one of Lehi City's largest revenue sources at 30 percent of the estimated General Fund revenue for FY 2018. State law authorizes cities to receive sales tax revenue based on the process described in the chart shown to the right.

Normally, sales tax revenue fluctuates more with the economy than the other major tax revenue sources. However, commercial growth has continued to hold steady with the addition of Class A office space and several commercial developments, including Family Search, Entrata, and UCCU.

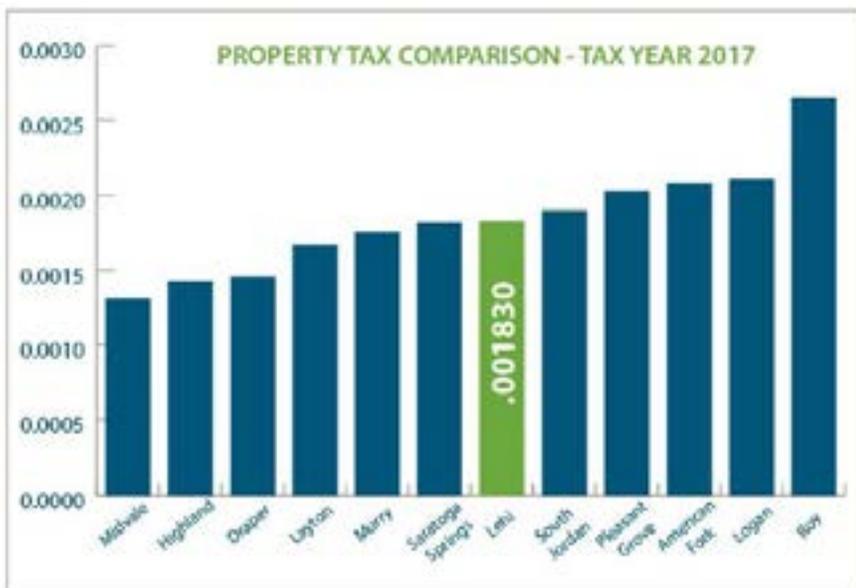
The City has also seen the opening and announcement of national and regional restaurants like R&R Barbeque, Slap Fish, Mad Greens, Pieology, Five Guys, Jamba Juice and Panda Express. Lehi continues to have some of the best undeveloped commercial frontage along the Wasatch Front, and the City is in continual negotiation with several developers and site selectors.

The economic viability on a statewide level accounts for about half of the City's sales tax revenue. In that regard, Utah continues to excel, with *Forbes Magazine* ranking Utah 1st in its list of "Best States for Business" for 2014, 2015, and 2016. Further, *CNBC* ranked Utah first in its list of "America's Top States for Business 2016." In light of Lehi's prominence in Utah's strong state economy, as well as the new commercial development reaching completion during the upcoming fiscal year, the City forecasts its sales tax revenue for FY 2018 to increase by 14 percent from FY 2017 estimates.



PROPERTY TAX

Property tax is another one of Lehi's largest revenue sources, accounting for approximately 24 percent of General Fund revenue. In Fiscal Year 2014, Lehi's Finance Department started combining current property taxes, motor vehicle taxes, and delinquent taxes into one property tax line item. This accounts for the increase in the property tax revenue line item from previous budgets. Utah County assesses the taxable value of property in Lehi and collects all property tax. Lehi City's 2017 certified property tax rate is 0.001830.



Primary residences are taxed at 55 percent of the property's assessed value, while secondary residences are taxed at 100 percent of the property's value. Lehi receives approximately 18 percent of what residents pay in property taxes. Maintaining an average rate for many years, property tax revenues have stayed relatively stable. This trend will stay consistent in FY 2018, with the previously-discussed reclassification of motor vehicle tax and delinquent tax into the current property tax line item. The projected property tax revenue growth in FY 2018 is largely due to the success the City has experienced in both commercial and residential development.

FRANCHISE TAX

Franchise taxes are the third largest source of revenue for the General Fund, accounting for approximately 11 percent of total General Fund revenues. State law authorizes cities to collect up to 6 percent in utilities operating within city boundaries. Since franchise tax revenues are determined by the number of service connections, as well as the sales from those connections, growth in franchise tax revenue is directly related to new construction. Franchise tax revenue is estimated to increase by 6.6 percent over FY 2018. The total projected revenue of \$4,000,000 represents a consistent recovery of this revenue source after a significant decrease in FY 2010.

MOTOR VEHICLE TAX

A statewide fee is assessed on motor vehicles in lieu of property taxes. The motor vehicle fee is assessed based on the age and type of the vehicle. Historically, the motor vehicle tax accounts for approximately 3 percent of all General Fund revenues; however, as stated previously,

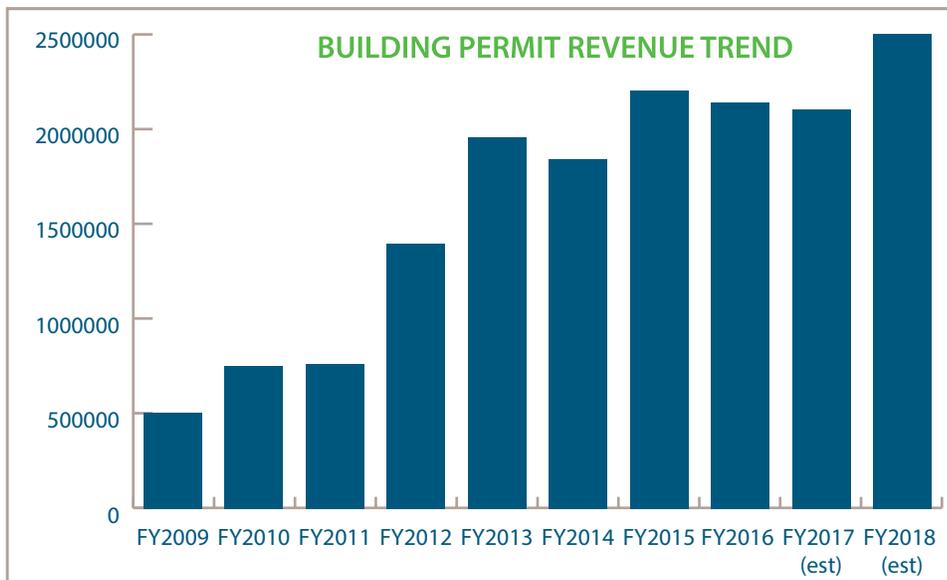
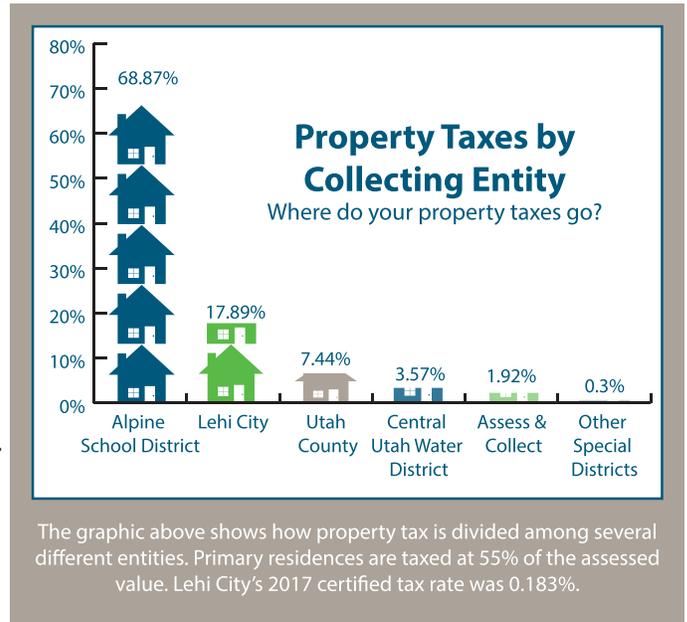
MODEL YEARS	AGE-BASED FEE
2017-2015	\$150
2014-2012	\$110
2011-2009	\$80
2008-2006	\$50
2005 & older	\$10

*Source: Utah State Tax Commission

Lehi's Finance Department has decided to begin combining motor vehicle tax revenue with property tax and delinquent taxes into one line item. Therefore, the motor vehicle tax will no longer be tracked as an individual line item. A breakdown of how the motor vehicle tax is assessed for passenger vehicles is provided in the table to the left.

BUILDING PERMIT FEES

Companies or individuals that construct buildings in Lehi are charged building permit fees. Thus, building permit fee revenue is a good indicator of the amount of growth occurring in the City. As can be seen in the graph, Lehi has experienced continual growth over the last few years. Lehi is projecting to continue the rebound that began in FY 2012, which saw an 83 percent increase from FY 2011 levels. Lehi experienced another significant revenue increase in FY 2013 of about 40 percent from FY 2012. This trend continues to look encouraging. Accordingly, the City is conservatively projecting revenues above FY 2012 levels moving forward.



DEBT

Consistent with the policies listed below, Lehi City uses debt judiciously. Currently, the City has a AA- bond rating from Standard and Poor’s for general obligation bonds. The schedules in this section include the general long-term debt pertaining to both the governmental and proprietary funds.

POLICIES

- When applicable, Lehi City will review its outstanding debt annually for the purpose of determining if the financial marketplace will afford the City the opportunity to refund, issue, and lessen its debt service costs (minimum 3 percent savings over the life of an issue).
- Lehi City will confine long-term borrowing to capital improvements or projects that cannot be financed from current revenues.
- When Lehi City finances capital projects by issuing bonds, it will pay back the bonds within a period not to exceed the estimated useful life of the project.
- Lehi City should have the final maturity of general obligation bonds at or below thirty years.
- Capital improvements, equipment, and facility projects shall be classified into “pay-as-you-go” and “debt financing” classifications. Pay-as-you-go capital items will be \$5,000 or less with short lives (less than four years) or replacement of existing equipment where depreciation has been paid to a sinking fund. Debt financing will be used for major, non-recurring items with a minimum of four years of useful life.
- Whenever possible, Lehi City will use special assessment, revenue, or other self-supporting bonds instead of general obligation bonds, so those benefiting from the improvements will bear all or part of the cost of the project financed.
- Lehi City will not use long-term debt for current operations.
- Lehi City will maintain good communications with bond rating agencies regarding its financial condition.

COMPUTATION OF LEGAL DEBT MARGIN - JUNE 30, 2017

Assessed Valuation	\$	5,180,915,637
Estimated Actual Value		7,122,345,588
Debt Limit - 4% of Estimated Actual Value		284,893,824
Less Outstanding General Obligation Bonds		-
Total Amount of Debt Applicable to Debt Limit		-
LEGAL DEBT MARGIN	\$	284,893,824



OUTSTANDING GENERAL LONG-TERM DEBT: GOVERNMENTAL ACTIVITIES

DESCRIPTION	END BALANCE FY 2016	ESTIMATED END BALANCE FY 2017	ADDITIONS	DELETIONS	ESTIMATED END BALANCE FY 2018	PRINCIPAL DUE FY 2017	INTEREST DUE FY 2017
2014 Sales Tax Bonds	\$ 5,900,000	\$ 5,220,000	-	\$ 700,000	\$ 4,520,000	\$ 700,000	\$ 135,700
2004 Subordinated Sales Tax Revenue Bonds	7,955,000	7,955,000	-	-	7,955,000	-	-
Tax Increment Micron	59,804,154	59,804,154	-	-	59,804,154	Contingent on Tax Increment	
Tax Increment Thanksgiving Park	1,895,224	1,895,224	-	-	1,895,224	Contingent on Tax Increment	
Tax Increment Traverse Mountain	10,961,363	10,961,363	-	-	10,961,363	Contingent on Tax Increment	
Tax Increment Alpine Highway West	15,466,814	15,466,814	-	-	15,466,814	Contingent on Tax Increment	
Tax Increment West Timpanogos	19,393,662	19,393,662	-	-	19,393,662	Contingent on Tax Increment	
Compensated Absences	2,236,857	2,236,857	-	-	2,236,857	-	-
Net Pension Liability	4,943,136	4,943,136	-	-	4,943,136	-	-
Landfill Closure & Post-Closure Liability	250,917	250,917	-	-	250,917	-	-
TOTAL LONG-TERM DEBT	\$ 128,807,127	\$ 128,127,127	-	\$ 700,000	\$ 127,427,127	-	-

A brief description of Lehi City's debt issues (as of June 30, 2017) is included below.

- **2014 Sales Tax Bonds** - \$7,210,000 sales tax bonds that refunded the 2003 Sales Tax Revenue Bonds and 2004 Sales Tax Revenue and Refunding Bonds. Due serially through June 1, 2024 with interest at 2.3 percent.
- **2004 Subordinated Sales Tax Revenue Bonds** - \$9,000,000 authorized, \$9,000,000 issued through June 30, 2007 sales tax revenue bonds with interest of 4.75 percent payable from 87.5 percent of the local sales and use tax and 100 percent of the transient room tax collected from the Cabela's Retail Store Project Area, due in 2024.
- **Tax Increment Note Micron** - Due in annual installments equal to 70 percent of the tax increment received by the Redevelopment Agency from the Alpine Highway Project, including interest at 6.6 percent, due in 2009. Used to finance economic development associated with IM Flash Technologies.
- **Tax Increment Note Thanksgiving Park** - Due in annual installments equal to 95 percent of the tax increment received by the Redevelopment Agency from the Thanksgiving Park Economic Development Project Area. Non-interest bearing note.
- **Tax Increment Note Traverse Mountain** - Due in annual installments equal to 100 percent of the property tax increment received by the Redevelopment Agency from the Traverse Mountain Community Development Project Area, as well as varying levels of the sales tax collected from business within the project area, over a ten-year tax increment period. Non-interest bearing note.
- **Tax Increment Note Alpine Highway West** - Due in annual installments equal to 93.33 percent of the tax increment received by the Redevelopment Agency from the Alpine Highway West Economic Development Project Area. Non-interest bearing note.
- **Tax Increment Note West Timpanogos** - Due in annual installments equal to 97 percent of the tax increment received by the Redevelopment Agency from the West Timpanogos Community Development Project Area. Non-interest bearing note.
- **Compensated Absences** - Some employees carry balances of sick leave and vacation leave greater than what they earn in a given year. The cost of compensating such balances are reported as long-term debt. Balances for compensated absences are capped at 160 hours for vacation leave and 240 hours for sick leave.
- **Landfill Closure and Post-closure Care Liability** - This represents an escrow fund used for costs associated with the landfill closure and post-closure care liability. The escrow fund is funded via the Garbage Fund.

OUTSTANDING GENERAL LONG-TERM DEBT: BUSINESS-TYPE ACTIVITIES

DESCRIPTION	END BALANCE FY 2015	END BALANCE FY 2016	ADDITIONS	DELETIONS	END BALANCE FY 2017	PRINCIPAL DUE FY 2018	INTEREST DUE FY 2018
2014 Electric Refunding Bonds	\$ 3,820,000	\$ 3,075,000	-	755,000	\$ 2,320,000	\$ 760,000	\$ 43,395
2010 Drainage Bonds	1,760,000	1,610,000	-	155,000	1,455,000	160,000	51,017
Provo Reservoir Water Co. Note	436,806	424,189	-	13,115	411,074	13,637	16,964
Provo River Water Assoc. Note	1,124,858	1,097,598	-	28,384	1,069,213	29,509	42,789
Compensated Absences	619,665	619,764	68,409	-	688,173	-	-
Net Pension Liability	1,102,184	2,137,706	-	-	-	-	-
TOTAL LONG-TERM DEBT	\$ 8,863,513	\$ 8,964,257	68,409	\$ 951,499	\$ 5,943,460	\$ 963,146	\$ 154,165

A brief description of Lehi City's debt issues (as of June 30, 2014) is included below.

- **2014 Electric Refunding Bonds** - Revenue refunding bonds that refunded the 2009 Electric Refunding & Revenue Bonds which were used to build two new electrical substations. Due serially through June 1, 2020 with interest at 0.8 percent to 2.2 percent.
- **2010 Drainage Revenue Bonds** - \$2,500,000 in drainage revenue bonds due serially through 2025 with interest rates ranging from 3.51 percent.
- **Note Payable to Provo Reservoir Water Users Company** - Payable in annual installments through 2035. Payments include interest at 4 percent and range from \$34,813 to \$33,439.
- **Note Payable to Provo River Water Users Association** - Payable in annual installments through 2035. Approximately 81 percent of the total obligation bears interest at 4 percent. The balance of the obligation will mirror a line of credit issued by a bank to the Provo River Water Users Association. The line of credit will have a variable interest rate which is estimated to average 4.5 percent.
- **Compensated Absences** - Some employees carry balances of sick leave and vacation leave greater than what they earn in a given year. The cost of compensating such balances are reported as long-term debt. Balances for compensated absences are capped at 160 hours for vacation leave and 240 hours for sick leave.
- **Net Pension Liability** - The difference between the total pension liability (present value of projected benefit payments to employees based on their past service) and the assets (mostly investments reported at fair value) set aside to pay current employees, retirees, and beneficiaries.

LONG-TERM FINANCIAL OUTLOOK

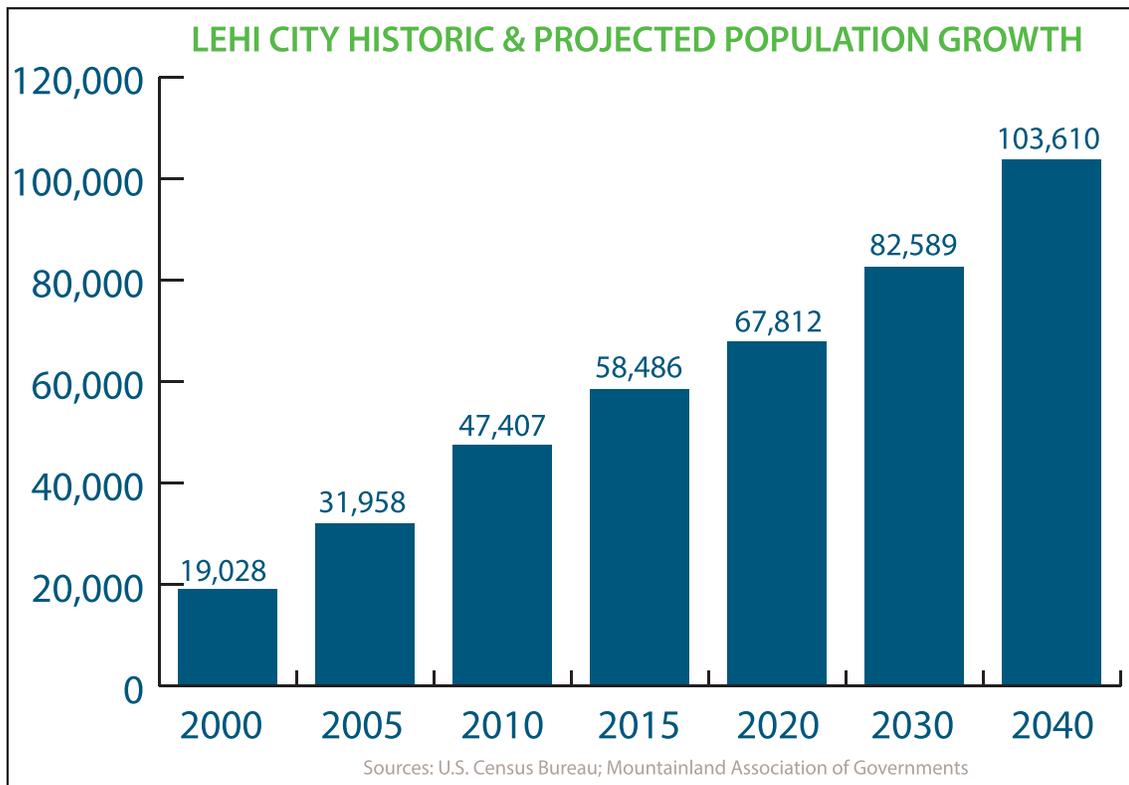
When forecasting future revenues and expenditures, Lehi City uses trend analysis, national economic indicators, local economic indicators, and city-specific issues to help determine the most accurate financial forecasting as possible. Throughout this document, discussions of the City’s financial policies, past revenue and expenditure trends, and various economic indicators are presented. These include:

- City Revenue Policies: Page 36;
- General Fund Balance Trend: Page 34;
- Trends for Major General Fund Revenues: Pages 36-38;
- Debt Policies and Debt Position: Pages 39-41;
- Five-Year Capital Improvement Plan: Pages 49-53; and
- Impact of Five-Year Capital Improvement Plan on Operating Budget: Pages 54-55.

All of these factors impact the City’s long-term financial outlook. Following is a discussion of major factors that will also impact the City’s long-term financial outlook.

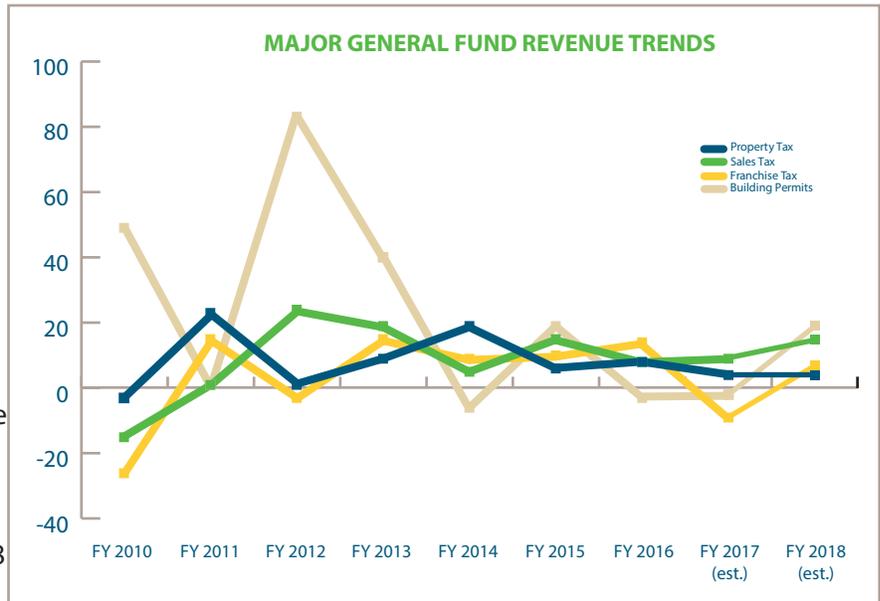
POPULATION GROWTH

According to the U.S. Census Bureau, Lehi is the 11th fastest growing city in the United States and the 3rd fastest in the west. This population growth is expected to bring significant opportunities to the City. However, there will also be increased financial burdens on the City as there is more need for infrastructure construction and improvement and an increased demand for City services. The City monitors population growth trends and forecasts as it determines its infrastructure needs, particularly as it pertains to the five-year capital improvement plan, and fees for various City services.



REVENUE TREND ANALYSIS

Lehi City has a policy of conservatively estimating revenues on an annual basis to avoid unexpected deficits. As can be seen in the chart on the left showing the percent change for the four major revenue sources for the General Fund, the major General Fund revenue sources are each unique with regards to financial forecasting. Property tax, sales tax, and franchise tax revenues are relatively stable funding sources. However, they tend to lag a bit behind macro-economic trends in terms of the effect felt by the City. This was true during the financial crisis of 2008 and 2009.



Building permits, which are an important indicator of the local growth and the local economy’s reaction to national economic factors, are much more volatile than the City’s other primary General Fund revenue sources. However, building permit revenues tend to predicate an increase or decrease in property tax, sales tax, and franchise tax revenues. The City uses these trends, combined with other factors such as national economic indicators, state economic indicators, and local indicators such as development specific to the City to estimate future revenue. Below is a three-year revenue forecast for the major General Fund revenue sources based on these factors and past revenue trends.

THREE-YEAR GENERAL FUND FORECAST

	FY 2015 ACTUAL	FY 2016 ACTUAL	FY 2017 ESTIMATED	FY 2018 APPROVED	FY 2019 FORECAST	FY 2020 FORECAST
PROPERTY TAX REVENUE	\$ 7,405,000	\$ 8,007,053	\$ 8,300,000	\$ 8,600,000	\$ 9,030,000	\$ 9,481,500
SALES TAX REVENUE	8,210,829	8,707,741	9,500,000	10,900,000	11,445,000	12,017,250
FRANCHISE TAX REVENUE	4,162,674	4,131,334	3,750,000	4,000,000	4,200,000	4,410,000
BUILDING PERMIT REVENUE	2,197,612	2,137,871	2,100,000	2,500,000	2,625,000	2,756,250

The background of the entire page is a repeating pattern of stylized, white line-art buildings. Each building icon consists of a central tower with a dome, flanked by two smaller structures with gabled roofs. The pattern is uniform and covers the entire surface.

CAPITAL PROJECTS

CAPITAL PROJECTS

The FY 2018 budget includes just over \$75.9 million for all capital improvement expenditures. To allow a more accurate picture of how the coming fiscal year's Capital Budget might impact the operating budget, the capital expenditures are summarized into two categories: routine capital expenditures and non-routine capital expenditures.

- **ROUTINE CAPITAL EXPENDITURES** are expenditures that occur on a regular basis and have no significant impact on the operating budget. The capital expenditures classified into the capital replacement budget are considered routine. Examples include the regular replacement of vehicles and equipment and the regular up-sizing of pipes, streets, and power systems. The cost of these capital expenditures are captured as line items in the budget information portion of each department's section throughout this book, totaling a little over \$19.5 million.
- **NON-ROUTINE CAPITAL EXPENDITURES** are expenditures that do not happen on a regular basis and impact the operating budget either in terms of additional personnel, maintenance, utility, or other costs; or in terms of additional revenue or operating savings. Although the expenditures of these projects may span over a few years, the projects add to the asset base of the City and often result from policy decisions. Capital projects defined as non-routine total just under \$56.4 million. A summary schedule of the non-routine capital budget can be found later in this section of the budget document.

CAPITAL POLICIES

- Lehi City's Capital Budget shall be revised each year, including anticipated fund sources.
- When Capital Budget appropriations lapse at the end of the fiscal year they shall be re-budgeted until the project is complete.
- Inventories in the proprietary funds, which shall consist of materials used in the construction and repair of the transmission, distribution, collection, and treatment systems shall be valued at the lower cost or market on a weighted average basis. Supplied inventories, consisting principally of office supplies, shall be valued at the lower of cost or market on a first-in, first-out basis. Transformers shall be valued at the lower of cost or market on a specific identification basis.
- Capital expenditures shall be defined as assets purchased or acquired with the capitalization thresholds defined in the table below.

ASSET CATEGORY	CAPITALIZATION THRESHOLD (IN \$)	USEFUL LIFE (IN YEARS)
Land	0	N/A
Buildings	5,000	15-40
Improvements of than buildings, including infrastructure	0	10-40
Machinery, equipment, and vehicles	5,000	5-15
Office furniture and equipment	5,000	5-15

CAPITAL PLANNING PROCESS

Often, the justification for capital improvement projects are derived during master planning efforts done in conjunction with third-party entities. The City Council reviews and approves all of the City's master plans. The following two pages contain a summary of the planning processes that influence the Capital Budget, and the general time line associated with the finalizing of the 5-Year Capital Budget itself.

CITY PLANS - FY2018

PLAN	ORIGIN OF PLAN	ELEMENTS OF PLAN
Mayor and City Council Strategic Visioning	The Mayor & City Council annually hold a planning session. See pages 25-27 for more information.	The strategic vision and planning done by the Mayor and City Council set the priorities for the City budget. The planning sessions includes input from the annual citizen survey, staff recommendations, and the planning documents listed below.
Budget 5-Year Capital Improvement Plan	See pages 48-55 for more information.	As part of the annual budget process, and with input from all other planning processes, a 5-year capital improvement plan is incorporated into the budget document. Potential funding sources are also discussed and estimated at this time.
General Plan	The Land Use Element Plan was updated & adopted in October 2011.	The General Plan provides a general framework of goals and guidelines for a number of the City's master plans, including: Economic Development; Parks and Recreational Facilities; Transportation; and Community Facilities and Services.
Economic Development Strategic Plan	Originally adopted in September 2008.	The plan identifies key economic development areas throughout the City in order to project where and what types of future infrastructure improvements will be necessary to meet the associated new growth. Thus, this plan has an indirect effect on the capital budgeting process.
Downtown Revitalization Plan	Originally adopted in 2007.	The plan played a major part in the Main Street reconstruction project. The City's downtown is identified as the Main Street & State Street corridors. The stated goals of this plan are to: Guide development or redevelopment for the City's downtown area; remove blight and revitalize the downtown businesses; and Promote community spirit by maintaining historic feel and providing a community gathering place.
Parks Master Plan	Original plan adopted in 1998. Significantly updated in 2009. Update completed in 2015.	The main priorities is the 5, 10, and 20-year plans include: Focus short-term development of new parks in the northeast area of the City, primarily through a "mini" park system; Update, remodel, and refurbish current parks in the central area; and acquire land for community-wide parks in the west and north areas.
Pavement & Sidewalks Management Plan	Public Works Administration & Streets Division maintain & perpetually update a pavement management database.	The policy of the plan is to: <ul style="list-style-type: none"> • Maintain at least 65 percent of roads & sidewalks in good or better condition; and • Have no more than 10 percent of roads and sidewalks in substandard condition.
Information Technology Capital Plan	Generated by the IT Division.	The plan includes the next four fiscal years of planned replacements. The IT Division calculates a charge to City departments sufficient to replace the main network, core software systems, computer systems, and the telephone system. Data used in the calculation include: an inventory of all equipment; the estimated useful life & projected replacement date; and the replacement cost.

CITY PLANS - FY2018 (CONT.)

PLAN	ORIGIN OF PLAN	ELEMENTS OF PLAN
City Facilities Capital Plan	Generated by the Buildings & Grounds Division. Funding is included by departmental budgets under Building & Grounds O&M.	The plan calculates: <ul style="list-style-type: none"> • An inventory of all major systems in City buildings; • The estimated useful life or maintenance schedule; and • The related costs.
Fleet Replacement Plan	The Public Works Administration & Fleet Division maintain & perpetually update a fleet & equipment database.	The plan calculates a charge to City departments sufficient to replace the vehicles & motorized & mobile equipment. Data uses in the calculation include: <ul style="list-style-type: none"> An analysis of all equipment; The estimated useful life & projected replacement date; A maintenance schedule & costs; and The replacement cost.
Master Plans & Impact Fee Analysis for Culinary Water, Pressurized Irrigation, Drainage, Electric, Sewer, Parks, & Transportation.	Significant updates to master plans & impact fee analyses to be completed in FY 2018.	Capital projects associated with these types of projects were identified in the City's Impact Fee Study completed in January 2008 & the 5-year Capital Improvement Plan (updated annually as noted above). Monies were set aside in FY 2012 for the creation and significant update of these master plans. These master plans will: <ul style="list-style-type: none"> • Recommend & prioritize short-, medium-, and long-term projects; • Project & analyze growth & build-out data; and • Provide impact fee rate recommendations for funding.

5-YEAR CAPITAL IMPROVEMENT PLAN TIME LINE

1. In the fall and spring of each year, the progress on all authorized capital projects is monitored on a project-by-project basis. Project financial records are reviewed with the department heads tasked with overseeing the given project. Projects approved by the City Council, but not previously included in the Capital Improvement Plan, are reviewed at the same time.
2. In the winter of each year, department heads review previously-submitted projects to determine if the need, time frame, or project scope have changed. If changes are needed, the Finance Department is notified and the Requested Capital Improvement and Capital Projects Summary are updated. The department heads also submit new capital projects for consideration in both the next fiscal year and future years.
3. Also in the winter of each year, the City's capital needs are identified before preparation begins on the operating budget. First year operating expenses are formulated and refined through discussions with the department most closely impacted by the project. Future years' operating costs are established after the projects in operation and the estimated expenses can be refined.
4. In May of each year, the requested Capital Improvement and Capital Projects list is reviewed, and the most critical projects are recommended to the City Council as part of the City's recommended budget. This is done at the same time the recommended operating budget is presented. Alternate mechanisms for financing the projects are also discussed at this time.
5. In the budget document, the Non-Routine Capital Budget Summary lists all FY 2018 projects that have been approved.



NON-ROUTINE CAPITAL BUDGET SUMMARY

PROJECT TITLE	DEPT/ DIVISION	FUNDING SOURCE	PRIOR FUNDING	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	TOTAL
Public Works Campus Buildout	Public Works	Capital Projects Fund	700,000	165,000	-	-	-	-	865,000
Fire Apparatus/ Equipment	Fire	Capital Projects Fund	-	398,625	-	-	-	-	398,625
Generator for Legacy Center	Recreation	Capital Projects Fund	-	85,000	-	-	-	-	85,000
HR Rover GPS	Engineering	Capital Projects Fund	-	26,000	-	-	-	-	26,000
2 Toro 30" Stand-on Aerators	Parks	Capital Projects Fund	-	17,000	-	-	-	-	17,000
Point Meadows Park Playground	Parks	Capital Projects Fund	-	90,000	-	-	-	-	90,000
Building Maintenance & Repairs	Museum	Capital Projects Fund	-	60,000	-	-	-	-	60,000
Cabelas Blvd	Streets	Capital Projects Fund	-	1,514,700	-	-	-	-	1,514,700
Traverse Mountain Blvd	Streets	Capital Projects Fund	-	181,440	-	-	-	-	181,440
4 Door Crew Truck	Streets	Capital Projects Fund	-	21,250	-	-	-	-	21,250
Hot Box Asphalt Containment	Streets	Capital Projects Fund	-	20,000	-	-	-	-	20,000
Side Winder Asphalt	Streets	Capital Projects Fund	-	20,000	-	-	-	-	20,000
Parking Lot Repairs & Landscaping	Facilities	Capital Projects Fund	-	110,000	-	-	-	-	110,000
Master Plan Facilities	Facilities	Capital Projects Fund	-	50,000	-	-	-	-	50,000
Additional Office Space	Facilities	Capital Projects Fund	-	60,000	-	-	-	-	60,000
Fire Station 83	Fire	Fire Impact Fees	401,000	5,000,000	-	-	-	-	5,401,000
Spring Creek Path	Parks	Park Impact Fee	-	100,000	-	-	-	-	100,000
Shawdow Ridge	Parks	Park Impact Fees	24,580	1,165,420	-	-	-	-	1,190,000
Monument Park	Parks	Park Impact Fees	102,499	897,501	-	-	-	-	1,000,000

CAPITAL PROJECTS SUMMARY

PROJECT TITLE	DEPT/ DIVISION	FUNDING SOURCE	PRIOR FUNDING	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	TOTAL
Rhodes Mellor Park	Parks	Park Impact Fees	43,775	-	-	-	-	-	43,775
Storage Building @ Ivory Ridge Park	Parks	Park Impact Fees	-	46,000	-	-	-	-	46,000
Remodel Vets Park Bathrooms	Parks	Park Impact Fees	-	25,150	-	-	-	-	25,150
New Shed @ Vets Park	Parks	Park Impact Fees	-	20,000	-	-	-	-	20,000
Expansion of Material Holding Area	Parks	Park Impact Fees	-	20,700	-	-	-	-	20,700
City Hall Building	Parks	Park Impact Fees	-	-	4,000,000	-	-	-	4,000,000
Police Building Renovation	Police	Police Impact Fees	-	-	-	-	600,000	-	600,000
Land Purchase	Police	Police Impact Fees	625,000	300,000	-	-	-	-	925,000
Spring Line Replacement	Water	Culinary Water Fund	-	300,000	-	-	-	-	300,000
600 E Tank	Engineering	Culinary Water Fund/ Impact Fees	-	1,800,000	-	-	-	-	1,800,000
Traverse Source, Booster, Tank & Lines	Engineering	Culinary Impact Fees	100,000	1,800,000	500,000	-	-	-	2,400,000
West Side Tank	Engineering	Culinary Impact Fees	-	800,000	-	-	-	-	800,000
South East Interties	Engineering	Millpond RDA	-	250,000	-	-	-	-	250,000
Pilgrims Booster Pumps	Engineering	Culinary Impact Fees	-	-	250,000	-	-	-	250,000
CWP Booster Pumps	Engineering	Culinary Impact Fees	-	-	-	240,000	-	-	240,000
900 North & 600 East Lines	Engineering	Culinary Impact Fees	-	-	-	-	-	1,800,000	1,800,000
Allred River Crossing	Engineering	Sewer Impact Fees	4,469	210,000	-	-	-	-	214,469
Jordan Willow Pump Station Add	Engineering	Sewer Impact Fees	-	100,000	250,000	-	-	-	350,000

PROJECT TITLE	DEPT/ DIVISION	FUNDING SOURCE	PRIOR FUNDING	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	TOTAL
1700 West Sewer	Engineering	Sewer Impact Fees	-	-	-	-	-	2,800,000	2,800,000
300 East Drain (500 S to 100 S)	Engineering	Storm Drain Impact Fees	-	30,000	-	250,000	-	-	280,000
West Side Drains	Engineering	Storm Drain Impact Fees	-	200,000	200,000	200,000	200,000	200,000	1,000,000
Traverse Mountain Drains	Engineering	Storm Drain Impact Fees	-	400,000	250,000	50,000	250,000	250,000	1,200,000
Cedar Hollow Detention Basin	Engineering	Payment In Lieu	-	-	320,000	-	-	-	320,000
Lambert Detention Basin	Engineering	Payment In Lieu	-	-	-	-	-	300,000	300,000
Jordan Narrows Second Basin	Engineering	Payment In Lieu	-	100,000	-	-	-	-	100,000
Utah Highland Basin	Engineering	Payment In Lieu	-	-	-	-	280,000	-	280,000
West Side Detention Facilities	Engineering	Payment In Lieu	-	250,000	-	-	-	-	250,000
400 West Detention Basin	Engineering	Payment In Lieu	-	-	-	330,000	-	-	330,000
Fire Hydrant Mainline Replacement	PI Water Fund	Water	-	300,000	-	-	-	-	300,000
Center Street Transmission Line	PI Water Fund	Water	-	600,000	-	-	-	-	600,000
PI Meter Project	PI Water Fund	Water	-	3,150,000	-	-	-	-	3,150,000
Low Hills Expansion & Piping	Pressurized Irrigation	P.I. Impact Fees	-	350,000	-	-	-	-	350,000
Traverse Booster & Storage	Engineering	P.I. Impact Fees	-	350,000	-	-	-	-	350,000
Railroad Well & Piping	Engineering	P.I. Impact Fees	131,258	15,000	100,000	-	-	-	246,258
West Side P.I. Facilities	Engineering	P.I. Impact Fees	20,168	1,300,000	-	-	-	-	1,320,168
Jordan River Pump Station & Piping	Engineering	P.I. Impact Fees	91,490	380,000	-	-	-	-	471,490
Jordan River Reservoir	Engineering	P.I. Impact Fees	-	25,000	-	-	-	-	25,000

CAPITAL PROJECTS SUMMARY

PROJECT TITLE	DEPT/ DIVISION	FUNDING SOURCE	PRIOR FUNDING	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	TOTAL
Jordan River Well	Engineering	P.I. Impact Fees	-	230,000	-	-	-	-	230,000
Allred Well & Booster Pump	Engineering	P.I. Impact Fees	-	-	200,000	-	-	-	200,000
Vialetto Storage	Engineering	P.I. Impact Fees	-	-	-	800,000	-	-	800,000
Vialetto Pumps	Engineering	P.I. Impact Fees	-	-	-	100,000	-	-	100,000
Cedar Hollow Reservoir & Pump	Engineering	P.I. Impact Fees	-	-	-	-	500,000	-	500,000
Cedar Hollow Well	Engineering	P.I. Impact Fees	-	-	-	-	250,000	-	250,000
Pilgram Well Upgrade	Engineering	P.I. Impact Fees	-	-	-	-	-	115,000	115,000
West Side PI Reservoir	Engineering	P.I. Impact Fees	-	-	-	-	-	1,600,000	1,600,000
Center Street & SR 92	Engineering	UDOT	3,183	2,196,817	-	-	-	-	2,200,000
SE Industrial By-Pass Road	Engineering	Millpond RDA	-	700,000	-	-	-	-	700,000
1200 East Project	Engineering	RDA	-	-	1,100,000	-	600,000	-	1,700,000
Main Street 2300 W to Crossroads	Engineering	MAG	-	12,000,000	-	-	-	-	12,000,000
1200 West or 700 South	Engineering	MAG	-	650,000	-	-	-	-	650,000
Triumph Boulevard TRAX to Frontage Road	Engineering	Road impact Fees	647,322	20,000	-	500,000	-	-	1,167,322
Traverse Mountain TRAX Xing & Road	Engineering	Road Impact Fees	30,971	400,000	-	-	-	-	430,971
Accel/Deccel on SR 92	Engineering	Road Impact Fees	-	-	-	120,000	-	-	120,000
Center 1700 N to 2600 N	Engineering	Road Impact Fees	753,215	25,000	-	-	-	-	778,215
Waste Ditch 500 W to 200 W	Engineering	Road Impact Fees	-	100,000	-	-	-	-	100,000

PROJECT TITLE	DEPT/ DIVISION	FUNDING SOURCE	PRIOR FUNDING	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	TOTAL
Frontage Road at Traverse	Engineering	Road Impact Fees	-	-	-	-	-	1,500,000	1,500,000
400 East Sidwalk Curb & Gutter	Engineering	Road Impact Fees	-	-	-	-	500,000	-	500,000
600 East North of Dry Creek	Engineering	Road Impact Fees	-	550,000	-	-	-	-	550,000
Jordan Willows Connector Road	Engineering	Road Impact Fees	2,580	367,420	-	-	210,000	-	580,000
200 South Project	Engineering	Road Impact Fees	-	-	-	200,000	200,000	-	400,000
Center Street Pioneer to 1900 South	Streets	Class C Roads	-	-	150,000	-	-	-	150,000
Salt Storage Building	Streets	Class C Roads	2,154	97,846	-	-	-	-	100,000
Chapel Ridge Rd	Streets	Class C Roads	-	-	\$250,000	-	-	-	250,000
Digital Dr Overlay	Streets	Class C Roads	-	-	\$300,000	-	-	-	300,000
1700 West Main to 7th South	Streets	Class C Roads	-	-	-	\$150,000	-	-	150,000
Mayflower Ave	Streets	Class C Roads	-	-	\$200,000	-	-	-	200,000
500 West 3200 North	Streets	Class C Roads	-	-	-	\$250,000	-	-	250,000
Main St Mill and Fill	Streets	Class C Roads	-	-	\$180,000	-	-	-	180,000
300 East (Peck Park Border)	Streets	Class C Roads	-	-	-	-	250,000	-	250,000
Executive Dr	Streets	Class C Roads	-	-	-	-	-	400,000	400,000
Traffic Signal 3200 North & 1200 East	Streets	Class C Roads	312,498	197,502	-	-	-	-	510,000
West Side Substation	Power	Electric Impact Fees	-	4,350,000	-	-	-	-	4,350,000
Spring Creek Substation	Power	Electric Impact Fees	3,185,000	60,000	-	-	-	-	3,245,000
Internal Generation	Power	Electric Impact Fees	10,000,000	8,000,000	-	-	-	-	18,000,000
Carter Substation Bus Upgrade	Power	Electric Impact Fees	-	-	1,000,000	-	-	-	1,000,000
Substation Land Purchase - 2016	Power	Electric Impact Fees	-	-	-	522,720	-	-	522,720

PROJECT TITLE	DEPT/ DIVISION	FUNDING SOURCE	PRIOR FUNDING	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	TOTAL
Carter Transformer Upgrade 1	Power	Electric Impact Fees	-	-	-	1,420,000			1,420,000
Ashton 6-21 and 6-22 Line Extension	Power	Electric Impact Fees	400,000	400,000	-	-	-	-	800,000
2300 West Overhead	Power	Electric Impact Fees	-	50,000	-	-	-	-	50,000
Milpond Upgrades	Power	Electric Impact Fees	-	530,000	-	-	-	-	530,000
Power Generation Gas Line	Power	Electric Impact Fees	-	1,610,000					1,610,000
Power Generators	Power	Electric Impact Fees	-	-	-	3,600,000	3,800,000	4,000,000	11,400,000
1300 East Tie	Power	Electric Impact Fees	53,459	746,541	-	-	-	-	800,000
TOTAL CAPITAL SPENDING			17,634,621	56,384,912	9,250,000	8,732,720	7,640,000	12,965,000	112,607,253

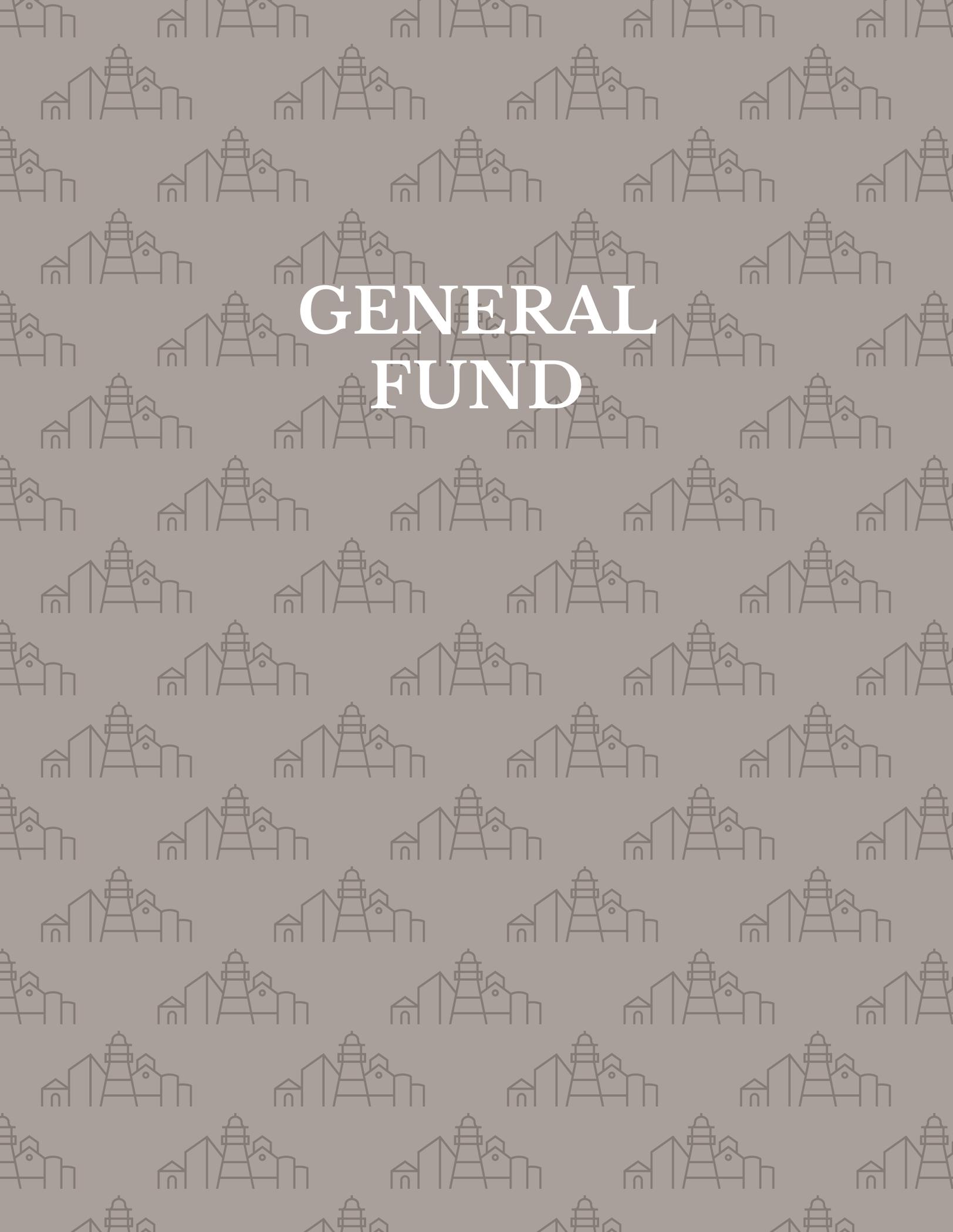
SUMMARY OF CAPITAL SPENDING IMPACT BY FUND

FUND	FY 2017	FY 2018	FY 2019	FY 2020	FY2021	FY2022	TOTAL
Capital Projects	\$ 700,000	\$ 2,819,015	\$ -	\$ -	\$ -	\$ -	\$ 3,519,015
Fire Impact Fee	401,000	5,000,000	-	-	-	-	5,401,625
Parks Impact Fee	170,854	2,274,771	4,000,000	-	-	-	6,445,625
Police Impact Fee	625,000	300,000	-	-	600,000	-	1,525,000
Culinary Water	-	1,200,000	-	-	-	-	1,200,000
Culinary Impact Fee	100,000	3,500,000	750,000	240,000	-	1,800,000	6,390,000
Sewer Impact Fee	4,469	310,000	250,000	-	-	2,800,000	3,364,469
Storm Drain Impact Fee	-	630,000	450,000	500,000	450,000	450,000	2,480,000
Payment In Lieu	-	350,000	320,000	330,000	280,000	300,000	1,580,000
Pressurized Irrigation	-	4,050,000	-	-	-	-	4,050,000
P.I. Impact Fee	242,916	2,650,000	300,000	900,000	750,000	1,715,000	6,557,916
UDOT	3,183	2,196,817	-	-	-	-	2,200,000
RDA Funds	-	950,000	1,100,000	-	600,000	-	2,650,000
MAG	-	12,650,000	-	-	-	-	12,650,000
Roads Impact Fee	1,434,088	1,462,420	-	820,000	910,000	1,500,000	6,126,508
Class C Roads	314,652	295,348	1,080,000	400,000	250,000	400,000	2,740,000
Electric Impact Fee	13,638,459	15,746,541	1,000,000	5,542,720	3,800,000	4,000,000	43,727,720
TOTAL	\$ 17,634,621	\$ 56,384,912	\$ 9,250,000	\$ 8,732,720	\$ 7,640,000	\$ 12,965,000	\$ 112,607,878

IMPACT ON THE OPERATING BUDGET

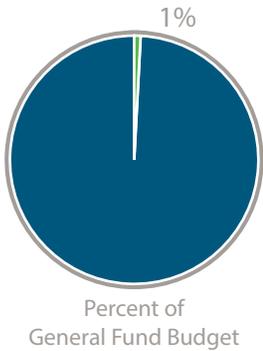
The following is a summary of the impact of the FY 2018 Capital Budget on the operating budget for FY 2018 and future years. The only included projects are those with a significant impact; which would include any project that will result in the need for additional staff or will result in any ongoing increase or decrease in the operating budget greater than \$10,000 per year.

PROJECT(S)	BUDGET(S) IMPACTED	EXPECTED IMPACT
Traverse Mountain Bridge & Road	Streets Division	The project will result in an expected annual increase of approximately \$25,000 in operating & maintenance costs to the Streets Division due to Utah Department of Transportation bridge maintenance & safety requirements. The project is expected to begin construction FY 2016 & be completed in FY 2020.
Fire Station 83	Fire Department	The project will result in increased operating & maintenance costs to the Fire Department of \$1,650,000. This will include 15 new fire department employees. The project is expected to begin construction in FY2017 and be completed in FY 2018.
Internal Generation	Power Department	The project will result in an expected one-time operating cost increase of \$13,000 and will also result in an increase in personnel costs of \$129,000, due to the addition of a forecasting position. The project is expected to be complete in FY 2018.
Jordan Willow Pump Station	Water Division - Waste Water Section	The project will result in an expected annual increase of approximately \$25,000 in operating & maintenance costs to the Water Division due to increased cleaning, supply, & repair costs. The project is expected to begin construction in FY 2018 & be completed in FY 2019.
Traverse Booster & Storage	Water Division - PI Section	The project will result in an expected annual increase of approximately \$35,000 in operating & maintenance costs to the Water Division due to increased cleaning, supply, & repair costs. The project will also create the need for one new FTE at an expected annual cost of \$65,000. The project is expected to begin construction in FY 2018 and be completed in FY 2019.
West Side PI Facilities	Water Division - PI Section	The project will result in an expected annual increase of approximately \$40,000 in operating & maintenance costs to the Water Division due to increased cleaning, supply, & repair costs. The project will also create the need for one new FTE at an expected annual cost of \$65,000. The project is expected to begin construction in FY 2018 and be completed in FY 2019.
Allred Well & Booster Pump	Water Division - PI Section	The project will result in an expected annual increase of approximately \$17,000 in operating & maintenance costs to the Water Division due to increased cleaning, supply, & repair costs. The project is expected to begin construction in FY 2019 and be completed in FY 2020.
Cedar Hollow Reservoir & Pump	Water Division - PI Section	The project will result in an expected annual increase of approximately \$39,000 in operating & maintenance costs to the Water Division due to increased cleaning, supply, & repair costs. The project will also create the need for one new FTE at an expected annual cost of \$65,000. The project is expected to begin construction in FY 2021.



GENERAL FUND

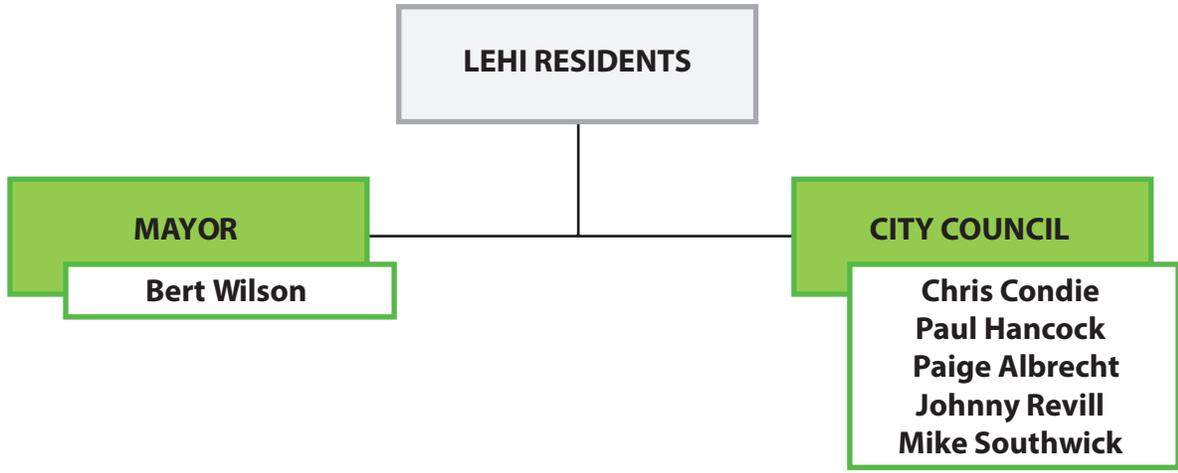
MAYOR & CITY COUNCIL



THE MISSION OF THE MAYOR AND CITY COUNCIL IS TO ENHANCE THE HEALTH, SAFETY, AND WELFARE OF EACH PERSON WITHIN THE COMMUNITY (BOTH RESIDENT AND VISITOR). THIS IS ACCOMPLISHED BY DEVELOPING, REVIEWING, AND IMPLEMENTING ORDINANCES, RESOLUTIONS, AND POLICIES.

DEPARTMENT DESCRIPTION

The Mayor and City Council are elected to office by the citizens of Lehi and serve four-year terms. The Mayor acts as the Chief Executive Officer of the City and is responsible for upholding and executing the laws and ordinances adopted by the City Council. The City Council is responsible for creating and modifying ordinances for the betterment of the community.



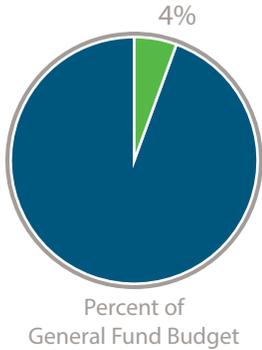
POSITION	ACTUAL FY 2014	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY2017	PLANNED FY 2018
Elected:					
Mayor	1.00	1.00	1.00	1.00	1.00
City Council	5.00	5.00	5.00	5.00	5.00
TOTAL FTE	6.00	6.00	6.00	6.00	6.00

BUDGET INFORMATION

DEPARTMENT 47	ACTUAL FY 2015	ACTUAL FY 2016	ESTIMATED FY 2017	PLANNED FY 2018
Expenditures:				
10 Salaries & Wages	\$ 94,500	\$ 94,500	\$ 94,500	\$ 94,500
13 Employee Benefits	88,944	97,459	104,728	109,882
21 Books, Subscriptions, & Memberships	27,508	30,467	35,000	35,000
23 Travel & Training	3,112	4,134	6,000	6,000
24 Office Supplies	78	3,669	3,000	3,000
25 Reimbursements	-	313	5,000	5,000
26 IT Fund Charges	5,000	5,000	2,000	2,000
29 Risk Management Fund Charges	2,000	2,000	5,000	5,000
31 Professional & Technical	14,062	23,330	25,000	25,000
45 Miscellaneous	7,544	12,429	17,000	17,000
TOTAL EXPENDITURES	\$ 242,748	\$ 273,301	\$ 297,228	\$ 302,382



OFFICE OF THE CITY ADMINISTRATOR



THE MISSION OF THE OFFICE OF THE CITY ADMINISTRATOR IS TO PROVIDE GENERAL OVERSIGHT AND DIRECTION FOR ALL CITY SERVICES AND OPERATIONS AND TO PROVIDE MANAGEMENT ASSISTANCE TO THE MAYOR AND CITY COUNCIL.



Create a more efficient organization through the use of improved technology and data-driven decisions.

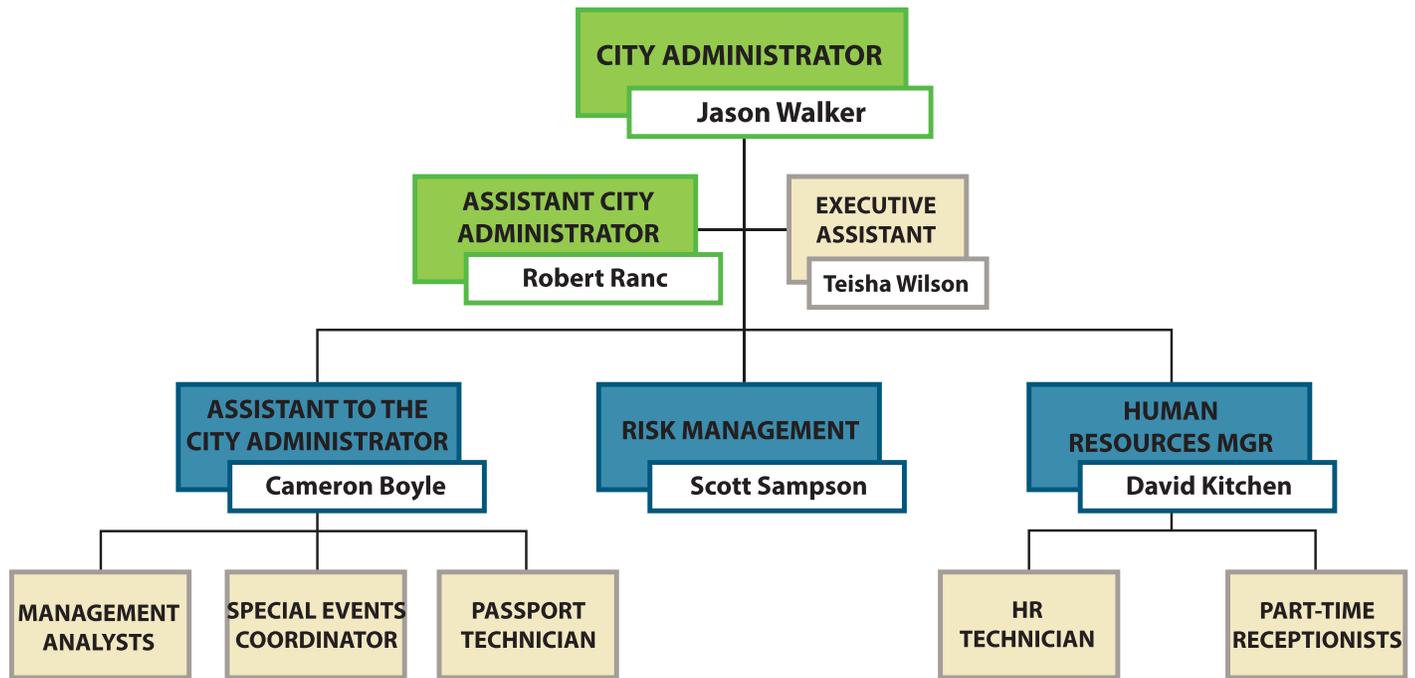
DEPARTMENT DESCRIPTION

The Office of the City Administrator is responsible for the management of community and employee relations throughout the organization. The department is organized into three divisions: Public Relations and Special Projects, Human Resources, and Risk Management.

The Public Relations & Special Projects Division is responsible for public and community relations, management analysis, and special events.

The Human Resources Division is responsible for maintaining employee records, coordinating employee benefit and education programs, communicating personnel policies and procedures, and ensuring quality recruitment.

Risk Management is designed to (1) assist City departments in the implementation of effective safety and other loss-prevention programs to protect the employees and assets of the City from injury, damage, or loss; (2) minimize loss or injury when incidents do occur; and (3) appropriately finance or insure the cost of claims, injuries, and losses. Risk Management is funded through an internal service fund.



POSITION	ACTUAL FY 2014	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	PLANNED FY 2018
Appointed:					
City Administrator	1.00	1.00	1.00	1.00	1.00
Full-time:					
Assistant City Administrator	1.00	1.00	1.00	1.00	1.00
Assistant to the City Administrator	1.00	1.00	1.00	1.00	1.00
Senior Management Analyst	-	-	-	-	1.00
Management Analyst	1.50	1.50	1.00	1.00	1.00
Events Coordinator	0.50	0.50	1.00	1.00	1.00
Intern	*0.59	-	-	0.50	0.50
Executive Assistant	1.00	1.00	1.00	1.00	1.00
Human Resource Manager	1.00	1.00	1.00	1.00	1.00
Human Resource Technician	-	-	1.00	1.00	1.00
Part-time Receptionist (2)	1.00	1.00	1.00	1.00	1.00
Risk Manager	1.00	1.00	1.00	1.00	1.00
Emergency Management Coordinator	*1.00	-	-	0.50	0.50
Passport Technician/Receptionist	-	-	-	-	1.00
Part-time Non-benefited:					
Lehi Area Chamber President	0.50	0.50	0.50	0.50	0.50
Secretary	*0.85	-	-	-	-
TOTAL FTE	11.94	9.50	10.50	11.50	12.50

*Approved but unfunded position.

**Funded, but unfilled position.

BUDGET INFORMATION

DEPARTMENT 44	ACTUAL FY 2015	ACTUAL FY 2016	ESTIMATED FY 2017	PLANNED FY 2018
Expenditures:				
10 Salaries & Wages	\$ 519,442	\$ 425,648	\$ 496,531	\$ 553,062
11 Overtime	-	-	-	-
13 Employee Benefits	210,077	184,364	251,501	294,899
21 Books, Subscriptions, & Memberships	4,172	3,960	6,000	6,500
22 Public Notices	74	-	1,000	1,000
23 Travel & Training	17,218	22,026	27,000	27,000
24 Office Supplies	9,998	10,568	15,500	21,700
25 Fleet Fund Charges	2,000	2,000	2,000	2,000
26 IT Fund Charges	8,000	8,000	8,000	8,000
27 Utilities	2,171	1,100	12,000	12,000
29 Risk Management Fund Charges	2,000	2,000	2,000	2,000
30 Electricity - Lehi City Power	-	-	10,000	10,000
31 Professional & Technical	28,349	45,943	49,000	119,000
45 Miscellaneous	7,194	6,496	6,900	6,900
62 Bond Fees	-	-	-	-
TOTAL EXPENDITURES	\$ 810,695	\$ 712,105	\$ 887,432	\$ 1,064,060

PUBLIC RELATIONS & SPECIAL PROJECTS**PERFORMANCE MEASURES**

DEPARTMENT/DIVISION OBJECTIVE: Strive to make city information readily available so residents are informed regarding city news, announcements, special events, etc.

PERFORMANCE MEASURE	QUICK VIEW	ACTUAL FY 2015	ACTUAL FY 2016	TARGET FY 2017	ACTUAL FY 2017	TARGET FY 2018
Number of Facebook Page "Likes"	✗	4,376	6,740	8,000	7,825	9,000
Number of Twitter Followers	✗	2,117	2,633	3,000	2,956	3,300
Number of Instagram Followers	✗	-	992	1,500	1,391	1,800
Email List Subscribers	✗	1,664	2,161	2,500	2,404	2,600
Email Open Rate	✗	-	-	50%	41%	60%
Implement Citizen Request App	✓	-	-	100%	100%	-
Implement Performance Management Software		-	-	-	-	25%
Facebook Live Video Broadcasts		-	-	-	-	24
Implement Government 101 Video Course		-	-	-	-	100%

BUDGET INFORMATION - COMMUNITY EVENTS

DEPARTMENT 67	ACTUAL FY 2015	ACTUAL FY 2016	ESTIMATED FY 2017	PLANNED FY2018
Expenditures:				
34 Cultural Arts Council	\$ 68,073	\$ 76,000	\$ 83,000	\$ 78,000
36 Boys State Contribution	750	1,500	800	800
37 Miss Lehi Pageant	34,750	26,741	22,000	22,000
38 Lehi Float	16,028	13,000	16,000	16,000
39 Lehi Parade & Events Committee	63,435	89,267	102,500	112,500
40 Youth Council	3,925	845	5,000	5,000
41 Family Week	3,068	3,329	5,000	5,000
42 Round-up Rodeo	24	-	-	-
44 Foam Day	7,483	13,414	18,000	18,000
45 Lehi Silver Band	2,500	2,500	2,500	2,500
47 Community Beautification	9,650	20,654	11,000	11,000
51 Brochures Published	-	-	3,000	3,000
54 Santa Parade	518	280	1,500	1,500
59 Special Projects	41,731	18,583	40,000	90,000
80 Archives Donation	-	-	25,000	25,000
81 Fireworks Show	25,000	25,000	25,000	25,000
82 Parks & Trails Committee	-	-	1,700	1,700
83 Christmas in Lehi	200	218	1,000	1,000
84 Easter Egg Hunt	2,182	3,450	4,000	4,000
85 My Lehi Program	5,007	1,982	5,000	5,000
86 Miscellaneous Special Events	923	6,919	7,000	7,000
87 Just for Kids	20,000	20,000	25,000	20,000
88 Volunteer Celebration	-	406	4,000	4,000
89 Veteran's Day Celebration	-	1,288	5,000	5,000
TOTAL EXPENDITURES	\$ 311,247	\$ 325,376	\$ 413,000	\$ 482,700



FEES

DEPARTMENT 67	APPROVED FY 2015	APPROVED FY 2016	APPROVED FY 2017	APPROVED FY 2018
Stage Rental - 1st Day	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
Each additional day	750	750	750	750
Hourly transportation fee	-	190	190	190
S. Legacy Center Overflow Parking Reservation				
Resident	-	100	100	100
Non-Resident	-	125	125	125
Special Event Permit Base	20	20	20	20
+ Police Service/officer (2 min)/hour	50	50	50	50
+Fire & EMS/person/hour	50	50	50	50
+Ambulance or brush truck/event	100	100	100	100
+Engine or tower/event	200	200	200	200
+Streets Service/hour	25	25	25	25
+Parks Service/hour	25	25	25	25

RISK MANAGEMENT**PERFORMANCE MEASURES**

DEPARTMENT/DIVISION OBJECTIVE: Reduce as much as possible the risk to city personnel, equipment, buildings, & other assets.

PERFORMANCE MEASURE	QUICK VIEW	ACTUAL FY 2015	ACTUAL FY 2016	TARGET FY 2017	ACTUAL FY 2017	TARGET FY 2018
Days missed due to accident or injury.	✓	0	7	<10	0	<5
Days reassigned to light duty work due to accident or injury.	✓	0	14	<30	3	<10
Number of risk management trainings conducted.	✓	18	18	20	27	30

See pages 186 for detailed budget information regarding the Risk Management Fund.

HUMAN RESOURCES

PERFORMANCE MEASURES

DEPARTMENT/DIVISION OBJECTIVE: Assist the city administrator in keeping the cost of employment at a reasonable level.

PERFORMANCE MEASURE	QUICK VIEW	ACTUAL FY 2015	ACTUAL FY 2016	TARGET FY 2017	ACTUAL FY 2017	TARGET FY 2018
Benefits Expense per FTE	✓	\$21,812	\$21,852	\$22,553	\$20,977	\$22,997
Healthcare Expense per FTE	✓	\$9,034	\$8,416	\$10,351	\$8,393	\$10,908
Average Merit Increase per FTE	✓	2.9%	2.8%	2.5%	2.89%	2.75%

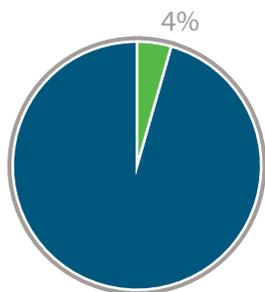
DEPARTMENT/DIVISION OBJECTIVE: Keep the employee turnover rate low and employee satisfaction high.

PERFORMANCE MEASURE	QUICK VIEW	ACTUAL FY 2015	ACTUAL FY 2016	TARGET FY 2017	ACTUAL FY 2017	TARGET FY 2018
Full-time Employee Turnover Rate	✓	6%	6.5%	8%	8%	8%
Part-Time Employee Turnover Rate	✗	59%	53.7%	60%	80%	60%

BUDGET INFORMATION

DEPARTMENT 41	ACTUAL FY 2015	ACTUAL FY 2016	ESTIMATED FY 2017	PLANNED FY 2018
Expenditures:				
10 Salaries & Wages	\$ 95,068	\$ 123,506	\$ 139,695	\$ 157,109
13 Employee Benefits	35,272	53,315	71,473	76,789
21 Books, Subscriptions, & Memberships	915	380	1,500	1,500
23 Travel & Training	868	643	2,000	3,000
24 Office Supplies	1,151	1,261	2,750	2,750
26 IT Fund Charges	-	14,000	14,000	14,000
27 Utilities	-	-	750	750
28 Equipment Maintenance	-	-	800	800
29 Risk Management Fund Charges	-	-	1,000	1,000
31 Professional & Technical	11,009	40,517	10,000	15,000
45 Miscellaneous	114	1,586	1,000	1,000
TOTAL EXPENDITURES	\$ 144,398	\$ 235,208	\$ 244,968	\$ 273,698

COMMUNITY DEVELOPMENT



Percent of
General Fund Budget

THE COMMUNITY DEVELOPMENT DEPARTMENT GUIDES AND DIRECTS THE DEVELOPMENT OF LAND TO ACHIEVE A BALANCE BETWEEN THE DESIRES OF THE INDIVIDUAL PROPERTY OWNER, THE WELFARE OF THE RESIDENTS OF LEHI, AND THE NEEDS OF THE COMMUNITY.



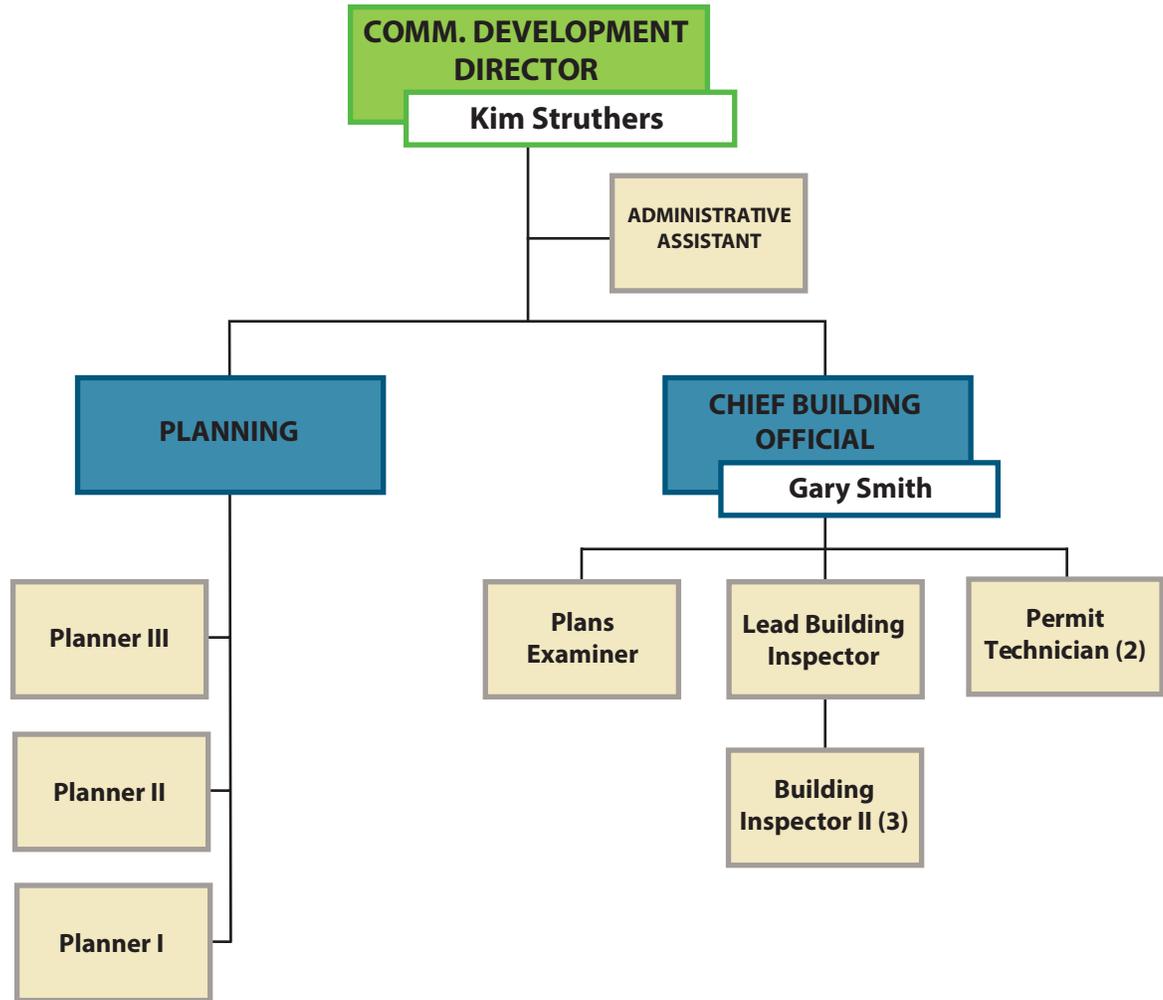
Update the moderate income housing element of the
General Plan.

DEPARTMENT DESCRIPTION

The Community Development Department consists of two separate divisions: Planning and Building & Permitting.

The Planning Division works closely with the Planning Commission and City Council to ensure that the City's general plan, development code, and design standards are adopted and followed in all developmental issues. The department is also responsible for coordinating the efforts of developers with the duties of the city engineer, public works director, and utility departments.

The Building and Permitting Division inspects newly-constructed buildings to ensure code compliance, inspects existing buildings to ensure safety requirements are met, and reviews plans for additions to new and existing buildings. The Building and Permitting Division was previously housed under the Development Services Department (now Economic Development).



POSITION	ACTUAL FY 2014	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	PLANNED FY 2018
Full-Time:					
Community Development Director	1.00	1.00	1.00	1.00	1.00
Planner III	1.00	1.00	1.00	1.00	1.00
Planner II	1.00	1.00	2.00	1.00	1.00
Planner I	2.00	2.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Chief Building Official	-	-	1.00	1.00	1.00
Assistant Building Official	1.00	1.00	-	-	-
Plans Examiner	1.00	1.00	1.00	1.00	1.00
Lead Building Inspector	1.00	1.00	1.00	1.00	1.00
Building Inspector II	4.00	4.00	3.00	3.00	3.00
Permit Technician	2.00	2.00	2.00	2.00	2.00
TOTAL FTE	15.00	15.00	14.00	13.00	13.00

PLANNING

PERFORMANCE MEASURES

DEPARTMENT/DIVISION OBJECTIVE: Efficiently & effectively serve the development needs of the city.

PERFORMANCE MEASURE	QUICK VIEW	ACTUAL FY 2015	ACTUAL FY 2016	TARGET FY 2017	ACTUAL FY 2017	TARGET FY 2018
Planning Commission & City Council reports prepared per FTE.	✘	56.5	73.5	75	47.2	50
Total single-family lots recorded per FTE.	✔	50	46.2	50	95.8	80
Total multi-family residential units recorded per FTE.	✔	20.2	6	25	47.2	50

DEPARTMENT/DIVISION OBJECTIVE: Implement the city's development plans.

PERFORMANCE MEASURE	QUICK VIEW	ACTUAL FY 2015	ACTUAL FY 2016	TARGET FY 2017	ACTUAL FY 2017	TARGET FY 2018
General Plan Implemented	✘	22%	30%	35%	30%	35%

DEPARTMENT/DIVISION OBJECTIVE: Encourage ongoing training among planning staff.

PERFORMANCE MEASURE	QUICK VIEW	ACTUAL FY 2015	ACTUAL FY 2016	TARGET FY 2017	ACTUAL FY 2017	TARGET FY 2018
Training Hours per FTE	✘	35	26.6	30	13	20



Photo Credit: Mitchell Garcia

BUDGET INFORMATION

DEPARTMENT 56	ACTUAL FY 2015	ACTUAL FY 2016	ESTIMATED FY 2017	PLANNED FY 2018
Expenditures:				
10 Salaries & Wages	\$ 394,190	\$ 436,095	\$ 388,363	\$ 412,736
11 Overtime	-	-	-	-
13 Employee Benefits	177,914	190,040	176,740	186,228
21 Books, Subscriptions, & Memberships	1,799	1,846	2,300	3,000
22 Public Notices	6,022	5,015	9,000	9,000
23 Travel & Training	8,658	6,154	8,000	12,000
24 Office Supplies	4,610	7,951	12,500	12,500
25 Fleet Fund Charges	4,000	4,000	4,000	4,000
26 Buildings & Grounds O & M	492	492	500	500
27 Utilities	8,056	2,309	3,000	3,000
28 Equipment Maintenance	2,584	2,740	2,000	4,295
31 Professional & Technical	2,638	21,804	32,320	32,320
32 IT Fund Charges	14,370	14,000	14,000	14,000
33 Risk Management Fund Charges	4,000	4,000	4,000	4,000
34 Recording Fees	2,405	3,793	3,500	3,500
35 Standards Update	-	333	1,000	1,000
46 Miscellaneous	1,411	2,732	2,500	2,500
54-000 Capital Outlay	-	2,560	5,000	72,000
54-100 Capital Lease Payment	\$ -	\$ -	\$ -	-
TOTAL EXPENDITURES	\$ 633,149	\$ 705,864	\$ 668,723	\$ 776,579

FEES				
DEPARTMENT 56	APPROVED FY 2015	APPROVED FY 2016	APPROVED FY 2017	APPROVED FY 2018
Annexation base	\$ 200	\$ 200	\$ 200	\$ 200
+ / Acre <50 acres	20	20	20	20
+ / Acre >50 acres	5	5	5	5
Area plan base	3,000	3,000	3,000	3,000
+ / Acre	10	10	10	10
Area plan amendment				
Minor (affecting 3 pages or less)	400	400	400	400
Intermediate (affecting 4 pages or more)	1,000	1,000	1,000	1,000
Major (addition of new property) base	1,500	1,500	1,500	1,500
+ / Acre	10	10	10	10
Amendments to:				
General plan	400	400	400	400
Zone district maps	400	400	400	400
Development code	400	400	400	400
Concept PC base	500	500	500	500
+ / Acre	2	2	2	2
Concept (Charge applies as a credit to preliminary subdivision or site plan):				
Residential / lot or unit	20	20	20	20
Non-residential base	100	100	100	100
+ / Acre	10	10	10	10
Concept (Charge applies as a credit to preliminary subdivision or site plan):				
Single family residential / lot	20	20	20	20
Multi-family residential base	100	100	100	100
+ / Acre	5	5	5	5
Non-residential base	100	100	100	100
+ / Acre	10	10	10	10
Preliminary subdivision plat				
Res. single family detached lots base	250	250	250	250
+ / lot	60	60	60	60
Res. multi-family attached units base	250	250	250	250
+ / unit	50	50	50	50
Non-residential base	250	250	250	250
+ / lot or unit	75	75	75	75
Final subdivision plat				
Res. single family detached lots base	350	350	350	350
+ / lot	75	75	75	75
Res. multi-family attached units base	350	350	350	350
+ / unit	65	65	65	65

FEES (CONT.)

DEPARTMENT 56	APPROVED FY 2015	APPROVED FY 2016	APPROVED FY 2017	APPROVED FY 2018
Non-residential base	350	350	350	350
+ / lot or unit	100	100	100	100
Site plan				
Single family residential base	350	350	350	350
+ / lot or unit	75	75	75	75
Multi-family residential base	500	500	500	500
+ / lot or unit	10	10	10	10
Non-residential / acre	350	350	350	350
or / 1,000 bldg. sq. ft. (if greater)	50	50	50	50
Two-lot subdivision with an existing home	350	350	350	350
Permitted use (existing buildings only)	50	50	50	50
Conditional use	300	300	300	300
Modification of existing conditional use	150	150	150	150
Temporary uses	100	40	40	40
Zoning Verification Letters	-	-	50	50
Home occupation			25	25
Major	75	75	-	-
Minor	25	25	-	-
Sign permits:				
Temporary special event	25	25	25	25
On premise project sign	100	100	100	100
Directional sign for project	100	100	100	100
Temporary weekend directional sign	10	10	10	10
Board of adjustment	200	200	200	200
Lot line adjustments (not requiring a plat)	200	200	200	200
Final plat revision, amend, vacation base	200	200	200	200
+ / lot or unit	50	100	100	100
Construction drawing rev. / revised page (1st pg)	100	100	100	100
+ / each subsequent page	-	20	20	20
Revision to approved dev. agreement	2,500	2,500	2,500	2,500
Replacement of development bonds / bond	350	350	350	350
Pub. improvement inspect. base (% of bond)	1.4%	1.4%	1.4%	1.4%
+ / linear ft. T.V. fee for sewer lines	0.42	0.42	0.42	0.42
+ / linear ft. T.V. fee for storm drain lines	0.42	0.42	0.42	0.42
First extension of development approval	250	250	250	250
If made after original expiration date	500	500	500	500
+ additional extension requests	500	500	500	500
Grading permit first 20 acres	100	100	100	100
+ / each additional 20 acres	100	100	100	100
GIS maps:				
24" x 36" color	10	10	10	10

FEES (CONT.)

DEPARTMENT 56	APPROVED FY 2015	APPROVED FY 2016	APPROVED FY 2017	APPROVED FY 2018
17" X 24" color	5	5	5	5
11" x 17" color	3	3	3	3
>24" x 36" / linear foot	2	2	2	2
Copies:				
11" x 17" color	0.25	0.25	0.25	0.25
11" x 17" black & white	0.10	0.10	0.10	0.10
8.5" x 11" color	0.25	0.25	0.25	0.25
8.5" x 11" black & white	0.10	0.10	0.10	0.10
Books:				
Design standards	10	10	10	10
Development code	10	10	10	10
Downtown revitalization plan	20	20	20	20
Business License				
New business established during the year	(Discontinue)	(Discontinue)	(Discontinue)	(Discontinue)
Home-occupied business	40	40	40	40
Base fee	80	80	80	80
Fireworks	40	40	40	40
Seasonal (Christmas tree lot, snow cone shack, etc.)	40	40	40	40
Beer license	150	150	150	150
+ Bond	(Discontinue)	(Discontinue)	(Discontinue)	(Discontinue)
Single event alcohol	50	50	50	50
Alcohol license	300	300	300	300
Setup for hard liquor	(Discontinue)	(Discontinue)	(Discontinue)	(Discontinue)
Late fee	25% of the renewal if not paid by Feb. 15th	25% of the renewal if not paid by Feb. 15th	25% of the renewal if not paid by Feb. 15th	25% of the renewal if not paid by Feb. 15th

BUILDING & PERMITTING

PERFORMANCE MEASURES

DEPARTMENT/DIVISION OBJECTIVE: Provide timely building permits and inspections.

PERFORMANCE MEASURE	QUICK VIEW	ACTUAL FY 2015	ACTUAL FY 2016	TARGET FY 2017	ACTUAL FY 2017	TARGET FY 2018
Total Building Permits Issued per FTE	✓	135	196	125	136	125
Total Building Inspections per FTE	✓	2,439	3,398	2,500	2,673	2,500
Inspections Completed within 24 Hours of Request (%)	✓	95%	90%	90%	90%	90%
Final & Four-way Inspections Completed within 24 hours (%)	✓	100%	90%	90%	90%	90%

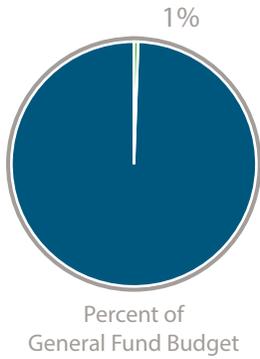
BUDGET INFORMATION

DEPARTMENT 58	ACTUAL FY 2015	ACTUAL FY 2016	ESTIMATED FY 2017	PLANNED FY 2018
Expenditures:				
10 Salaries & Wages	\$ 358,906	\$ 404,514	\$ 415,452	\$ 511,246
11 Overtime	3,439	-	21,800	3,000
13 Employee Benefits	220,371	206,844	236,748	284,076
14 Uniforms	814	1,063	2,400	2,400
21 Books, Subscriptions, & Memberships	302	1,065	8,500	6,500
23 Travel & Training	4,365	1,961	6,000	17,000
24 Office Supplies	5,896	9,194	9,000	9,000
25 Fleet Fund Charges	18,000	18,000	18,000	18,000
26 Buildings & Grounds O & M	1,224	1,266	1,000	1,000
27 Utilities	8,080	1,781	2,500	2,500
28 Equipment Maintenance	1,871	20	1,500	1,500
29 Risk Management Fund Charges	5,000	5,000	5,000	5,000
31 Professional & Technical	518	213	-	-
33 State 1% Building Permit Fees	-	-	-	-
34 IT Fund Charges	18,000	18,000	18,000	18,000
46 Miscellaneous	16,222	682	4,210	4,210
54-000 Capital Outlay	-	-	12,400	33,250
54-100 Capital Lease Payment	-	-	-	-
TOTAL EXPENDITURES	\$ 663,008	\$ 669,603	\$ 762,510	\$ 916,682

FEES

DEPARTMENT 58	APPROVED FY 2015	APPROVED FY 2016	APPROVED FY 2017	APPROVED FY 2018
Building permits (established by ICBO Building Standards):				
Total valuation of \$100 - \$500	\$ 23.50	\$ 23.50	\$ 23.50	\$ 23.50
+ / \$100 increase (\$501 - \$2,000)	3.05	3.05	3.05	3.05
The first \$2,000 of the total valuation	69.25	69.25	69.25	69.25
+ / \$1,000 increase (\$2,001 - \$25,000)	14	14	14	14
The first \$25,000 of the total valuation	391.75	391.75	391.75	391.75
+ / \$1,000 increase (\$25,001 - \$50,000)	10.10	10.10	10.10	10.10
The first \$50,000 of the total valuation	643.75	643.75	643.75	643.75
+ / \$1,000 increase (\$50,001 - \$100,000)	7	7	7	7
The first \$100,000 of the total valuation	993.75	993.75	993.75	993.75
+ / \$1,000 increase (\$100,001 - \$500,000)	5.60	5.60	5.60	5.60
The first \$500,000 of the total valuation	3,233.75	3,233.75	3,233.75	3,233.75
+ / \$1,000 increase (\$500,001 - \$1,000,000)	4.75	4.75	4.75	4.75
The first \$1,000,000 of the total valuation	5,608.75	5,608.75	5,608.75	5,608.75
+ / \$1,000 increase (above \$1,000,001)	3.65	3.65	3.65	3.65
Plan review:				
Residential (as % of permit fee)	40%	40%	40%	40%
Non-residential (as % of permit fee)	65%	65%	65%	65%
+State charge (as % of permit fee)	1%	1%	1%	1%
Building inspections:				
Single family residential (/ sq. ft.)				
Main floor	91.36	91.36	101.39	101.39
Second floor	91.36	91.36	101.39	101.39
Unfinished basement	22.84	22.84	25.35	25.35
Semi-finished basement	22.84	22.84	25.35	25.35
Finished basement	45.68	45.68	50.70	50.70
Garage - masonry	45.47	45.47	45.47	45.47
Open carports	29.94	29.94	33.82	33.82
Re-inspection Fee	-	-	100	100
Temporary power setup	80	80	80	80

ECONOMIC DEVELOPMENT



THE ECONOMIC DEVELOPMENT DEPARTMENT WILL FACILITATE THE DEVELOPMENT OF A DYNAMIC REGIONAL COMMERCIAL CENTER THAT WILL PROVIDE QUALITY EMPLOYMENT, OFFICE SPACE, RETAIL SHOPPING AND ENTERTAINMENT EXPERIENCES FOR RESIDENTS OF LEHI AND THE SURROUNDING MARKET AREA.



Promote Lehi City as a family-centric community to local businesses and create an annual award to recognize a Lehi business that exemplifies this initiative.

DEPARTMENT DESCRIPTION

The Economic Development Department manages the various urban renewal, economic development, and community development areas (see page 189 for more information) and works in cooperation with other public and private sector groups to promote new capital investment and quality job creation in the City. The department focuses on attracting new businesses to the community to create a diversified tax base and help reduce the tax burden on the residential property owner.

POSITION	ACTUAL FY 2014	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	PLANNED FY 2018
Full-Time:					
Economic Development Director	1.00	1.00	1.00	1.00	1.00
TOTAL FTE	1.00	1.00	1.00	1.00	1.00

PERFORMANCE MEASURES

DEPARTMENT/DIVISION OBJECTIVE: Participate in ongoing Economic Development training.

PERFORMANCE MEASURE	QUICK VIEW	ACTUAL FY 2015	ACTUAL FY 2016	TARGET FY 2017	ACTUAL FY 2017	TARGET FY 2018
Training hours	✓	-	-	30	32	40

DEPARTMENT/DIVISION OBJECTIVE: Focus on helping business succeed in Lehi.

PERFORMANCE MEASURE	QUICK VIEW	ACTUAL FY 2015	ACTUAL FY 2016	TARGET FY 2017	ACTUAL FY 2017	TARGET FY 2018
Schedule and attend at least one business visit per month with mayor		-	-	-	-	12

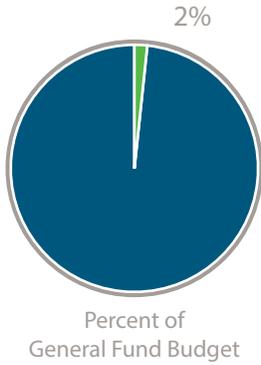
DEPARTMENT/DIVISION OBJECTIVE: Complete an update of the economic development strategic plan.

PERFORMANCE MEASURE	QUICK VIEW	ACTUAL FY 2015	ACTUAL FY 2016	TARGET FY 2017	ACTUAL FY 2017	TARGET FY 2018
Economic Development Strategic Plan Completed (%)	✗	70%	70%	100%	70%	100%

BUDGET INFORMATION

DEPARTMENT 59	ACTUAL FY 2015	ACTUAL FY 2016	ESTIMATED FY 2017	PLANNED FY 2018
Expenditures:				
10 Salaries & Wages	\$ 88,907	\$ 91,974	\$ 93,960	\$ 94,758
13 Employee Benefits	41,636	44,216	45,125	46,419
21 Books, Subscriptions, & Memberships	355	1,435	1,200	1,200
22 Public Notices	-	-	1,200	1,200
23 Travel & Training	4,329	6,362	4,375	7,875
24 Office Supplies	630	2,539	9,000	1,500
26 IT Fund Charges	2,000	2,000	2,000	2,000
28 Permits & Licenses	-	-	1,500	1,500
29 Risk Management Fund Charges	1,000	1,000	1,000	1,000
31 Professional & Technical	5,216	7,375	7,500	10,500
45 Miscellaneous	813	12,790	14,210	10,000
TOTAL EXPENDITURES	\$ 144,886	\$ 169,691	\$ 181,070	\$ 177,953

ENGINEERING



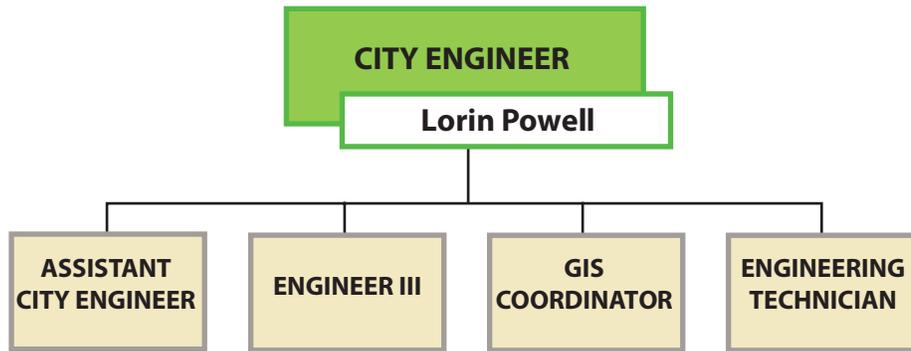
THE ENGINEERING DEPARTMENT WILL PROVIDE ENGINEERING AND GIS SUPPORT FOR CITY ADMINISTRATION, OPERATING DEPARTMENTS, AND CITIZENS IN ACCORDANCE WITH APPLICABLE REQUIREMENTS AND REGULATIONS.



Convert the Jordan River Reservoir into a family fishing facility.

DEPARTMENT DESCRIPTION

The Engineering Department coordinates all city engineering services including consultation, design, project management, survey, and inspection. The city engineer plays an integral part of all reviews done for new developments within the City. The geographical information system (GIS) coordinator provides map data for various levels of infrastructure and general city services.



POSITION	ACTUAL FY 2014	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	PLANNED FY 2018
Full-time:					
City Engineer	1.00	1.00	1.00	1.00	1.00
Assistant City Engineer	1.00	1.00	1.00	1.00	1.00
Engineer III	-	1.00	1.00	1.00	1.00
GIS Coordinator	1.00	1.00	1.00	1.00	1.00
Engineering Technician	-	-	-	1.00	1.00
TOTAL FTE	3.00	4.00	4.00	5.00	5.00

PERFORMANCE MEASURES

DEPARTMENT/DIVISION OBJECTIVE: Participate in the design, development, and construction of infrastructure throughout the City.

PERFORMANCE MEASURE	QUICK VIEW	ACTUAL FY 2016	TARGET FY 2017	ACTUAL FY 2017	TARGET FT 2018	TARGET FY 2019
Percent Completed of Major Projects						
Jordan River Reservoir (PI)	×	75%	100%	95%	100%	-
Make the reservoir accessible.	×	-	100%	20%	100%	-
Work with Fish and Game to make the reservoir a fishery.	×	-	100%	20%	100%	-
Traverse Blvd TRAX Xing & Road		-	-	-	100%	-
Main Street 2300 W to Crossroads		-	-	-	15%	65%
1200 West, I-15 to SR92		-	-	-	20%	100%
West Side Tank		-	-	-	100%	-
Traverse Booster with Piping		-	-	-	100%	-
West Side Sedimentation Basin		-	-	-	100%	-
Dry Creek Reservoir & Piping		-	-	-	20%	80%
West Side Facilities		-	-	-	30%	100%

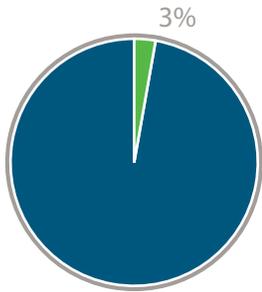
BUDGET INFORMATION

DEPARTMENT 63	ACTUAL FY 2015	ACTUAL FY 2016	ESTIMATED FY 2017	PLANNED FY 2018
Expenditures:				
10 Salaries & Wages	\$ 352,057	\$ 371,732	\$ 436,106	\$ 433,003
13 Employee Benefits	152,070	161,626	205,957	209,963
14 Uniforms	634	279	300	300
21 Books, Subscriptions, Memberships	697	1,012	1,500	1,500
23 Travel & Training	6,042	6,200	9,000	9,000
24 Office Supplies	2,091	556	2,300	3,100
25 Fleet Fund Charges	4,000	4,000	4,000	4,000
26 IT Fund Charges	6,000	6,000	6,000	6,000
27 Utilities	4,316	1,068	-	-
28 Equipment Maintenance	18,168	3,860	20,000	20,600
29 Risk Management Fund Charges	2,000	2,000	2,000	2,000
31 Professional & Technical	9,779	5,996	9,000	10,100
45 Miscellaneous	391	221	500	500
54 Capital Outlay	-	7,549	-	-
TOTAL EXPENDITURES	\$ 558,245	\$ 572,099	\$ 696,663	\$ 700,066



Center Street Re-alignment Project; completed November 2016

FINANCE



Percent of
General Fund Budget

THE MISSION OF THE FINANCE DEPARTMENT IS TO EFFECTIVELY MANAGE AND SAFEGUARD THE CITY'S FINANCIAL RESOURCES AND ASSETS BY PROVIDING ACCURATE AND TIMELY INFORMATION IN ACCORDANCE WITH GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP) AND THE GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB).



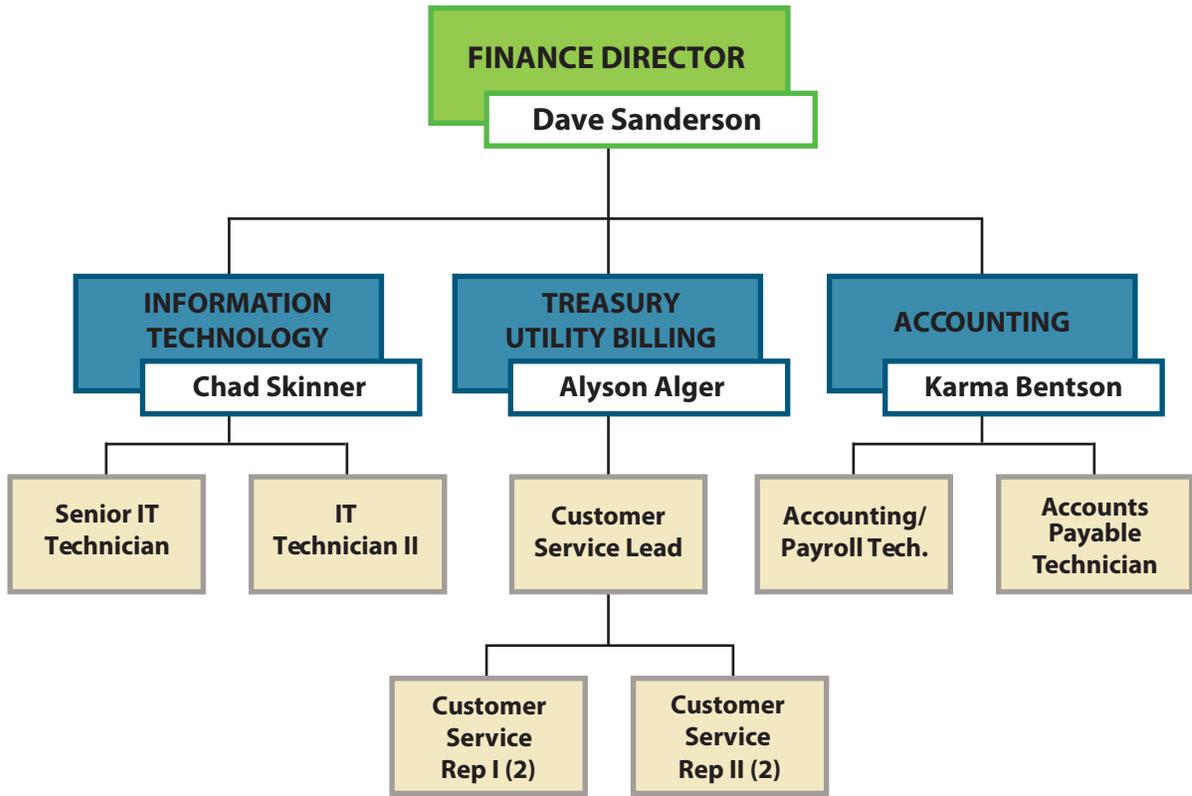
Effectively manage and safeguard the resources and assets by providing accurate and timely information in accordance with generally accepted principles (GAAP) and the Government Accounting Standards Board (GASB).

DEPARTMENT DESCRIPTION

The Finance Department is responsible for the financial operations of the City. The Department provides budgeting, purchasing, accounting, and funding direction for the City.

The Treasury and Utility Billing Division has custody of Lehi City's cash and investments. The Treasurer maintains a system for cash management and is responsible for reporting the cash position to the Mayor and City Council. The Treasurer also oversees the billing process and responds to customers' questions and complaints. Additionally, the Finance Department, through the Treasury Division, oversees the third-party waste collection contract (see Waste Collection Fund on page 181).

The Information Technology (IT) Division is accounted for through an internal service fund. For more information on the IT budget, see pages 184.



POSITION	ACTUAL FY 2014	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	PLANNED FY 2018
FINANCE					
Appointed:					
City Treasurer	1.00	1.00	1.00	1.00	1.00
Full-time:					
Finance Director	1.00	1.00	1.00	1.00	1.00
Assistant Finance Director	1.00	1.00	1.00	1.00	1.00
Customer Service Lead	1.00	1.00	1.00	1.00	1.00
Accounting/Payroll Technician	1.00	1.00	1.00	1.00	1.00
Accounts Payable Technician	1.00	1.00	1.00	1.00	1.00
Customer Service Representative II	1.00	1.00	1.00	2.00	2.00
Customer Service Representative I	2.00	2.00	2.00	2.00	2.00
IT Manager	1.00	1.00	1.00	1.00	1.00
Senior IT Technician	1.00	1.00	1.00	1.00	1.00
IT Technician II	1.00	1.00	1.00	1.00	2.00
Part-time Non-benefited:					
Customer Service Technician I	0.25	0.25	0.50	-	-
TOTAL FTE	12.25	12.25	12.50	12.50	13.00

ACCOUNTING

PERFORMANCE MEASURES

DEPARTMENT/DIVISION OBJECTIVE: Properly monitor and report the City's finances.

PERFORMANCE MEASURE	QUICK VIEW	ACTUAL FY 2015	ACTUAL FY 2016	TARGET FY 2017	ACTUAL FT 2017	TARGET FY 2018
Recurring 1099 Errors	✘	0	10	5	8	5
Percent of monthly financial reports completed by the 20th business day after the end of the month	✔	100%	100%	100%	100%	100%

DEPARTMENT/DIVISION OBJECTIVE: Limit the amount of payroll errors.

PERFORMANCE MEASURE	QUICK VIEW	ACTUAL FY 2015	ACTUAL FY 2016	TARGET FY 2017	ACTUAL FT 2017	TARGET FY 2018
Percent of payroll errors compared to the average number of employees	✔	1%	1%	1%	1%	1%

BUDGET INFORMATION

DEPARTMENT 46	ACTUAL FY 2015	ACTUAL FY 2016	ESTIMATED FY 2017	PLANNED FY 2018
Expenditures:				
10 Salaries & Wages	\$ 266,218	\$ 272,110	\$ 278,081	\$ 309,375
13 Employee Benefits	134,587	139,405	149,111	161,487
21 Books, Subscriptions, & Memberships	1,649	855	2,246	2,246
23 Travel & Training	4,897	3,864	6,500	6,500
24 Office Supplies	5,477	5,272	10,000	10,000
26 IT Fund Charges	10,000	10,000	10,000	10,000
27 Utilities	545	460	500	500
28 Equipment Maintenance	514	1,368	1,500	1,500
29 Risk Management Fund Charges	1,000	1,000	1,000	1,000
31 Professional & Technical	7,882	4,326	5,000	5,000
34 Auditor Expense	42,000	42,000	46,000	46,000
35 Budget Expense	550	505	550	550
45 Miscellaneous	1,092	2,579	3,500	3,500
TOTAL EXPENDITURES	\$ 476,411	\$ 483,744	\$ 513,988	\$ 557,658

TREASURY & UTILITY BILLING

PERFORMANCE MEASURES

DEPARTMENT/DIVISION OBJECTIVE: Closely monitor the city's utility revenues.

PERFORMANCE MEASURE	QUICK VIEW	ACTUAL FY 2015	ACTUAL FY 2016	TARGET FY 2017	ACTUAL FY 2017	TARGET FY 2018
Number of Active Utility Accounts	✓	18,502	18,580	19,000	19,236	20,000
Utility Billing Accounts over 60 Days (%)	✓	10%	6.5%	6%	6%	5%

BUDGET INFORMATION

DEPARTMENT 45	ACTUAL FY 2015	ACTUAL FY 2016	ESTIMATED FY 2017	PLANNED FY 2018
Expenditures:				
10 Salaries & Wages	\$ 228,717	\$ 262,985	\$273,041	\$ 276,527
11 Overtime	-	-	-	-
13 Employee Benefits	115,846	145,537	173,289	179,617
21 Books, Subscriptions, & Memberships	448	251	1,000	1,000
23 Travel & Training	2,385	1,980	4,000	4,000
24 Office Supplies	3,501	2,912	3,200	3,200
26 IT Fund Charges	16,000	16,000	16,000	16,000
27 Utilities	-	-	1,000	1,000
28 Equipment Maintenance	-	12	500	500
29 Risk Management Fund Charges	10,000	10,000	10,000	10,000
31 Professional & Technical	895	1,167	1,000	1,000
45 Miscellaneous	1,242	552	1,000	1,000
TOTAL EXPENDITURES	\$ 379,034	\$ 441,396	\$484,030	\$ 493,844

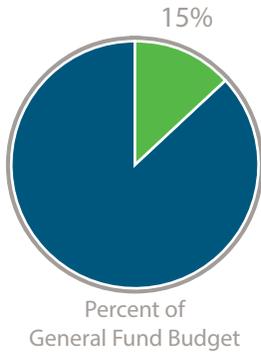
FEES

DEPARTMENT 45	APPROVED FY 2015	APPROVED FY 2016	APPROVED FY 2017	APPROVED FY 2018
Utility sign-up processing	\$ 30	\$ 30	\$ 30	\$ 30
Disconnect/connect fee (Water & Power)	50	50	50	50
Utility verification	50	50	50	50
Dumpster rental/dumpster +1 additional trip to dump	150 100	150 100	150 100	150 100
Landfill transfer station punch card:				
First card within the year	Free	Free	Free	Free
Second card within the year	10	10	10	10
Third card within the year	30	30	30	30
Fourth card within the year	50	50	50	50
Overdue charge/month (if past 30 days)	1.5%	1.5%	1.5%	1.5%
Collections charge (of total unpaid balance)	-	-	-	-
Returned check	20	20	20	20
Bankruptcy deposit	500	500	500	500
Non-owner occupied residential meter deposit	125	0	0	0
Non-owner occupied commercial utility deposit	200	0	0	0
Temporary power meter deposit	200	200	200	200

INFORMATION TECHNOLOGY

See page 184 for the Information Technology Division performance measures and budget.

FIRE



THE LEHI FIRE DEPARTMENT IS COMMITTED TO PROVIDING A WIDE RANGE OF SERVICES TO THE COMMUNITY DESIGNED TO PROTECT AND PRESERVE LIFE, PROPERTY, AND THE ENVIRONMENT THROUGH PLANNING, PREVENTION, EDUCATION, AND RESPONSE.

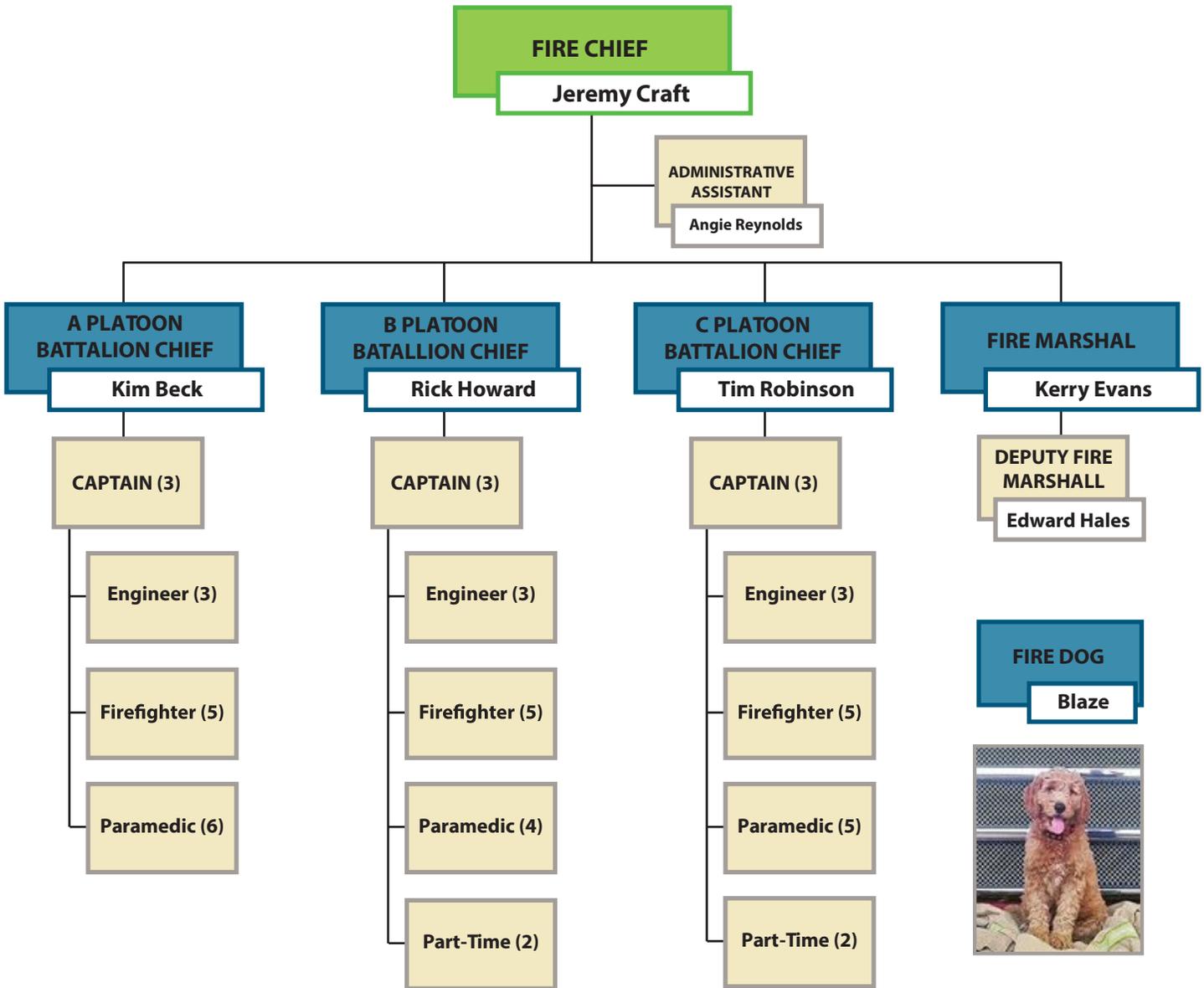


Deliver a high level of professional service to the community while enhancing public education and community relations.

DEPARTMENT DESCRIPTION

The Fire Department is responsible for protecting the lives and possessions of the people living within the Lehi service area, which includes Lehi City and parts of Utah County. All members of the Fire Department are expected to maintain current fire prevention skills and training and at least intermediate level EMT skills and training. The Department is also actively engaged in educating the community about fire prevention and fire safety.





Each Battalion Chief supervises a full staff at each of our fire stations: Station 81 (Center Street), Station 82 (2600 North) and Station 83 (Traverse Mountain).

POSITION	ACTUAL FY 2014	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	PLANNED FY 2018
Full-time:					
Fire Chief	1.00	1.00	1.00	1.00	1.00
Battalion Chief	1.00	1.00	3.00	3.00	3.00
Fire Marshal	1.00	1.00	1.00	1.00	1.00
Deputy Fire Marshal	-	-	-	1.00	1.00
Fire Captain	6.00	6.00	6.00	6.00	9.00
Fire Engineer	6.00	6.00	6.00	6.00	9.00
Firefighter/Paramedic	5.00	6.00	6.00	13.00	19.00
Firefighter/EMT-I	12.00	12.00	12.00	5.00	8.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Part-timer Non-benefited:					
Firefighter/Paramedic	6.90	6.90	9.90	9.90	9.90
Firefighter/EMT-I	2.45	2.45	2.45	2.45	2.45
TOTAL FTE	42.35	43.35	48.35	49.35	64.35

PERFORMANCE MEASURES

DEPARTMENT/DIVISION OBJECTIVE: Provide quality fire and EMS services through efficient response times, proactive preventative maintenance, and quality public education.

PERFORMANCE MEASURE	QUICK VIEW	ACTUAL FY 2015	ACTUAL FY 2016	TARGET FY 2017	ACTUAL FY 2017	TARGET FY 2018
Total Calls	✗	2,514	2,711	2,900	2,794	3,100
Average EMS Response Time (minutes)	✓	8:12	7:52	7:40	7:04	7:00
*Average Fire Response Time (minutes)	✓	-	-	7:00	6:24	6:00
Average "Out of Chute" Time (minutes)	✗	1:44	1:36	1:30	1:32	1:30
Total Fire Inspections	✗	655	687	700	698	770
ISO Rating (updated annually)	✗	5	3	5	3	3
Total Public Education Class Hours	✓	459	451	500	522	500
**Resident Satisfaction with Fire Services	✓	-	84.2	80.0	84.5	80.0

*Average Fire Response Time was previously combined with Average EMS Response Time. Calculation is separate moving forward.

**Resident Satisfaction with Fire Services was previously based on a 5-point scale. A 10-point scale will be used moving forward.

DEPARTMENT/DIVISION OBJECTIVE: Train and utilize CERT volunteers to properly assist with city functions.

PERFORMANCE MEASURE	QUICK VIEW	ACTUAL FY 2015	ACTUAL FY 2016	TARGET FY 2017	ACTUAL FY 2017	TARGET FY 2018
Total Firefighter Training Hours	✗	4,198	4,200	4,500	4,300	4,500

BUDGET INFORMATION

DEPARTMENT 55	ACTUAL FY 2015	ACTUAL FY 2016	ESTIMATED FY 2017	PLANNED FY 2018
Expenditures:				
10 Salaries & Wages	\$ 2,153,749	\$ 2,388,728	\$ 2,842,153	\$ 3,429,244
11 Overtime	96,703	144,906	157,729	167,729
13 Employee Benefits	1,053,705	1,151,275	1,287,057	1,668,686
14 Uniforms	36,994	51,880	65,930	153,905
21 Books, Subscriptions, Memberships	7,961	8,344	6,000	7,000
23 Travel & Training	37,500	29,139	38,110	44,462
24 Office Supplies	14,470	7,881	19,200	22,400
25 Fleet Fund Charges	100,000	100,000	100,000	100,000
26 Buildings & Grounds O&M	13,258	15,438	12,675	12,675
27 Utilities	26,127	18,187	32,000	32,000
29 Equipment Maintenance	73,088	65,850	58,500	55,000
30 Electricity - Lehi City Power	25,406	25,851	19,000	19,000
31 Professional & Technical	104,160	90,926	70,200	70,200
32 IT Fund Charges	20,000	20,000	20,000	20,000
33 Risk Management Fund Charges	10,097	10,000	10,000	10,000
36 Education	16,338	7,377	20,000	20,000
Dispatch Fee - County Comm	9,625	10,500	-	-
41 First Aid Supplies	54,708	77,157	57,950	67,950
46 Miscellaneous	33,395	33,835	132,892	157,839
54 Capital Outlay	1,263	28,827	395,397	-
TOTAL EXPENDITURES	\$ 3,888,547	\$ 4,286,101	\$ 5,344,793	\$ 6,058,090

BUDGET INFORMATION - EMERGENCY MANAGEMENT FUND

DEPARTMENT 49	ACTUAL FY 2015	ACTUAL FY 2016	ESTIMATED FY 2017	PLANNED FY 2018
Expenditures:				
10 Salaries & Wages	\$ -	\$ -	\$ 18,500	\$ 18,500
13 Employee Benefits	-	-	1,500	1,500
23 Travel & Training	3,465	354	3,500	3,500
21 Books, Subscriptions, Memberships	990	1,214	-	-
24 Office Supplies	564	24	500	500
31 Professional & Technical	8,783	6,825	10,000	10,000
33 Miscellaneous	861	2,827	6,500	32,250
54 Capital Outlay	8,518	561	26,300	-
TOTAL EXPENDITURES	\$ 23,181	\$ 11,805	\$ 66,800	\$ 66,250

FEES				
DEPARTMENT 55	APPROVED FY 2015	APPROVED FY 2016	APPROVED FY 2017	APPROVED FY 2018
Ambulance: (Established by UT Bureau of Emergency Medical Services)				
Basic Ground Ambulance / transport	\$ 655	\$ 655	\$ 655	\$ 746
Intermediate Ground Ambulance / trans.	865	865	865	984
Paramedic Ground Ambulance / transport	1,265	1,265	1,265	1,440
Standard Mileage Rate / mile	31.65	31.65	31.65	31.65
+ Off-Road / mile (if >10 mi. traveled)	1.50	1.50	1.50	1.50
Fuel Fluctuation / mile (if > \$4.25 / gal.)	0.25	0.25	0.25	0.25
AOS Assessment / treatment w/out trans.	225	225	225	225
Waiting time (per quarter hour)	22.05	22.05	22.05	22.05
False Alarm:				
Fire/Smoke/CO2 (if>3 / yr. at bus.) / alarm	150	150	150	150
Fire/Smoke/CO2 (if>3 / yr. at res.) / alarm	50	50	50	50
Impact Fee:				
Residential / unit	375	375	198	198
Non-Residential / building sq. ft.	0.246	0.246	-	-
Annual Operational Permits:				
Single Use Permit:				
Agricultural Burn Permit	10	10	10	10
Fireworks Display (ground)	125	125	125	125
Aerial Fireworks Display:				
< 250 devices	140	140	140	140
> 250 devices	215	215	215	215
Pyrotechnics (other)	110	110	110	110
Candles and open flames	60	60	60	60
Carnivals:				
< 10 attractions	60	60	60	60
> 10 attractions	100	100	100	100
Tent:				
200 - 2000 sq. ft.	60	60	60	60
> 2000 sq. ft.	100	100	100	100
Canopy:				
400 - 2000 sq. ft.	60	60	60	60
> 2000 sq. ft.	100	100	100	100
Air Supported Structure	100	100	100	100
Fire Stand-by at Special Events	80	80	80	80
Inspections & Enforcement:				
Exempt Child Care Facility	25	25	25	25
Daycare/Pre-School	25	25	25	25
Nursing Homes	50	50	50	50

FEES (CONT.)

DEPARTMENT 55	APPROVED FY 2015	APPROVED FY 2016	APPROVED FY 2017	APPROVED FY 2018
Assisted Living Facilities	50	50	50	50
Boarding School	100	100	100	100
Outpatient Provider	75	75	75	75
Hospital	200	200	200	200
Final for Occupancy	60	60	60	60
Flammable Finish Operations:				
Spray Booth	150	150	150	150
Powder Coating	150	150	150	150
Electrostatic Apparatus	150	150	150	150
Dipping Tank / tank	150	150	150	150
Amusement Building	100	100	100	100
Combustible Fiber Storage	60	60	60	60
Cutting and Welding	60	60	60	60
Dry Cleaning Plant	60	60	60	60
High Piled Storage	60	60	60	60
Hot Work Operations	60	60	60	60
Industrial Ovens / oven	60	60	60	60
LPG Dispensing	60	60	60	60
Spray Booths & Auto Painting	60	60	60	60
Lumber Yards	75	75	75	75
Woodworking Plants	75	75	75	75
Alarm User Permit	25	25	25	25
Fireworks Sales / location	60	60	60	60
Fire Protection Systems:				
Automatic Fire Sprinkler Systems:				
Plan Review:				
< 100 heads	125	125	125	125
100 - 199 heads	175	175	175	175
200 - 299 heads	225	225	225	225
> 300 heads	275	275	275	275
+ / head	0.50	0.50	0.50	0.50
Acceptance Testing:				
Underground Flush	60	60	60	60
Hydrostatic (2 hour maximum)	60	60	60	60
Acceptance (2 hour maximum)	60	60	60	60
Any Acceptance (2 hour maximum)	60	60	60	60
Other Fire Protection Systems:				
Additional Riser	50	50	50	50
Standpipe (2 hour maximum)	100	100	100	100

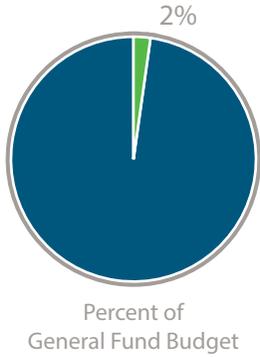
FEES (CONT.)

DEPARTMENT 55	APPROVED FY 2015	APPROVED FY 2016	APPROVED FY 2017	APPROVED FY 2018
Automatic Fire Sprinkler System Remodel or Tenant Finish:				
Plan Review:				
< 5 heads	65	65	65	65
5 - 50 heads	125	125	125	125
> 50 heads	150	150	150	150
+ / head	0.50	0.50	0.50	0.5
Acceptance Testing:				
Hydrostatic (2 hour maximum)	60	60	60	60
Acceptance (2 hour maximum)	60	60	60	60
Fire Alarm Systems:				
Plan Review:				
New System	115	115	115	115
Remodel	65	65	65	65
Additional Floors	60	60	60	60
Acceptance (2 hour maximum)	60	60	60	60
Commercial Hood Systems:				
Plan Review / hood	115	115	115	115
Acceptance (2 hour maximum)	60	60	60	60
Fire Hydrant Installation and Testing:				
Underground Flush	60	60	60	60
Acceptance Testing	60	60	60	60
Fire Hydrant Single Usage	110	110	110	110
Fire Hydrant Multi Usage	100	100	100	100
Fire Hydrant Flow Test	60	60	60	60
LPG and Hazardous Materials:				
LPG Storage Tanks and Gas Systems:				
Plan Review	50	50	50	50
< 500 gallons (private use)	140	140	140	140
< 500 gallons (retail use)	140	140	140	140
> 500 gallons (private use)	165	165	165	165
> 500 gallons (retail use)	215	215	215	215
> 2000 gallons (plans)	215	215	215	215
> 4000 gallons (plans)	265	265	265	265
Hazardous Materials Storage Annual Permit:				
Minimal Storage	80	80	80	80
Haz Mat Storage	165	165	165	165
Haz Mat Dispensing	215	215	215	215
Manufacturing	265	265	265	265
Haz Mat Production	265	265	265	265

FEES (CONT.)

DEPARTMENT 55	APPROVED FY 2015	APPROVED FY 2016	APPROVED FY 2017	APPROVED FY 2018
Waste Production	300	300	300	300
Multiple-Use Site	315	315	315	315
Liquid Storage Tank / tank (installation and closure)				
Plan Review	50	50	50	50
Underground:				
< 500 gallons	115	115	115	115
501 - 1000 gallons	165	165	165	165
> 1000 gallons	265	265	265	265
Above Ground:				
< 500 gallons	115	115	115	115
501 - 1000 gallons	165	165	165	165
> 1000 gallons	265	265	265	265
Explosives and Blasting / project	75	75	75	75
Explosives and Blasting annually	365	365	365	365
Compressed Gas Systems:				
Compressed Gas	115	115	115	115
Medical Gas	115	115	115	115
Combustible and Flammable Liquid Systems:				
Plan Review	50	50	50	50
If not UST or AST	215	215	215	215
Miscellaneous:				
+ / additional hour for reviews, inspections, approvals, etc. > 2 hours	60	60	60	60
Fire Report Copy	15	15	15	15
Plan Review Rush - Alarm	100	100	100	100
Plan Review Rush - Sprinkler	200	200	200	200
Stop Work Removal	100	100	100	100
After-Hrs. Inspection / hour (2 hour min.)	75	75	75	75
Installation without Permit				
Open Burning: (for violations only)				
Type 1 Equipment / hour	230	230	230	230
Type 2 Equipment / hour	150	150	150	150
Type 6 Equipment / hour	120	120	120	120
Fire Chief or Marshal / day	95	95	95	95
EMT-Paramedic / hour	25	25	25	25
EMT-Intermediate / hour	22	22	22	22
Community Emergency Response Team Training				
Resident	35	35	35	35
Nonresidents	40	40	40	40

JUSTICE COURT



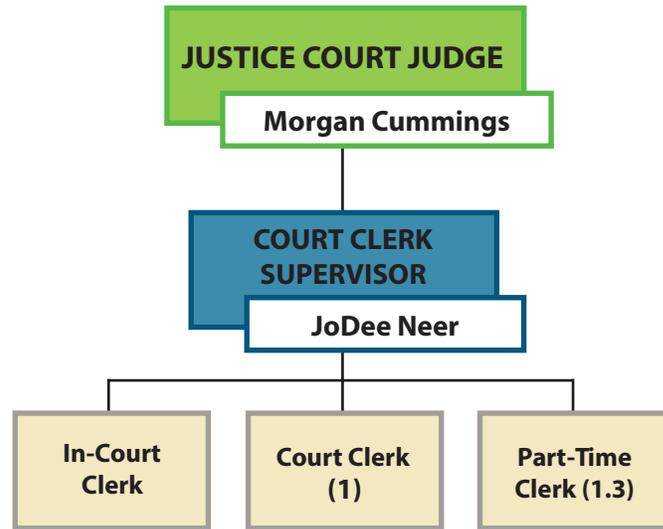
THE JUSTICE COURT WILL SIT IN JUDGMENT OF CRIMINAL AND COMMON LAW PROCEEDINGS, RESOLVE LEGAL ISSUES, AND INSURE JUSTICE; THEREBY IMPROVING THE EQUALITY OF LIFE IN THE COMMUNITY BY PROVIDING AN OPEN, FAIR, EFFICIENT, AND INDEPENDENT SYSTEM FOR THE ADVANCEMENT OF JUSTICE UNDER THE LAW.



Create a safer environment for families of domestic violence and improve the quality of life in Lehi by utilizing the DCFS domestic violence tracking program in order to avoid repeat offenses.

DEPARTMENT DESCRIPTION

The Lehi City Judge is trained in the operation of the Utah court system and court procedures. This training makes it possible for the judge to hand down judgments on all citations, summons, and small claims. The judge is responsible for all procedures that take place in the Justice Court. The court clerk enters citations for the Lehi Police Department, Utah Highway Patrol, and the Utah County Sheriff Department. The clerk is also responsible for recording summons and small claims information.



POSITION	ACTUAL FY 2014	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	PLANNED FY 2018
Appointed:					
Justice Court Judge	1.00	1.00	1.00	1.00	1.00
Full-Time:					
Court Clerk Supervisor	1.00	1.00	1.00	1.00	1.00
In-Court Clerk	1.00	1.00	1.00	1.00	1.00
Court Clerk	2.00	2.00	2.00	2.00	1.00
Part-Time Benefited:					
Court Clerk	0.65	-	-	-	-
Part-Time Non-benefited:					
Clerk	0.65	1.30	1.30	1.30	1.30
TOTAL FTE	6.30	6.30	6.30	6.30	5.30

PERFORMANCE MEASURES

DEPARTMENT/DIVISION OBJECTIVE: Encourage ongoing training among justice court staff.

PERFORMANCE MEASURE	QUICK VIEW	ACTUAL FY 2015	ACTUAL FY 2016	TARGET FY 2017	ACTUAL FY 2017	TARGET FY 2018
Training Hours for Clerks	✓	16	15	15	15	15
Training Hours for Judge	✓	65	N/A	50	64	35

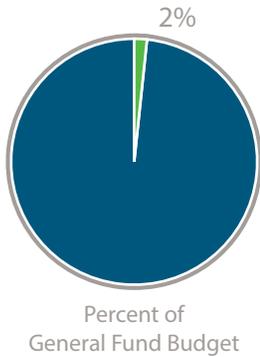
DEPARTMENT/DIVISION OBJECTIVE: Dispose of cases effectively & efficiently.

PERFORMANCE MEASURE	QUICK VIEW	ACTUAL FY 2015	ACTUAL FY 2016	TARGET FY 2017	ACTUAL FY 2017	TARGET FY 2018
Total cases per FTE	✓	763	1,307	1,000	1,128	1,000
Percent of misdemeanor cases disposed of within 6 months	✗	91%	85%	90%	87%	85%
Percent of traffic cases disposed of within 90 days	✓	95%	93%	90%	95%	90%

BUDGET INFORMATION

DEPARTMENT 42	ACTUAL FY 2015	ACTUAL FY 2016	ESTIMATED FY 2017	PLANNED FY 2018
Expenditures:				
10 Salaries & Wages	\$ 304,318	\$ 311,744	\$ 340,009	\$ 329,339
11 Overtime	-	-	-	750
13 Employee Benefits	137,241	146,711	169,656	171,201
21 Books, Subscriptions, & Memberships	79	1,018	1,000	1,000
23 Travel & Training	5,130	5,561	7,100	7,100
24 Office Supplies	7,303	8,590	10,000	10,000
26 IT Fund Charges	20,000	20,000	20,000	20,000
27 Utilities	508	2,786	6,000	6,000
28 Equipment Maintenance	2,239	-	1,800	1,800
29 Risk Management Fund Charges	1,000	1,000	1,000	1,000
30 Electricity - Lehi City Power	5,955	5,919	5,000	5,000
31 Professional & Technical	123,195	176,900	149,760	79,760
32 Witness & Jury Fees	902	815	8,000	8,000
33 Miscellaneous	826	1,451	3,000	3,000
54 Capital Outlay	-	-	-	17,050
TOTAL EXPENDITURES	\$ 608,696	\$ 682,495	\$ 722,325	\$ 661,000

LEGAL SERVICES



THE LEGAL SERVICES DEPARTMENT WILL SERVE LEHI CITY THROUGH THE PRACTICE OF LAW ACCORDING TO THE HIGHEST PROFESSIONAL STANDARDS AND THROUGH MAINTAINING RECORDS OF THE CITY'S ACTION IN A PROFESSIONAL AND HIGHLY-ORGANIZED MANNER. .



Safeguard the rights and interests of Lehi families by (1) vigorously prosecuting crime, (2) managing claims and litigation to protect tax dollars, and (3) defending public policies advanced by Lehi's elected representatives.

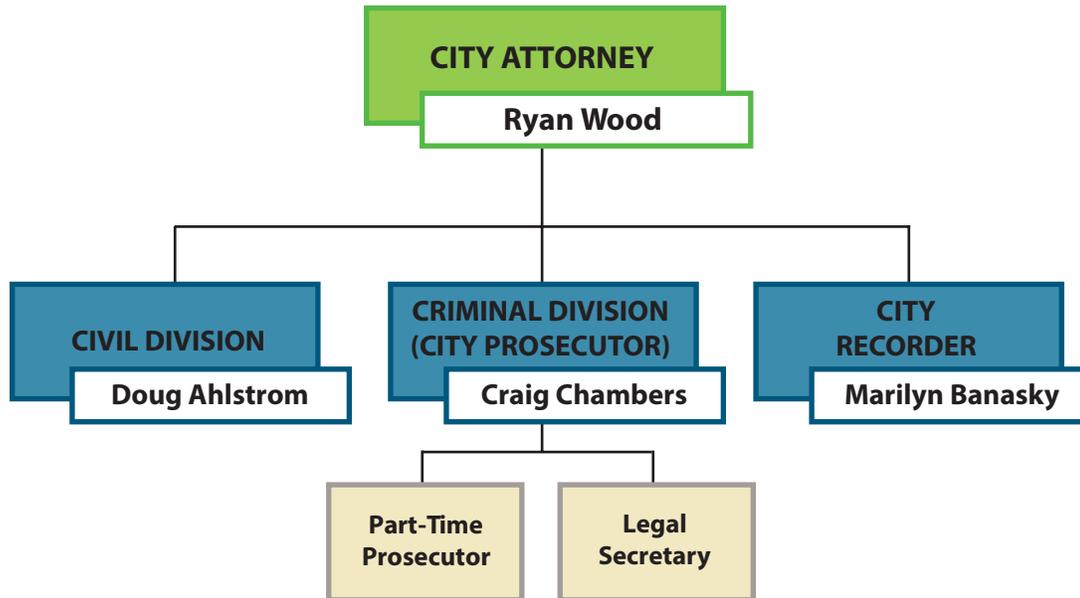
DEPARTMENT DESCRIPTION

The Legal Services Department is responsible for the proper execution of all legal affairs of the City. The Legal Services Department consists of three divisions: Civil Division, Criminal Division, and Records and Elections.

The Civil Division advises elected officials and City staff on legal issues, prepares all legal documents, defends the City against all civil claims, and conducts all other non-criminal legal services for Lehi City.

The Criminal Division prosecutes all misdemeanor crimes that occur within Lehi City.

The Records and Elections Division is managed by the city recorder and is responsible for the records, minutes, ordinances, and resolutions of the City. The division also oversees annexations, elections, and cemetery records.



POSITION	ACTUAL FY 2014	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	PLANNED FY 2018
Appointed:					
Recorder	1.00	1.00	1.00	1.00	1.00
Full-time:					
City Attorney	1.00	1.00	1.00	1.00	1.00
Assistant City Attorney/City Prosecutor	1.00	1.00	1.00	1.00	1.00
Part-Time Non-benefited:					
Assistant City Prosecutor	0.50	0.50	0.50	0.50	0.50
Secretary - Legal	1.80	1.80	1.80	1.80	1.80
TOTAL FTE	5.30	5.30	5.30	5.30	5.30

CIVIL DIVISION

PERFORMANCE MEASURES

DEPARTMENT/DIVISION OBJECTIVE: Responsibly provide internal support to the city's civil legal issues when possible.

PERFORMANCE MEASURE	QUICK VIEW	ACTUAL FY 2015	ACTUAL FY 2016	TARGET FY 2017	ACTUAL FY 2017	TARGET FY 2018
Total Liability Claims Filed	✓	17	15	5	11	5
Total Lawsuits Filed	✗	2	6	1	1	1

CRIMINAL DIVISION

PERFORMANCE MEASURES

DEPARTMENT/DIVISION OBJECTIVE: Effectively and efficiently prosecute those charged with crimes in Lehi City.

PERFORMANCE MEASURE	QUICK VIEW	ACTUAL FY 2015	ACTUAL FY 2016	TARGET FY 2017	ACTUAL FY 2017	TARGET FY 2018
Criminal Informations filed by Prosecution	N/A	-	-	-	1,777	1,977
Criminal Informations closed	N/A	-	-	-	1,441	1,641

*These are new measures that will be tracked moving forward.

BUDGET INFORMATION

DEPARTMENT 48	ACTUAL FY 2015	ACTUAL FY 2016	ESTIMATED FY 2017	PLANNED FY 2018
Expenditures:				
10 Salaries & Wages	\$ 296,006	\$ 302,732	\$ 331,471	\$ 345,859
13 Employee Benefits	111,006	115,943	131,450	136,617
21 Books, Subscriptions, & Memberships	6,602	7,079	6,500	6,500
23 Travel & Training	1,753	2,426	5,500	5,500
24 Office Supplies	2,123	1,926	5,000	5,000
26 IT Fund Charges	8,000	8,000	8,000	8,000
27 Utilities	803	607	500	500
29 Risk Management Fund Charges	2,000	2,000	2,000	2,000
31 Professional & Technical	39,179	29,345	40,000	40,000
32 Prosecutor Outside Counsel	22,500	30,000	30,000	30,000
33 Miscellaneous	1,026	622	2,500	2,500
TOTAL EXPENDITURES	\$ 490,998	\$ 500,680	\$ 562,921	\$ 582,477

RECORDS AND ELECTIONS

PERFORMANCE MEASURES

DEPARTMENT/DIVISION OBJECTIVE: Accurately keep records in accordance with legal requirements and make them available to the public.

PERFORMANCE MEASURE	QUICK VIEW	ACTUAL FY 2015	ACTUAL FY 2016	TARGET FY 2017	ACTUAL FY 2017	TARGET FY 2018
Percent of department' records officers trained on Open Meetings Act	✓	92%	30%	100%	100%	100%
Percent of departments' records officers trained on GRAMA & records retention	✗	42%	30%	50%	30%	50%

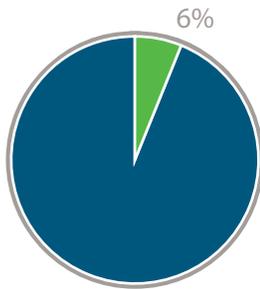
BUDGET INFORMATION

DEPARTMENT 43	ACTUAL FY 2015	ACTUAL FY 2016	ESTIMATED FY 2017	PLANNED FY 2018
Expenditures:				
10 Salaries & Wages	\$ 72,214	\$ 74,615	\$ 75,678	\$ 77,948
13 Employee Benefits	30,849	32,785	34,909	36,308
21 Books, Subscriptions, & Memberships	1,170	295	5,000	5,000
22 Public Notices	2,402	935	7,500	7,500
23 Travel & Training	500	160	4,000	4,000
24 Office Supplies	140	491	2,500	2,500
26 IT Fund Charges	4,000	4,000	4,000	4,000
27 Utilities	-	-	750	750
28 Equipment Maintenance	-	-	20,800	20,800
29 Risk Management Fund Charges	1,000	1,000	1,000	1,000
31 Professional & Technical	8,019	2,119	12,100	12,100
45 Miscellaneous	-	-	-	-
46 Election Expense	-	88,474	-	90,000
47 Ordinance Book Update	-	3,710	-	-
54 Capital Outlay	-	19,698	-	-
TOTAL EXPENDITURES	\$ 120,294	\$ 228,282	\$ 168,237	\$ 261,905

FEES

DEPARTMENT 43	APPROVED FY 2015	APPROVED FY 2016	APPROVED FY 2017	APPROVED FY 2018
Election registration	\$ 35	\$ 35	\$ 35	\$ 35
Audio recording CD/meeting	5	5	5	5
GRAMA request rates/hour:				
Department heads	55	55	55	55
Supervisory staff	45	45	45	45
Professional staff	35	35	35	35
Support staff	25	25	25	25
GRAMA request copies:				
GIS maps:				
24" x 36" color	10	10	10	10
17" x 24" color	5	5	5	5
11" x 17" color	3	3	3	3
>24" x 36"/linear foot	2	2	2	2
Other GRAMA copies:				
Up to 11" x 17" color	0.25	0.25	0.25	0.25
Up to 11" x 17" black & white	0.10	0.10	0.10	0.10
Business License:				
Solicitor	50/solicitor	50/solicitor	50/solicitor	50/solicitor
+Bond	(Discontinue)	(Discontinue)	(Discontinue)	(Discontinue)

LEISURE SERVICES



Percent of
General Fund Budget

THE MISSION OF THE LEISURE SERVICES DEPARTMENT IS TO ENRICH THE LIVES OF LEHI'S RESIDENTS BY PROVIDING HIGH-QUALITY RECREATIONAL AND EDUCATIONAL OPPORTUNITIES AT A MINIMUM COST.



Implement affordable programs that engage the entire family.

DEPARTMENT DESCRIPTION

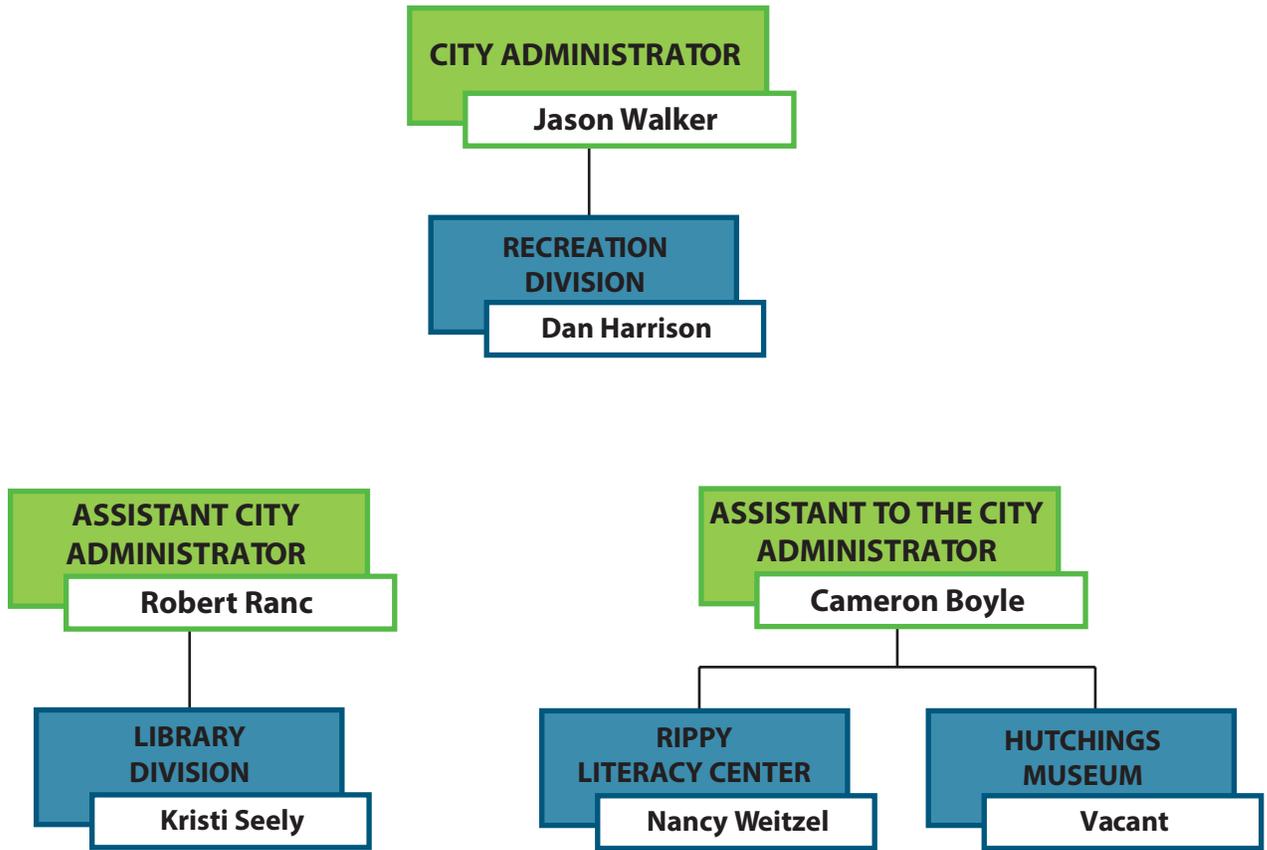
The Leisure Services Department, managed directly by the assistant city administrator, is composed of four divisions: the Recreation Division, the Library Division, the Literacy Center Division, and the Museum Division.

The Recreation Division is responsible for offering health, recreation, aquatic, and social activities to residents in the Lehi community at the lowest possible cost. The division includes sports, aquatics, the Legacy Center (Lehi's recreation center), senior services, and community programs. While senior services are funded through the general fund, the remaining sections of the Recreation Division, with the accompanying outdoor pool, is funded through a Special Revenue Fund. See pages 145-157 for detailed budget information regarding the Outdoor Pool and Recreation Special Revenue Funds.

The Library Division is responsible for managing and controlling book and document circulation and purchasing. The Library is also responsible for updating and maintaining all information services, providing Internet access to users, computer use, and responding to the needs of the residents.

The Literacy Center Division is responsible for managing the Lehi-Rippy Literacy Center, which was founded by William and Hesther Rippy in 1998. Lehi City supports the Literacy Center by providing staff and facilities. The Literacy Center specializes in teaching reading, mathematics, computer skills, and language skills to all ages on a personal level at no cost.

The Museum Division is responsible for managing the John Hutchings Museum of Natural History, which was founded in 1955 by John and Eunice Hutchings. Lehi City supports the Museum Division by donating staff and building space.



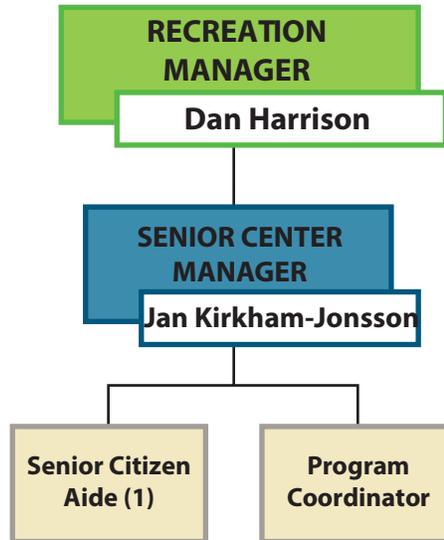
POSITION	ACTUAL FY 2014	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	PLANNED FY 2018
Recreation Division (21, 22, 68)	80.15	80.15	80.65	81.65	81.65
Library Division (74)	20.43	20.43	21.43	21.00	21.00
Literacy Center Division (75)	6.25	6.25	6.25	9.00	9.00
Museum Division (56)	4.00	4.00	4.00	4.00	4.00
TOTAL FTE	110.83	110.83	112.33	115.65	115.65

Detailed staffing information is found under each division description.

RECREATION

Information about the Recreation Division Special Revenue Fund can be found on page 141.

SENIOR SERVICES



POSITION	ACTUAL FY 2014	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	PLANNED FY 2018
Full-time:					
Senior Citizen Manager	1.00	1.00	1.00	1.00	1.00
Senior Services Program Coordinator	-	-	-	-	1.00
Part-Time Non-benefited:					
Senior Services Program Coordinator	-	-	-	0.50	-
Senior Citizen Aide	1.00	1.00	1.00	1.00	1.50
TOTAL FTE	2.00	2.00	2.00	2.50	3.50

PERFORMANCE MEASURES

DEPARTMENT/DIVISION OBJECTIVE: Provide the highest quality of services to the senior residents of Lehi City and the surrounding community.

PERFORMANCE MEASURE	QUICK VIEW	ACTUAL FY 2015	ACTUAL FY 2016	TARGET FY 2017	ACTUAL FY 2017	TARGET FY 2018
Average Daily Attendance		26	-	30	28	30
Lunches Served per FTE		3,144	-	3,000	3,240	3,300

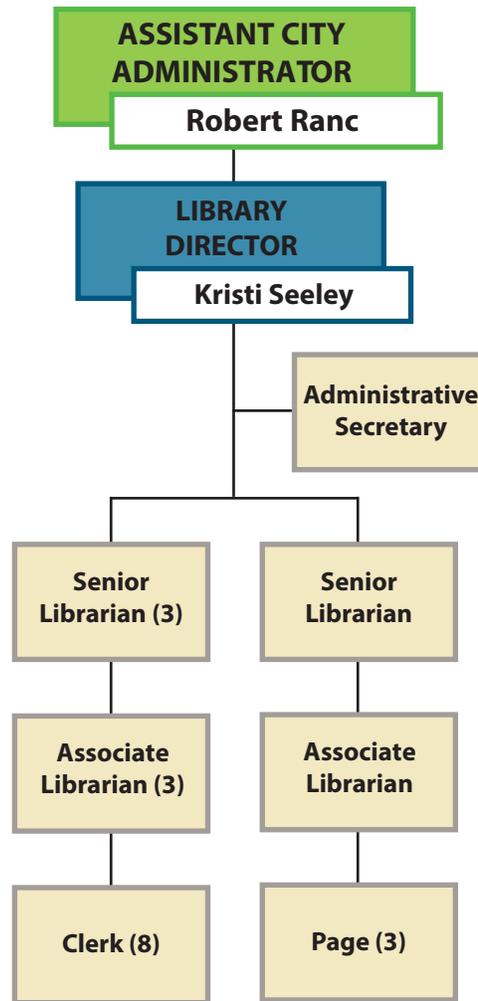
BUDGET INFORMATION

DEPARTMENT 68	ACTUAL FY 2015	ACTUAL FY 2016	ESTIMATED FY 2017	PLANNED FY 2018
Expenditures:				
10 Salaries & Wages	\$ 82,053	\$ 83,794	\$ 106,646	\$ 129,718
13 Employee Benefits	25,225	25,857	33,946	52,145
23 Travel & Training	1,362	362	6,000	8,000
24 Office Supplies	2,005	1,133	4,000	4,000
26 Buildings & Grounds O & M	250	371	2,500	2,500
27 Utilities	-	-	2,000	2,000
30 Electricity - Lehi City Power	-	-	6,500	6,500
31 Professional & Technical	795	-	1,650	1,650
38 Meal Management	19,998	23,564	23,000	23,000
45 Miscellaneous	312	595	9,000	9,000
54 Capital Outlay	-	-	6,000	-
Total Expenditures	\$ 132,000	\$ 135,676	\$ 201,242	\$ 238,513

FEES

DEPARTMENT 68	APPROVED FY 2015	APPROVED FY 2016	APPROVED FY 2017	APPROVED FY 2018
Membership - Annual	\$ -	\$ -	\$ -	\$ 5
Lunch (Mountainland Association of Govts.):				
Over 60 (suggested donation)	3	3	3	3
+ salad	0.25	0.25	-	-
+ case of 24 Ensure	20	20	20	20
Under 60	4.90	4.90	6	6
+ salad	0.75	0.75	-	-
Facility rental:				
Small room rental	25	25	25	25
Over 60 / hour (birthday or anniversary)	25	25	25	25
Other / hour	50	50	50	50
Non-resident / hour	60	60	60	60
+ deposit	500	500	500	500

LIBRARY



POSITION	ACTUAL FY 2014	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	PLANNED FY 2018
Full-time:					
Library Director	1.00	1.00	1.00	1.00	1.00
Senior Librarian	4.00	4.00	4.00	4.00	4.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Associate Librarian	3.00	3.00	4.00	4.00	4.00
Part-time Non-benefited:					
Clerk	6.96	6.96	6.96	8.00	8.00
Page	4.47	4.47	4.47	3.00	3.00
TOTAL FTE	20.43	20.43	21.43	21.00	21.00

PERFORMANCE MEASURES

DEPARTMENT/DIVISION OBJECTIVE: Increase the number of online resources for our community and provide quarterly activities for families.

PERFORMANCE MEASURE	QUICK VIEW	ACTUAL FY 2015	ACTUAL FY 2016	TARGET FY 2017	ACTUAL FY 2017	TARGET FY 2018
Total Holdings Per Capita	✗	2.29	2.00	2.40	1.71	2.00
Number of E-Holdings	✓	4,317	5,270	6,000	6,283	6,500
Number of E-Checkouts	✓	45,308	64,589	75,000	95,048	100,000
Number of Family-Related Activities	✗	-	-	4	4	4
Circulation Rate per Patron		28	21	30	22	23

BUDGET INFORMATION

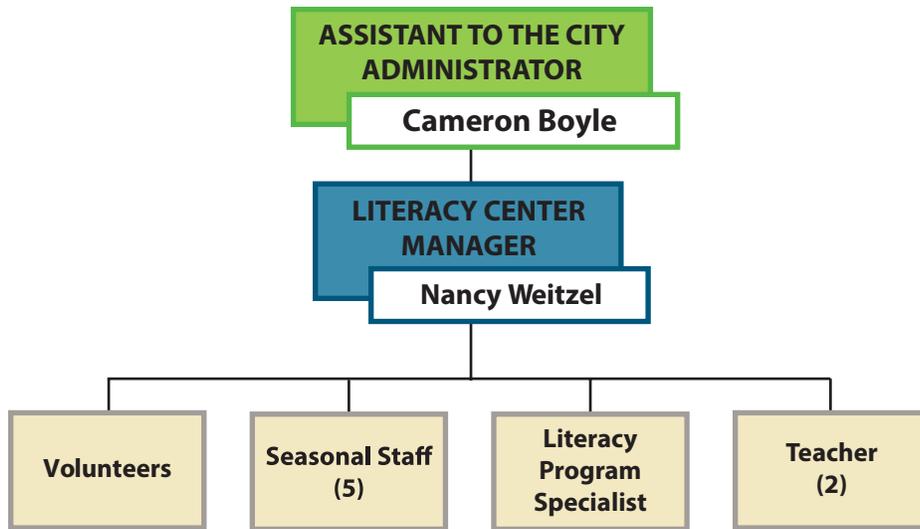
DEPARTMENT 74	ACTUAL FY 2015	ACTUAL FY 2016	ESTIMATED FY 2017	PLANNED FY 2018
Expenditures:				
10 Salaries & Wages	\$ 540,963	\$ 587,285	\$ 609,803	\$ 630,170
13 Employee Benefits	220,565	224,638	264,575	267,894
21 Books	176,048	173,016	175,000	175,000
22 Subscriptions	5,410	9,982	10,000	10,000
23 Travel & Training	1,127	1,160	7,000	7,000
24 Office Supplies	14,747	12,750	22,000	22,000
25 Equipment Maintenance	16,118	39,955	48,817	50,317
26 Buildings & Grounds O & M	1,117	1,008	1,000	1,000
27 Utilities	6,064	5,155	10,000	10,000
28 Story Hour Expense	6,888	8,852	8,250	8,250
29 Risk Management Fund Charges	5,000	5,000	5,000	5,000
30 Electricity - Lehi City Power	21,199	19,737	18,000	18,000
31 Professional & Technical	1,318	2,843	5,000	5,000
34 Collections	1,897	1,924	2,000	2,000
36 IT Fund Charges	50,000	50,000	50,000	50,000
45 Miscellaneous	10,126	711	10,330	10,330
54 Capital Outlay	9,900	5,004	17,500	-
TOTAL EXPENDITURES	\$ 1,088,487	\$ 1,149,020	\$ 1,264,275	1,271,961

FEES

DEPARTMENT 74	APPROVED FY 2015	APPROVED FY 2016	APPROVED FY 2017	APPROVED FY 2018
Library Card:				
Resident	Free	Free	Free	Free
Non-resident / year	\$ 80	\$ 80	\$ 80	\$ 80
Non-resident / 6 months	40	40	40	40
Internet Only / year	25	25	25	25
Replacement of card	3	3	3	3
Check Out Fees				
DVD / week	1	1	1	1
Video / week	1	1	1	1
Inter-library loan materials	-	-	5	5
Inter-library loan kits	-	-	10	10
Copies:				
Letter size	0.10	0.10	0.10	0.10
Legal size	0.15	0.15	0.15	0.15
Printing	-	-	0.10	0.10
Opaque projector use / hour	1	1	1	1
Inter-library loan	5	5	5	4.50
Internet use:				
Resident	Free	Free	Free	Free
Non-resident / hour	1	1	1	1
Fines:				
Overdue book / day / book	0.10	0.10	0.10	0.10
Inter-library loan overdue book / day / book	1	1	2	2
Overdue video / day / video	1	1	1	1
Minor damage (in some cases / page)	1 - 10	1 - 10	2-14	2-14
Major Damage (not repairable)	full cost	full cost	full cost	full cost



LITERACY CENTER



POSITION	ACTUAL FY 2014	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	PLANNED FY 2018
Full-time:					
Literacy Center Manager	1.00	1.00	1.00	1.00	1.00
Program Specialist	-	1.00	1.00	1.00	1.00
Part-time Non-benefited:					
Teacher	1.25	1.25	1.25	2.00	2.00
Seasonal/Temporary:					
Staff	3.00	3.00	3.00	5.00	5.00
TOTAL FTEs	5.25	6.25	6.25	9.00	9.00



PERFORMANCE MEASURES

DEPARTMENT/DIVISION OBJECTIVE: Provide the highest quality educational opportunities to Lehi residents and increase the overall education of Lehi children.

PERFORMANCE MEASURE	QUICK VIEW	ACTUAL FY 2015	ACTUAL FY 2016	TARGET FY 2017	ACTUAL FY 2017	TARGET FY 2018
Total Literacy Center Participants	✗	955	1,012	900	656	800

DEPARTMENT/DIVISION OBJECTIVE: Provide quality volunteer opportunities to qualified individuals.

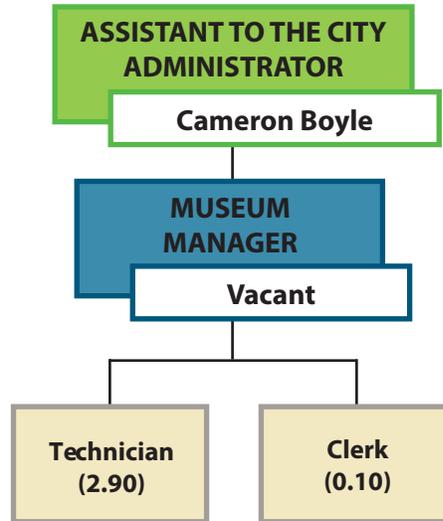
PERFORMANCE MEASURE	QUICK VIEW	ACTUAL FY 2015	ACTUAL FY 2016	TARGET FY 2017	ACTUAL FY 2017	TARGET FY 2018
Literacy Center Volunteer Hours	✓	6,222	5,497	6,000	17,038	17,500
Literacy Center Volunteer Tutors	✓	420	274	300	342	400
Presidential Awards for Volunteerism Awarded	✗	87	84	100	98	100

*The Literacy Center has changed the way that volunteer hours are calculated, which accounts for the difference in target FY 2017 and actual FY 2017 volunteer hours. The new method of calculation will be used moving forward.

BUDGET INFORMATION

DEPARTMENT 75	ACTUAL FY 2015	ACTUAL FY 2016	ESTIMATED FY 2017	PLANNED FY 2018
Expenditures:				
10 Salaries & Wages	\$ 165,549	\$ 173,292	\$ 231,619	\$ 235,420
13 Employee Benefits	52,873	58,474	64,232	66,566
22 Books, Subscriptions, & Memberships	443	795	500	500
23 Travel & Training	-	598	1,000	1,000
24 Office Supplies	8,834	6,329	3,500	3,500
27 Utilities	-	466	1,000	1,000
28 Equipment Maintenance	939	416	750	750
31 Professional & Technical	2,700	-	2,500	2,500
Literacy Foundation Expenses	1,372	19,160	10,000	-
45 Miscellaneous	2,529	2,071	6,000	6,000
TOTAL EXPENDITURES	\$ 235,239	\$ 261,601	\$ 321,101	\$ 317,236

MUSEUM



POSITION	ACTUAL FY 2014	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	PLANNED FY 2018
Full-time:					
Museum Manager	1.00	1.00	1.00	1.00	1.00
Part-time Non-benefited:					
Technician	2.90	2.90	2.90	2.90	2.90
Clerk	0.10	0.10	0.10	0.10	0.10
TOTAL FTEs	4.00	4.00	4.00	4.00	4.00

PERFORMANCE MEASURES

DEPARTMENT/DIVISION OBJECTIVE: Provide entertaining special events focusing on science and history.

PERFORMANCE MEASURE	QUICK VIEW	ACTUAL FY 2015	ACTUAL FY 2016	TARGET FY 2017	ACTUAL FY 2017	TARGET FY 2018
Group Tours	✓	142	128	150	150	175
Public Events	✗	11	76	75	35	75
Public Events Attendance	✗	933	6,911	7,500	4,000	5,500

*The museum changed from Steam Punk Night to Harry Potter Night and added additional events in 2016.

BUDGET INFORMATION

FUND 77	ACTUAL FY 2015	ACTUAL FY 2016	ESTIMATED FY 2017	PLANNED FY 2018
Expenditures:				
10 Salaries & Wages	\$ 129,903	\$ 128,577	\$ 141,394	\$ 130,872
13 Employee Benefits	34,581	31,973	40,002	41,509
22 Publicity	4,735	3,666	8,500	8,500

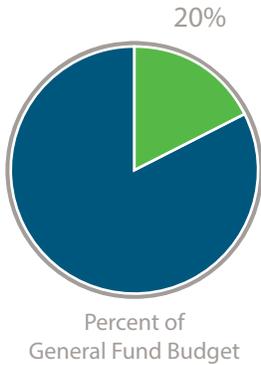
BUDGET INFORMATION (CONT.)

FUND 77	ACTUAL FY 2015	ACTUAL FY 2016	ESTIMATED FY 2017	PLANNED FY 2018
24 Office Supplies	\$ 8,360	\$ 9,697	\$ 5,000	\$ 5,000
24-001 Lehi Archives Office Supplies	-	7,540	-	-
25 Vehicle Fuel / Maintenance / Mileage	58	220	2,000	2,000
26 Buildings & Grounds O & M	5,062	10,000	2,950	2,950
27 Utilities	4,534	5,460	6,800	6,800
30 Electricity - Lehi City Power	8,457	10,534	10,000	10,000
31 Professional & Technical	3,207	3,336	24,300	24,300
32 IT Fund Charges	4,500	6,000	6,000	6,000
33 Risk Management Fund Charges	7,502	10,000	10,000	10,000
45 Miscellaneous	23,893	20,988	30,500	47,500
54 Artifacts & Exhibits	26,109	22,589	38,000	25,000
TOTAL EXPENDITURES	\$ 260,901	\$ 270,580	\$ 325,446	\$ 320,431

FEES

DEPARTMENT 77	APPROVED FY 2015	APPROVED FY 2016	APPROVED FY 2017	APPROVED FY 2018
Admissions:				
Children 3-12	\$ 3	\$ 3	\$ 3	\$ 3
Students 13-18	3	3	3	3
Adults	4	4	4	4
Sr. Citizens	3	3	3	3
Scouts	2	2	2	2
Leader	3	3	3	3
Patches	1	1	1	1
Families (up to 6 people)	12	12	12	12
Family or Group Annual Pass	50	50	50	50
Grandparent Annual Pass (up to 4 grandkids)	50	50	50	50
Couple Annual Pass	30	30	30	30
Individual Annual Pass	25	25	25	25
Field Trips & Group Tours/student	3	3	3	3
+parent	3	3	3	3
+teacher	Free	Free	Free	Free
+participant/additional activity >6	1 - 4	1-4	1-4	1-4
+ transfer charge for bird of prey (if applicable)	35	35	35	35
Workshop	10 - 25	10-25	10-25	10-25
Workshop (multi-session)	50 - 60	50-60	50-60	50-60
Lehi History Book (Earlier Version)	15	15	15	15
Both Versions Lehi History Book	-	-	40	40
Lehi History Book (Latest Version)	39.99	39.99	35	35

POLICE



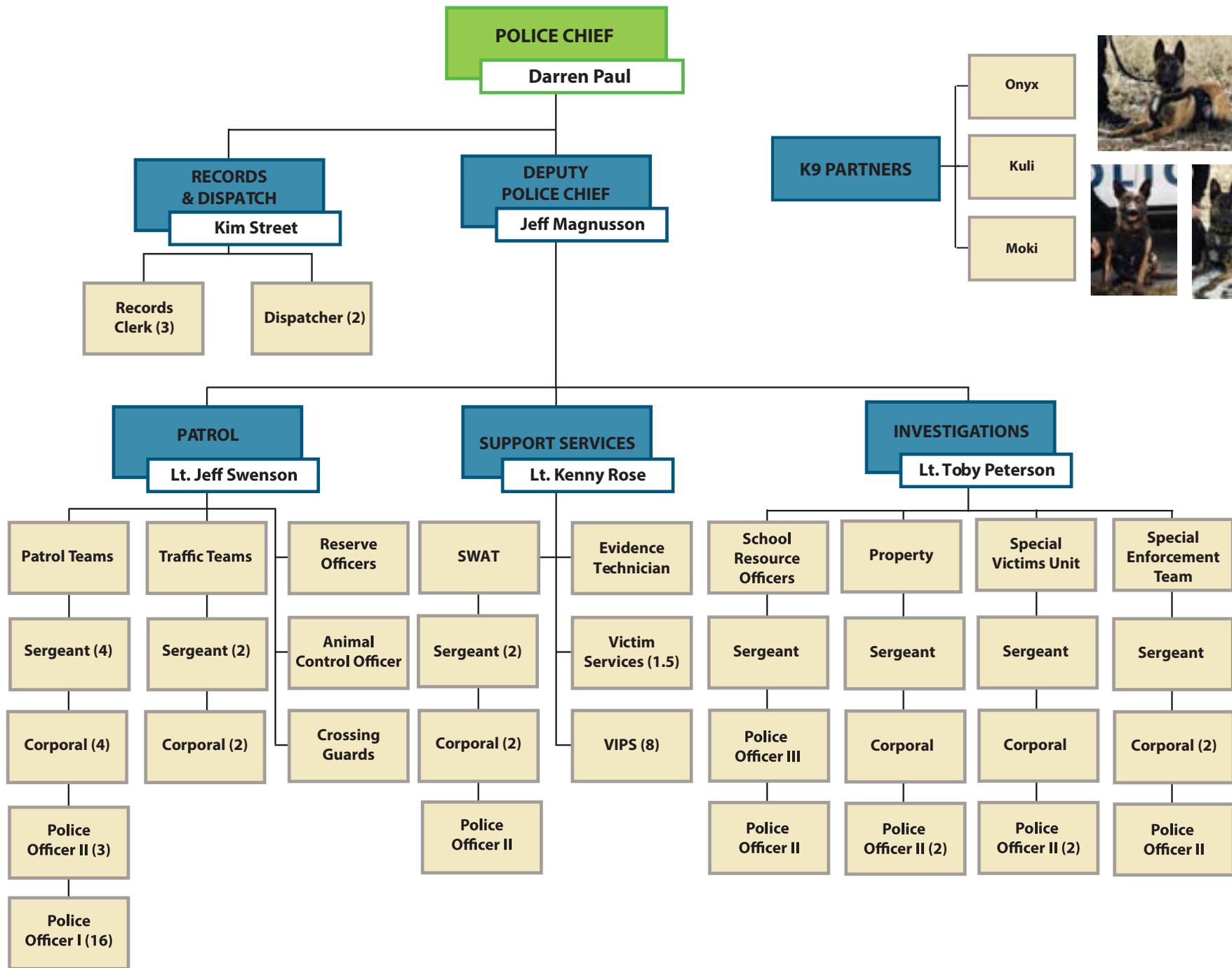
THE POLICE DEPARTMENT WILL PROVIDE A SAFE AND SECURE COMMUNITY BY DELIVERING PROFESSIONAL AND COURTEOUS SERVICES AS DETERMINED IN PARTNERSHIP WITH LEHI RESIDENTS. THE DEPARTMENT IS DEDICATED TO THE FOLLOWING FIVE VALUES: (1) FOSTERING THE PUBLIC TRUST, (2) ETHICAL JUDGMENTS, (3) PROACTIVE PREVENTION AND ENFORCEMENT, (4) CREATIVE SERVICE DELIVERY, AND (5) FAIRNESS IN ENFORCEMENT OF THE LAW.



Make meaningful positive connections with Lehi residents by developing outreach and educational opportunities for all ages.

DEPARTMENT DESCRIPTION

The Police Department's function is to serve and protect all people and property within the City limits. This is done through the coordinated efforts of patrol officers, detectives, code enforcement officers, and animal control officers. Detectives are responsible for investigating and solving crimes that are carried out by criminals in a covert manner. Patrol officers are responsible for enforcing traffic laws and ensuring the safety of persons within the City limits. Code enforcement officers are responsible for ensuring that properties in Lehi are maintained according to ordinance. Animal control officers are responsible for enforcing the animal control ordinance of the City and protecting residents from violent and destructive animals.



POSITION	ACTUAL FY 2014	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	PLANNED FY 2018
Full-time:					
Police Chief	1.00	1.00	1.00	1.00	1.00
Deputy Police Chief	1.00	1.00	1.00	1.00	1.00
Police Lieutenant	2.00	2.00	2.00	3.00	3.00
Police Sergeant	5.00	7.00	8.00	10.00	10.00
Police Corporal	-	-	-	10.00	10.00
Police Officer III	7.00	7.00	13.00	1.00	5.00
Police Officer II	4.00	4.00	1.00	9.00	7.00
Police Officer I	20.00	21.00	19.00	16.00	18.00
Code Enforcement Officer	2.00	2.00	2.00	-	-
Victim Advocate Coordinator	1.00	1.00	1.00	1.00	1.00
Animal Control Officer	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Evidence Technician	1.00	1.00	1.00	1.00	1.00
Records Clerk	1.00	1.00	1.00	1.00	2.00
Front Desk Secretary/Dispatcher	2.00	2.00	2.00	2.00	1.00
Part-Time Non-benefited:					
Reports Clerk/Records Assistant	0.50	0.50	1.00	1.00	1.00
Front Desk Secretary/Dispatcher	-	-	-	-	1.00
Victim Advocate	-	-	-	-	0.50
Crossing Guard Coordinator	-	-	-	.50	0.50
Crossing Guard	12.45	12.95	12.45	12.45	12.45
TOTAL FTE	61.95	65.45	67.45	71.95	77.45

PERFORMANCE MEASURES

DEPARTMENT/DIVISION OBJECTIVE: Maintain a low crime rate compared to other Utah cities and improve community safety through traffic enforcement and crime prevention.

PERFORMANCE MEASURE	QUICK VIEW	ACTUAL FY 2015	ACTUAL FY 2016	TARGET FY 2017	ACTUAL FY 2017	TARGET FY 2018
Total Estimated Crime Index	✓	795	749	700	695	700
Crimes per 1,000 Residents	✗	14.62	14.60	12.00	18.33	12.00
Average Response Time - Priority 1 (minutes)	✗	1:56	7:52	6:00	8:52	6:00
Average Response Time - Excluding Priority 1 (minutes)	✗	13:54	15:28	10:00	12:11	12:00
Community Events	✓	-	-	4	4	4
Community Partnership Contacts		-	-	-	-	3,650
Resident Satisfaction: Police services (out of a score of 100)	✗	-	81.8	85	82.5	85
Resident Satisfaction: Feel safe in their neighborhood (out of a score of 100)	✗	-	94	96	90	96
Cases Reaching Disposition		-	-	-	5,463	5,750

BUDGET INFORMATION

DEPARTMENT 54	ACTUAL FY 2015	ACTUAL FY 2016	ESTIMATED FY 2017	PLANNED FY 2018
Expenditures:				
10 Salaries & Wages	\$ 2,727,787	\$ 2,827,566	\$ 3,159,216	\$ 3,506,761
11 Overtime	316,284	300,423	277,000	277,000
12 Crossing Guard Expense	33,361	107,435	135,000	135,000
13 Employee Benefits	1,664,634	1,835,810	2,199,416	2,393,107
14 Uniforms	68,298	57,388	55,000	58,600
16 Tactical Equipment	8,138	14,944	45,500	45,725
21 Books, Subscriptions, Memberships	2,639	8,046	4,338	4,338
23 Travel & Training	35,974	53,027	57,550	60,100
24 Office Supplies	17,429	19,268	25,000	28,800
25 Fleet Fund Charges	250,000	250,000	250,000	250,000
26 Buildings & Grounds O&M	7,703	5,004	5,000	5,000
27 Utilities	31,622	33,685	75,000	79,134
28 Equipment Maintenance	22,782	57,104	58,074	58,074
29 Miscellaneous Supplies	6,522	2,380	23,890	23,890
30 Electricity - Lehi City Power	14,968	15,332	20,000	20,000
31 Professional & Technical	62,170	55,503	53,000	53,000
33 IT Fund Charges	120,000	120,000	120,000	123,200
34 Risk Management Fund Charges	19,992	20,000	20,000	20,000
37 Dispatch Fee - County Comm	14,217	25,217	-	-
46 K9 Supplies	3,687	12,293	10,000	12,000
47 Firearms & Supplies	50,412	30,722	44,000	44,000
48 Miscellaneous	8,232	496	25,000	25,000
54 Capital Outlay	45,428	135,998	195,782	154,725
63 Youth Court Expenses	708	-	2,000	2,000
68 NOVA Expense	6,131	5,792	6,000	6,000
68-100 RAD Kids Expense	-	-	2,000	2,000
TOTAL EXPENDITURES	\$ 5,539,118	\$ 5,993,433	\$ 6,867,766	\$ 7,387,454

BUDGET INFORMATION - CODE ENFORCEMENT

DEPARTMENT 53	ACTUAL FY 2015	ACTUAL FY 2016	ESTIMATED FY 2017	PLANNED FY 2018
Expenditures:				
10 Salaries & Wages	\$ 56,246	\$ 56,881	\$ 58,140	\$ 57,864
11 Overtime	4,799	4,463	-	-
13 Employee Benefits	39,407	41,900	44,635	45,600
25 Fleet Fund Charges	12,000	12,000	12,000	12,000
26 IT Fund Charges	4,000	4,000	4,000	4,000
29 Risk Management Fund Charges	1,000	1,000	1,000	1,000
31 Professional & Technical	-	-	5,000	5,000
33 Miscellaneous	-	-	294	294
TOTAL EXPENDITURES	\$ 117,452	\$ 120,244	\$ 125,069	\$ 125,758

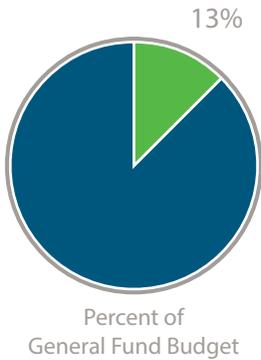
BUDGET INFORMATION - ANIMAL CONTROL

DEPARTMENT 57	ACTUAL FY 2015	ACTUAL FY 2016	ESTIMATED FY 2017	PLANNED FY 2018
Expenditures:				
10 Salaries & Wages	\$ 45,691	\$ 43,533	\$ 47,397	\$ 47,795
11 Overtime	399	268	4,000	4,000
13 Employee Benefits	35,165	37,449	40,100	41,350
14 Uniforms	1,200	1,200	1,800	1,800
23 Travel & Training	250	250	-	-
25 Fleet Fund Charges	4,000	4,000	4,000	4,000
27 IT Fund Charges	2,000	2,000	2,000	2,000
28 Equipment Maintenance	-	100	300	300
31 Professional & Technical	63,846	66,631	68,000	68,000
54 Capital Outlay	-	-	-	-
TOTAL EXPENDITURES	\$ 152,551	\$ 155,431	\$ 167,597	\$ 169,244



FEES				
DEPARTMENT 54	APPROVED FY 2015	APPROVED FY 2016	APPROVED FY 2017	APPROVED FY 2018
Traffic School (+ Plea in Abeyance Fine)	\$ 65	\$ 65	\$ 65	\$ 65
Small Claims (Est. by Utah State Code):				
Up to \$2,000	60	60	60	60
\$2,001-\$7,499	100	100	100	100
\$7,500-\$10,000	185	185	185	185
Counterclaim up to \$2,000	50	50	50	50
Counterclaim \$2,001-\$7,499	70	70	70	70
Counterclaim \$7,500-\$10,000	120	120	120	120
Appeal	10	10	10	10
Police Report Copies:				
Resident	5	5	5	5
Or / Page (Whichever is Greater)	0.25	0.25	0.25	0.25
Non-Resident	15	15	15	15
Or / Page (Whichever is Greater)	0.25	0.25	0.25	0.25
Video Tape or CD / Copy	30	30	30	30
Processed Color Photo	25	25	25	25
Digital Color Photo Printout / Page	5	5	5	5
Fingerprinting:				
Resident	10	10	10	10
Non-Resident	25	25	25	25
False Alarm:				
Intrusion/Burglar (If > 3/Year) / Alarm	100	100	100	100
Duress/Hold-Up (If > 3/Year) / Alarm	100	100	100	100
Impact Fee:				
Residential / Unit	220	220	98	98.35
Non-Residential / Bldg. Sq. Ft. (1 ERU min)	0.045	0.045	-	-
Animal Shelter (Established by NUVAS)				
Dog License (Spayed or Neutered)	15	15	15	15
Dog License (Not Spayed or Neutered)	30	30	30	30

PUBLIC WORKS



THE PUBLIC WORKS DEPARTMENT PROVIDES QUALITY SERVICES TO LEHI RESIDENTS THROUGH (1) STRONG LEADERSHIP, (2) EXCELLENT TECHNICAL SKILLS, AND (3) EXPERIENCED ADMINISTRATIVE SUPPORT. THE DEPARTMENT WILL MAINTAIN FACILITIES, PROPERTY, AND EQUIPMENT WHILE PROVIDING AN AESTHETICALLY PLEASING AND SAFE COMMUNITY.



Maintain the city's infrastructure and facilities at the lowest cost and highest level of efficiency through cutting-edge technology, innovative solutions, and strong leadership.

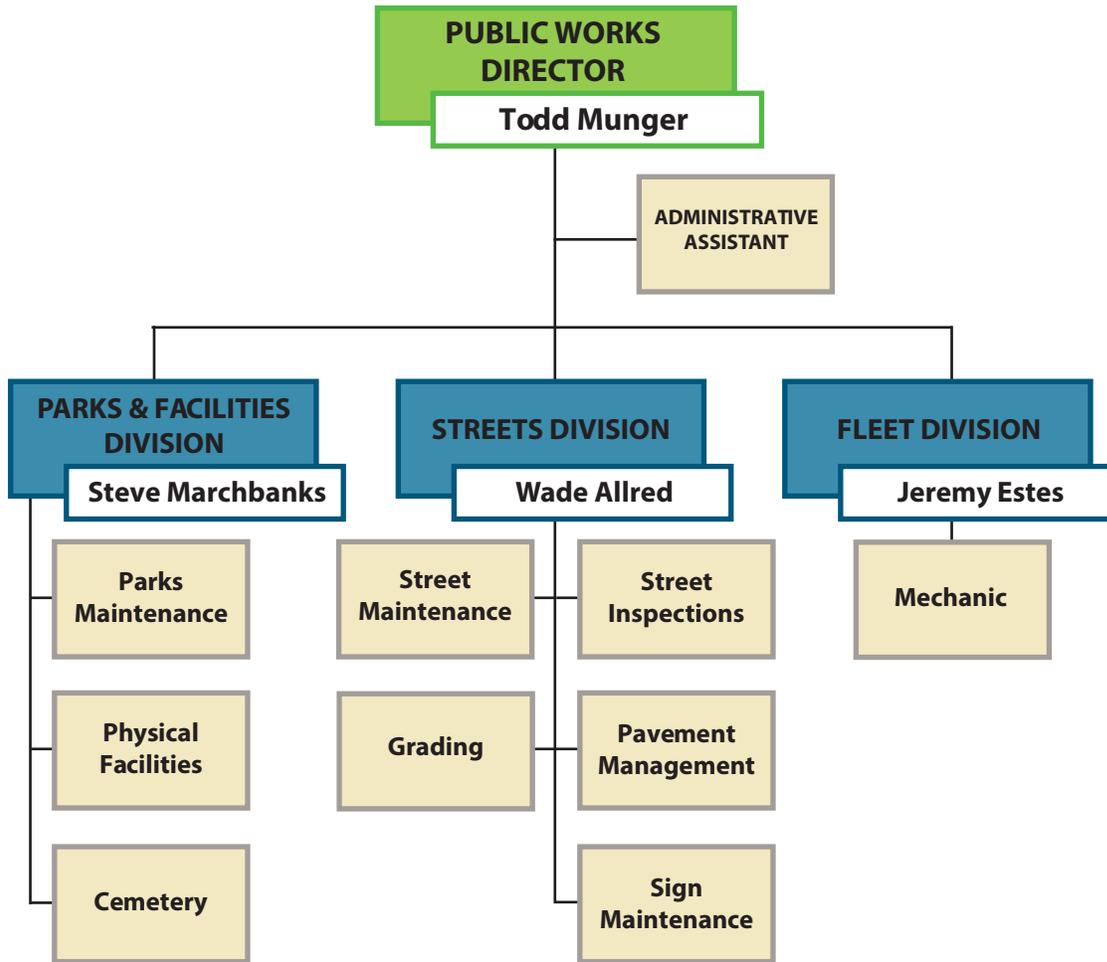
DEPARTMENT DESCRIPTION

The Public Works Department is responsible for the general supervision of the Parks, Streets, and Fleet Divisions. The department is also responsible for clerical services, long-range planning and short-term coordination among these divisions.

The Parks Division is responsible for the maintenance of all open recreation and leisure spaces and City buildings within Lehi. The division performs park improvements and maintenance, building improvements and janitorial services, public grounds maintenance, and cemetery service and maintenance. The Buildings and Facilities fund information can be found on page 187.

The Streets Division is responsible for the repair of streets, sidewalk, curbs, and gutters. It is also responsible for the removal of snow and ice from streets and roads in the winter.

The Fleet Division is responsible for the acquisition and maintenance of all City-owned vehicles. The Fleet Fund is an internal service fund that charges fees for each vehicle and the costs associated with maintenance of such vehicles. The revenue collected from these fees is intended to cover both the full operating and long-term capital costs of the services provided. A description of this fund is found on page 185.



POSITION	ACTUAL FY 2014	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	PLANNED FY 2018
Full-time:					
Public Works Director	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	0.50	1.00	1.00
Parks (64)	30.50	30.00	33.00	29.00	29.00
Streets (61)	14.75	14.75	14.75	15.75	17.75
Fleet (64)	2.00	2.00	2.50	4.00	4.00
TOTAL FTE	49.25	48.75	52.25	56.75	58.75

Detailed staffing information is found under each division description.

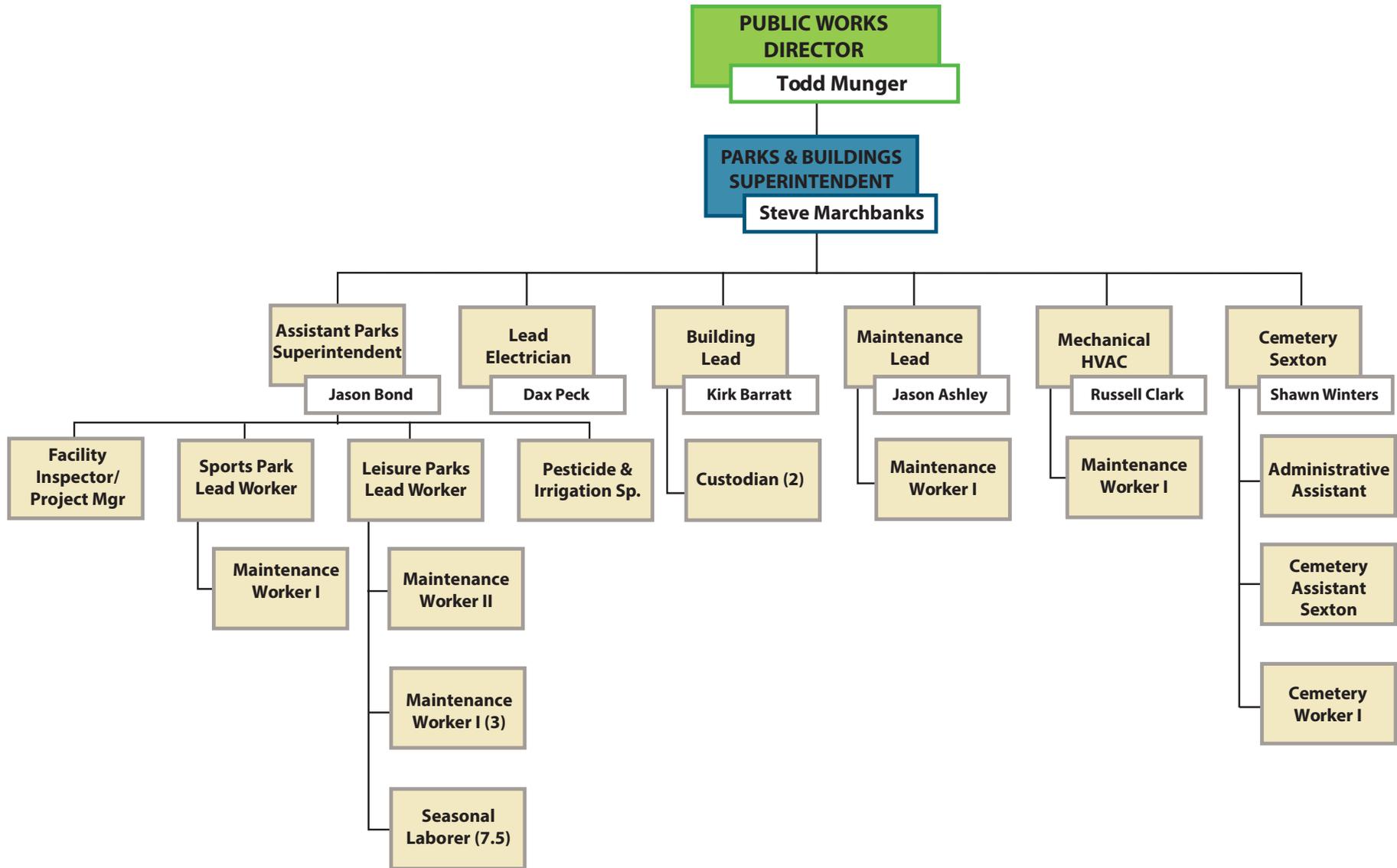
PUBLIC WORKS ADMINISTRATION

GENERAL FUND - DEPT. DETAIL

BUDGET INFORMATION				
DEPARTMENT 62	ACTUAL FY 2015	ACTUAL FY 2016	ESTIMATED FY 2017	PLANNED FY 2018
Expenditures:				
10 Salaries & Wages	\$ 101,346	\$ 97,542	\$ 146,424	\$ 147,126
13 Employee Benefits	43,598	47,314	80,881	81,546
21 Books, Subscriptions, Memberships	990	1,020	-	-
23 Travel & Training	4,635	3,455	3,000	3,000
24 Office Supplies	210	2,912	2,600	2,600
25 Fleet Fund Charges	4,000	4,000	4,000	4,000
26 IT Fund Charges	6,000	6,000	6,000	6,000
27 Utilities	603	2,684	-	-
28 Equipment Maintenance	-	619	500	500
29 Risk Management Fund Charges	1,500	1,500	1,500	1,500
31 Professional & Technical	4,525	2,121	2,500	2,500
45 Miscellaneous	4,865	100	-	-
54 Capital Outlay	-	-	-	-
Total Expenditures	\$ 172,272	\$ 169,267	\$ 247,405	\$ 248,772



PARKS



GENERAL FUND - DEPT. DETAIL

POSITION	ACTUAL FY 2014	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	PLANNED FY 2018
Full-time:					
Parks & Facilities Superintendent	1.00	1.00	1.00	1.00	1.00
Assistant Parks & Facilities Superintendent	-	-	-	1.00	1.00
Facilities Custodian	1.00	1.00	1.00	2.00	2.00
Facility Inspector/Project Manager	1.00	1.00	1.00	1.00	1.00
Facilities HVAC Mechanic	1.00	1.00	1.00	1.00	1.00
Facilities Maintenance Worker II	2.00	2.00	2.00	-	-
Facilities Maintenance Worker I	-	-	-	2.00	2.00
Maintenance Lead Worker	2.00	2.00	2.00	1.00	1.00
Lead Park Maintenance Worker	1.00	1.00	1.00	2.00	2.00
Pesticide & Irrigation Specialist	1.00	1.00	1.00	1.00	1.00
Park Maintenance Worker II	2.00	2.00	2.00	1.00	1.00
Park Maintenance Worker I	5.00	5.00	6.00	4.00	4.00
Cemetery Sexton	1.00	1.00	1.00	1.00	1.00
Cemetery Assistant Sexton	1.00	1.00	1.00	1.00	1.00
Cemetery Maintenance Worker I	1.00	1.00	1.00	1.00	1.00
Part-time benefited:					
Secretary	0.50	0.50	0.50	0.50	0.50
Custodian	0.50	-	-	-	-
Seasonal/Temporary:					
Laborer	7.50	7.50	7.50	7.50	7.50
TOTAL FTE	30.50	30.00	33.00	29.00	29.00

PERFORMANCE MEASURES

DEPARTMENT/DIVISION OBJECTIVE: Ensure the city's parks, open space, public facilities, and cemetery are maintained at the highest levels of quality and efficiency.

PERFORMANCE MEASURE	QUICK VIEW	ACTUAL FY 2015	ACTUAL FY 2016	TARGET FY 2017	ACTUAL FY 2017	TARGET FY 2018
Large Open Space hours/week	✓	34	35	35	35	40
Sports Fields hours/week	✓	42	42	40	42	40
Total Building Square Footage per FTE	✓	32,500	32,500	32,500	32,500	32,500
Total Cemetery Acres Maintained per FTE	✓	13	13	13	13	13

BUDGET INFORMATION

DEPARTMENT 64 - PARKS MAINTENANCE	ACTUAL FY 2015	ACTUAL FY 2016	ESTIMATED FY 2017	PLANNED FY 2018
Expenditures:				
10 Salaries & Wages	\$ 849,432	\$ 964,851	\$ 1,102,247	\$ 1,157,359
11 Overtime	37,476	53,360	20,000	30,000
13 Employee Benefits	321,889	366,408	412,200	432,810
14 Uniforms	4,683	3,974	5,030	5,030
23 Travel & Training	10,882	7,503	5,000	5,000
24 Office Supplies	2,653	1,828	2,000	2,000
25 Fleet Fund Charges	25,000	25,000	25,000	25,000
26 Buildings & Grounds O&M	115,534	135,622	75,000	84,500
27 Utilities	8,557	10,864	7,500	7,500
28 Equipment Maintenance	20,965	15,830	40,000	40,000
29 Risk Management Fund Charges	5,000	5,000	5,000	5,000
30 Electricity - Lehi City Power	50,875	60,734	48,000	48,000
31 Professional & Technical	730	70,267	165,500	165,500
32 IT Fund Charges	6,000	6,000	6,000	6,000
38 Tree Trimming	13,318	6,968	20,000	20,000
40 Park Pavilion & Playground Upgrades	-	14,452	55,000	55,000
45 Purchase of Trees	10,853	14,844	20,000	20,000
46 Miscellaneous	5,334	14,995	12,850	12,850
48 Park Maintenance	92,436	179,206	130,000	130,000
54 Capital Outlay	5,445	57,430	35,000	14,600
TOTAL EXPENDITURES	\$ 1,587,062	\$ 2,015,136	\$ 2,191,327	\$ 2,266,149

DEPARTMENT 51 - PHYSICAL FACILITIES	ACTUAL FY 2015	ACTUAL FY 2016	ESTIMATED FY 2017	PLANNED FY 2018
Expenditures:				
10 Salaries & Wages	\$ 291,499	\$ 232,577	\$ 358,703	\$ 436,638
11 Overtime	5,032	5,396	-	-
13 Employee Benefits	112,597	114,358	100,786	105,825
14 Uniforms	751	587	3,400	3,400
23 Travel & Training	-	120	-	-
24 Office Supplies	-	-	1,500	1,500
25 Fleet Fund Charges	10,000	10,000	10,000	10,000
26 Buildings & Grounds O&M	127,337	125,752	125,000	137,500
27 Utilities	3,663	2,845	3,500	3,500
28 Equipment Maintenance	3,562	189	13,000	13,000
32 Risk Management Fund Charges	2,500	2,500	2,500	2,500
45 Building Beautification Expense	9,106	11,753	15,000	16,500
46 Miscellaneous	254	951	13,000	5,000
54 Capital Outlay	13,548	-	-	17,000
TOTAL EXPENDITURES	\$ 579,849	\$ 507,028	\$ 646,389	\$ 752,363

DEPARTMENT 76 - CEMETERY	ACTUAL FY 2015	ACTUAL FY 2016	ESTIMATED FY 2017	PLANNED FY 2018
Expenditures:				
10 Salaries & Wages	\$ 191,538	\$ 242,171	\$ 226,134	\$ 240,104
11 Overtime	4,146	6,165	3,500	3,500
13 Employee Benefits	81,393	90,381	107,989	114,906
14 Uniforms	1,256	856	1,000	1,000
21 Newspaper Expense	-	-	357	357
24 Office Supplies	1,082	1,715	2,000	2,000
25 Fleet Fund Charges	10,000	10,000	10,000	10,000
26 Cemetery Maintenance	31,069	25,098	24,000	24,000
27 Utilities	5,777	7,926	6,200	6,200
28 Equipment Maintenance	13,458	2,182	16,000	16,000
29 Risk Management Fund Charges	2,000	2,000	2,000	2,000
30 Electricity - Lehi City Power	3,353	3,109	3,000	3,000
31 Professional & Technical	1,000	2,480	5,000	5,000
32 IT Fund Charges	4,000	4,000	4,000	4,000
45 Purchase of Trees	714	-	8,500	8,500
46 Miscellaneous	215	3,044	5,000	5,000
54 Capital Outlay	7,144	14,487	25,000	18,022
TOTAL EXPENDITURES	\$ 358,145	\$ 415,614	\$ 449,680	\$ 463,589

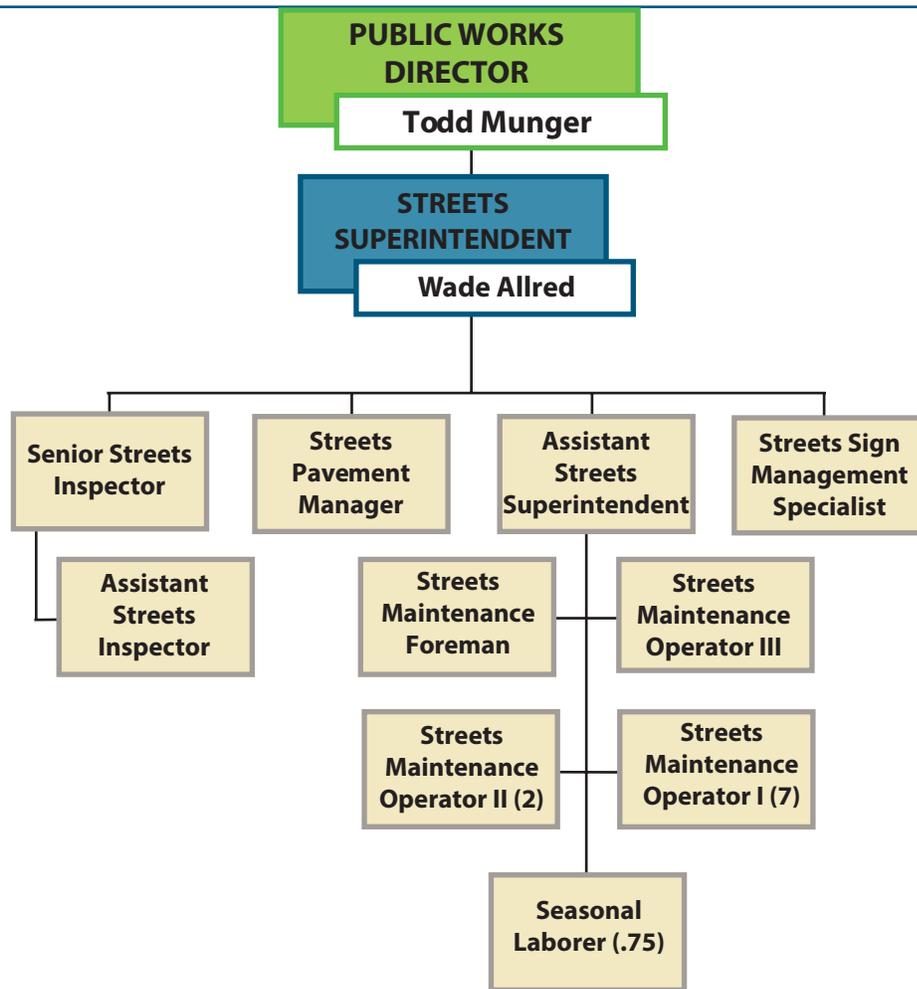
FEES

DEPARTMENT 76 - CEMETERY	APPROVED FY 2015		APPROVED FY 2016		APPROVED FY 2017		APPROVED FY 2018	
	Non-Resident	Resident	Non-Resident	Resident	Non-Resident	Resident	Non-Resident	Resident
Spaces	\$1,100	\$ 550	\$1,100	\$ 550	\$1,100	\$ 550	\$1,100	\$ 550
Headstone setting	35	35	35	35	35	35	35	35
Interment:								
Adult	700	350	700	350	700	350	700	350
Infant	300	200	300	200	300	200	300	200
Cremation	300	200	300	200	300	200	300	200
+ on Saturdays and Holidays		250		250		250		250
Perpetual care spaces (all 8-space lots sold before 1950)		425		425		425		425
Title/Certificate transfer		50		50		50		50
Disinterment:								
With a standard vault		1,000		1,000		1,000		1,200
Without a vault		1,400		1,400		1,400		(Discontinue)
With an air-sealed vault		1,400		1,400		1,400		(Discontinue)

FEES

DEPARTMENT 64 - PARKS MAINTENANCE	APPROVED FY 2015		APPROVED FY 2016		APPROVED FY 2017		APPROVED FY 2018	
	Non-Resident	Resident	Non-Resident	Resident	Non-Resident	Resident	Non-Resident	Resident
Pavilion Reservation:								
Allred Park / full day	\$ 80	\$ 55	\$ 80	\$ 55	\$ 80	\$ 55	\$ 80	\$ 55
Allred Park / half day	55	40	55	40	55	40	55	40
Bandwagon Park East / full day	55	40	55	40	55	40	55	40
Bandwagon Park East / half day	40	25	40	25	40	25	40	25
Bandwagon Park West / full day	55	40	55	40	55	40	55	40
Bandwagon Park West / half day	40	25	40	25	40	25	40	25
Dry Creek Park / full day	-	-	-	-	-	-	80	55
Dry Creek Park / half day	-	-	-	-	-	-	55	40
Eagle Summit Park / full day	-	-	-	-	-	-	80	55
Eagle Summit Park / half day	-	-	-	-	-	-	55	40
Outdoor Pool Park / full day	80	55	80	55	80	55	80	55
Outdoor Pool Park / half day	55	40	55	40	55	40	55	40
Sports Complex West / full day	-	-	-	-	-	-	55	40
Sports Complex West / half day	-	-	-	-	-	-	55	40
Wines Park #1 / full day	80	55	80	55	80	55	80	55
Wines Park #1 / half day	55	40	55	40	55	40	55	40
Wines Park #2 / full day	80	55	80	55	80	55	80	55
Wines Park #2 / half day	55	40	55	40	55	40	55	40
Wines Park #3 / full day	55	40	55	40	55	40	55	40
Wines Park #3 / half day	40	25	40	25	40	25	40	25
Wines Park #4 / full day	55	40	55	40	55	40	55	40
Wines Park #4 / half day	40	25	40	25	40	25	40	25
Olympic Park / full day	80	55	80	55	80	55	80	55
Olympic Park / half day	55	40	55	40	55	40	55	40
Special events maintenance fee / hour	150	125	150	125	150	125	150	125
Impact Fee:								
Residential / dwelling unit		2,600		2,600		2,600		2,600
Multi-family / dwelling unit		2,170		2,170		2,170		2,170

STREETS



POSITION	ACTUAL FY 2014	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	PLANNED FY 2018
Full-time:					
Streets Superintendent	1.00	1.00	1.00	1.00	1.00
Street Maintenance Foreman	1.00	1.00	1.00	1.00	1.00
Pavement Management Supervisor	1.00	1.00	1.00	1.00	1.00
Street Inspector	1.00	1.00	1.00	2.00	2.00
Crew Foreman	1.00	1.00	1.00	1.00	1.00
Sign Maintenance Technician	1.00	1.00	1.00	1.00	1.00
Grading Supervisor	1.00	1.00	1.00	-	-
Street Maintenance Worker III	1.00	1.00	1.00	1.00	1.00
Street Maintenance Worker II	2.00	2.00	2.00	2.00	2.00
Street Maintenance Worker I	4.00	4.00	4.00	5.00	7.00
Seasonal/Temporary:					
Laborer	0.75	0.75	0.75	0.75	0.75
TOTAL FTE	14.75	14.75	14.75	15.75	17.75

PERFORMANCE MEASURES

DEPARTMENT/DIVISION OBJECTIVE: Maintain the city's streets at the lowest reasonable cost to taxpayers and the highest level of quality and efficiency.

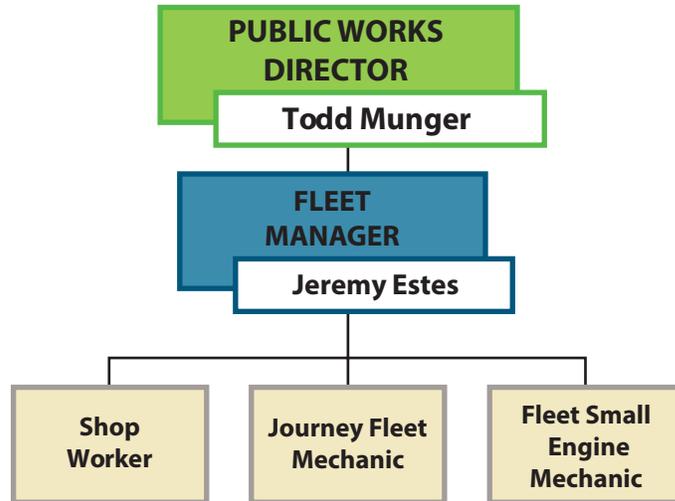
PERFORMANCE MEASURE	QUICK VIEW	ACTUAL FY 2015	ACTUAL FY 2016	TARGET FY 2017	ACTUAL FY 2017	TARGET FY 2018
Actual Crack Seal Expenditure	✓	\$75,000	\$80,000	\$150,000	\$30,000	\$100,000
Actual Slurry Seal Expenditure	✓	\$102,000	\$140,000	\$150,000	\$90,000	\$100,000
Actual Reconstruction Expenditure	✗	\$120,000	\$750,000	\$200,000	\$860,000	\$1,500,000
Training Hours per FTE	✓	4.5	20	25	30	30
Lane Miles Maintained per FTE	✗	31	33	33	37	33
Times Street Swept (Annually)	✓	8	1.5	1	1	1
Road Maintenance Completed In-House (%)	✗	68%	45%	50%	30%	30%

BUDGET INFORMATION

DEPARTMENT 61	ACTUAL FY 2015	ACTUAL FY 2016	ESTIMATED FY 2017	PLANNED FY 2018
Expenditures:				
10 Salaries & Wages	\$ 602,030	\$ 613,224	\$ 686,137	\$ 773,048
11 Overtime	35,235	47,908	35,000	35,000
13 Employee Benefits	338,871	358,891	423,138	499,166
14 Uniforms	6,339	6,437	7,000	7,000
21 Books, Subscriptions, & Memberships	-	-	200	200
23 Travel & Training	12,769	31,094	20,000	25,000
24 Office Supplies	1,374	1,995	5,500	5,500
25 Fleet Fund Charges	45,000	45,000	45,000	45,000
27 Utilities	5,351	5,018	5,000	5,000
28 Equipment Maintenance	8,661	16,362	15,000	20,000
29 Risk Management Fund Charges	10,000	10,000	10,000	10,000
30 Electricity - Lehi City Power	2,198	4,543	4,000	4,000
31 Professional & Technical	11,919	15,000	12,694	20,094
32 IT Fund Charges	8,000	8,000	8,000	8,000
45 Department Supplies	17,583	17,600	14,922	19,922
49 Landfill Closure/Post-closure	-	-	2,500	2,500
TOTAL EXPENDITURES	\$ 1,105,330	\$ 1,181,072	\$ 1,294,091	\$ 1,479,430

FEES				
DEPARTMENT 61	APPROVED FY 2015	APPROVED FY 2016	APPROVED FY 2017	APPROVED FY 2018
Road cut administration	\$ 100	\$ 100	\$ 100	\$ 100
Asphalt, concrete removal and repair				
Minimum base refundable fees:	2,000	2,000	2,000	2,000
Charge per sq. ft. for area >200 sq. ft.	10	10	10	10
Charge per sq. ft. for sidewalk	20	20	20	20
Charge per linear ft. or curb	20	20	20	20
Impact Fee:				
Single family residential/ unit	1,435	1,435	1,163	1,163
Multi family residential (per dwelling unit)	-	-	708	708
General office	-	-	363	363
Hotel	-	-	318	318
Industry	-	-	73	73
Light industry	-	-	266	266
Specialty retail	-	-	878	878
Supermarket	-	-	1,556	1,556
Superstore	-	-	469	469
Warehousing	-	-	197	197
Medical / Dental Bldg	-	-	920	920
Drive in Bank	-	-	2,710	2,710
Drugstore w/Drive	-	-	1,477	1,477
Auto Parts	-	-	1,407	1,407
Tire Store	-	-	756	756
Gas Station w/Convenience Store	-	-	1,983	1,983
High Turnover Restaurant	-	-	1,939	1,939
Fast Food w/Drive	-	-	7,558	7,558
Church	-	-	212	212
Elementary School	-	-	169	169
Middle School	-	-	214	214
High School	-	-	252	252
Industrial / building sq. ft.	0.20	0.20	-	-
All other uses / building sq. ft.	0.988	0.988	-	-

FLEET



POSITION	ACTUAL FY 2014	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	PLANNED FY 2018
Full-time:					
Fleet Manager	1.00	1.00	1.00	1.00	1.00
Journey Fleet Mechanic	1.00	1.00	1.00	1.00	1.00
Fleet Small Engine Mechanic	-	-	-	1.00	1.00
Part-time Non-Benefited:					
Shop Worker	-	-	0.50	1.00	1.00
FLEET TOTAL	2.00	2.00	2.50	4.00	4.00

Details on the Fleet Division operational revenue and expenditures can be found under the Internal Service Funds on page 183.

NON-DEPARTMENTAL

BUDGET INFORMATION				
DEPARTMENT 80	ACTUAL FY 2015	ACTUAL FY 2016	ESTIMATED FY 2017	PLANNED FY 2018
Expenditures:				
27 Utilities	\$ 275,976	\$ 188,838	\$ 135,000	135,000
31 Credit Card Charges	21,319	20,652	20,000	20,000
60-002 Document Imaging	-	27,925	30,000	30,000
60-005 Contribution to Fleet Fund	900,000	900,000	1,900,000	400,000
60-008 Employee Appreciation	26,965	33,050	25,000	25,000
60-011 Contrib to Legacy Center/Outdoor Pool	1,597,132	2,039,163	2,139,241	2,360,675
60-012 Museum Project Thanksgiving PT	50,000	50,000	100,000	100,000
60-013 Cont. to Chamber of Commerce	22,000	22,000	22,000	22,000
60-014 Fox Hollow Golf Course	320,670	273,055	275,000	275,000
60-015 Contingency	30,004	89,438	100,000	100,000
60-017 MAG Contribution	31,236	23,085	25,000	25,000
60-018 Branding	8,618	16,011	20,000	20,000
60-019 Mayor/Council Special Projects	52,279	8,220	50,000	50,000
60-020 Contribution to IT Fund	225,000	225,000	475,000	308,500
60-021 Contribution to Capital Projects Fund	2,100,396	3,720,567	2,125,510	2,684,015
60-024 Intergovernmental Relations	62,500	68,000	50,000	50,000
60-026 Employee Wellness	2,802	545	60,000	60,000
60-029 UVSSD Dispatch Costs	319,538	344,112	663,332	663,332
60- Contributions to Building/Grounds Fund	250,000	100,000	616,934	397,592
60- 911 Fees Pass-through to UVDSSD	338,196	334,967	-	325,000
60- Contribution to Garbage Fund	245,000	-	-	-
60-034 Youth Council	-	-	5,000	5,000
60-035 Information Fair	4,929	2,720	10,000	10,000
60- Market Adjustment	-	-	250,000	250,000
30-036 VIPS	4,999	813	5,000	5,000
TOTAL EXPENDITURES	\$ 7,498,331	\$ 8,488,161	\$ 9,102,017	\$ 8,321,114

CLASS “C” ROADS FUNDS

FUND DESCRIPTION

The Class “C” Roads Fund was established through the State of Utah to provide assistance to counties and municipalities for the improvement of roads. The revenue comes from the Utah Department of Transportation (UDOT) through the State’s excise tax on fuel purchases. The amount received is determined by the miles of roads and sidewalks in Lehi, which is assessed each calendar year, and the City’s population.

For more information on how the Class “C” Roads Fund is used, see the Public Works Department section on page 118 and the Non-Routine Capital Budget Summary on pages 49-53.

BUDGET INFORMATION

FUND 11	ACTUAL FY 2015	ACTUAL FY 2016	ESTIMATED FY 2017	PLANNED FY 2018
Capital Revenues:				
10 Class “C” Road Allotment	\$ 1,592,893	\$ 1,785,860	\$ 1,600,000	\$ 1,600,000
20 Re-Appropriation of Class Balance	-	-	1,740,500	344,000
30 Interest Earnings	2,353	4,193	8,500	8,500
TOTAL REVENUES	\$ 1,595,246	\$ 1,790,053	\$ 3,349,000	\$ 1,952,500
Capital Expenditures:				
09-010 Road Maintenance	\$ 1,028,217	\$ 1,519,901	\$ 1,450,000	\$ 1,557,500
10-002 Snow Removal & Salt	95,573	103,176	100,000	110,000
12-001 Striping	126,924	184,671	175,000	175,000
15-001 600 N Curb & Gutter Project	-	3,042	-	-
15-002 850 E Spring Creek Reconstruction	56,841	-	-	-
15-004 10-Wheeled Snow Plow	184,355	-	-	-
15-005 Front End Loader	193,000	-	-	-
15-006 Equipment Rental	718	16,351	50,000	50,000
16-001 2300 West Overlay	-	-	160,000	-
16-002 Salt Bed Racks	-	-	168,000	-
16-003 Street Signs	-	21,815	50,000	60,000
17-001 Ashton Boulevard	-	-	686,000	-
17-002 Traffic Signal 3200 N & 1200 E	-	-	510,000	-
50-002 Transfer to Fleet Fund	-	84,856	-	-
TOTAL EXPENDITURES	\$ 1,685,628	\$ 1,933,812	\$ 3,349,000	\$ 1,952,500
CAPITAL SURPLUS (DEFICIT)	\$ (90,382)	\$ (143,759)	\$ -	\$ -

LIQUOR ALLOTMENT FUND

FUND DESCRIPTION

The Liquor Allotment Fund was established through the State of Utah to provide assistance to municipalities for the enforcement of alcohol-impaired driving. The revenue comes from the Utah Alcoholic Beverage Control Administration through the State's excise tax on liquor purchases. The amount received is determined by the amount of the tax collected in Lehi.

For more information on how the Liquor Allotment Fund is used, see the Police Department section in pages 112-117.

BUDGET INFORMATION

FUND 12	ACTUAL FY 2015	ACTUAL FY 2016	ESTIMATED FY 2017	PLANNED FY 2018
Capital Revenues:				
36-20 Liquor Fund Allotment	\$ 48,067	\$ 46,924	\$ 44,000	\$ 60,000
36-30 Re-appropriate Fund Balance	-	-	27,500	-
TOTAL REVENUES	\$ 48,067	\$ 46,924	\$ 71,500	\$ 60,000
Capital Expenditures:				
50-10 Wages - DUI Enforcement	\$ 14,115	\$ 38,838	\$ 13,000	\$ 18,000
50-13 Employee Benefits	3,662	3,543	3,500	6,500
50-45 Miscellaneous	30,290	4,543	55,000	35,500
36-30 Fund Balance	-	-	-	-
TOTAL EXPENDITURES	\$ 48,067	\$ 46,924	\$ 71,500	\$ 60,000

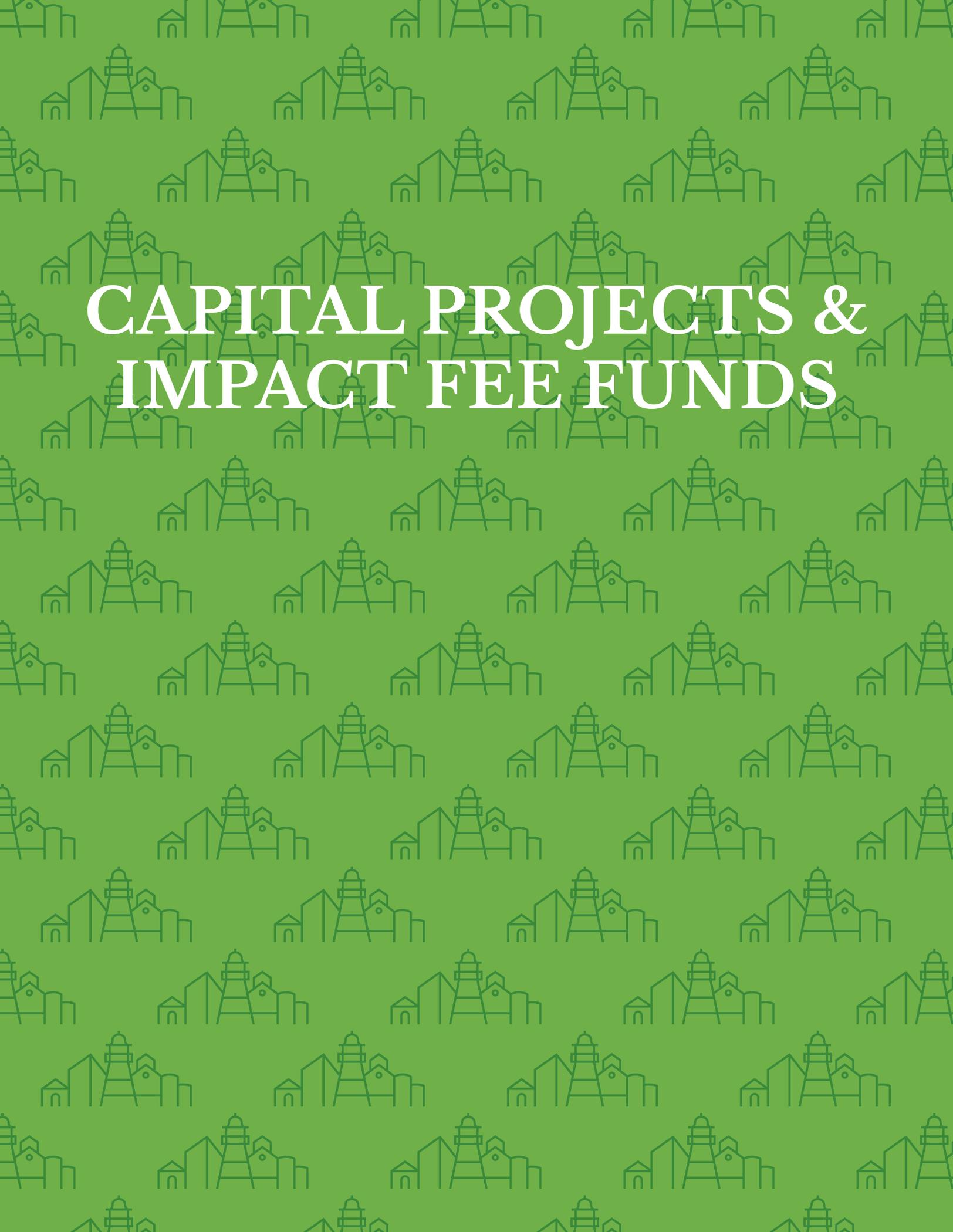
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

FUND DESCRIPTION

The CDBG program is a federally awarded program that provides grants for local community development activities. CDBG funds can be used for affordable housing, anti-poverty programs, and infrastructure development. The city prioritizes projects and improvements to determine how to use these funds. Each year there is a public hearing to allow public comment on how these funds are distributed.

BUDGET INFORMATION

FUND 13	ACTUAL FY 2015	ACTUAL FY 2016	ESTIMATED FY 2017	PLANNED FY 2018
Revenues:				
Interest Income	\$ -	\$ -	\$ -	\$ -
General Fund Seed Money	-	100,000	-	-
CDBG	-	570,257	230,000	225,000
TOTAL REVENUES	\$ -	\$ 670,257	\$ 230,000	\$ 225,000
Expenditures:				
Pressurized Irrigation Improvements	\$ -	\$ -	\$ 230,000	\$ 225,000
TOTAL EXPENDITURES	\$ -	\$ -	\$ 230,000	\$ 225,000
SURPLUS (DEFICIT)	\$ -	\$ 670,257	\$ -	\$ -



CAPITAL PROJECTS & IMPACT FEE FUNDS

CAPITAL PROJECTS FUND

FUND DESCRIPTION

The Capital Projects Fund accounts for funds that are used as the financial resources for the acquisition or construction of major capital projects. More information on the Capital Projects Budget can be found on page 45.

BUDGET INFORMATION

FUND 32	ACTUAL FY 2015	ACTUAL FY 2016	ESTIMATED FY 2017	PLANNED FY 2018
36 Miscellaneous Revenues:				
10 Interest Income	\$ 13,785	\$ 13,353	\$ 500	\$ 500
30 Appropriation from Fund Balance	-	-	1,859,420	350,000
31 Sales Tax	429,500	515,494	429,500	429,500
38 Contributions & Transfers:				
10 Transfer from General Fund	2,100,396	3,720,567	2,125,510	2,684,015
20 Sale of Fixed Assets	163,704	-	-	-
TOTAL CAPITAL REVENUES	\$ 2,707,385	\$ 4,249,414	\$ 4,414,930	\$ 3,464,015
70 Capital Expenditures:				
60-000 Transfer to Fleet Fund	-	-	1,000,000	-
61-000 CDBG Seed Money	-	100,000	-	-
70-100 Debt Service - Cabela's	377,863	377,862	427,500	427,500
70-108 Bond Costs	4,504	3,600	2,500	2,500
70-111 Pavilion Upgrades	15,471	-	-	-
70-112 Mid-Size Tractor	32,000	-	-	-
70-114 Veterans Park LED Sign	20,000	-	-	-
70-123 Public Works Campus Build Out	-	208,751	700,000	165,000
70-138 800 MHZ Portable Radios	-	87,977	-	-
70-142 Website Upgrades & Re-Design	-	15,215	-	-
70-145 Structural Firefighting Gear	-	27,920	-	-
70-146 Parks Irrigation Truck	-	46,054	-	-
70-148 Bandwagon Park Playground Replacement	-	137,900	-	-
70-155 Cemetery Road Project Repair	-	25,681	-	-
70-162 CERT Trailer	-	15,000	-	-
70-163 Edraulic Extrication Equipment	-	20,821	-	-
70-164 Station 82 Concrete	-	56,535	-	-
70-165 GPS Unit	-	26,558	-	-
70-166 Library/Literacy Area Remodel	-	-	24,420	-
70-167 Remodel Bank Building	-	155,651	150,000	-

BUDGET INFORMATION (CONT.)

FUND 32	ACTUAL FY 2015	ACTUAL FY 2016	ESTIMATED FY 2017	PLANNED FY 2018
70-168 Veterans Honor Wall	-	7,464	-	-
70-169 Infield Surfaces at Sports Park	-	65,661	-	-
70-170 Sidewalks	-	376,800	300,000	300,000
70-174 Home Demo/Parking Lot	-	310,042	-	-
70-175 Storage Canopy	-	33,419	-	-
70-176 Centennial Park Playground	-	99,300	-	-
70-177 Trencher	-	16,200	-	-
70-178 Pioneer Sculpture - Legacy Park	-	30,000	60,000	-
70-179 Club Car & Equipment Fox Hollow	-	9,300	-	-
70-181 Seal Coat & Fog Seal for Roads	-	-	47,500	-
70-182 Generator for Legacy Center	-	-	85,000	-
70-183 Addt'l Shelving & Rearrangement	-	-	81,437	-
70-184 New Roof on 99 W Main Building	-	-	38,573	-
70-185 Snow Plow (2)	-	-	250,000	-
70-186 Traffic Signals @ Thanksgiving Point	-	-	600,000	-
70-187 Fire Apparatus & Equipment	-	-	-	398,625
70-188 HR Rover GPS	-	-	-	26,000
70-189 Toro 30" Stand-on Aerators (2)	-	-	-	17,000
70-190 Property Purchases	-	-	648,000	-
70-191 Point Meadows Park Playground	-	-	-	90,000
70-192 Building Maintenance & Repairs	-	-	-	60,000
70-193 Cabelas Blvd	-	-	-	1,514,700
70-194 Traverse Mountain Blvd	-	-	-	181,440
70-195 4-Door Crew Truck	-	-	-	21,250
70-196 Hot Box Asphalt Containment	-	-	-	20,000
70-197 Side Winder Asphalt	-	-	-	20,000
70-198 Parking Lot Repairs & Landscaping	-	-	-	110,000
70-199 Master Plan Facilities	-	-	-	50,000
70-200 Additional Office Space	-	-	-	60,000
TOTAL CAPITAL EXPENDITURES	\$ 449,838	\$ 2,203,528	\$ 4,414,930	\$ 3,464,015
CAPITAL SURPLUS (DEFICIT)	\$ 2,257,547	\$ 2,045,886	\$ -	\$ -

IMPACT FEE FUNDS

FUND DESCRIPTION

Impact fees are charges for services that are imposed on new construction in order to support specific new demands on a given service (e.g. transportation, schools, parks, and fire protection). The budget information in these funds details how the fees collected are used to provide necessary services.

FIRE IMPACT FEES

IMPACT FEE INFORMATION				
FUND 46	ACTUAL FY 2015	ACTUAL FY 2016	ESTIMATED FY 2017	PLANNED FY 2018
36 Capital Revenues:				
10 Interest Income	\$ 3,461	\$ 8,286	\$ 1,000	\$ 1,000
20 Fire Impact Fees	510,232	538,675	400,000	400,000
37 Other Revenues:				
10 Fund Balance Appropriation	-	-	1,050,000	-
20 Bond Proceeds	-	-	-	5,000,000
TOTAL CAPITAL REVENUES	\$ 513,693	\$ 546,961	\$ 1,451,000	\$ 5,401,000
70 Capital Expenditures:				
70-100 Future Fire Station	2,409	-	-	-
70-101 Fire Station 83 Design	-	132,450	401,000	5,401,000
70-102 Fire Apparatus	-	-	1,050,000	-
TOTAL CAPITAL EXPENDITURES	\$ 2,409	\$ 132,450	\$ 1,451,000	\$ 5,401,000
CAPITAL SURPLUS (DEFICIT)	\$ 511,284	\$ 414,511	\$ -	\$ -



PARKS IMPACT FEES

CAPITAL PROJECTS/IMPACT FEES

IMPACT FEE INFORMATION				
FUND 47	ACTUAL FY 2015	ACTUAL FY 2016	ESTIMATED FY 2017	PLANNED FY 2018
36 Capital Revenues:				
10 Interest Income	\$ 26,977	\$ 20,598	\$ 30,000	\$ 30,000
20 Park Impact Fees	1,773,690	1,514,280	2,050,000	2,050,000
30 Reappropriation of Fund Balance	-	-	5,965,000	21,850
37-20 Utah State Parks Grant	177,075	1,038,459	-	-
40 Developer Contributions	433,700	579,779	-	-
TOTAL CAPITAL REVENUES	\$ 2,411,442	\$ 3,153,116	\$ 8,045,000	\$ 2,101,850
70 Capital Expenditures:				
70-100 Peck Property	\$ 338,507	\$ 65,766	\$ 4,230,000	-
70-101 Traverse Mountain Park	942,950	709	-	-
70-102 Herbicide Holding Bay	148,450	8,028	-	-
70-103 Ivory Ridge Park	15,154	2,312,416	-	-
70-104 North Lake Park Upgrade	2,190	-	-	-
70-105 Olympic Park Upgrade	241,753	-	-	-
70-106 Jordan Narrows Park	1,747	-	-	-
70-108 Parking Lot Veterans Ballpark	19,833	-	-	-
70-109 Spring Creek Park	9,142	956,662	-	-
70-111 Net for Veterans Ballpark Tower	17,640	-	-	-
70-112 Forrest Mellor Park	28,882	756,557	85,000	-
70-113 Skate Park/Bike Park	-	-	650,000	-
70-114 Sulphur Springs Park	-	11,845	140,000	-
70-116 Spring Creek Path	-	-	100,000	-
70-117 Shadow Ridge	-	-	1,840,000	1,100,000
70-118 Monument Park	-	-	1,000,000	890,000
70-119 Storage Building at Ivory Ridge Park	-	-	-	46,000
70-120 Thanksgiving Point Trails	23,447	-	-	-
70-121 Remodel Vets Park Bathrooms	-	-	-	25,150
70-122 New Shed at Vets Park	-	-	-	20,000
70-123 Expansion of Material Holding Area	-	-	-	20,700
70-125 Veterans Park	4,000	6,950	-	-
70-130 Dry Creek	271,639	24,500	-	-
70-150 Parks Master Plan	42,784	6,080	-	-
70-170 Rail Trail	5,980	7,256	-	-
70-180 Up-Sizing Trails	109,186	1,198,326	-	-
70-191 Park Property Purchase	3,030,224	-	-	-
70-700 Capital & Impact Fee Study	3,200	-	-	-
TOTAL CAPITAL EXPENDITURES	\$ 5,256,708	\$ 5,355,095	\$ 8,045,000	\$ 2,101,850
CAPITAL SURPLUS (DEFICIT)	\$ (2,845,266)	\$ -	\$ -	\$ -

POLICE IMPACT FEES

IMPACT FEE INFORMATION				
FUND 48	ACTUAL FY 2015	ACTUAL FY 2016	ESTIMATED FY 2017	PLANNED FY 2018
36 Capital Revenues:				
10 Interest Income	\$ 3,714	\$ 6,013	\$ 500	\$ 500
20 Police Impact Fees	226,882	194,474	250,000	250,000
30 Re-Appropriation of Fund Balance	-	-	375,000	49,500
TOTAL CAPITAL REVENUES	\$ 230,596	\$ 200,487	\$ 625,500	\$ 300,000
70 Capital Expenditures:				
70-001 Reserves	-	-	-	-
70-100 Land Purchase	-	-	625,500	300,000
70-700 Capital & Impact Fee Study	\$ 2,362	\$ 70,510	\$ -	\$ -
TOTAL CAPITAL EXPENDITURES	\$ 2,362	\$ 70,510	\$ 625,500	\$ 300,000
CAPITAL SURPLUS (DEFICIT)	\$ 228,234	\$ 129,977	\$ -	\$ -

CAPITAL PROJECTS/IMPACT FEES



ROAD IMPACT FEES

IMPACT FEE INFORMATION				
FUND 49	ACTUAL FY 2015	ACTUAL FY 2016	ESTIMATED FY 2017	PLANNED FY 2018
36 Capital Revenues:				
10 Interest Earnings	\$ 3,174	\$ 6,133	\$ -	\$ -
20 Road Impact Fees	2,129,311	2,039,131	2,000,000	2,000,000
30 Reappropriate Fund Balance	-	-	560,000	315,000
40 Contribution from Developers	-	-	2,200,000	20,700,000
TOTAL CAPITAL REVENUES	\$ 2,132,485	\$ 2,045,264	\$ 4,760,000	\$ 23,015,000
70 Capital Expenditures:				
70-104 Accel/Decel at SR-92 & 500 W	-	-	120,000	120,000
70-106 Traverse Blvd TRAX Crossing & Road	5,837	17,672	400,000	400,000
70-107 Triumph (Frontage Road to TRAX)	1,527,776	547,322	120,000	20,000
70-108 Center Street 1700 N to 2600 N	2,973	92,417	500,000	25,000
70-109 600 E North of Dry Creek	-	-	550,000	550,000
70-111 Jordan Willows Connection Road	-	6,962	270,000	100,000
70-112 Center Street & SR92	-	-	2,200,000	2,200,000
70-113 Waste Ditch 400 W to 200 W	-	-	-	100,000
70-115 Signals	-	295,284	300,000	700,000
70-116 Main Street 2300 W to Crossroads	-	-	-	12,000,000
70-117 1200 W or 700 S	-	-	-	6,500,000
70-130 Streets Widening	\$ 493,432	\$ 939,980	\$ 300,000	\$ 300,000
70-170 2100 N Frontage Relocation	-	2425	-	-
70-195 Master Plan & Impact Fee Analysis	24,076	290	-	-
TOTAL CAPITAL EXPENDITURES	\$ 2,054,094	\$ 1,902,352	\$ 4,760,000	\$ 23,015,000
CAPITAL SURPLUS (DEFICIT)	\$ 78,391	\$ 142,912	\$ -	\$ -

CULINARY IMPACT FEES

IMPACT FEE INFORMATION				
FUND 71 - CULINARY IMPACT FEE	ACTUAL FY 2015	ACTUAL FY 2016	ESTIMATED FY 2017	PLANNED FY 2018
37 Capital Revenues:				
10 Interest Income	\$ 8,345	\$ -	\$ 25,000	\$ 25,000
20 Bond Proceeds	-	-	-	900,000
30 Re-Appropriation of Fund Balance	-	-	10,000	-
40 Contributions from Developers	-	-	1,550,000	-
50 Water Impact Fees	1,710,984	762,256	1,500,000	1,300,000
TOTAL FUND REVENUES	\$ 1,719,329	\$ 762,256	\$ 3,085,000	\$ 2,225,000
50 Capital Expenses:				
00-100 Impact Fee Refund	\$ -	\$ 4,431	\$ -	\$ -
09-001 Interest Expense	-	12,646	-	-
09-002 Pipe Oversizing	192,854	-	60,000	70,000
10-002 Grays Well	7,537	-	-	-
14-001 Spring Line to Low Hills Tank	11,438	-	-	-
14-002 Upper Lows Tank	39,018	-	-	-
14-003 Mitchell Hollow Well	2,322,648	-	100,000	-
15-001 Traverse Booster with Piping	151,230	-	-	-
15-002 Sandpit Well	1,412,237	-	-	-
16-001 CWP Connection near Redwood Road	-	-	50,000	-
16-002 Traverse Source	-	400	100,000	100,000
16-003 West Side Facilities	-	-	1,400,000	800,000
18-001 600 E Tank	-	-	-	900,000
50-001 Reserves	-	-	1,355,000	355,000
TOTAL FUND EXPENSES	\$ 4,136,962	\$ 17,477	\$ 3,065,000	\$ 2,225,000
FUND SURPLUS/ (DEFICIT)	\$ (2,417,633)	\$ 744,779	\$ 20,000	\$ -

CAPITAL PROJECTS/IMPACT FEES

WASTE WATER IMPACT FEES

IMPACT FEE INFORMATION				
FUND 72 - WASTE WATER IMPACT FEE	ACTUAL FY 2015	ACTUAL FY 2016	ESTIMATED FY 2017	PLANNED FY 2018
37 Capital Revenues:				
10 Interest Income	\$ 701	\$ -	\$ 10,000	\$ 10,000
40 Contributions from Developers	1,033,000	-	200,000	210,000
50 Sewer Impact Fees	688,473	343,934	400,000	400,000
TOTAL FUND REVENUES	\$ 1,722,174	\$ 343,934	\$ 610,000	\$ 620,000
50 Capital Expenses:				
Impact Fee Refunds	\$ -	\$ 2,152	\$ -	\$ -
09-001 Interest Expense	-	5,432	-	-
09-002 Oversizing Pipe	386,540	360	120,000	100,000
11-005 1700 West Sewer Expansion	348,164	-	-	-
15-001 Camp Williams Sewer	1,757,072	-	-	-
16-001 West Side Facilities	-	4,469	190,000	210,000
18-001 Jordan Willow Pump Station Add	-	-	-	100,000
50-001 Reserves	-	-	300,000	210,000
TOTAL FUND EXPENSES	\$ 2,491,776	\$ 12,413	\$ 610,000	\$ 620,000
FUND SURPLUS/ (DEFICIT)	\$ (769,602)	\$ 331,521	\$ -	\$ -

POWER IMPACT FEES

IMPACT FEE INFORMATION				
FUND 73 - POWER IMPACT FEES	ACTUAL FY 2015	ACTUAL FY 2016	ESTIMATED FY 2017	PLANNED FY 2018
37 Capital Revenues:				
10 Interest Income	\$ 20,523	\$ 22,913	\$ 35,000	\$ 35,000
30 Re-Appropriation of Fund Balance	-	-	3,755,256	-
45 Bond Proceeds	-	-	10,000,000	18,000,000
50 Electric Impact Fees	3,469,558	2,956,924	3,000,000	3,000,000
TOTAL CAPITAL REVENUES	\$ 3,490,081	\$ 2,979,837	\$ 16,790,256	\$ 21,035,000
50 Capital Expenditures:				
10-006 Generation Plant Land Purchase	-	-	810,256	-
11-010 Master Plan	\$ 79,840	\$ 18,530	\$ -	\$ -
16-001 Generation Air Permit	-	325	-	-
17-001 Internal Generation	-	-	10,000,000	18,000,000
17-002 West Side Substation	-	-	2,690,000	-
17-003 Spring Creek Substation	-	-	2,490,000	-
17-004 1300 East Tie	-	-	400,000	400,000
17-005 Ashton 6-21 & 6-22 Line Extension	-	-	400,000	400,000
18-001 2300 W Overhead	-	-	-	50,000
18-002 Millpond Improvements	-	-	-	530,000
50-002 Reserves	-	-	-	1,655,000
TOTAL CAPITAL EXPENDITURES	\$ 79,840	\$ 18,855	\$ 16,790,256	\$ 21,035,000
CAPITAL SURPLUS / (DEFICIT)	\$ 3,410,241	\$ 2,960,982	\$ -	\$ -

CAPITAL PROJECTS/IMPACT FEES



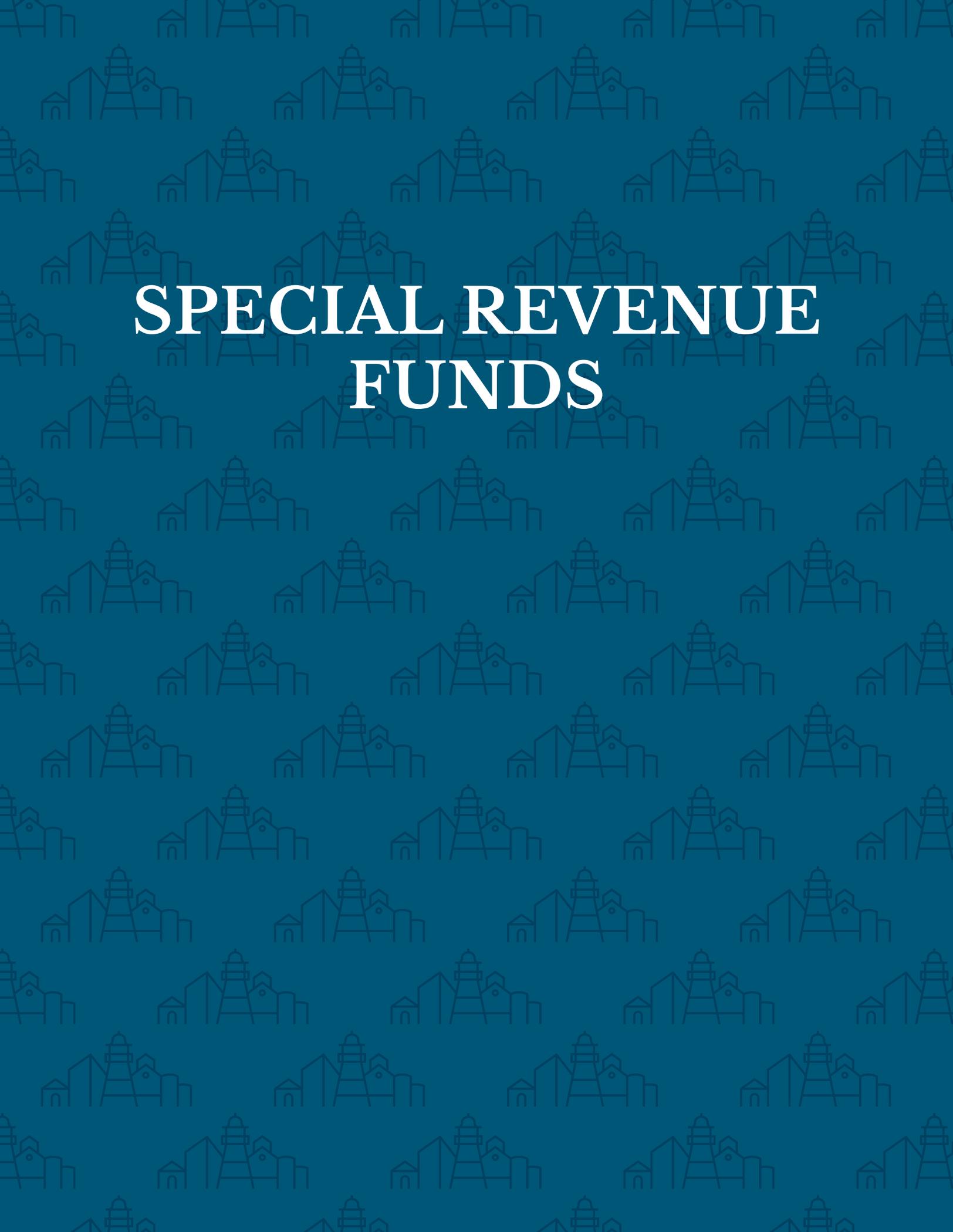
PRESSURIZED IRRIGATION IMPACT FEES

CAPITAL PROJECTS/IMPACT FEES

IMPACT FEE INFORMATION				
FUND 75 - P.I. IMPACT FEE	ACTUAL FY 2015	ACTUAL FY 2016	ESTIMATED FY 2017	PLANNED FY 2018
37 Capital Revenues:				
10 Interest Income	\$ -	\$ -	\$ 25,000	\$ 25,000
40 Contributions from Developers	-	-	1,650,000	1,650,000
50 PI Impact Fees	953,833	687,129	1,350,000	1,650,000
TOTAL FUND REVENUES	\$ 953,833	\$ 687,129	\$ 3,025,000	\$ 3,325,000
50 Capital Expenses:				
00-001 Impact Fee Refund	\$ -	\$ 4,557	\$ -	\$ -
--- Interest Expense	-	5,711	-	-
09-001 Pipe Oversizing	316,003	-	90,000	90,000
09-002 Vibbert Well	15,000	-	-	-
10-003 Sandpit Reservoir	661,439	-	-	-
16-001 Low Hills Expansion & Piping	-	-	350,000	350,000
16-002 West Side PI Facilities	-	1,709	1,300,000	1,300,000
16-003 Jordan River Pump Station & Piping	-	-	280,000	280,000
16-004 Jordan River Reservoir	575,366	-	25,000	25,000
16-005 Dry Creek Reservoir & Piping	-	-	100,000	-
14-001 Upper Low Hills Reservoir	39,288	-	-	-
15-001 Traverse Booster with Piping	22,000	-	350,000	350,000
15-002 Railroad Well & Piping	-	-	250,000	15,000
17-001 Jordan River Reservoir Well	-	-	230,000	230,000
18-001 Low Hills Reservoir Enlargement	-	-	-	20,000
50-001 Reserves	-	-	50,000	665,000
TOTAL FUND EXPENSES	\$ 1,629,096	\$ 11,977	\$ 3,025,000	\$ 3,325,000
FUND SURPLUS/ (DEFICIT)	\$ (675,263)	\$ 675,152	\$ -	\$ -

STORM DRAIN IMPACT FEES

IMPACT FEE INFORMATION				
FUND 77 - STORM DRAIN IMPACT FEES	ACTUAL FY 2015	ACTUAL FY 2016	ESTIMATED FY 2017	PLANNED FY 2018
37 Capital Revenues:				
10 Interest Income	\$ -	\$ -	\$ 5,000	\$ 5,000
50 Storm Drain Impact Fees	416,643	347,597	350,000	350,000
55 Contributions from Developers	-	-	600,000	600,000
TOTAL FUND REVENUES	\$ 416,643	\$ 347,597	\$ 955,000	\$ 955,000
50 Capital Expenditures:				
00-100 Impact Fee Refunds	\$ -	\$ 1,519	\$ -	\$ -
09-001 Interest Expense	-	3,622	-	-
10-001 Mainline Upsizing	\$ 376,858	-	\$ 60,000	\$ 60,000
15-001 Traverse Mountain Drains	46,420	-	400,000	400,000
16-001 300 East Drain (500 S. 100 S.)	-	-	30,000	30,000
16-002 West Side Drains	3,030	-	200,000	200,000
50-001 Reserves	-	-	265,000	265,000
TOTAL FUND EXPENSES	\$ 426,308	\$ 5,141	\$ 955,000	\$ 955,000
SURPLUS (DEFICIT)	\$ (9,665)	\$ 342,456	\$ -	\$ -

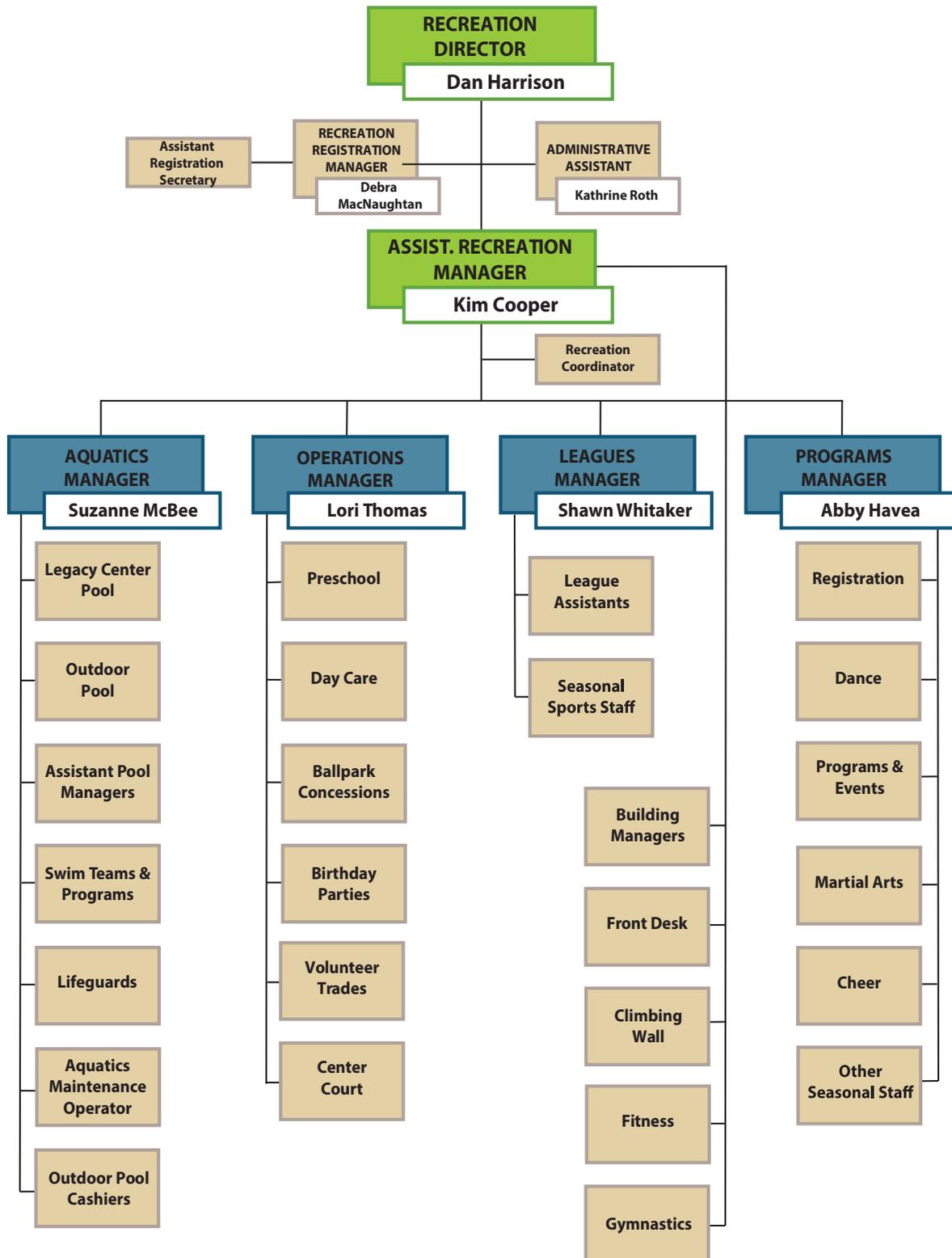


SPECIAL REVENUE FUNDS

RECREATION SPECIAL REVENUE FUNDS

DIVISION DESCRIPTION

As part of the Leisure Services Department, the Recreation Division, which manages the Legacy Center (the City's recreation center) and the outdoor pool, is funded by two special revenue funds. Special Revenue Fund 21 funds the Legacy Center, and Special Revenue Fund 22 funds the outdoor pool. Specific budget and fee information for both funds are included in this section.



POSITION	ACTUAL FY 2014	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	PLANNED FY 2018
Full-time:					
Recreation/Legacy Ctr. Manager	1.00	1.00	1.00	1.00	1.00
Recreation/Legacy Ctr. Assistant Manager	-	-	-	1.00	1.00
Legacy Ctr. Supervisor/Aquatics	1.00	1.00	1.00	1.00	1.00
Legacy Ctr. Supervisor/Operations	1.00	1.00	1.00	1.00	1.00
Legacy Ctr. Supervisor/Programs	1.00	1.00	1.00	1.00	1.00
Legacy Ctr. Supervisor/Leagues	1.00	1.00	1.00	1.00	1.00
Recreation Coordinator	1.00	1.00	1.00	1.00	1.00
Assistant Aquatics Supervisor	1.00	1.00	1.00	1.00	1.00
Aquatics Maintenance Manager	1.00	1.00	1.00	1.00	1.00
Head of Registration	1.00	1.00	1.00	1.00	1.00
Senior Citizen Manager	1.00	1.00	1.00	1.00	1.00
Part-time Non-benefited:					
Senior Citizen Aide	1.00	1.00	1.00	1.00	1.00
Membership Secretary	0.91	0.91	0.91	0.91	0.91
Administrative Assistant	0.55	0.55	0.55	0.55	0.55
Fitness Director	0.03	0.03	0.03	0.03	0.03
Fitness Instructor	2.07	2.07	2.07	2.07	2.07
Kids Fitness Instructor Assistant	0.23	0.23	0.23	0.23	0.23
Slim to Win	0.09	0.09	0.09	0.09	0.09
LC Pool Maintenance	2.05	2.05	2.05	2.05	2.05
LC Assistant Pool Manager	3.05	3.05	3.05	3.05	3.05
LC Lifeguard Head	2.60	2.60	2.60	2.60	2.60
LC Lifeguard	14.15	14.15	14.15	14.15	14.15
USA Head Swim Coach	0.32	0.32	0.32	0.32	0.32
USA Swim Coach	0.08	0.08	0.08	0.08	0.08
Head Swim Coach	0.06	0.06	0.06	0.06	0.06
Swim Coach	0.42	0.42	0.42	0.42	0.42
WSI Coordinator	0.02	0.02	0.02	0.02	0.02
WSI (Swim Lesson Instructor)	1.73	1.73	1.73	1.73	1.73
Private Swim Lesson Instructor	0.03	0.03	0.03	0.03	0.03
Building Manager	1.32	1.32	1.32	1.32	1.32
Center Court Manager	0.08	0.08	0.08	0.08	0.08
Center Court Personnel	3.19	3.19	3.19	3.19	3.19
Outdoor Concession Manager	0.24	0.24	0.24	0.24	0.24
Outdoor Concession Site Supvr.	0.35	0.35	0.35	0.35	0.35
Outdoor Concessions	0.68	1.68	1.68	1.68	1.68
Front Desk Head Manager	0.54	0.54	0.54	0.54	0.54
Front Desk Manager	3.10	3.10	3.10	3.10	3.10
Front Desk Staff	5.10	5.10	5.10	5.10	5.10
Preschool Head	0.48	0.48	0.48	0.48	0.48
Preschool Aid	0.55	0.55	0.55	0.55	0.55

POSITION	ACTUAL FY 2014	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	PLANNED FY 2018
Preschool Assistant	-	-	-	-	-
Day Care Manager	0.39	0.39	0.39	0.39	0.39
Day Care Staff	1.08	1.08	1.08	1.08	1.08
Program Coordinator	0.78	0.78	0.78	0.78	0.78
Head Cheer	0.02	0.02	0.02	0.02	0.02
Cheer Instructor	0.09	0.09	0.09	0.09	0.09
Head Dance	0.16	0.16	0.16	0.16	0.16
Dance Instructor	0.29	0.29	0.29	0.29	0.29
Other Instructors	0.06	0.06	0.06	0.06	0.06
Martial Arts	-	-	-	-	-
Registration Manager	1.00	1.00	1.00	1.00	1.00
Registration Staff	2.39	2.39	2.39	2.39	2.39
Rock Wall Attendant	0.45	0.45	0.45	0.45	0.45
Itty Bitty	0.50	0.50	0.50	0.50	0.50
League Supervisor	2.05	2.05	2.05	2.05	2.05
Official	3.05	3.05	3.05	3.05	3.05
Scorekeeper	1.18	1.18	1.18	1.18	1.18
Site Supervisor	1.18	1.18	1.18	1.18	1.18
Gymnastic Head Instructor	0.73	0.73	0.73	0.73	0.73
Gymnastic Instructor	3.90	3.90	3.90	3.90	3.90
Gymnastic Instructor Aid	1.11	1.11	1.11	1.11	1.11
Private Gymnastic Instructor	0.02	0.02	0.02	0.02	0.02
Gymnastic Trade Supervisor	0.27	0.27	0.27	0.27	0.27
Gymnastic Trade Head Supervisor	0.15	0.15	0.15	0.15	0.15
OD Pool Maintenance	0.28	0.28	0.28	0.28	0.28
OD Pool Manager	0.54	0.54	0.54	0.54	0.54
OD Pool Cashier	0.42	0.42	0.42	0.42	0.42
OD Lifeguard	2.96	2.96	2.96	2.96	2.96
OD Swim Coach	0.08	0.08	0.08	0.08	0.08
Senior Center Programming Coordinator	-	-	0.50	0.50	0.50
TOTAL FTE	80.15	80.15	80.65	81.65	81.65

PERFORMANCE MEASURES

DEPARTMENT/DIVISION OBJECTIVE: Ensure that Lehi City residents and non-residents are taking advantage of the recreation programs Lehi City offers.

PERFORMANCE MEASURE	QUICK VIEW	ACTUAL FY 2015	ACTUAL FY 2016	TARGET FY 2017	ACTUAL FY 2017	TARGET FY 2018
Legacy Center Admittance	✗	394,475	385,112	400,000	360,357	400,000
Total Pass Holders	✓	14,722	14,019	15,000	17,012	18,000
Total Memberships	✗	4,324	4,055	4,500	4,409	4,500
Pass Holders who are Lehi Residents (%)*	N/A	-	-	-	73%	75%

*This is a new measure that will be calculated from FY 2018 forward.

LEGACY CENTER FUND

SPECIAL REVENUE

FUND 21	ACTUAL FY 2015	ACTUAL FY 2016	ESTIMATED FY 2017	PLANNED FY 2018
36 Miscellaneous Revenues:				
10 Interest Income	\$ 4,288	\$ 7,656	\$ 1,000	\$ 1,000
37 Operating Revenues:				
10 Legacy Center Pass Sales	1,528,017	1,440,895	1,400,000	1,400,000
15 Charges for Services	1,056,647	1,170,575	940,000	940,000
16 Merchandise Sales	53,899	59,323	45,000	45,000
45 Offsite Concession Sales	68,977	73,389	50,000	50,000
50 Center Court Receipts	188,245	190,498	200,000	200,000
70 Swim Program Revenue	284,062	311,000	250,000	250,000
38 Contributions & Transfers:				
10 Contribution from General Fund	1,597,132	2,039,163	2,139,241	2,360,675
TOTAL FUND REVENUES	\$ 4,781,267	\$ 5,292,499	\$ 5,025,241	\$ 5,246,675
40 Operating Expenses:				
10 Salaries & Wages	\$ 1,592,744	\$ 1,768,056	\$ 1,819,925	\$ 1,985,118
10-001 Center Court Salaries	108,970	71,670	126,062	126,062
11 Overtime	14	112	1,000	1,000
13 Employee Benefits	342,861	356,437	417,883	449,918
14 Uniforms	3,649	3,314	3,600	3,600
18 Fleet Fund Charges	2,000	2,000	2,000	2,000
19 IT Fund Charges	46,000	46,000	46,000	53,000
20 Risk Management Fund Charges	65,000	65,000	65,000	65,000
21 Books, Subscriptions, & Memberships	385	532	2,500	2,500
22 Recreation Public Notices	2,641	2,933	7,500	7,500
23 Travel & Training	5,680	7,989	14,800	14,800
24 Office Supplies	30,698	25,989	32,000	32,000
26 Buildings & Grounds O & M	84,531	83,892	92,000	92,000
27 Utilities	98,423	71,755	120,000	120,000
29-101 Offsite Concession Expenses	49,350	54,810	53,000	53,000

FUND 21 (CONT.)	ACTUAL FY 2015	ACTUAL FY 2016	ESTIMATED FY 2017	PLANNED FY 2018
29-102 Center Court Expenses	163,253	161,613	169,000	169,000
30 Electricity - Lehi City Power	204,763	194,527	205,000	205,000
31 Professional & Technical	27,500	39,081	48,100	48,100
32 Program Expenditures	127,504	174,822	153,500	153,500
32-100 Gymnastics	50,710	72,646	80,000	80,000
32-200 Dance	6,993	9,341	9,900	9,900
32-300 Itty Bitty Ball	6,214	5,330	13,000	13,000
32-400 Birthday Parties	2,881	2,756	3,500	3,500
32-500 Facilities Stations	14,139	16,621	14,400	14,400
33 Pool Operation & Maintenance	111,755	128,871	149,400	149,400
33-500 Miscellaneous	8,419	16,811	23,000	23,000
34 Swimming Program	81,204	87,460	86,000	86,000
36 Tennis	1,875	1,169	3,500	6,000
37 Golf	-	9,196	6,800	6,800
42 Soccer Program Expense	18,626	15,844	24,700	24,700
43 Volleyball Expense	6,486	7,067	10,200	10,200
44 Baseball Expense	60,764	52,702	76,000	76,000
45 Girls Softball	18,838	17,128	19,000	19,000
46 Basketball Expense	72,484	75,428	85,000	85,000
47 Flag Football Expense	6,940	7,307	7,400	7,400
49 Wrestling Program Expense	1,480	1,696	2,000	2,000
60 Debt Service Principal	815,830	810,880	815,832	815,832
91 Contribution to Outdoor Pool	152,976	101,345	94,345	135,345
41 Capital Expenditures:				
54 Capital Outlay	204,339	78,405	102,900	85,100
57 Pool Capital Outlay	41,683	111,704	19,494	11,000
TOTAL FUND EXPENDITURES	\$ 4,640,632	\$ 4,760,239	\$ 5,025,241	\$ 5,246,675
FUND SURPLUS/ (DEFICIT)	\$ 140,635	\$ -	\$ -	\$ -

FEES

FUND 21	APPROVED FY 2015		APPROVED FY 2016		APPROVED FY 2017		APPROVED FY 2018	
Rentals:								
Complex rental / day	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300
+ deposit	500	500	500	500	500	500	500	500
Entire park rental / day	-	500	500	500	500	500	500	500
+ deposit	-	500	500	500	500	500	500	500
Field rental / hour / field	20	20	20	20	20	20	20	20
+ deposit / hour / field	30	30	30	30	30	30	30	30
Field rental / 4 hours / field	65	65	65	65	65	65	65	65
+ deposit / 4 hours / field	100	100	100	100	100	100	100	100
Additional field prep / diamond	30	30	30	30	30	30	30	30
+ on Saturdays & Holidays	10	10	10	10	10	10	10	10
Field lighting / hour / field	20	20	20	20	20	20	20	20
Memberships:	Non-Resident	Resident	Non-Resident	Resident	Non-Resident	Resident	Non-Resident	Resident
Monthly Pass:								
Family/Group	48	44	49	44	49	44	50	45
Additional person	3.50	2.50	3.50	3	3.50	3	3.50	3
Adult couple (18-59)	39	36	39	36	39	36	40	37
Adult individual (18-59)	26	24	27	24	27	24	27	25
Youth individual (12-17)	15	14	15	14	15	14	15	14
Child individual	12	11	12	11	12	11	13	11
Toddler (3 & under)	Free	Free	Free	Free	Free	Free	Free	Free
Senior couple (60+)	26	24	27	24	27	24	27	25
Senior individual (60+)	15	14	15	14	15	14	15	14
Annual Pass:								
Family/Group	485	440	495	440	500	455	510	465
Additional person	30	30	30	28	30	28	31	29
Adult couple (18-59)	395	360	400	365	400	365	410	380
Adult individual (18-59)	275	250	275	250	280	255	285	265
Youth individual (12-17)	150	140	155	140	155	140	160	145
Child individual (4-11)	120	110	125	110	125	115	125	115
Senior couple (60+)	275	250	275	250	280	255	285	265
Senior individual (60+)	150	140	155	140	155	140	160	145
Summer Pass:								
Family/Group	175	160	175	160	175	160	198	168
Daily Pass:								
Adult full facility (ages 18-59)		5		5		5		5
Youth full facility (ages 12-17)		4		4		4		4
Child full facility (ages 4-11)		3		3		3		3
Senior full facility (ages 60+)		3		3		3		3
Gym		2.50		2.50		2.50		2.50
Weight & cardio		2.50		2.50		2.50		2.50

FEES (CONT.)

FUND 21	APPROVED FY 2015		APPROVED FY 2016		APPROVED FY 2017		APPROVED FY 2018	
Aerobics class	3		3		3		3	
Water aerobics	3		3		3		3	
Cycling class	3		3		3		3	
Track	0.50		0.50		0.50		0.50	
Day care, first child / hour	2.50		2.50		2.50		2.50	
+ / additional child / hour	1.50		1.50		1.50		1.50	
Punch Card:								
Adult full facility (ages 18-59)	90		90		90		90	
Youth full facility (ages 12-17)	72		72		72		72	
Child full facility (ages 4-11)	54		54		54		54	
Senior full facility (ages 60+)	54		54		54		54	
Gym	45		45		45		45	
Weight & cardio	45		45		45		45	
Aerobics class	54		54		54		54	
Water aerobics	54		54		54		54	
Cycling class	54		54		54		54	
Track	9		9		9		9	
Day care	36		36		36		36	
Programs:	Non-Resident	Resident	Non-Resident	Resident	Non-Resident	Resident	Non-Resident	Resident
Team Sports:								
Women's volleyball	275	240	280	245	300	250	300	250
Men's basketball	760	700	770	710	860	715	870	725
Youth Sports:								
Wrestling	53	40	54	40	49	41	50	42
(if member)	48	36	48	36	44	37	45	38
Girls volleyball	52	46	53	46	63	47	65	48
(if member)	47	41	47	42	57	42	59	43
Volleyball camp	53	40	54	40	55	41	55	41
Flag football	48	43	48	44	59	44	61	45
(if member)	43	39	43	39	53	40	55	41
Indoor soccer	41	34	41	35	47	35	49	36
(if member)	37	31	37	31	42	32	44	32
Kids sports camp	67	45	68	46	56	47	56	47
(if member)	61	41	61	41	50	42	50	42
Outdoor soccer	41	34	41	35	47	35	49	36
(if member)	37	31	37	31	42	32	44	32
Track & field	69	51	73	55	76	56	76	56
7 yrs & under golf	42	35	43	35	42	35	43	36
8 yrs & up golf	73	61	74	61	74	62	76	63
Advanced golf	97	81	99	81	98	82	100	83
Tennis	69	51	69	52	70	52	65	53

FEES (CONT.)

FUND 21	APPROVED FY 2015		APPROVED FY 2016		APPROVED FY 2017		APPROVED FY 2018	
Tennis (if member)	62	46	62	46	63	47	65	48
Basketball Camp - 3 Day (Skyridge) K-2nd	-	-	-	-	-	-	55	55
Basketball Camp - 3 Day (Skyridge) 3rd-6th	-	-	-	-	-	-	90	90
Basketball Camp - 3 Day (Skyridge) 7th-11th	-	-	-	-	-	-	90	90
Basketball Camp - 4 Day (LC) 1st-5th	-	-	-	-	109	109	109	109
Basketball Camp - 4 Day (LC) 6th-9th	-	-	-	-	109	109	109	109
Jr. Jazz Basketball (K - 4th grade)	53	40	54	40	55	41	55	41
(if member)	48	36	48	36	50	37	50	37
Jr. Jazz Basketball (5th - 6th grade)	57	51	58	52	70	52	72	53
(if member)	52	46	52	46	63	47	65	48
Jr. Jazz Basketball (7th - 10th grade)	71	62	72	63	86	64	86	64
(if member)	64	56	65	56	77	58	77	58
Jr. Jazz Basketball (11th - 12th grade) -teams only	565	495	575	505	610	510	625	520
Baseball (3rd - 8th grade)	104	77	106	78	119	79	122	81
(if member)	94	70	95	71	107	71	110	73
Baseball (2nd grade)	52	45	53	46	63	47	63	47
(if member)	47	41	47	41	57	42	57	42
Baseball (t-ball & coach pitch)	39	34	39	35	47	35	49	36
(if member)	35	31	35	31	42	32	44	32
Softball (3rd - 11th grade)	104	77	106	78	107	79	109	81
(if member)	94	70	95	71	96	71	98	73
Swimming:								
Summer swimming lessons	49	32	49	32	50	33	50	33
(if member)	44	29	44	29	45	30	45	30
School year swimming lessons	49	32	49	32	50	33	50	33
(if member)	44	29	44	29	45	30	45	30
Summer rec swim team	123	97	124	99	150	100	152	101
Summer rec swim camp	24	18	25	18	27	18	27	18
Sessions:								
Babysitter certification	63	55	64	56	77	57	77	57
CPR & first aid	63	55	64	56	68	57	68	57
Rock climbing merit badge	29	25	29	26	39	26	39	26
Hunter safety	9	7	9	7	11	7	11	7
Itty Bitty Baseball	40	35	40	36	43	36	44	37
(if member)	36	32	36	32	39	32	40	33
Itty Bitty Soccer	40	35	40	36	43	36	44	37
(if member)	36	32	36	32	39	32	40	33
Itty Bitty Basketball	40	35	40	36	43	36	44	37

FEES (CONT.)

FUND 21	APPROVED FY 2015		APPROVED FY 2016		APPROVED FY 2017		APPROVED FY 2018	
(if member)	36	32	36	32	39	32	40	33
Itty Bitty Football	40	35	40	36	43	36	44	37
(if member)	36	32	36	32	39	32	40	33
Itty Bitty Ball	40	35	40	36	43	36	44	37
(if member)	36	32	36	32	39	32	40	33
Parenting with love & logic	38	33	38	34	41	34	42	35
Scrapbooking	12	10	13	11	13	11	14	12
Scrapbooking sleepover	24	20	25	20	24	20	25	21
Sign language	48	42	48	43	52	43	53	44
Women on weights - members only	145	120	150	125	170	125	150	125
Summer youth camp	53	46	54	47	58	48	58	48
Princess/Superhero party	12	10	12	10	16	13	14	12
Cheer "mock" tryouts	15	13	16	13	-	-	-	-
Adult triathlon training	97	82	99	83	113	84	115	85
(if member)	88	74	89	75	102	76	104	77
RAD women	31	31	31	31	38	32	38	32
Private gymnastics lessons / half hour	21	21	22	22	22	22	22	22
Gym-Cross Training for Youth (5 week)	-	-	60	50	60	50	60	40
Gym-Cross Training for Youth (6 week)	-	-	-	-	72	60	72	60
Dance Camp:								
5 & 6 years old	36	36	37	37	44	37	46	38
7 - 14 years old	67	67	68	68	69	69	70	70
Dance:								
30 minutes	35	31	36	31	43	32	43	32
40 minutes	38	33	38	34	41	34	42	35
50 minutes	42	36	43	37	44	37	46	38
Gymnastics:								
45 minutes 1 day per week	44	33	45	34	46	34	47	35
45 minutes 2 days per week	74	55	75	56	77	56	77	57
1 hour 1 day per week	50	36	50	37	50	37	51	38
1 hour 2 days per week	83	62	84	63	86	64	86	64
1 hour 2 days per week (pre-team)	-	-	-	-	70	64	70	64
1 1/2 hours 1 day per week	53	46	54	47	58	48	58	48
1 1/2 hours 2 days per week	93	82	94	83	101	84	102	85
1 1/2 hours 2 days per week (pre-team)	-	-	-	-	92	84	94	85
1 1/2 hours 3 days per week	139	123	141	124	151	126	151	126
2 hours 1 day per week	57	54	58	55	67	56	-	-
2 hours 2 days per week	99	93	101	94	114	95	100	95
2 hours 3 days per week	141	133	143	134	163	136	163	136
2 hours 4 days per week	172	161	175	164	199	166	199	166
2 1/2 hours 1 day per week	63	59	64	59	72	60	72	60

FEES (CONT.)

FUND 21	APPROVED FY 2015		APPROVED FY 2016		APPROVED FY 2017		APPROVED FY 2018	
2 1/2 hours 2 days per week	113	105	114	106	130	108	130	108
2 1/2 hours 3 days per week	160	150	162	152	185	154	185	154
3 hours 1 day per week	75	70	76	72	77	73	-	-
3 hours 2 days per week	141	133	143	134	143	136	143	136
3 hours 3 days per week	177	168	179	170	182	173	182	173
3 hours 4 days per week	221	207	224	209	223	212	-	-
Level 6 extra class	44	40	45	40	43	41	43	41
Gymnastics - Summer (June, July & Aug)								
45 minutes 1 day per week	-	-	-	-	-	-	59	44
45 minutes 2 days per week	-	-	-	-	-	-	96	71
1 hour 1 day per week	-	-	-	-	62	46	63	47
1 hour 2 days per week	-	-	-	-	108	80	109	80
1 hour 2 days per week (PreTeam)	-	-	-	-	88	80	88	80
1 1/2 hours 1 day per week	-	-	-	-	72	60	73	61
1 1/2 hours 2 days per week	-	-	-	-	126	105	126	105
1 1/2 hours 2 days per week (PreTeam)	-	-	-	-	116	105	116	105
1 1/2 hours 3 days per week	-	-	-	-	188	157	188	157
2 hours 1 day per week	-	-	-	-	84	70	-	-
2 hours 2 days per week	-	-	-	-	143	119	125	119
2 hours 3 days per week	-	-	-	-	204	170	204	170
2 hours 4 days per week	-	-	-	-	248	207	248	207
2 1/2 hours 1 day per week	-	-	-	-	90	75	90	75
2 1/2 hours 2 days per week	-	-	-	-	162	135	162	135
2 1/2 hours 3 days per week	-	-	-	-	230	192	230	192
3 hours 1 day per week	-	-	-	-	95	90	-	-
3 hours 2 days per week	-	-	-	-	176	168	179	170
3 hours 3 days per week	-	-	-	-	223	212	227	216
3 hours 4 days per week	-	-	-	-	274	261	-	-
Level 6 Extra Class	-	-	-	-	54	51	54	51
Cheer (Fall):								
30 minutes	38	33	38	34	41	34	42	35
50 minutes	42	36	43	37	44	37	46	38
Cheer (Summer):								
30 minutes	-	-	-	-	64	59	64	59
50 minutes	-	-	-	-	74	69	74	69
Preschool:								
2 days / week	77	68	79	70	84	70	86	72
3 days / week	97	85	99	87	104	87	107	89
Summer preschool	154	136	156	137	164	137	169	141
Hap Ki-Do	67	57	65	55	65	55	65	55

FEES (CONT.)

FUND 21	APPROVED FY 2015		APPROVED FY 2016		APPROVED FY 2017		APPROVED FY 2018	
Other Programs:								
Slim-to-Win	250	250	250	250	250	250	250	250
Adaptive Volleyball	15	15	16	16	35	35	35	35
Adaptive Bowling	-	-	-	-	35	35	45	45
Adaptive Basketball	15	15	16	16	16	16	26	26
Private swim lessons	20	20	22	22	22	22	22	22
Ski & snowboarding school (with American Fork City)	305	305	210	210	215	215	215	215
Special Olympics swim team	28	28	28	28	38	28	49	39
USA swim - starfish	30	30	31	31	43	32	-	-
USA swim - dolphins	33	33	34	34	47	35	47	35
USA swim - sharks	35	35	36	36	50	37	50	37
USA swim - jr. silver	38	38	41	41	55	41	55	41
USA swim - jr. gold	40	40	46	46	63	47	63	47
USA swim - senior (Sep-Feb)	35	35	35	35	49	36	49	36
USA swim - senior (Mar-Aug)	60	60	60	60	82	61	84	62
USA yearly equipment fee	25	25	25	25	25	25	26	26
USA yearly membership fee	65	65	67	67	70	70	75	75
WSI	170	170	170	170	160	160	160	160
Lifeguard class	170	170	170	170	200	200	200	200
Masters Swimming	-	-	-	-	-	-	20	20
Canyons bus only (with American Fork City)	99	99	101	101	101	101	101	101
Gymnastics meet fees	430	430	435	435	435	435	435	435
Concealed weapons	63	63	45	45	45	45	45	45
Facility Services:								
Body fat testing		9		9		12		12
Personal Training:		Per Trainer		Per Trainer		Per Trainer		Per Training
Birthday Party Packages:								
Package 1 - room		70		70		75		75
Package 2 - gym		75		75		80		80
Package 3 - rock wall		85		85		90		90
Package 4 - pool		95		95		100		100
Kid Fit - 1st Child		2.50		3		3		3
Kid Fit - Each Additional Child		1.50		1.50		1.50		1.50
Facility Rentals:								
Pool rental (2 hour rental)		300		300		350		350
Pool rental- Alpine School Dist. meet		-		-		450		450
Full gymnasium / hour		50		50		50		50
each additional after 3 hours		20		20		20		20
all day		225		225		225		225

FEES (CONT.)

FUND 21	APPROVED FY 2015	APPROVED FY 2016	APPROVED FY 2017	APPROVED FY 2018
Half gymnasium	35	35	35	35
each additional after 3 hours	15	15	15	15
all day	160	160	160	160
Full multi-purpose room	50	50	50	50
each additional after 3 hours	20	20	20	20
all day	225	225	225	225
Half multi-purpose room	35	35	35	35
each additional after 3 hours	15	15	15	15
all day	160	160	160	160
Small conference room	35	35	35	35
each additional after 3 hours	15	15	15	15
all day	160	160	160	160
Climbing wall / hour	40	40	40	40
Small lock rental / month	7	7	8	8
Large lock rental / month	9	9	10	10

OUTDOOR POOL FUND

FUND 22	ACTUAL FY 2015	ACTUAL FY 2016	ESTIMATED FY 2017	PLANNED FY 2018
34 Operating Revenues:				
71 Outdoor Pool Revenue	\$ 207,109	\$ 230,119	\$ 203,548	\$ 204,435
38 Contributions & Transfers:				
10 Legacy Center Contribution	152,976	101,345	94,345	135,345
40 County Recreation Grant	25,066	-	-	-
20 Transfer from RDA	-	70,000	196,441	-
TOTAL FUND REVENUES	\$ 385,151	\$ 401,464	\$ 494,334	\$ 339,780
41 Expenses:				
10 Salaries & Wages	\$ 164,437	\$ 121,680	\$ 154,088	\$ 154,912
13 Employee Benefits	12,177	9,354	11,788	11,851
27 Utilities	-	-	23,000	23,000
30 Electricity - Lehi City Power	-	-	6,000	6,000
33-101 Operations & Maintenance	130,444	143,331	103,017	103,017
57-100 Capital Outlay	62,316	1,183	196,441	41,000
TOTAL FUND EXPENSES	\$ 369,374	\$ 275,548	\$ 494,334	\$ 339,780
FUND SURPLUS / (DEFICIT)	\$ 15,777	\$ -	\$ -	\$ -

SPECIAL REVENUE

FEES

FUND 22	APPROVED FY 2015		APPROVED FY 2016		APPROVED FY 2017		APPROVED FY 2018	
	Non-Resident	Resident	Non-Resident	Resident	Non-Resident	Resident	Non-Resident	Resident
Season Pass:								
Family (up to 6 people)	\$ 175	\$ 160	\$ 175	\$ 160	\$ 175	\$ 160	198	168
+ each additional family member	25	25	25	25	25	25	30	30
If Legacy Center Annual pass holder	123	112	123	112	123	112	138.6	117.6
Individual	100	80	100	80	100	80	110	110
Pool Rental		300		300		300		400
Daily Admission:								
Ages 12 - 59		5		5		5		6
Ages 4 - 11		4		4		4		5
Ages 3 and under		Free		Free		Free		Free
Seniors (60+)		1.50		1.50		1.50		2
Water aerobics		3		3		3		3
Lap swimming		2		2		2		3
Group Rate Discounts:								
5 - 9 people (discount / person)		0.50		0.50		0.50		0.50
10 or more (discount / person)		1		1		1		1
Monday family night (up to 8 people)		20		20		20		25



ENTERPRISE FUNDS

WATER

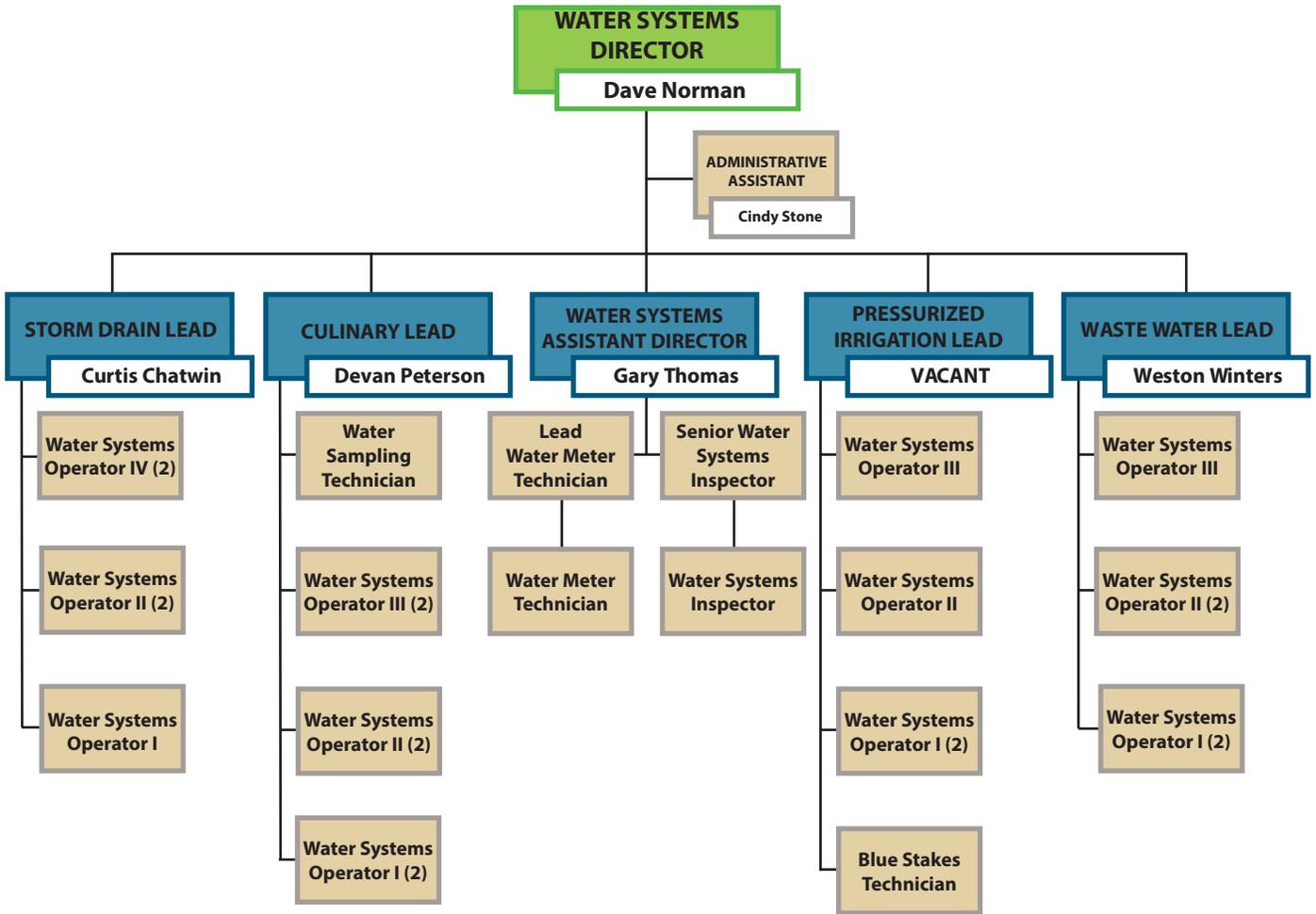
THE WATER DEPARTMENT AIMS TO PROVIDE SAFE AND RELIABLE WATER RESOURCES TO LEHI RESIDENTS THROUGH DEVELOPING AND MAINTAINING QUALITY FACILITIES AND INFRASTRUCTURE.



Complete the new Jordan Willow P.I. Reservoir and stock it with fish for recreational use.

DEPARTMENT DESCRIPTION

The Water Department administers four of the City's enterprise operations: (1) Storm Drain, (2) Culinary Water, (3) Pressurized Irrigation (PI), and (4) Waste Water. The department is responsible for the maintenance of distribution lines, wells, storage tanks, and facilities for these operations. The division ensures the adequate supply of potable and irrigation water, the improvement of storm water conveyance, and the maintenance of the City's sewage collection system.



POSITION	ACTUAL FY 2014	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	PLANNED FY 2018
Full-time:					
Storm Drain (57)	3.00	3.65	4.65	5.65	6.00
Culinary Water (51)	9.00	9.00	9.00	11.00	12.00
Pressurized Irrigation (55)	6.00	5.65	4.65	4.00	5.00
Waste Water (52)	4.00	4.00	5.00	6.00	6.00
Senior Water Systems Inspector (52)	-	-	-	1.00	1.00
Water Systems Inspector (52)	-	-	-	1.00	1.00
TOTAL FTE	22.00	22.30	23.30	28.65	31.00

Detailed staffing information is found under each division description.

STORM DRAIN

POSITION	ACTUAL FY 2014	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	PLANNED FY 2018
Storm Drain (57)					
Full-time:					
Water Systems Supervisor	1.00	1.00	1.00	1.00	1.00
Water Systems Operator IV	-	-	-	1.00	2.00
Water Systems Operator II	1.00	1.00	1.00	1.00	2.00
Water Systems Operator I	1.00	1.00	2.00	2.00	1.00
Seasonal/Temporary:					
Water Laborer	-	0.65	0.65	0.65	-
TOTAL FTE	3.00	3.65	4.65	5.65	6.00

PERFORMANCE MEASURES

DEPARTMENT/DIVISION OBJECTIVE: Provide excellent maintenance of the City's storm drain system.

PERFORMANCE MEASURE	QUICK VIEW	ACTUAL FY 2015	ACTUAL FY 2016	TARGET FY 2017	ACTUAL FY 2017	TARGET FY 2018
Storm Drains Cleaned (%)	✗	1%	18%	20%	33%	40%
SWPP Permits Issued	✓	55	58	50	79	50
Active SWPP Permits	✗	115	144	120	119	120

BUDGET INFORMATION

FUND 57	ACTUAL FY 2015	ACTUAL FY 2016	ESTIMATED FY 2017	PLANNED FY 2018
30 Operating Revenues:				
10 Interest Income	\$ 20,014	\$ 25,508	\$ 4,000	\$ 4,000
31 Drainage Service Charges	958,281	1,018,434	1,000,000	1,100,000
36 Miscellaneous Revenues:				
00 Miscellaneous Revenue	26,000	35,550	20,049	20,049
01 Reappropriate Fund Balance	-	-	404,000	638,000
37 Capital Revenues:				
25 Capital Contribution (UDOT)	3,096,696	-	-	-
80 Reserves	-	-	-	-
TOTAL FUND REVENUES	\$ 4,075,017	\$ 1,671,113	\$ 1,428,049	\$1,762,899

BUDGET INFORMATION - CONTINUED

FUND 57	ACTUAL FY 2015	ACTUAL FY 2016	ESTIMATED FY 2017	PLANNED FY 2018
40 Operating Expenses:				
10 Salaries & Wages	\$ 156,715	\$ 169,227	\$ 225,159	\$ 281,801
11 Overtime	7,364	11,198	-	20,000
13 Employee Benefits	74,234	105,804	132,677	178,035
14 Uniforms	1,495	1,078	3,500	4,200
21 Books, Subscriptions, & Memberships	2,097	341	2,000	2,250
23 Travel & Training	525	550	5,000	7,000
24 Office Supplies	231	244	500	800
25 Fleet Fund Charges	-	25,000	25,000	25,000
26 Buildings & Grounds O & M	10,296	11,009	10,000	10,000
29 Risk Management Fund Charges	15,000	15,000	15,000	15,000
31 Professional & Technical	23,517	22,408	45,000	45,000
32 IT Fund Charges	-	6,000	6,000	7,000
36 Bond Fees	1,500	1,500	2,750	2,750
42 Billing Expense	13,499	-	7,895	7,895
44 Bad Debt Expense	1,374	5,750	7,000	7,000
45 Supplies & Maintenance	5,136	2,207	8,000	10,000
48 System Maintenance	6,659	26,282	35,000	35,000
49 Detention Basin Maintenance	48,435	52,531	42,000	42,000
55 Capital Outlay	13,590	-	33,400	240,000
60 Debt Service	227,392	61,663	222,657	222,657
70 Allocation to General Fund	65,610	65,610	65,520	65,520
95 Reserves	-	-	-	-
96 Depreciation/Amortization	-	1,087,711	-	-
50 Capital Expenses:				
14-001 Inventory/Equipment Storage	34,031	-	-	-
16-002 Retrofit Existing TV Van	-	-	-	-
16-003 Vac Combo Truck	-	-	-	-
16-004 Pipe Rehabilitation	-	-	300,000	300,000
55-110 Remedial Drainage	200,000	-	233,991	233,991
TOTAL FUND EXPENSES	\$ 908,700	\$ 1,671,113	\$ 1,428,049	\$ 1,762,899
SURPLUS (DEFICIT)	\$ 3,166,317	\$ 1,619,242	\$ -	-

PAYMENT IN LIEU INFORMATION

FUND 78	ACTUAL FY 2015	ACTUAL FY 2016	ESTIMATED FY 2017	PLANNED FY 2018
36 Capital Revenues:				
10 Interest Earnings	\$ -	\$ -	\$ -	\$ -
50 Developers/Bonds Contributions	166,743	361,341	450,000	450,000
TOTAL FUND REVENUES	\$ 166,743	\$ 450,000	\$ 450,000	\$ 450,000
50 Capital Expenditures:				
09-003 Jordan Narrow Detention Basin	\$ 15,842	\$ -	\$ 50,000	\$ 100,000
14-001 Utah Highlands	512,980	-	-	-
15-001 2100 N Detention by River	28,000	-	-	-
15-002 500 W & Pioneer Crossing	21,023	-	-	-
17-001 West Side Detention Facilities	-	-	230,000	250,000
50-001 Contribution to Fund Balance	-	-	170,000	100,000
TOTAL FUND EXPENSES	\$ 556,822	\$ 450,000	\$ 450,000	\$ 450,000
SURPLUS (DEFICIT)	\$ (390,079)	\$ 361,341	\$ -	

FEES

DEPARTMENT 57 - STORM DRAIN	APPROVED FY 2015	APPROVED FY 2016	APPROVED FY 2017	APPROVED FY 2018
Impact fee / acre (.25 acre minimum)	\$ 1,300	\$ 1,300	\$ 1,391	\$ 1,391
Service Charge:				
Residential / month	3	3	3	3
Commercial / 1,000 sq. ft. of impervious surface	1	1	1	1



CULINARY WATER

POSITION	ACTUAL FY 2014	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	PLANNED FY 2018
Full-time:					
Water Systems Director	1.00	1.00	1.00	1.00	1.00
Asst. Water Systems Director	1.00	1.00	1.00	1.00	1.00
Water Sampling Technician	1.00	1.00	1.00	1.00	1.00
Water Systems Supervisor	1.00	1.00	1.00	1.00	1.00
Senior Water Meter Technician	1.00	1.00	1.00	1.00	1.00
Water Systems Operator III	1.00	1.00	1.00	1.00	2.00
Water Systems Operator II	-	-	-	-	1.00
Water Systems Operator I	1.00	1.00	1.00	2.00	2.00
Water Meter Technician	1.00	1.00	1.00	2.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
TOTAL FTE	9.00	9.00	9.00	11.00	12.00

PERFORMANCE MEASURES

DEPARTMENT/DIVISION OBJECTIVE: Provide excellent maintenance of the City's culinary water system.

PERFORMANCE MEASURE	QUICK VIEW	ACTUAL FY 2015	ACTUAL FY 2016	TARGET FY 2017	ACTUAL FY 2017	TARGET FY 2018
Service Connections per FTE	✓	1,816	1,712	<3,500	1,449	<3,500
Total Culinary Connections	✗	14,279	15,411	16,000	15,944	16,500
Residential Culinary Connections	✗	11,810	12,590	13,000	12,845	13,000

BUDGET INFORMATION

FUND 51 - CULINARY FUND	ACTUAL FY 2015	ACTUAL FY 2016	ESTIMATED FY 2017	PLANNED FY2018
30 Operating Revenues:				
00 Miscellaneous Revenue	\$ 121,608	\$ 92,253	\$ 75,000	\$ 90,000
10 Interest Earnings	4,296	10,325	-	-
11 Water Service Charges	3,223,079	3,871,295	4,500,000	4,750,000
21 Water Hook Up Fees	382,957	410,979	300,000	325,000
40 CWP Water Revenues	-	-	1,170,000	-
36-40 Gain/Loss on Sale Fixed Assets	-	11,032	14,870	-
70 Bond Proceeds	-	-	-	1,200,000
37 Capital Revenues:				
30 Contributions from Developers	1,482,341	1,297,232	242,000	-
35 Reappropriation of Fund Balance	-	-	-	-
TOTAL FUND REVENUES	\$ 5,214,281	\$ 5,693,116	\$ 6,045,000	\$ 6,365,000
40 Operating Expenses:				
10 Salaries & Wages	\$ 483,030	\$506,391	\$615,416	\$650,638
11 Overtime	33,617	25,187	19,000	30,000
13 Employee Benefits	231,831	427,722	359,442	388,230
14 Uniforms	3,241	2,993	8,200	6,600
21 Books, Subscriptions, & Memberships	5,403	5,493	10,000	10,250
23 Travel & Training	12,425	11,470	32,000	27,000
24 Office Supplies	1,363	1,772	8,500	8,500
25 Fleet Fund Charges	111,240	111,240	111,240	111,240
26 Buildings & Grounds O & M	22,527	48,875	55,000	55,000
27 Utilities	17,491	18,171	40,000	40,000
28 Supplies & Maintenance	45,813	3,278	108,000	108,000
29 Risk Management Fund Charges	60,000	60,000	60,000	60,000
30 Electricity - Lehi City Power	366,978	436,581	350,000	350,000
31 Professional & Technical	103,816	110,456	153,000	153,000
32 IT Fund Charges	32,000	32,000	32,000	32,000
36 Bond Fees	10,034	-	6,500	6,500
38 Water Purchase	36,042	267,551	115,000	200,000
42 Billing Expense	57,541	67,548	50,000	50,000
44 Bad Debt Expense	5,133	20,310	15,000	15,000
45 Special Department Supplies	4,569	3,108	12,000	12,000
47 Annual Meter Maintenance	-	-	25,000	25,000
48 System Maintenance	1,142,078	5,948	20,000	20,000
49 Tools	6,978	705,984	461,000	320,000
63 Debt Service	131,955	31,242	-	-
71 Allocation to General Fund	174,500	174,500	174,500	174,500
95 Depreciation	-	1,189,459	-	-
76 CWP Water Purchase	-	-	-	1,170,000

BUDGET INFORMATION (CONT.)

FUND 51 - CULINARY FUND	ACTUAL FY 2015	ACTUAL FY 2016	ESTIMATED FY 2017	PLANNED FY2018
50 Capital Expenses:				
58 Capital	832,208	-	33,000	-
17-001 Capital Outlay - Springs Chlorination	-	-	230,000	-
18-001 Capital Outlay - Spring Line Replace	-	-	-	300,000
18-002 Capital - Valve & Blow Off Update	-	-	-	60,000
18-003 Capital Outlay - 600 E Tank Replace	-	-	-	900,000
50-001 Reserves	-	-	2,504,202	1,081,542
54-100 Capital Outlay - AMI Radio Upgrade	-	-	473,000	-
TOTAL FUND EXPENSES	\$ 3,931,813	\$ 4,267,279	\$ 6,045,000	\$ 6,365,000
FUND SURPLUS / (DEFICIT)	\$ 1,282,468	\$ 947,002	\$ -	-

FEES

DEPARTMENT 51	APPROVED FY 2015	APPROVED FY 2016	APPROVED FY 2017	APPROVED FY 2018
Water Connection Fee:				
3/4" meter	\$ 582.08	\$ 548.16	\$ 401.80	\$ 401.80
1" meter	802.24	785.08	466.90	466.90
1 1/2" meter	2,120.52	2,094.34	1,447.97	1,447.97
2" meter	2,394.00	2,321.01	1,654.29	1,654.29
3" meter	1,278.09	1,314.28	1,960.47	1,960.47
4" meter	2,352.21	2,415.26	3,207.12	3,207.12
Water Impact Fee:				
Residential / dwelling unit	1,200	1,200	1,200	1,200
Non-Residential:				
3/4" meter	1,200	1,200	1,200	1,200
1" meter	3,246	3,246	3,246	3,246
1 1/2" meter	4,048	4,048	4,048	4,048
2" meter	12,898	12,898	12,898	12,898
3" meter	28,360	28,360	28,360	28,360
4" meter	48,624	48,624	48,624	48,624
6" meter	113,453	113,453	113,453	113,453
8" meter	194,497	194,497	194,497	194,497
Water Service Charge:				
Base rate / connection / month	10.25	12.25	16.25	16.25
+ / 1,000 gallons used (1-30,000 gallons)	1.09	1.09	1.09	1.09
+ / 1,000 gallons used (>30,000 gallons)	1.09	2.18	2.18	2.18
Commercial				
Base rate/connection/month	10.25	12.25	16.25	16.25
+ / 1000 gallons used	1.09	1.09	1.09	1.09

PRESSURIZED IRRIGATION

POSITION	ACTUAL FY 2014	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	PLANNED FY 2018
Full-time:					
Water Systems Supervisor	1.00	1.00	1.00	1.00	1.00
Water Systems Operator III	1.00	1.00	1.00	1.00	1.00
Water Systems Operator II	1.00	-	1.00	-	-
Water Systems Operator I	2.00	2.00	-	1.00	2.00
Blues Stakes Technician	1.00	1.00	1.00	1.00	1.00
Seasonal/Temporary:					
Water Education Specialist	-	0.65	0.65	-	-
TOTAL FTEs	6.00	5.65	4.65	4.00	5.00

PERFORMANCE MEASURES

DEPARTMENT/DIVISION OBJECTIVE: Provide excellent maintenance of the City's pressurized irrigation system.

PERFORMANCE MEASURE	QUICK VIEW	ACTUAL FY 2015	ACTUAL FY 2016	TARGET FY 2017	ACTUAL FY 2017	TARGET FY 2018
Service Connections per FTE	✓	4,822	3,082	<5,000	3,501	<5,000

BUDGET INFORMATION

FUND 55	ACTUAL FY 2015	ACTUAL FY 2016	ESTIMATED FY 2017	PLANNED FY 2018
30 Operating Revenues:				
00 Miscellaneous Revenue	\$ 23,338	\$ 512	\$ 25,000	\$ 35,000
10 Interest Earnings	6,925	12,190	1,500	1,500
21 Secondary Water Hook Up Fees	347,859	182,649	155,000	165,000
30 Contributions from Developers	3,521,230	2,990,221	-	-
31 Pressurized Irrigation Service Charges	2,330,701	2,514,786	2,300,000	2,400,000
36-40 Gain/Loss of Fixed Assets	-	6,022	-	-
36-70 Bond Proceeds	-	-	-	3,763,251
37 Capital Revenues				
35 Reappropriated Fund Balance	-	-	174,882	-
TOTAL FUND REVENUES	\$ 6,230,053	\$ 5,706,380	\$ 2,656,382	\$ 6,364,751

BUDGET INFORMATION - CONTINUED

FUND 55	ACTUAL FY 2015	ACTUAL FY 2016	ESTIMATED FY 2017	PLANNED FY 2018
40 Operating Expenses:				
10 Salaries & Wages	\$ 195,018	\$ 156,157	\$ 286,010	\$ 245,184
11 Overtime	12,307	10,743	15,000	15,000
13 Employee Benefits	102,756	141,561	158,292	161,087
14 Uniforms	1,512	1,090	2,600	3,000
21 Books, Subscriptions, & Memberships	550	-	500	500
23 Travel & Training	1,128	721	5,000	6,000
24 Office Supplies	427	1,355	8,000	8,000
25 Fleet Fund Charges	25,000	25,000	25,000	25,000
26 Buildings & Grounds O & M	22,320	24,258	20,000	20,000
27 Utilities	1,628	1,517	-	-
29 Risk Management Fund Charges	50,000	50,000	50,000	50,000
30 Electricity - Lehi City Power	150,919	113,395	150,000	150,000
31 Professional & Technical	28,314	31,476	40,000	40,000
36 Bond Fees	-	-	3,000	3,000
42 Billing Expense	21,053	16,333	15,000	15,000
44 Bad Debt Expense	4,659	12,531	15,000	15,000
45 Supplies & Maintenance	17,094	9,416	16,000	16,000
46 Water Share Assessments	229,908	308,010	1,080,000	1,080,000
46-100 Re-Sale Water Purchase	668,928	461,813	-	-
47 Shop Expense	24	-	2,000	2,000
48 System Maintenance	120,862	200,411	200,000	200,000
61-200 Interest Expense	25,451	-	-	-
63 Debt Service	117,268	31,242	-	-
71 Allocation to General Fund	64,980	64,890	64,980	64,980
95 Depreciation	-	1,324,060	-	-
50 Capital Expenses:				
10-001 Fire Hydrant / Mainline Replacement	196,875	-	300,000	300,000
10-002 SCADA Upgrades	-	-	-	-
10-003 Reserves	-	-	-	-
16-002 Sandpit Reservoir Rehabilitation	-	-	200,000	15,000
18-001 Center Street Transmission Line	-	-	-	600,000
18-003 Murdock Canal Balloon Payment	-	-	-	180,000
18-002 Meter Project	-	-	-	3,150,000
TOTAL FUND EXPENSES	\$ 2,261,137	\$ 2,985,979	\$ 2,656,382	\$ 6,364,751
FUND SURPLUS/ (DEFICIT)	\$ 2,261,137	\$ 2,720,401	\$ -	\$ -

FEES

DEPARTMENT 55	APPROVED FY 2015	APPROVED FY 2016	APPROVED FY 2017	APPROVED FY 2018
PI Connection Fee:				
1" lateral	\$ 250.71	\$ 319.16	\$ 466.90	\$ 466.90
1 1/4" lateral	353.74	423.42	-	-
1 1/2" lateral	465.91	524.48	1,110.96	1,110.96
2" lateral	666.39	752.84	1,258.43	1,258.43
PI Impact Fee:				
Residential (single & multi-family) / acre (.25 acre minimum)	4,270	4,270	4,270	4,270
Non-Residential / pervious acre (.25 acre minimum)	6,703	6,703	6,703	6,703
PI Service Charge:				
Base rate / connection / month	2.14	3.14	2.14	2.14
+ / sq. ft. lot divided by 43,560	41.67	41.67	41.67	41.67
Minimum / month charge	10.47	10.47	10.47	10.47
Pre-construction water permit base	85	85	85	85
+ / 1,000 sq. ft. of lot	1	1	1	1
or + / lot (whichever is less)	25	25	25	25
Fire hydrant non-metered usage	110	110	110	110
Additional cost per lot (if greater than 1)	-	-	25	25
Metered fire hydrant permit processing	45	45	45	45
(+ / utility sign-up processing)	30	30	30	30
Hydrant Meter Deposit	-	-	1,550	1,550
Base rate / metered fire hydrant connection / month	4.14	4.14	4.14	4.14
+ / 1,000 gallons used	0.40	0.40	0.80	0.80
Minimum / month charge	12.47	12.47	12.47	12.47
Shareholder charge base	4.14	4.14	4.14	4.14
+ / month / share	5.84	5.84	5.84	5.84
Penalty for violation of PI water system conservation code:				
First violation	Written Notice	Written Notice	Written Notice	Written Notice
Second violation	100	100	100	100
Third violation	Class C Misdemeanor	Class C Misdemeanor	Class C Misdemeanor	Class C Misdemeanor

WASTE WATER

POSITION	ACTUAL FY 2014	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	PLANNED FY 2018
Full-time:					
Water Systems Supervisor	1.00	1.00	1.00	1.00	1.00
Water Systems Operator III	-	-	-	1.00	1.00
Water Systems Operator II	2.00	2.00	2.00	2.00	2.00
Water Systems Operator I	1.00	**1.00	2.00	2.00	2.00
TOTAL FTE	4.00	4.00	5.00	6.00	6.00

**Funded, but unfilled position.

PERFORMANCE MEASURES

DEPARTMENT/DIVISION OBJECTIVE: Provide excellent maintenance of the City's waste water system.

PERFORMANCE MEASURE	QUICK VIEW	ACTUAL FY 2015	ACTUAL FY 2016	TARGET FY 2017	ACTUAL FY 2017	TARGET FY 2018
Sewer Mains Cleaned (yearly)	✘	14%	72.5%	75%	72%	73%
Sewer Backups per Year	✔	0	0	0	0	0
Service Connections per FTE	✔	5,032	3,912	<5,000	2,657	<5,000

BUDGET INFORMATION

FUND 52 - WASTE WATER	ACTUAL FY 2015	ACTUAL FY 2016	ESTIMATED FY 2017	PLANNED FY 2018
30 Operating Revenues:				
00 Miscellaneous Revenue	\$ 55,342	\$ 65,260	\$ 25,000	\$ 25,000
31 Sewer Service Charges	8,561,592	8,632,614	7,600,000	7,800,000
10 Intrest Income	24,084	39,107	-	-
36-40 Gain/Loss of Fixed Assets	-	38,000	-	-
37 Capital Revenues:				
37-25 Contributions Capital Funding	1,934,103	2,091,138	-	-
TOTAL FUND REVENUES	\$ 10,551,037	\$ 10,828,119	\$7,625,000	\$ 7,825,000
40 Operating Expenses:				
10 Salaries & Wages	\$ 152,418	\$180,507	\$361,821	\$396,721
11 Overtime	13,932	18,311	10,000	20,000
13 Employee Benefits	82,019	127,243	253,124	263,825
14 Uniforms	1,222	1,562	6,200	6,200
21 Books, Subscriptions, & Memberships	266	81	1,400	1,400
23 Travel & Training	193	1,902	16,200	16,200
24 Office Supplies	679	793	5,500	5,500
25 Fleet Fund Charges	75,000	125,000	125,000	125,000
26 Buildings & Grounds O & M	11,753	12,824	60,000	60,000
27 Utilities	2,625	2,855	10,000	10,000
28 Supplies & Maintenance	31,079	14,708	50,000	50,000
29 Risk Management Fund Charges	50,000	50,000	50,000	50,000
30 Electricity - Lehi City Power	7,103	7,889	5,000	5,000
31 Professional & Technical	15,200	6,291	50,000	50,000
32 IT Fund Charges	6,000	6,000	6,000	7,000
33 Timpanogos Sewer District	5,532,555	6,159,953	5,500,000	5,500,000
43 Billing Expense	72,323	60,226	35,000	35,000
44 Bad Debt Expense	20,016	22,927	30,000	30,000
45 Department Supplies	3,457	2,973	5,000	5,000
48 System Maintenance	116,290	14,328	98,615	98,615
61 Interest Expense	-	-	3,000	3,000
71 Allocation to General Fund	150,000	150,000	150,000	150,000
90 Amortization Expense	-	-	3,000	3,000
95 Depreciation	-	1,359,395	-	-
50 Capital Expenses:				
10-002 Manhole/Main Line Rehab	-	-	180,000	180,000
14-001 TV Inspection Van	344,258	-	165,000	165,000
50-001 Reserves	-	-	212,140	553,649
54-000 Capital	26,425	-	233,000	34,890
58-000 Capital Improvements	80,000	-	-	-
TOTAL FUND EXPENSES	\$ 6,794,813	\$ 8,325,768	\$ 7,625,000	\$ 7,825,000
FUND SURPLUS/ (DEFICIT)	\$ 3,756,224	\$ 2,502,351	\$ -	

FEES				
DEPARTMENT 52	APPROVED FY 2015	APPROVED FY 2016	APPROVED FY 2017	APPROVED FY 2018
Impact Fee:				
Residential / dwelling unit	\$ 460	\$ 460	\$ 460	\$ 460
Non-Residential:				
3/4" meter	460	460	460	460
1" meter	1,230	1,230	1,230	1,230
1 1/2" meter	1,534	1,534	1,534	1,534
2" meter	4,914	4,914	4,914	4,914
3" meter	10,745	10,745	10,745	10,745
4" meter	18,424	18,424	18,424	18,424
6" meter	42,987	42,987	42,987	42,987
8" meter	73,694	73,694	73,694	73,694
Service Charge:				
Base rate / connection / month	25	22	19	19
+ / 1,000 gallons used	2	2	2	2
Timpanogos Special Service District (Regional Sewer Treatment Plant):				
Impact Fee:				
Single family housing / house	2,563	2,563	2,563	2,563
Multi unit residential / dwelling unit	2,563	2,563	2,563	2,563
Commercial, industrial, institutional	See TSSD	See TSSD	See TSSD	See TSSD

POWER

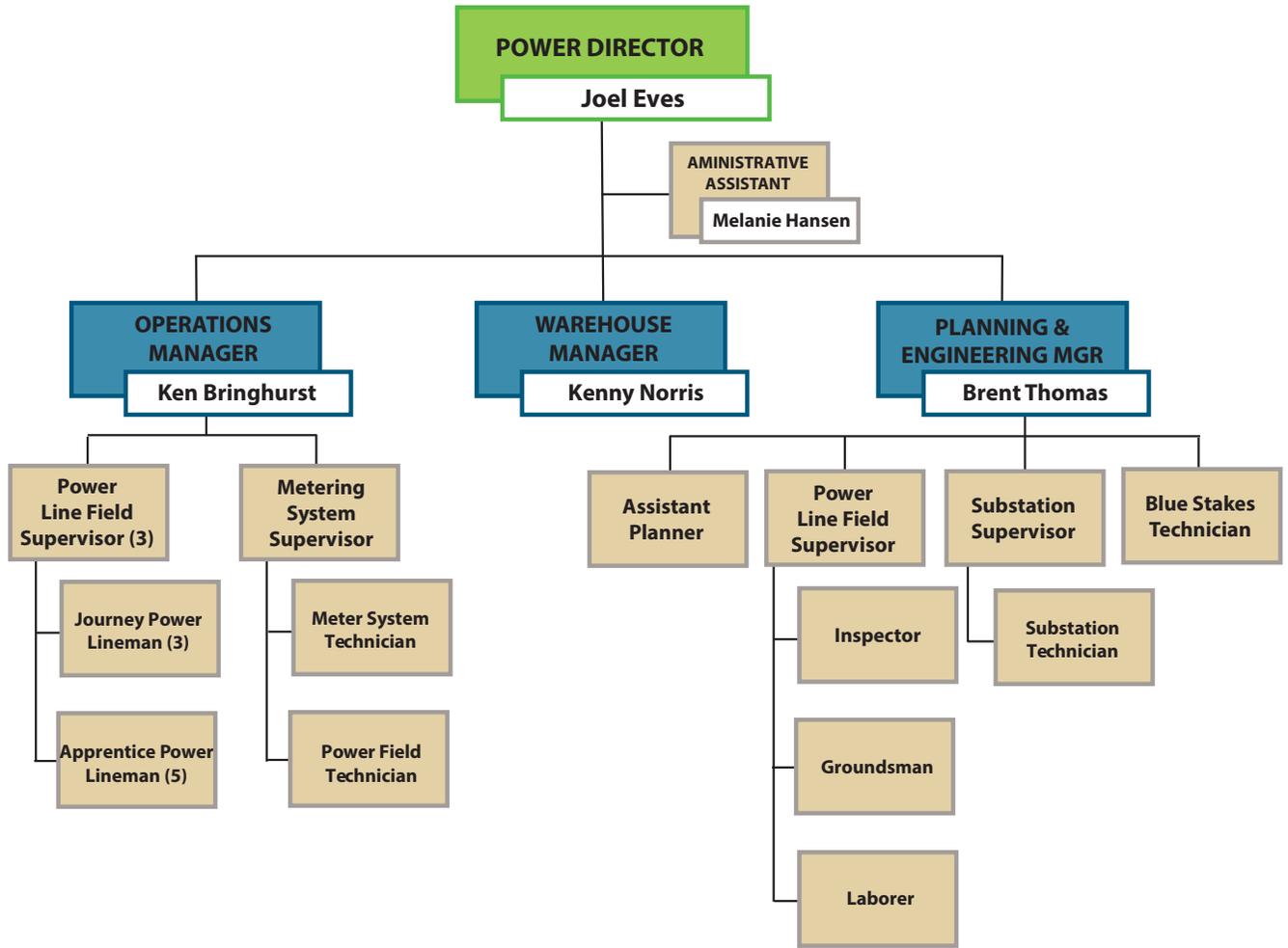
THE LEHI CITY POWER DEPARTMENT PROVIDES RELIABLE ELECTRICAL SERVICE TO OUR CUSTOMERS WITH LOCAL CONTROL AND COMPETITIVE RATES.



Use technology and improved infrastructure to provide safe, reliable power.

DEPARTMENT DESCRIPTION

The Power Department manages power operations under three department divisions: Planning & Engineering, Operations, and Metering & Substations. Linemen and operators are responsible for the construction and maintenance of overhead and underground lines. Operators also provide maintenance to the power system, install and repair meters, troubleshoot voltage problems, and maintain streetlights.



POSITION	WAGE GRADE	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	PLANNED FY 2018
Full-time:					
Power Director	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	-	-	-	1.00	1.00
Engineering Manager	1.00	1.00	1.00	1.00	1.00
Assistant Power Planner/System Design	-	-	1.00	1.00	1.00
Operations Manager	1.00	1.00	1.00	1.00	1.00
Metering System Supervisor	1.00	1.00	1.00	1.00	1.00
Power Line Field Supervisor	3.00	3.00	4.00	4.00	4.00
Substation Technician Foreman	-	-	1.00	1.00	1.00
Journey Power Lineman	5.00	7.00	7.00	3.00	3.00
Metering System Technician	1.00	1.00	1.00	1.00	1.00
Warehouse Manager	-	1.00	1.00	1.00	1.00
Apprentice Lineman	3.00	-	1.00	5.00	6.00
Substation Technician	-	-	1.00	1.00	1.00
Power/Fiber Inspector	1.00	1.00	1.00	1.00	1.00
Warehouse/Maintenance Worker	1.00	-	-	-	-
URD Laborer	1.00	1.00	1.00	1.00	1.00
Service Laborer	1.00	1.00	1.00	1.00	1.00
Blue Stakes Technician	1.00	1.00	1.00	1.00	1.00
Draftsman	-	-	-	-	1.00
Forecast Manager	-	-	-	-	1.00
Meter Reader	-	-	-	1.00	1.00
Part-Time Benefited:					
Meter Reader	0.67	0.67	0.67	-	-
Part-Time Non-Benefited:					
Administrative Assistant	0.75	0.75	0.75	-	-
Seasonal/Temporary:					
Laborer	**0.67	**0.68	**0.68	**0.68	**0.68
GIS Intern	**0.50	**1.50	**1.50	**1.50	**1.50
TOTAL FTE	23.59	23.60	28.60	29.18	32.18

**Funded, but unfilled position.

PERFORMANCE MEASURES

DEPARTMENT/DIVISION OBJECTIVE: Maintain a functional and reliable power infrastructure.

PERFORMANCE MEASURE	QUICK VIEW	ACTUAL FY 2015	ACTUAL FY 2016	TARGET FY 2017	ACTUAL FY 2017	TARGET FY 2018
Street Lights Audited per Year (%)	✗	38%	9%	20%	9%	25%
Non-Operational Street Lights (%)	✓	5%	10%	10%	1.8%	10%
SAIFI (Average Number of Interruptions/ Customer)	✗	0.164	0.843	0.300	1.19	0.300
SAIDI (Average Outage Duration/Customer; in minutes)		15.26	45.05	20.00	52.00	20.00
Megawatt Hours Billed to Used (%)	✗	94.6%	91.3%	96%	92%	96%
Decrease in power usage per household from previous year (%)	✗	3%	0.5%	5%	4%	5%

BUDGET INFORMATION

FUND 53	ACTUAL FY 2015	ACTUAL FY 2016	ESTIMATED FY 2017	PLANNED FY 2018
30 Operating Revenues:				
11 Electric Sales Taxable	\$ 22,921,756	\$ 25,391,035	\$ 26,000,000	\$ 28,000,000
12 Electric Sales Tax Exempt	2,789,646	3,055,079	3,000,000	3,300,000
25 Electric Hook Up Fees	225,996	295,050	260,000	275,000
36 Miscellaneous Revenues:				
00 Miscellaneous Revenue	216,122	381,697	165,000	175,000
03 Temporary Power Charges	64,043	71,411	75,000	75,000
05 Revenue from Damages	9,879	32,996	25,000	25,000
10 Interest Income	28,556	39,165	34,731	40,000
15 Salvage Revenue	-	-	25,000	25,000
20 Gain/Loss Sales of Fixed Assets	6,164	11,960	-	-
25 Contribution Capital Funding	662,991	1,023,153	-	-
50 Late Payment Penalties	167,555	154,825	175,000	185,000
60 Pole Attachment Revenue	43,362	43,110	50,000	50,000
37 Capital Revenues:				
60 Subdivision Development Reimbursement	1,361,565	2,799,930	2,000,000	3,500,000
TOTAL FUND REVENUES	\$ 28,497,635	\$33,299,411	\$31,809,731	\$35,650,000
40 Operating Expenses:				
10 Salaries & Wages	\$ 1,556,232	\$ 1,527,904	\$ 2,004,882	\$ 2,213,809
11 Overtime	84,243	92,556	135,047	135,047
13 Employee Benefits	641,961	1,095,763	1,099,491	1,220,640
14 Uniforms	10,358	15,271	17,450	19,250
21 Books, Subscriptions, & Memberships	834	366	1,500	3,000
23 Travel & Training	20,107	37,394	48,100	53,600
24 Office Supplies	11,684	11,677	9,700	26,200

BUDGET INFORMATION - CONTINUED

FUND 53	ACTUAL FY 2015	ACTUAL FY 2016	ESTIMATED FY 2017	PLANNED FY 2018
25 Fleet Fund Charges	350,150	367,773	455,000	455,000
26 Buildings & Grounds O & M	36,591	37,220	129,325	129,325
27 Utilities	45,840	50,933	52,000	52,000
28 Supplies & Maintenance	5,065	685	2,000	2,000
29 Risk Management Fund Charges	200,000	200,000	300,000	300,000
30 Electricity - Lehi City Power	17,333	16,673	17,333	17,333
31 Professional & Technical	17,305	70,706	91,300	291,300
32 IT Fund Charges	20,000	20,000	20,000	20,000
33 Computer Maintenance	-	-	5,000	5,000
36 Bond Fees / Admin Fees	1,676	1,650	2,500	2,500
38 Tree Trimming Expense	20,000	86,819	60,000	79,000
40 Safety	33,503	17,745	31,100	44,750
41 Insurance Expense	2,065	-	-	-
42 Delinquent Collection Expense	36,462	34,196	22,031	22,031
43 Billing Expense	113,456	179,073	150,000	150,000
44 Bad Debt Expense	112,491	202,561	65,000	65,000
45 System Maintenance	770,706	780,534	27,300	27,300
45-100 Miscellaneous	6,202	9,186	24,000	29,500
46 Resale Power Purchase	19,244,741	19,583,064	22,500,000	23,276,800
47 Supplies & Maintenance	47,780	143,167	46,000	61,000
48 Substation Maintenance	2,881	38,427	64,500	49,200
49 Power Locating	223	3,263	3,500	3,500
60 Debt Bond Interest	89,190	93,731	804,000	804,000
71 Allocation to General Fund	265,920	265,920	266,000	266,000
85 Depreciation	-	2,028,242	-	-
50 Capital Expenses:				
50-001 Reserves	-	-	2,782,672	4,650,414
53 Improvement to System	419,487	-	400,000	400,000
54 Capital Outlay	-	-	381,000	75,000
55 Street Light Project	42,630	-	150,000	150,000
56 Subdivision Construction	928,815	-	250,000	250,000
57 Power Line Purchases	110,277	-	150,000	150,000
59-100 New Equipment	-	-	67,000	20,500
59-101 Veyo Project Prepayment	3,894,403	-	-	-
59-102 Substation Security	-	-	30,000	30,000
59-120 Designated City Projects	80,744	-	50,000	50,000
59-130 Equipment Storage	3,680	-	200,000	50,000
TOTAL FUND EXPENSES	\$ 29,245,035	\$ 27,012,499	\$ 32,914,731	\$ 35,650,000
FUND SURPLUS / (DEFICIT)	\$ (747,400)	\$ 6,286,912	\$ (1,105,000)	\$ -

FEES						
DEPARTMENT 53 - POWER			APPROVED FY 2015	APPROVED FY 2016	APPROVED FY 2017	APPROVED FY 2018
Connection Fee:						
Single Phase Single Meter:						
Up to 200 AMPS			\$ 325	\$ 325	\$ 325	\$ 325
201-400 AMPS			450	450	450	450
Three Phase Single Meter:						
Up to 200 AMPS			350	350	350	350
201-400 AMPS			275	275	275	275
401-800 AMPS			975	975	975	975
801-1,600 AMPS			1,250	1,250	1,250	1,250
1,601-2,500 AMPS			1,500	1,500	1,500	1,500
2,501-4,000 AMPS			1,900	1,900	1,900	1,900
Single Phase Multimeter/meter (AMPS cost schedule same as single meter)			60	60	60	60
Three Phase Multimeter/meter (AMPS cost schedule same as single meter)			200	200	200	200
Net Meter			-	-	500	500
Impact Fee:						
Residential Single Phase Service Sizes:						
<u>AMPS</u>	<u>KVA</u>	<u>Peak Demand</u>				
100	24	5	\$ 1,135	\$ 1,135	\$ 1,135	\$ 1,135
125	30	6	1,362	1,362	1,362	1,362
150	36	7	1,589	1,589	1,589	1,589
200	48	8	1,816	1,816	1,816	1,816
225	54	10	2,270	2,270	2,270	2,270
400	96	14	3,177	3,177	3,177	3,177
Commercial Single Phase Service Sizes:						
<u>AMPS</u>	<u>KVA</u>	<u>Peak Demand</u>				
100	24	5	1,135	1,135	1,135	1,135
125	30	7	1,589	1,589	1,589	1,589
150	36	9	2,043	2,043	2,043	2,043
200	48	14	3,177	3,177	3,177	3,177
400	96	19	4,312	4,312	4,312	4,312
Commercial/Residential 3-Phase (120/240) Service Sizes:						
<u>AMPS</u>	<u>KVA</u>	<u>Peak Demand</u>				
125	52	16	3,631	3,631	3,631	3,631
150	62	24	5,447	5,447	5,447	5,447
200	83	31	7,035	7,035	7,035	7,035
400	166	63	14,298	14,298	14,298	14,298
600	249	94	21,333	21,333	21,333	21,333

FEES - CONTINUED

DEPARTMENT 53 - POWER			APPROVED FY 2015	APPROVED FY 2016	APPROVED FY 2017	APPROVED FY 2018
800	333	126	28,596	28,596	28,596	28,596
1000	416	157	35,631	35,631	35,631	35,631
1200	499	189	42,894	42,894	42,894	42,894
1600	665	252	57,191	57,191	57,191	57,191
2000	831	312	71,035	71,035	71,035	71,035
2500	1039	394	89,418	89,418	89,418	89,418
Commercial/Residential 3-Phase (120/208)						
Service Sizes:						
<u>AMPS</u>	<u>KVA</u>	<u>Peak Demand</u>				
125	45	16	3,631	3,631	3,631	3,631
150	54	24	5,447	5,447	5,447	5,447
200	72	31	7,035	7,035	7,035	7,035
400	144	63	14,298	14,298	14,298	14,298
600	216	94	21,333	21,333	21,333	21,333
800	288	126	28,596	28,596	28,596	28,596
1000	360	157	35,631	35,631	35,631	35,631
1200	432	189	42,894	42,894	42,894	42,894
<u>AMPS</u>	<u>KVA</u>	<u>Peak Demand</u>				
1600	576	252	57,191	57,191	57,191	57,191
2000	721	315	71,489	71,489	71,489	71,489
2500	901	394	89,418	89,418	89,418	89,418
Commercial/Residential 3-Phase (277/480V)						
Service Sizes:						
<u>AMPS</u>	<u>KVA</u>	<u>Peak Demand</u>				
125	104	35	7,943	7,943	7,943	7,943
150	125	52	11,801	11,801	11,801	11,801
200	166	73	16,567	16,567	16,567	16,567
400	333	145	32,908	32,908	32,908	32,908
600	499	219	49,702	49,702	49,702	49,702
800	665	290	65,816	65,816	65,816	65,816
1000	831	364	82,610	82,610	82,610	82,610
1200	998	436	98,950	98,950	98,950	98,950
1600	1330	583	132,312	132,312	132,312	132,312
2000	1663	728	165,220	165,220	165,220	165,220
2500	2078	910	206,524	206,524	206,524	206,524
3000	2494	1092	247,829	247,829	247,829	247,829
3500	2910	1272	228,680	228,680	228,680	228,680
3750	3118	1363	309,333	309,333	309,333	309,333

FEES - CONTINUED

DEPARTMENT 53 - POWER			APPROVED FY 2015	APPROVED FY 2016	APPROVED FY 2017	APPROVED FY 2018
4000	3326	1454	329,985	329,985	329,985	329,985
Service Charge:						
Residential/kWh (\$4.50 minimum bill)			0.08761	0.08761	0.08761	0.08761
Commercial base/month			9	9	9	9
+/kWh. 1st 1,000 kWh (if no demand)			0.0980	0.0980	0.0980	0.0980
+/kWh. >1st 1,000 kWh (if no demand)			0.0661	0.0661	0.0661	0.0661
+/kWh. 1st 1,000 kWh (if demand)			0.0980	0.0980	0.09890	0.09890
+/kWh, > 1st 1,000 kWh (if demand)			0.0661	0.0661	0.0661	0.0661
+Demand/kW			7.75	7.75	7.75	7.75
Net Meter kWh				0.08761	0.08761	0.08761
kWh if Generated by Customer Exceeds Consumption -			-	-	0.08761 credit	0.08761 credit
Meter Tampering			100	100	100	100
Pole Attachment/year			18	18	18	18
Banner Installation and Removal			150	150	150	150
+ each additional week			50	50	50	50



WASTE COLLECTION

FUND DESCRIPTION

Solid waste collection is managed by the Finance Department (see page 80) and is contracted to Waste Management of Utah. The contractor supplies solid waste collection containers and collects the waste. The Finance Department is responsible for educating residents about dump passes, spring cleanup, and cleanup dumpsters that are accessible year-round and located throughout the City.

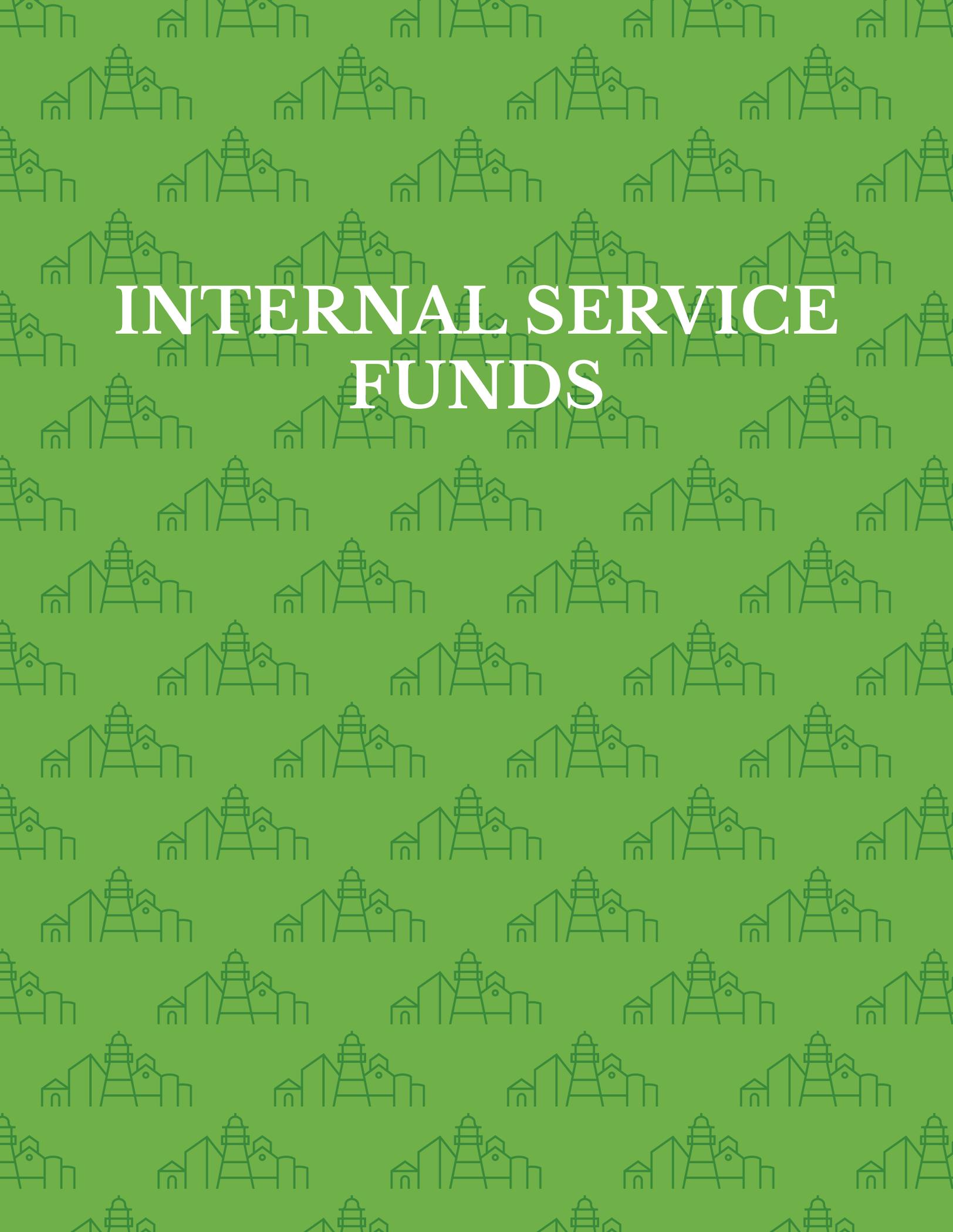
BUDGET INFORMATION

FUND 54	ACTUAL FY 2015	ACTUAL FY 2016	ESTIMATED FY 2017	PLANNED FY 2018
30 Operating Revenues:				
20 Garbage Service Charges	\$ 2,025,666	\$ 2,196,940	\$ 2,350,000	\$ 2,410,000
22 Dump Pass Receipts	7,980	9,590	7,500	7,500
36 Miscellaneous Revenues:				
10 Interest Income	2,367	2,255	500	500
37 Other Revenues:				
35 Re-Appropriation of Fund Balance	-	-	-	-
TOTAL OPERATING REVENUES	\$ 2,036,013	\$ 2,208,785	\$ 2,358,000	\$ 2,418,000
40 Operating Expenses:				
11 Garbage Contract Payment	\$ 1,822,643	\$ 1,440,276	\$ 1,603,000	\$ 1,653,000
38 Operation Expenses by Ton / Month	566,180	651,423	550,000	600,000
39 Glass Recycling	-	-	-	10,000
42 Billing Expense	24,845	12,391	25,000	25,000
43 Bad Debt Expense	10,530	12,128	10,000	10,000
45 City Clean-up Expense	2,921	7,270	10,000	10,000
71 Allocation to General Fund	10,000	10,000	10,000	10,000
72 Reserves	-	-	150,000	100,000
TOTAL OPERATING EXPENSES	\$ 2,437,119	\$ 2,133,488	\$ 2,358,000	\$ 2,418,000
FUND SURPLUS / (DEFICIT)	\$ (401,106)	\$ 75,297	\$ -	\$ -

ENTERPRISE FUNDS

FEES

DEPARTMENT 54	APPROVED FY 2015	APPROVED FY 2016	APPROVED FY 2017	APPROVED FY 2018
First garbage tote/month	\$ 10.50	\$ 10.50	\$ 10.50	\$ 10.50
Additional garbage tote(s) each / month	10	10	10	10
Recyclables tote (bi-weekly collect) / month	Free	Free	Free	Free
Green waste tote / month (April - November only)	6.50	6.50	6.50	6.50



INTERNAL SERVICE FUNDS

INTERNAL SERVICE FUNDS

FUND DESCRIPTION

Internal service funds are used to fund divisions and sections within departments that provide services to internal city entities. As a result, they receive revenues through charges to other departments and their associated funds. The city has four internal service funds: Information Technology, Fleet, Risk Management, and Building/Grounds.



INTERNAL SERVICE FUNDS

INFORMATION TECHNOLOGY FUND

FUND 63	ACTUAL FY 2015	ACTUAL FY 2016	ESTIMATED FY 2017	PLANNED FY 2018
36 Miscellaneous Revenues:				
10 Interest Income	\$ 2,744	\$ 2,766	\$ 7,500	\$ 7,500
37 Other Revenues:	640			
80 Reserves	-	-	274,313	274,811
38 Operating Revenues:				
30 Charge to General Fund	552,999	567,000	573,000	656,500
31 Charge to Legacy Center Fund	46,000	46,000	46,000	53,000
32 Charge to Water Fund	32,000	32,000	32,000	37,000
33 Charge to Sewer Fund	6,000	6,000	6,000	7,000
34 Charge to Electric Fund	20,000	20,000	20,000	23,000
35 Charge to Drainage Fund	-	6,000	6,000	7,000
36 Charge to Museum Fund	4,500	6,000	-	-
39 Charge to Fleet Fund	2,000	2,000	2,000	2,300
40 Charge to Risk Management Fund	4,000	4,000	4,000	4,600
41 Charge to Buildings & Grounds Fund	-	-	5,000	5,750
TOTAL OPERATING REVENUES	\$ 670,883	\$ 697,309	\$ 975,813	\$ 1,078,461
40 Operating Expenses:				
10 Salaries & Wages	\$ 205,915	\$ 242,494	\$ 205,956	\$ 270,508
13 Employee Benefits	76,904	134,366	115,149	153,245
21 Books, Subscriptions, & Memberships	895	765	2,000	2,000
23 Travel & Training	8,583	7,186	15,000	15,000
24 Office Supplies	-	141	1,500	1,500
25 Fleet Fund Charges	3,000	3,000	3,000	3,000
27 Utilities	3,394	2,838	5,000	5,000
28 Supplies & Maintenance	91,666	63,759	178,483	178,483
29 Risk Management Fund Charges	5,000	5,000	5,000	5,000
31 Professional & Technical	20,134	5,489	15,000	15,000
45 Miscellaneous	1,506	3,354	43,049	43,049
46 Software Licensing	203,328	69,988	41,676	41,676
47 Software Maintenance	-	76,138	45,000	45,000
55 Hardware Replacement	35,914	74,394	200,000	200,000
56 Software Upgrade	-	-	100,000	100,000
70 Reserves	-	-	-	-
95 Depreciation	40,016	38,784	-	-
TOTAL OPERATING EXPENSES	\$ 656,239	\$ 727,696	\$ 975,813	\$ 1,078,461
FUND SURPLUS/ (DEFICIT)	\$ 14,644	\$ (30,387)	\$ -	\$ -

FLEET FUND

FUND 64	ACTUAL FY 2015	ACTUAL FY 2016	ESTIMATED FY 2017	PLANNED FY 2018
36 Miscellaneous Revenues:				
10 Interest Income	\$ 2,105	\$ 2,250	\$ 20,840	\$ 20,840
37 Other Revenues:				
80 Reserves	-	-	-	559,667
90 Miscellaneous	-	16,437	-	-
38 Operating Revenues:				
30 Charge to General Fund	1,388,000	1,388,000	888,000	888,000
31 Charge to Legacy Center Fund	2,000	2,000	2,000	2,000
32 Charge to Water Fund	111,240	111,240	111,240	111,240
33 Charge to Sewer Fund	75,000	125,000	125,000	125,000
34 Charge to Electric Fund	350,000	365,952	455,000	455,000
35 P.I. Fund	25,000	25,000	25,000	25,000
36 Charge to Drainage Fund	-	25,000	25,000	25,000
37 Charge to Buildings & Grounds Fund	-	-	5,000	5,000
39 Charge to IT Fund	3,000	3,000	3,000	3,000
40 Charge to Risk Management Fund	5,000	5,000	5,000	5,000
TOTAL OPERATING REVENUES	\$ 1,961,345	\$ 2,153,735	\$ 2,665,080	\$ 2,224,747
40 Operating Expenses:				
10 Salaries & Wages	\$ 105,458	\$134,161	\$206,936	\$204,629
11 Overtime	7,015	12,913	-	-
13 Employee Benefits	56,653	78,270	102,386	107,833
21 Books, Subscriptions, & Memberships	11,938	7,546	7,500	7,500
23 Travel & Training	7,941	12,197	10,000	10,000
24 Office Supplies	656	305	1,200	1,200
25 Operating Expenses	403,919	450,625	408,958	375,000
25-100 Fuel	511,847	451,454	485,800	485,800
26 IT Fund Charges	2,000	2,050	2,000	2,300
27 Utilities	-	1,913	-	-
28 Supplies & Maintenance	45,780	58,856	100,000	100,000
29 Risk Management Fund Charges	5,000	5,000	5,000	5,000
31 Professional and Technical		1,468	-	-
45 Miscellaneous	9,025	24,216	12,296	12,296
54 Equipment Replacement	568,111	-	562,888	913,189
70 Reserves	-	561,232	760,116	-
TOTAL OPERATING EXPENSES	\$ 1,732,343	\$ 1,802,206	\$ 2,665,080	\$ 2,224,747
FUND SURPLUS/ (DEFICIT)	\$ 229,002	\$ 351,529	\$ -	\$ -

INTERNAL SERVICE FUNDS

RISK MANAGEMENT FUND

FUND 65	ACTUAL FY 2015	ACTUAL FY 2016	ESTIMATED FY 2017	PLANNED FY 2018
36 Miscellaneous Revenues:				
10 Interest Income	\$ 4,099	\$ 3,176	\$ 4,099	\$ 4,099
38 Operating Revenues:				
30 Charge to General Fund	92,000	90,991	92,000	92,000
31 Charge to Legacy Center Fund	65,000	65,000	65,000	65,000
32 Charge to Water Fund	60,000	60,000	60,000	60,000
33 Charge to Sewer Fund	50,000	50,000	50,000	50,000
34 Charge to Electric Fund	200,000	200,000	300,000	300,000
35 Charge to P.I. Fund	50,000	50,000	50,000	50,000
36 Charge to Museum Fund	10,000	10,000	10,000	-
37 Charge to Drainage Fund	15,000	15,000	15,000	15,000
38 Charge to IT Fund	5,000	5,000	5,000	5,000
39 Charge to Fleet Fund	5,000	5,000	5,000	5,000
39 Appropriated Fund Balance	-	-	215,800	385,304
40 Miscellaneous Fund Balance	80,289	65,303	-	-
TOTAL OPERATING REVENUES	\$ 633,296	\$ 619,470	\$ 871,899	\$ 1,031,403
40 Operating Expenses:				
10 Salaries & Wages	\$ 75,055	\$81,865	\$75,691	\$81,868
13 Employee Benefits	34,940	49,216	40,258	42,985
21 Books, Subscriptions, & Memberships	5,627	4,203	2,950	2,950
23 Travel & Training	3,460	4,941	5,000	5,000
24 Office Supplies	618	-	500	500
25 Fleet Fund Charges	5,000	5,000	5,000	5,000
26 Damage Repairs	58,124	91,211	45,000	45,000
27 Utilities	-	-	500	500
28 Safety	6,092	2,000	20,000	20,000
29 IT Fund Charges	4,000	4,000	4,000	4,600
30 Electricity - Lehi City Power	-	-	500	500
31 Professional & Technical	12,336	13,510	15,500	15,500
33 Litigation Claims Management	6,174	32,500	40,000	40,000
41 Insurance Expense	569,028	473,986	600,000	750,000
45 Miscellaneous	1,610	15,441	17,000	17,000
95 Depreciation	-	-	-	-
TOTAL OPERATING EXPENSES	\$ 782,064	\$ 777,873	\$ 871,899	\$ 1,031,403
FUND SURPLUS/ (DEFICIT)	\$ (148,768)	\$ (158,403)	\$ -	\$ -

INTERNAL SERVICE FUNDS

BUILDINGS & GROUNDS FUND

FUND 69	ACTUAL FY 2015	ACTUAL FY 2016	ESTIMATED FY 2017	PLANNED FY 2018
30 Operating Revenues:				
30 Charge to General Fund	\$ 445,184	\$ 295,184	\$ 592,559	\$ 397,592
31 Charge to Legacy Center Fund	80,000	80,000	92,000	92,000
32 Charge to Water Fund	10,000	9,996	10,000	10,000
33 Charge to Sewer Fund	10,000	9,996	60,000	60,000
34 Charge to Electric Fund	27,324	27,324	129,325	129,325
35 Charge to P.I. Fund	20,004	20,004	20,000	20,000
36 Charge to Museum Fund	2,940	2,940	-	-
37 Charge to Drainage Fund	10,000	9,996	10,000	10,000
70 Reserves	-	-	-	103
TOTAL OPERATING REVENUES	\$ 605,452	\$ 455,440	\$ 913,884	\$ 719,020
40 Operating Expenses:				
10 Salaries & Wages	\$ 118,983	\$ 136,790	\$ 259,100	\$ 255,918
11 Overtime	513	875	-	-
12 Uniforms	1,561	1,415	1,000	1,000
13 Employee Benefits	52,146	91,379	141,289	145,599
21 Books, Subscriptions, & Memberships	-	-	500	500
23 Travel & Training	2,646	4,357	2,500	2,500
24 Office Supplies	700	24	500	500
25 Fleet Fund Charges	-	-	5,000	5,000
26 Repairs	216,064	257,168	174,825	193,825
27 Utilities	-	-	500	500
28 Supplies & Maintenance	59,795	86,967	50,000	50,000
29 IT Fund Charges	-	-	5,000	5,750
45 Miscellaneous	3,915	17,795	6,350	7,653
54 Capital Outlay	-	-	253,200	15,275
70 Reserves	-	-	14,120	-
95 Depreciation	-	13,745	-	-
TOTAL OPERATING EXPENSES	\$ 456,323	\$ 610,515	\$ 913,884	\$ 719,020
FUND SURPLUS/ (DEFICIT)	\$ 149,129	\$ (155,075)	\$ -	\$ -

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REDEVELOPMENT AGENCY FUNDS

REDEVELOPMENT AGENCY FUNDS

FUND DESCRIPTION

Redevelopment Areas (RDAs) (now called Urban Renewal Areas), Economic Development Areas (EDAs), and Community Development Areas (CDAs) are established by the Lehi Redevelopment Agency in certain areas of the City identified for redevelopment and economic development. The creation of an RDA is based primarily on blight reduction and job creation, the creation of an EDA based on job creation, and the creation of a CDA is based on broad economic development factors. RDAs, EDAs, and CDAs allow the City to utilize tax increment financing (TIF) to stimulate development within the area. Additional information on redevelopment and economic development efforts within the City can be found on page 74.

MILLPOND AREA RDA

FUND 60	ACTUAL FY 2015	ACTUAL FY 2016	ESTIMATED FY 2017	APPROVED FY2018
Revenues:				
31-10 Property Tax	\$ 430,349	\$ 429,496	\$ 450,000	\$ 335,000
36-10 Interest Income	4,403	9,153	7,500	7,500
38-10 Reserves	-	-	758,941	607,500
TOTAL REVENUE	\$ 434,752	\$ 438,649	\$ 1,216,441	\$ 950,000
40 Expenses:				
71 Reserves	\$ -	\$ -	\$ 1,146,441	\$ -
72 Millpond RDA Engineering	-	-	-	-
73 Millpond RDA Streets	-	-	-	700,000
78 Millpond RDA Water	-	-	-	250,000
76 Transfer to Outdoor Pool	750,000	70,000	70,000	-
TOTAL EXPENSES	\$ 750,000	\$ 70,000	\$ 1,216,441	\$ 950,000
FUND SURPLUS/ (DEFICIT)	\$ (315,248)	\$ 368,649	\$ -	\$ -

XACTWARE

FUND 62	ACTUAL FY 2015	ACTUAL FY 2016	ESTIMATED FY 2017	APPROVED FY 2018
Revenue:				
31-10 Property Tax	\$ -	\$ 168,764	\$ 168,764	\$ 325,000
TOTAL REVENUE	-	\$168,764	\$168,764	\$325,000
40 Expenses:				
32 Administration	\$ -	5,063	5,063	9,750
80 Taxing Entities	-	163,701	163,701	315,250
TOTAL EXPENSES	-	\$ 168,764	\$ 168,764	\$ 325,000
FUND SURPLUS/ (DEFICIT)	\$ -	\$ -	\$ -	\$ -

IM FLASH AREA RDA

FUND 61	ACTUAL FY 2015	ACTUAL FY 2016	ESTIMATED FY 2017	APPROVED FY 2018
Revenues:				
31-10 Property Tax	\$ 7,986,936	\$ 9,161,503	\$ 9,136,627	\$ 11,000,000
38-91 Micro Loan Proceeds	-	-	9,000,000	9,000,000
TOTAL REVENUE	\$ 7,986,936	\$ 9,161,503	\$ 18,136,627	\$ 20,000,000
40 Expenses:				
70 Contribution to Alpine School District	\$ 1,102,197	\$ 1,214,815	\$ 1,190,000	\$ 1,458,600
71 TSSD	-	107,189	135,000	128,700
72 Contribution to Utah County	191,687	211,630	225,988	254,100
75 Transfer to Lehi City	1,127,742	1,239,692	1,190,000	1,458,600
90 Debt Service - Micron Note	5,590,855	-	6,395,639	7,700,000
91 IM Flash Construction Projects/ Misc.	-	6,413,053	9,000,000	9,000,000
TOTAL EXPENSES	\$ 8,012,481	\$ 9,186,379	\$ 18,136,627	\$ 20,000,000
FUND SURPLUS/ (DEFICIT)	\$ (25,545)	\$ (24,876)	\$ -	\$ -



THANKSGIVING PARK EDA

FUND 66	ACTUAL FY 2015	ACTUAL FY 2016	ESTIMATED FY 2017	APPROVED FY 2018
Revenue:				
31-10 Property Tax	\$ 132,366	\$172,703	\$185,000	\$300,000
38-91 Contribution/ Loan	475,000	-	-	-
TOTAL REVENUE	\$ 607,366	\$ 172,703	\$ 185,000	\$ 300,000
40 Expenses:				
31 Professional and Technical	\$ -	\$ 8,635	\$ 8,750	\$ 15,000
70 Thanksgiving Park Distribution	125,748	164,068	176,250	285,000
91 Development Costs	475,000	-	-	-
TOTAL EXPENSES	\$ 600,748	\$ 172,703	\$ 185,000	\$ 300,000
FUND SURPLUS/ (DEFICIT)	\$ 6,618	\$ -	\$ -	\$ -

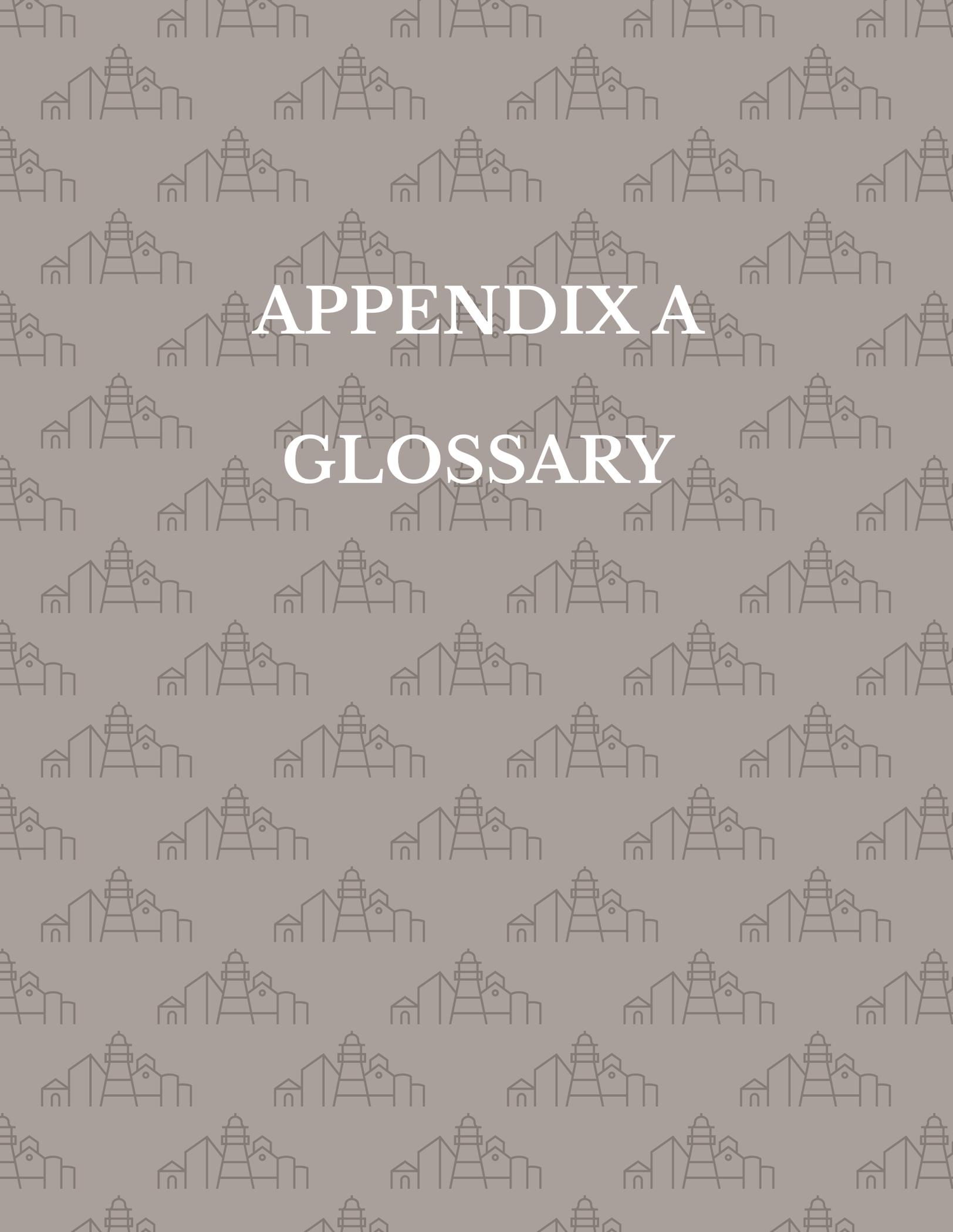
ADOBE EDA

FUND 67	ACTUAL FY 2015	ACTUAL FY 2016	ESTIMATED FY 2017	APPROVED FY 2018
Revenue:				
31-10 Property Tax	\$ 756,962	\$ 651,679	\$ 675,000	\$ 675,000
38-91 Note Proceeds	17,487,052	-	-	-
TOTAL REVENUE	\$ 18,235,014	\$ 651,679	\$ 675,000	\$ 675,000
40 Expenses:				
31 EDA Costs	\$ 4,601	\$ -	\$ -	\$ -
32 Administration	-	43,467	43,000	45,023
80 Taxing Entities	-	608,212	632,000	629,978
81 Aid to Construction Impact Fee	706,476	-	-	-
82 Redevelopment Expenditures	17,478,052	-	-	-
TOTAL EXPENSES	\$ 18,189,126	\$ 651,679	\$ 675,000	\$ 675,000
FUND SURPLUS/ (DEFICIT)	\$ 45,888	\$ -	\$ -	\$ -

OUTLETS AT TRAVERSE MOUNTAIN CDA

FUND 68	ACTUAL FY 2015	ACTUAL FY 2016	ESTIMATED FY 2017	APPROVED FY 2018
Revenue:				
31-10 Property Tax	\$ 104,346	\$ 352,111	\$ 375,000	\$ 375,000
31-20 Sales Tax	461,617	607,385	820,000	820,000
TOTAL REVENUE	\$ 565,963	\$ 959,469	\$ 1,195,000	\$ 1,195,000
40 Expenses:				
80 Sales Tax Reimbursement	565,963	\$607,358	820,000	\$820,000
80 Property Tax Reimbursement	-	352,111	375,000	375,000
TOTAL EXPENSES	\$ 565,963	\$ 959,469	\$ 1,195,000	\$ 1,195,000
FUND SURPLUS/ (DEFICIT)	\$ -	\$ -	\$ -	\$ -



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APPENDIX A

GLOSSARY

GLOSSARY

A

ACCOUNTING PERIOD:

A period of time, (month, quarter, year), for which a financial statement is produced.

ACCOUNTING SYSTEM:

The total structure of records and procedures which discover, record, classify, and report information on the financial position and operations of a governmental unit or any of its funds, balanced account groups, and organizational components.

ACCRUAL BASIS:

Accounting method in which revenues and expenses are accounted for as they are earned or incurred, although they may not have been received or paid yet. The alternative is cash-basis accounting, in which revenues and expenses are recognized only when cash is received or paid.

ACTUAL:

Actual, as used in the fund summaries and department and division summaries within the budget document, represents the actual costs results of operations. This category is presented on a GAAP basis, with the exception that depreciation and amortization are not budgeted and principal payments on debt in the enterprise funds are budgeted as expenses.

ADOPTED:

Adopted, as used in the fund summaries and department and division summaries within the budget document, represents the budget as approved by the City Council.

ADOPTED BUDGET:

The financial plan for the fiscal year beginning July 1.

ALLOCATED COST:

A method for allocating overhead time and other expenses to activities that provide direct services.

ALLOTMENT:

To divide an appropriation into amounts that may be encumbered or expended during an allotment period.

AMENDED OR REVISED BUDGET:

The current year adopted budget adjusted to reflect all budget amendments approved by the City Council through the date indicated.

AMORTIZATION:

The deduction of capital expenses over a specific period of time. Similar to depreciation, it is a method of measuring the consumption of the value of long-term assets like equipment or buildings.

APPROPRIATION:

A legal authorization that permits the City to make expenditures and to incur obligations and expend resources for specific purposes.

ASSESSED VALUATION:

A valuation set upon real estate or other property by a government body basis for levying taxes.

ASSESSMENT ROLL:

A document prepared by the county establishing assessed valuation of real estate and other property with the amount of ad valorem tax owed.

AUDIT:

A systematic examination of resource utilization concluding in a written report. It is a test of management's internal accounting controls and is intended to: (1) ascertain whether financial statements fairly present financial positions and results of operations; (2) test whether transactions have been legally performed; (3) identify areas for possible improvements in accounting practices and procedures; and (4) ascertain officials responsible for governmental resources.

B

BALANCED BUDGET:

A financial plan of operation in which revenues equal expenditures for the fiscal year. A balanced budget is required of municipalities by the State law.

BALANCE SHEET:

A statement presenting the financial position of an entity by disclosing the value of its assets, liabilities and equities at a specified date.

BASE BUDGET:

Those resources necessary to meet an established and existing service level.

BASIS OF BUDGETING:

Basis of budgeting refers to the method used for recognizing revenues and expenditures in the budget. The City uses the modified accrual basis of accounting for budgetary purposes, which is in compliance with Generally Accepted Accounting Principles.

BEGINNING FUND BALANCE:

The Ending Fund Balance of the previous period. (See ENDING FUND BALANCE)

BOND:

A written promise to pay (debt) a specified sum of money (called principal or face value) at a specified future date (called the maturity date(s)) along with periodic interest paid at a specified percentage of principal (interest rate). Bonds are typically used for long-term debt.

BUDGET:

A plan of financial operation embodying an estimate of proposed means of financing them. Used without a modifier, the term usually indicates a financial plan for a single fiscal year. The term "budget" is used in two senses in practice. Sometimes it designates the financial plan presented to the appropriating body for adoption and sometimes it designates the plan finally approved by that body. It is usually necessary to specify whether the budget under consideration is preliminary and tentative or whether it has been approved by the appropriating body.

BUDGET CALENDAR:

The schedule of essential dates or milestones which a government follows in the preparation and adoption of the budget.

BUDGET DOCUMENT:

The official written statement prepared by the budget office and supporting staff which presents the proposed budget to the legislative body.

BUDGET MESSAGE:

A general discussion of the proposed budget presentation in writing as part of or supplement to the budget document. The budget message explains principal budget issues against the background of financial experience in recent years and presents recommendations made by the Chief Executive.

BUDGET MODIFICATION:

A change in expenditure levels and corresponding resources needed to accomplish an existing service level or unanticipated service. All budget modifications are reflected in the current year budget and have been approved by City Council.

BUDGET RETREAT:

A meeting scheduled for the Mayor and Council with Administration to discuss important issues to be addressed in the budget. The place of the meeting is at a location away from City Hall and is usually at least a one-day event.

BUDGET SUPPLEMENT:

A request for an increase or decrease in an existing service level (over and above the base budget).

BUDGETARY BASIS:

Budgets are adopted on a basis consistent with Generally Accepted Accounting Principles (GAAP), with the exception that (1) encumbrances are considered to be an expenditure chargeable to appropriations; (2) no depreciation is budgeted for proprietary funds; and (3) bond principal in the enterprise funds is subject to appropriation.

BUDGETING (APPROPRIATING):

The City prepares its budget in conformity with practices prescribed or permitted by the applicable statutes of the State of Utah.

C

CAPITAL BUDGET:

A plan of proposed capital expenditures and the means of financing them. The capital budget is usually enacted as part of the complete annual budget, which includes both operating and capital outlays. The capital budget should be based on a capital improvement plan (CIP).

CAPITAL IMPROVEMENT PLAN:

A plan for capital expenditures to be incurred each year over a fixed period of several future years which sets forth each expenditure.

CAPITAL OUTLAYS (EXPENDITURES):

Expenditures for the acquisition of capital assets.

CAPITAL PROJECT:

Any improvement or acquisition of major facilities with a useful life of at least five years such as roads, bridges, buildings, or land.

CAPITAL PROJECTS FUND:

Funds that are used to account for financial resources to be used for the acquisition or construction of major capital projects (other than those financed by proprietary funds).

CASH BASIS:

The method of accounting where revenues and expenditures are recognized as cash is received and disbursed.

CASH FLOW BUDGET:

A projection of the cash receipts and disbursements anticipated during a given time period. Typically, this projection covers a year and is broken down into separate projections for each month, week, and/or day during the year.

CERTIFIED TAX RATE (C.T.R.):

A tax rate that will provide the same ad valorem property tax revenue for each taxing entity as was levied for the prior year by that entity, plus new growth, less the amount of increase to locally assessed real property taxable values resulting from factoring, reappraisal, or any other adjustment.

CIP:

See CAPITAL IMPROVEMENT PROGRAM.

COMMODITIES:

Commodities are expendable items purchased through the City-approved centralized purchasing process. This classification includes supplies, repair and replacement parts, small tools, and maintenance and repair materials that are not of a capital nature.

CONSUMER PRICE INDEX (CPI):

A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of the increase in the cost of living (i.e., economic inflation).

CONTINGENCY:

A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

CONTINUATION BUDGET:

A level of funding which enables an organization to provide the same amount of services in the following fiscal year as the organization provides in the current fiscal year. A continuation level budget does not necessarily provide funding for growth in demand of services.

CONTRACTS PAYABLE:

Contracts payable represents a liability reflecting amounts due on contracts of goods or services furnished to the City.

CONTRACTUAL SERVICES:

Includes expenditures for services performed by firms, individuals, or other City departments. Supplies are not included in the contractual services accounts.

CURRENT LEVEL OF SERVICE:

A term used to describe amount of service provided to the community in each service area with the current resources available.

D**DEBT SERVICE:**

Payment of interest and repayment of principal to holders of a government's debt instruments.

DEBT SERVICE FUNDS:

Established to account for the accumulation of resources and for the payment of general long-term debt principal and interest that are not serviced by the General, Special Revenue, and Enterprise Funds. It does not include contractual obligations accounted for in the individual funds.

DEMAND:

A type of measurement category. Demand represents the external factors that demonstrate the needs for the service(s) or program(s), i.e., population, service area, complaints, and waiting lists.

DEPARTMENT:

A major unit of organization in the City comprised of sub-units called Divisions.

DEPRECIATION:

A decrease or loss in value, as because of age, wear, or market conditions. Used in accounting as an allowance made for a loss in the value of property.

DIRECT SALES:

Gross retail sales that are collected from local businesses.

DIVISION:

A sub-unit of a Department organization.

E

ELEMENT (GENERAL PLAN):

There are four main elements of the General Plan which assist the City in delivering high quality services to its constituency. These four elements are (1) Land Use, (2) Parks Open Space and Recreational Facilities, (3) Moderate Income Housing, and (4) Transportation.

ENCUMBRANCE:

Includes obligations in the form of purchase orders, contracts, or other commitments. They cease to be encumbrances when paid, canceled, or when the actual liability is established.

ENDING FUND BALANCE:

Funds carried over at the end of the fiscal year. Within a fund, the revenue on hand at the beginning of the fiscal year, plus revenues received during the year, less expenses equals ending fund balance.

ENTERPRISE FUND:

A fund used to account for operations that are financed and operated in a manner similar to private business enterprises, wherein the stated intent is that the costs (including depreciation) of providing goods and services be financed from revenues recovered primarily through user fees.

EXPENDITURES:

Decreases in net financial resources. Expenditures include current operating expenses, which require the current or future use of net current assets, debt service, and capital outlays.

F

FEES:

Charges for specific services.

FINANCIAL POLICY:

A government's directive with respect to revenues, spending, reserves, and debt management as these relate to government services, programs, and capital investment. Financial policy provides an agreed upon set of principles for the planning and programming of government budgets and its funding.

FISCAL YEAR:

Any period at the end of which a governmental unit determines its financial condition and the result of its operations and closes its books. NOTE: It is usually a year, though not necessarily a calendar year.

FORECAST:

A prediction of future outcome based on known and unknown factors.

FULL-TIME EQUIVALENT (FTE):

One position funded for a full year. For example, a permanent employee funded and paid for 40 hours/week and 52 weeks/year or 2 employees funded and paid for 20 hours/week and 52 weeks/year would be equal to one full-time equivalent.

FUND:

An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

FUND BALANCE (EQUITY):

The excess of an entity's assets over its liabilities. A negative fund balance is sometimes called a deficit.

FUNDING SOURCES:

A term referring to the type or origination of funds to finance recurring or non-recurring expenditures. Examples include revenues such as ad valorem taxes, user fees, licenses, permits, and grants and non-revenues such as fund balance and inter-fund transfers.

FUND SUMMARY:

A combined statement of revenues, expenditures, and changes in fund balance for the prior year's actual, adopted, estimated budgets, and the current year's adopted budgets.

G

GAAP ADJUSTMENTS:

Differences arising from the use of a basis of accounting for budgetary purposes that differs from the basis of accounting applicable when reporting on operations in conformity with Generally Accepted Accounting Principles (GAAP). For example, depreciation and amortization in Enterprise Funds are not considered expenses on the budget basis of accounting, but are considered expenses on the GAAP basis.

GASB 34:

A new accounting standard used by the Governmental Accounting Standards Board that is applicable to state and local governments. Compliance with GASB Statement 34 is necessary for the preparation of financial statements in accordance with Generally Accepted Accounting Principles. A significant provision of this new standard includes the preparation of government-wide financial statements that summarize the information of the government as a whole using the accrual basis of accounting (in addition to the continuing requirements for fund financial statements using the modified accrual basis of accounting). Infrastructure assets such as streets, bridges, and sidewalks are also to be included in the government-wide financial statements. There are also expanded disclosure requirements.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP):

Uniform minimum standards of guidelines to financial accounting and reporting. They govern the form and content of the basic financial statements of an entity. GAAP encompass the conventions, rules and procedures necessary to define accepted accounting practices at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP proved a standard by which to measure financial presentations. The primary authoritative statement on the application of GAAP to state and local governments is the National Council on Governmental Accounting=s Statement 1. Every government should prepare and publish financial statements in conformity with GAAP. The objectives of governmental GAAP financial reports are different from, and much broader than, the objectives of business enterprise GAAP financial reports.

GENERAL FUND:

A fund that accounts for all financial resources necessary to carry out basic governmental activities of the City that are not accounted for in another fund. The General Fund supports essential City services such as police and fire protection, street maintenance, libraries, and parks and open space maintenance. Revenues to support the General Fund are derived from sources such as property tax, sales tax, franchise fees, and service fees.

GENERAL LONG-TERM DEBT:

Represents any non-matured debt not considered to be a fund liability.

GENERAL OBLIGATION BONDS (G.O. BONDS):

Bonds secured by the full faith and credit of the issuer. G.O. bonds issued by local units of government are secured by a pledge of the issuer's property taxing power (secondary portion). They are usually issued to pay for general capital improvements such as parks and roads.

GOVERNMENTAL FUNDS:

Account for most governmental functions. Governmental Funds include the General Fund, Special Revenue Funds, and Capital Project Funds.

GRANT:

A contribution of assets (usually cash) by one governmental unit or other organization to another. Typically, these contributions are made to local governments from the state and federal governments. Grants are usually made for specific purposes.

I

IMPACT FEES:

A type of charge for services imposed on new construction in order to support specific new demands on a given service, e.g., transportation, schools, parks and fire protection.

IMPROVEMENT DISTRICTS:

Consists of property owners desiring improvements to their property. Bonds are issued to finance these improvements, which are repaid by assessments on affected property. Improvement District debt is paid for by a compulsory levy (special assessment) made against certain properties to defray all or part of the cost of a specific capital improvement or service deemed to benefit primarily those properties.

INFRASTRUCTURE:

A permanent installation such as a building, road, or water transmission system that provides public services.

IN-LIEU PROPERTY TAX:

A statewide fee is assessed on motor vehicles "in lieu of property taxes" in the event a citizen does not otherwise pay property taxes on house they own. The fee is assessed based on the age of the vehicle. This is also commonly called the Motor Vehicle Tax.

INTER-FUND TRANSFER:

Amounts transferred from one fund to another.

INTERGOVERNMENTAL REVENUES:

Levied by one government but shared on a predetermined basis with another government or class of governments.

INTERNAL SERVICE FUND:

Established to account for the financing, on a cost-reimbursement basis, of commodities or services provided by one program for the benefit of other programs within the City. The City maintains three Internal Service Funds to account for Fleet, Information Technology and Self-Insurance activities.

ISO:

The Insurance Service Organization is used to rate the level of risk with the City for various services provided.

L

LEGISLATIVE ISSUES:

Major policy decisions made by the City Council such as General Plan Sub-Elements, ordinances, and resolutions requiring study that need to be scheduled on Council's calendar.

M

MEASURE:

A term referring to any one of four different types of measure: a count, a ratio, a percentage, and a dollar amount. Before developing any measure, it is necessary to identify something that can be counted. In order to identify what is to be counted, the event being assessed must be determined, i.e. days spent in the hospital, certificates of occupancy issued, gallons of water treated, etc.

MISCELLANEOUS (FUNDING SOURCE):

Revenues other than those received from standard sources such as taxes, licenses and permits, grants, and user fees.

MISSION STATEMENT:

A broad statement of purpose derived from an organization's and/or community's values and goals.

MODIFIED ACCRUAL BASIS:

The modified accrual basis of accounting is a mixture of both cash and accrual basis concepts. All funds are accounted for using the modified accrual basis of accounting. Revenues are recognized when they become measurable and available as net current assets. Sales taxes are recognized when in the hands of intermediary collecting agencies. All other intergovernmental revenues are recorded as revenue when received. Property tax revenues are recognized in the fiscal year for which they were levied. Licenses and permits, charges for services, fines and forfeitures, and other revenues are recorded as revenue when received in cash.

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. However, an exception to this general rule would include principal and interest on general long-term debt which is recognized when due.

N

NET ASSETS:

The term is used to describe the difference between assets and liabilities to show total fund equity of the fund.

NET INCOME:

Proprietary fund excess of operating revenues, non-operating revenues, and operating transfers in over operating expenses, non-operating expenses, and operating transfer-out.

O

OBJECTIVE:

A statement specifying achievements to be attained within a prescribed time frame. An objective is exchanged/ superseded by another objective at the expiration of the time frame. An objective is directly connected to how the resources of an organization will be used. An objective statement begins with an action verb and includes the quantified statement of the results expected as an outcome of the action.

OPERATING BUDGET:

Plans of current expenditures and the proposed means of financing them. The annual operating budget (or, in the case of some state governments, the biennial operating budget) is the primary means by which most of the financing acquisition, spending, and service delivery activities of a government are controlled. The use of annual operating budgets is usually required by law. Even where not required by law, however, annual operating budgets are essential to sound financial management and should be adopted by every government. (See BUDGET)

OPERATING REVENUE:

Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to pay for day-to-day services.

ORDINANCE:

A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form or law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies.

OTHER FISCAL ACTIVITY:

Refers to various trust and agency funds used to account for assets held by the City in a trustee capacity or as an agent for individuals, other governmental units, and other funds.

OUTSTANDING DEBT:

The balance due at any given time resulting from the borrowing of money or from the purchase of goods and services.

P

PAY-AS-YOU-GO FINANCING:

Pay-as-you-go is the financing of improvement projects from current revenues. Such revenues may come from general taxation, fees, charges for services, special funds, or special assessments.

PERFORMANCE BUDGET:

A budget wherein expenditures are based primarily upon measurable performance of activities.

PERFORMANCE INDICATOR:

A performance indicator is a measurement designed by a reasoning process to determine whether or not a service objective has been met. It measures the effectiveness of achieving the objective or how well the objective has been accomplished.

PERFORMANCE MEASURE:

Data collected to determine how effective or efficient a program is in achieving its objectives.

PERSONAL SERVICES:

Include the salaries and wages paid to employees plus the City's contribution for fringe benefits such as retirement, social security, health, and workers' compensation insurance.

PROGRAM:

A group of related activities performed by one or more organizational units for the purpose of accomplishing a function for which the City is responsible. A program differs from a division from the standpoint that cost centers from different departments may make up a program while cost centers from the same department to make up a division.

PROGRAM BUDGET:

A budget, which allocates money to the functions or activities of a government rather than to specific items of cost or to specific departments.

PROJECT COSTS:

All the costs associated with a project. These costs include prior year actual expenditures, current year budgeted expenditures and future year planned expenditures.

PROPERTY TAX:

Based according to value of property and is used as the source of monies to pay general obligation debt (secondary property tax) and to support the general fund (primary property tax).

R

RDA:

See REDEVELOPMENT AGENCY.

RE-BUDGET:

Carryover represents encumbered and committed funds carried forward to the next fiscal year budget.

REDEVELOPMENT AGENCY:

An agency of the City created to administer and account for community redevelopment and economic development project areas, which are financed by incremental taxes collected on the properties in the development. The taxes are used to pay back debt created from improving the infrastructure for the project.

REFUNDING:

A procedure whereby an issuer refinances an outstanding bond issue by issuing new bonds. There are generally two major reasons for refunding: (1) to reduce the issuer's interest costs or (2) to remove a burdensome or restrictive covenant imposed by the terms of the bonds being refinanced. The proceeds of the new bonds are either deposited into escrow to pay the debt service on the outstanding obligations when due, or they are used to immediately retire the outstanding obligations. The new obligations are referred to as the refunding bonds and the outstanding obligations being refinanced are referred to as the refunded bonds or the prior issue.

REPLACEMENT SCHEDULE:

A schedule used to document information for vehicles and equipment currently used in operations. The information includes description of assets, year of purchase, useful life, amount of original purchase, year to be replaced, and estimated future cost of replacement.

RESERVE:

An account which records a portion of the fund balance which must be segregated for some future use and which is, therefore, not available for further appropriation or expenditure.

RESIDUAL EQUITY:

A transfer of net assets to another fund when separating a function or service from a combined function or service.

RESTRICTED REVENUES:

Funds collected for limited or specific expenditure purposes. These funds are earmarked for specific purposes by requirements within the resource origin, such as: regulations found in bond covenants; grant contracts; local ordinances; donations for a specific purpose; state statute; and federal law or administrative guidelines.

REVENUE:

The term designates an increase to a fund's assets which: increase a liability (e.g., proceeds from a loan); represent a repayment of an expenditure already made; represent a cancellation of certain liabilities; and represent an increase in contributed capital.

REVENUE BONDS:

Bonds payable from a specific source of revenue, which do not pledge the full faith, and credit of the issuer. Revenue bonds are payable from identified sources of revenue and do not affect the property tax rate. Pledged revenues may be derived from operation of the financed project, grants, excise, or other specified non-property tax.

RETAINED EARNINGS:

Accumulation of net income closed to the balance sheet at the end of the fiscal year. Also known as net assets and used only in the enterprise funds.

S

SELF INSURANCE:

The retention by an entity of a risk of loss arising out of the ownership of property or from some other cause instead of transferring that risk through the purchase of an insurance policy.

SERVICE LEVELS:

Describe the present services provided by a City department and/or division within the department.

SPECIAL REVENUE FUNDS:

Established to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

T

TAX INCREMENT FINANCING:

The collection of the incremental tax increase from economic development of a project area where debt has been issued as part of a Redevelopment Agency.

TAX RATE:

The amount of tax levied for each \$100 of assessed valuation.

TAX RATE LIMIT:

The maximum legal rate at which a municipality may levy a tax. The limit may apply to taxes raised for particular purposes or for general purposes.

TAXES:

Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments. Neither does the term include charges for services rendered only to those paying such charges as sewer services.

TENTATIVE BUDGET:

A preliminary budget created for review of Mayor and Council in the first meeting in May of each year. It is to be available for public inspection 10 days before the final adoption of the budget.

TRANSFERS:

A term referring to monies moved from one budgetary fund or sub-fund to another. Because of legal or other restrictions, monies collected in one fund may need to be expended in other funds. A transfer is accomplished through Transfers-In (a source of funds) for the recipient fund and an equal Transfer-Out (a use of funds) for the donor fund. When this movement occurs between different funds, it is known as an Inter-fund Transfer. When it occurs between the restricted and unrestricted portions of the same fund, it is known as an Intra-fund Transfer.

U

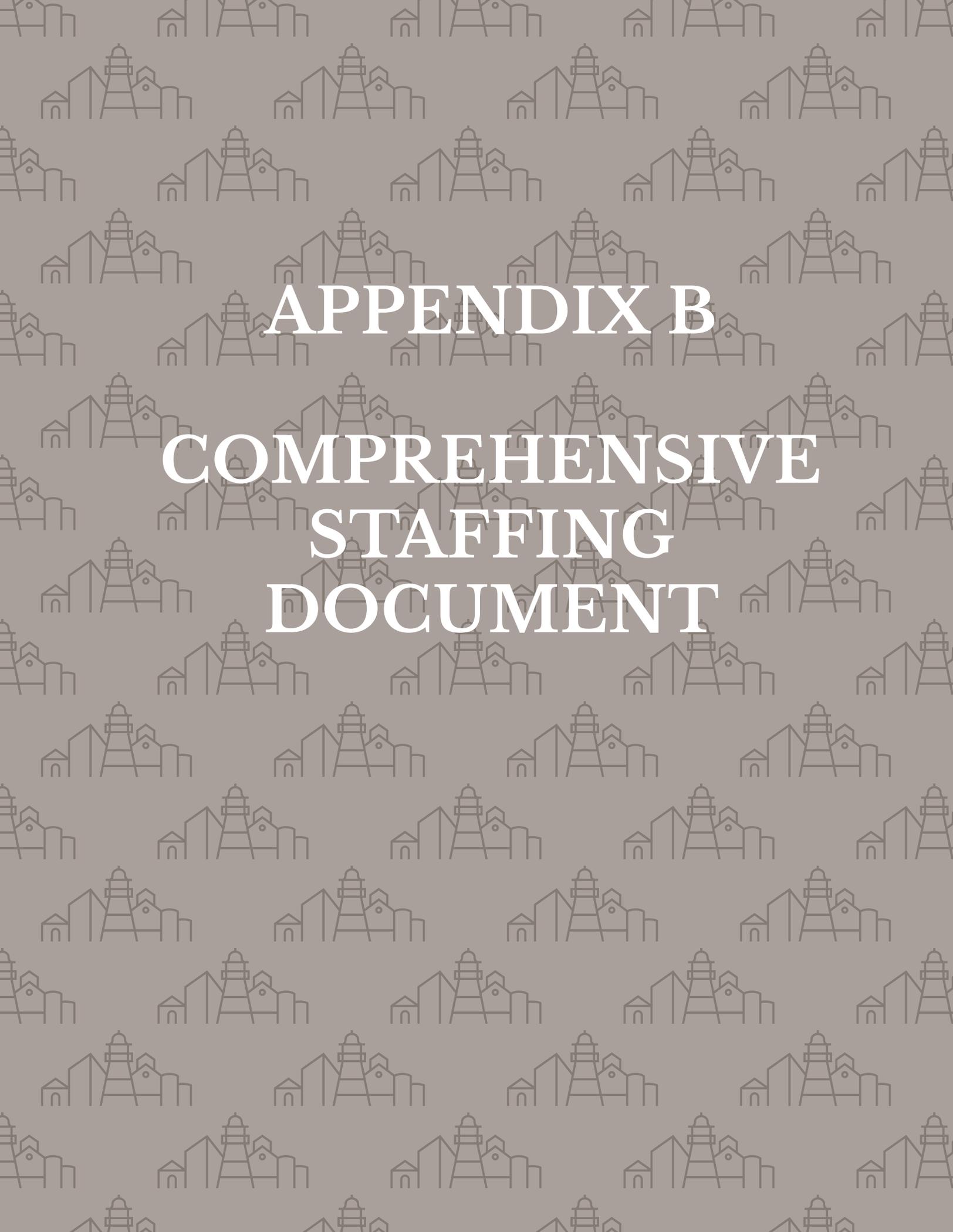
USER FEES:

Charges for specific governmental services. These fees cover the cost of providing that service to the user (e.g., building permits, animal licenses, park fees).

Z

ZERO-BASE BUDGETING (ZBB):

A method of detailed budget analysis and justification that combines elements of management by objectives and program evaluation. It is a vehicle to link management and planning to the budget process. ZBB starts with an examination of an agency's basic programs and services by the lowest management level, and continues up the organization as funding packages are prioritized at each level in accordance with available resources and desired outcomes. ZBB is a tool for objectively directing the allocation of funds among activities and programs. Its basis is the consideration of the efficiency and effectiveness of activities and programs.

The background of the page is a repeating pattern of stylized, line-art buildings. Each building has a central tower with a dome and several smaller structures on either side, all rendered in a light gray color. The pattern is dense and covers the entire page.

APPENDIX B

COMPREHENSIVE STAFFING DOCUMENT

STAFFING DOCUMENT

POSITION	ACTUAL FY 2014	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	PLANNED FY 2018
LEGISLATURE					
Elected:					
Mayor	1.00	1.00	1.00	1.00	1.00
City Council	5.00	5.00	5.00	5.00	5.00
TOTAL FTE	6.00	6.00	6.00	6.00	6.00
OFFICE OF THE CITY ADMINISTRATOR					
Appointed:					
City Administrator	1.00	1.00	1.00	1.00	1.00
Full-time:					
Assistant City Administrator	1.00	1.00	1.00	1.00	1.00
Assistant to the City Administrator	1.00	1.00	1.00	1.00	1.00
Senior Management Analyst	-	-	-	-	1.00
Management Analyst	1.50	1.50	1.00	1.00	1.00
Events Coordinator	0.50	0.50	1.00	1.00	1.00
Intern	*0.59	-	-	0.50	0.50
Executive Assistant	1.00	1.00	1.00	1.00	1.00
Human Resource Manager	1.00	1.00	1.00	1.00	1.00
Human Resource Technician	-	-	1.00	1.00	1.00
Part-time Receptionist (2)	1.00	1.00	1.00	1.00	1.00
Risk Manager	1.00	1.00	1.00	1.00	1.00
Emergency Management Coordinator	*1.00	-	-	0.50	0.50
Passport Technician/Receptionist	1.00	-	-	-	1.00
Part-time Non-benefited:					
Lehi Area Chamber President	0.50	0.50	0.50	0.50	0.50
Secretary	*0.85	-	-	-	-
TOTAL FTE	11.94	9.50	10.50	11.50	13.50
COMMUNITY DEVELOPMENT					
Full-Time:					
Community Development Director	1.00	1.00	1.00	1.00	1.00
Planner III	1.00	1.00	1.00	1.00	1.00
Planner II	1.00	1.00	2.00	1.00	1.00
Planner I	2.00	2.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Chief Building Official	-	-	1.00	1.00	1.00

POSITION	ACTUAL FY 2014	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	PLANNED FY 2018
COMMUNITY DEVELOPMENT (CONT.)					
Assistant Building Official	1.00	1.00	-	-	-
Plans Examiner	1.00	1.00	1.00	1.00	1.00
Lead Building Inspector	1.00	1.00	1.00	1.00	1.00
Building Inspector II	4.00	4.00	3.00	3.00	3.00
Permit Technician	2.00	2.00	2.00	2.00	2.00
TOTAL FTE	15.00	15.00	15.00	14.00	13.00
ECONOMIC DEVELOPMENT					
Full-Time:					
Economic Development Director	1.00	1.00	1.00	1.00	1.00
TOTAL FTE	1.00	1.00	1.00	1.00	1.00
ENGINEERING					
Full-time:					
City Engineer	1.00	1.00	1.00	1.00	1.00
Assistant City Engineer	1.00	1.00	1.00	1.00	1.00
Engineer III	-	1.00	1.00	1.00	1.00
GIS Coordinator	1.00	1.00	1.00	1.00	1.00
Engineering Technician	-	-	-	1.00	1.00
TOTAL FTE	3.00	4.00	4.00	5.00	5.00
FINANCE					
Appointed:					
City Treasurer	1.00	1.00	1.00	1.00	1.00
Full-time:					
Finance Director	1.00	1.00	1.00	1.00	1.00
Assistant Finance Director	1.00	1.00	1.00	1.00	1.00
Customer Service Lead	1.00	1.00	1.00	1.00	1.00
Accounting/Payroll Technician	1.00	1.00	1.00	1.00	1.00
Accounts Payable Technician	1.00	1.00	1.00	1.00	1.00
Customer Service Representative II	1.00	1.00	1.00	2.00	2.00
Customer Service Representative I	2.00	2.00	2.00	2.00	2.00
IT Manager	1.00	1.00	1.00	1.00	1.00
Senior IT Technician	1.00	1.00	1.00	1.00	1.00
IT Technician II	1.00	1.00	1.00	1.00	2.00
Part-time Non-benefited:					
Customer Service Technician I	0.25	0.25	0.50	-	-
TOTAL FTE	12.25	12.25	12.50	12.50	13.00

POSITION	ACTUAL FY 2014	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	PLANNED FY 2018
FIRE					
Full-time:					
Fire Chief	1.00	1.00	1.00	1.00	1.00
Battalion Chief	1.00	1.00	3.00	3.00	3.00
Fire Marshal	1.00	1.00	1.00	1.00	1.00
Deputy Fire Marshal	-	-	-	1.00	1.00
Fire Captain	6.00	6.00	6.00	6.00	9.00
Fire Engineer	6.00	6.00	6.00	6.00	9.00
Firefighter/Paramedic	5.00	6.00	6.00	13.00	19.00
Firefighter/EMT-I	12.00	12.00	12.00	5.00	8.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Part-timer Non-benefited:					
Firefighter/Paramedic	6.90	6.90	9.90	9.90	9.90
Firefighter/EMT-I	2.45	2.45	2.45	2.45	2.45
TOTAL FTE	42.35	43.35	48.35	49.35	64.35
JUSTICE COURT					
Appointed:					
Justice Court Judge	1.00	1.00	1.00	1.00	1.00
Full-Time:					
Court Clerk Supervisor	1.00	1.00	1.00	1.00	1.00
In-Court Clerk	1.00	1.00	1.00	1.00	1.00
Court Clerk	2.00	2.00	2.00	2.00	1.00
Part-Time Benefited:					
Court Clerk	0.65	-	-	-	-
Part-Time Non-benefited:					
Clerk	0.65	1.30	1.30	1.30	1.30
TOTAL FTE	6.30	6.30	6.30	6.30	5.30
LEGAL SERVICES					
Appointed:					
Recorder	1.00	1.00	1.00	1.00	1.00
Full-time:					
City Attorney	1.00	1.00	1.00	1.00	1.00
Assistant City Attorney/City Prosecutor	1.00	1.00	1.00	1.00	1.00
Part-Time Non-benefited:					
Assistant City Prosecutor	-	0.50	0.50	0.50	0.50
Secretary - Legal	1.80	1.80	1.80	1.80	1.80
TOTAL FTE	4.80	5.30	5.30	5.30	5.30

POSITION	ACTUAL FY 2014	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	PLANNED FY 2018
LEISURE SERVICES					
Recreation Division (21, 22, 68)					
Full-time:					
Recreation/Legacy Ctr. Manager	1.00	1.00	1.00	1.00	1.00
Recreation/Legacy Ctr. Assistant Manager	-	-	-	1.00	1.00
Legacy Ctr. Supervisor/Aquatics	1.00	1.00	1.00	1.00	1.00
Legacy Ctr. Supervisor/Operations	1.00	1.00	1.00	1.00	1.00
Legacy Ctr. Supervisor/Programs	1.00	1.00	1.00	1.00	1.00
Legacy Ctr. Supervisor/Leagues	1.00	1.00	1.00	1.00	1.00
Recreation Coordinator	1.00	1.00	1.00	1.00	1.00
Assistant Aquatics Supervisor	1.00	1.00	1.00	1.00	1.00
Aquatics Maintenance Manager	1.00	1.00	1.00	1.00	1.00
Head of Registration	1.00	1.00	1.00	1.00	1.00
Senior Citizen Manager	1.00	1.00	1.00	1.00	1.00
Senior Citizen Program Coordinator	-	-	-	-	1.00
Part-time Non-benefited:					
Senior Citizen Aide	1.00	1.00	1.00	1.00	1.50
Senior Citizen Program Coordinator	-	-	-	0.50	-
Membership Secretary	0.91	0.91	0.91	0.91	0.91
Administrative Assistant	0.55	0.55	0.55	0.55	0.55
Fitness Director	0.03	0.03	0.03	0.03	0.03
Fitness Instructor	2.07	2.07	2.07	2.07	2.07
Kids Fitness Instructor Assistant	0.23	0.23	0.23	0.23	0.23
Slim to win	0.09	0.09	0.09	0.09	0.09
LC Pool Maintenance	2.05	2.05	2.05	2.05	2.05
LC Assistant Pool Manager	3.05	3.05	3.05	3.05	3.05
LC Lifeguard Head	2.60	2.60	2.60	2.60	2.60
LC Lifeguard	14.15	14.15	14.15	14.15	14.15
USA Head Swim Coach	0.32	0.32	0.32	0.32	0.32
USA Swim Coach	0.08	0.08	0.08	0.08	0.08
Head Swim Coach	0.06	0.06	0.06	0.06	0.06
Swim Coach	0.42	0.42	0.42	0.42	0.42
WSI Coordinator	0.02	0.02	0.02	0.02	0.02
WSI (Swim Lesson Instructor)	1.73	1.73	1.73	1.73	1.73
Private Swim Lesson Instructor	0.03	0.03	0.03	0.03	0.03
Building Manager	1.32	1.32	1.32	1.32	1.32
Center Court Manager	0.08	0.08	0.08	0.08	0.08
Center Court Personnel	3.19	3.19	3.19	3.19	3.19
Outdoor Concession Manager	0.24	0.24	0.24	0.24	0.24
Outdoor Concession Site Supvr.	0.35	0.35	0.35	0.35	0.35
Outdoor Concessions	0.68	1.68	1.68	1.68	1.68

POSITION	ACTUAL FY 2014	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	PLANNED FY 2018
LEISURE SERVICES CONT.					
Front Desk Head Manager	0.54	0.54	0.54	0.54	0.54
Front Desk Manager	3.10	3.10	3.10	3.10	3.10
Front Desk Staff	5.10	5.10	5.10	5.10	5.10
Preschool Head	0.48	0.48	0.48	0.48	0.48
Preschool Aid	0.55	0.55	0.55	0.55	0.55
Preschool Assistant	-	-	-	-	-
Day Care Manager	0.39	0.39	0.39	0.39	0.39
Day Care Staff	1.08	1.08	1.08	1.08	1.08
Program Coordinator	0.78	0.78	0.78	0.78	0.78
Head Cheer	0.02	0.02	0.02	0.02	0.02
Cheer Instructor	0.09	0.09	0.09	0.09	0.09
Head Dance	0.16	0.16	0.16	0.16	0.16
Dance Instructor	0.29	0.29	0.29	0.29	0.29
Other Instructors	0.06	0.06	0.06	0.06	0.06
Martial Arts	-	-	-	-	-
Registration Manager	1.00	1.00	1.00	1.00	1.00
Registration Staff	2.39	2.39	2.39	2.39	2.39
Rock Wall Attendant	0.45	0.45	0.45	0.45	0.45
Itty Bitty	0.50	0.50	0.50	0.50	0.50
League Supervisor	2.05	2.05	2.05	2.05	2.05
Official	3.05	3.05	3.05	3.05	3.05
Scorekeeper	1.18	1.18	1.18	1.18	1.18
Site Supervisor	1.18	1.18	1.18	1.18	1.18
Gymnastic Head Instructor	0.73	0.73	0.73	0.73	0.73
Gymnastic Instructor	3.90	3.90	3.90	3.90	3.90
Gymnastic Instructor Aid	1.11	1.11	1.11	1.11	1.11
Private Gymnastic Instructor	0.02	0.02	0.02	0.02	0.02
Gymnastic Trade Supervisor	0.27	0.27	0.27	0.27	0.27
Gymnastic Trade Head Supervisor	0.15	0.15	0.15	0.15	0.15
OD Pool Maintenance	0.28	0.28	0.28	0.28	0.28
OD Pool Manager	0.54	0.54	0.54	0.54	0.54
OD Pool Cashier	0.42	0.42	0.42	0.42	0.42
OD Lifeguard	2.96	2.96	2.96	2.96	2.96
OD Swim Coach	0.08	0.08	0.08	0.08	0.08
Senior Center Programming Coordinator	-	-	0.50	0.50	0.50
Recreation Total	80.15	80.15	80.65	81.65	81.65
Library Division (74)					
Full-time:					
Library Director	1.00	1.00	1.00	1.00	1.00
Senior Librarian	4.00	4.00	4.00	4.00	4.00

POSITION	ACTUAL FY 2014	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	PLANNED FY 2018
LEISURE SERVICES CONT.					
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Associate Librarian	3.00	3.00	4.00	4.00	4.00
Part-time Non-benefited:					
Clerk	6.96	6.96	6.96	8.00	8.00
Page	4.47	4.47	4.47	3.00	3.00
Library Total	20.43	20.43	21.43	21.00	21.00
Literacy Center Division (75)					
Full-time:					
Literacy Center Manager	1.00	1.00	1.00	1.00	1.00
Program Specialist	-	1.00	1.00	1.00	1.00
Part-time Non-benefited:					
Teacher	1.25	1.25	1.25	2.00	2.00
Seasonal/Temporary:					
Staff	3.00	3.00	3.00	5.00	5.00
Literacy Center Total	5.25	6.25	6.25	9.00	9.00
Museum Division (56)					
Full-time:					
Museum Manager	1.00	1.00	1.00	1.00	1.00
Part-time Non-benefited:					
Technician	2.90	2.90	2.90	2.90	2.90
Clerk	0.10	0.10	0.10	0.10	0.10
Museum Total	4.00	4.00	4.00	4.00	4.00
TOTAL FTE	109.83	110.83	112.33	115.65	115.65

POLICE

Full-time:					
Police Chief	1.00	1.00	1.00	1.00	1.00
Deputy Police Chief	1.00	1.00	1.00	1.00	1.00
Police Lieutenant	2.00	2.00	2.00	3.00	3.00
Police Sergeant	5.00	7.00	8.00	10.00	10.00
Police Corporal	-	-	-	10.00	10.00
Police Officer III	7.00	7.00	13.00	1.00	5.00
Police Officer II	4.00	4.00	1.00	9.00	7.00
Police Officer I	20.00	21.00	19.00	16.00	18.00
Code Enforcement Officer	2.00	2.00	2.00	-	-
Victim Advocate Coordinator	1.00	1.00	1.00	1.00	1.00
Animal Control Officer	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Evidence Technician	1.00	1.00	1.00	1.00	1.00
Records Clerk	1.00	1.00	1.00	1.00	2.00
Front Desk Secretary/Dispatcher	2.00	2.00	2.00	2.00	1.00

POSITION	ACTUAL FY 2014	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	PLANNED FY 2018
POLICE (CONT.)					
Part-Time Non-benefited:					
Reports Clerk/Records Assistant	0.50	0.50	1.00	1.00	1.00
Front Desk Secretary/Dispatcher	-	-	-	-	1.00
Victim Advocate	-	-	-	-	0.50
Crossing Guard Coordinator	-	-	-	.50	0.50
Crossing Guard	12.45	12.95	12.45	12.45	12.45
TOTAL FTE	61.95	65.45	67.45	71.95	77.45
POWER					
Full-time:					
Power Director	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	-	-	-	1.00	1.00
Engineering Manager	1.00	1.00	1.00	1.00	1.00
Assistant Power Planner/System Design	-	-	1.00	1.00	1.00
Operations Manager	1.00	1.00	1.00	1.00	1.00
Metering System Supervisor	1.00	1.00	1.00	1.00	1.00
Power Line Field Supervisor	3.00	3.00	4.00	4.00	4.00
Substation Technician Foreman	-	-	1.00	1.00	1.00
Journey Power Lineman	5.00	7.00	7.00	3.00	3.00
Metering System Technician	1.00	1.00	1.00	1.00	1.00
Warehouse Manager	-	1.00	1.00	1.00	1.00
Apprentice Lineman	3.00	-	1.00	5.00	6.00
Substation Technician	-	-	1.00	1.00	1.00
Power/Fiber Inspector	1.00	1.00	1.00	1.00	1.00
Warehouse/Maintenance Worker	1.00	-	-	-	-
URD Laborer	1.00	1.00	1.00	1.00	1.00
Service Laborer	1.00	1.00	1.00	1.00	1.00
Blue Stakes Technician	1.00	1.00	1.00	1.00	1.00
Draftsman	-	-	-	-	1.00
Forecast Manager	-	-	-	-	1.00
Meter Reader	-	-	-	1.00	1.00
Part-Time Benefited:					
Meter Reader	0.67	0.67	0.67	-	-
Part-Time Non-Benefited:					
Administrative Assistant	0.75	0.75	0.75	-	-
Seasonal/Temporary:					
Laborer	**0.67	**0.68	**0.68	**0.68	**0.68
GIS Intern	**0.50	**1.50	**1.50	**1.50	**1.50
TOTAL FTE	23.59	23.60	28.60	29.18	32.18

POSITION	ACTUAL FY 2014	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	PLANNED FY 2018
PUBLIC WORKS					
Public Works Administration (62)					
Full-time:					
Public Works Director	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	0.50	1.00	1.00
Public Works Administration Total	2.00	2.00	1.50	2.00	2.00
Parks & Facilities (64)					
Full-time:					
Parks & Facilities Superintendent	1.00	1.00	1.00	1.00	1.00
Assistant Parks & Facilities Superintendent	-	-	-	1.00	1.00
Facilities Custodian	1.00	1.00	1.00	2.00	2.00
Facility Inspector/Project Manager	1.00	1.00	1.00	1.00	1.00
Facilities HVAC Mechanic	1.00	1.00	1.00	1.00	1.00
Facilities Maintenance Worker II	2.00	2.00	2.00	-	-
Facilities Maintenance Worker I	-	-	-	2.00	2.00
Maintenance Lead Worker	2.00	2.00	2.00	1.00	1.00
Lead Park Maintenance Worker	1.00	1.00	1.00	2.00	2.00
Pesticide & Irrigation Specialist	1.00	1.00	1.00	1.00	1.00
Park Maintenance Worker II	2.00	2.00	2.00	1.00	1.00
Park Maintenance Worker I	5.00	5.00	6.00	4.00	4.00
Cemetery Sexton	1.00	1.00	1.00	1.00	1.00
Cemetery Assistant Sexton	1.00	1.00	1.00	1.00	1.00
Cemetery Maintenance Worker I	1.00	1.00	1.00	1.00	1.00
Part-time benefited:					
Secretary	0.50	0.50	0.50	0.50	0.50
Custodian	0.50	-	-	-	-
Seasonal/Temporary:					
Laborer	7.50	7.50	7.50	7.50	7.50
Parks Total	30.50	30.00	33.00	29.00	29.00

POSITION	ACTUAL FY 2014	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	PLANNED FY 2018
PUBLIC WORKS (CONT.)					
Streets (61)					
Full-time:					
Streets Superintendent	1.00	1.00	1.00	1.00	1.00
Street Maintenance Foreman	1.00	1.00	1.00	1.00	1.00
Pavement Management. Supervisor	1.00	1.00	1.00	1.00	1.00
Street Inspector	1.00	1.00	1.00	2.00	2.00
Crew Foreman	1.00	1.00	1.00	1.00	1.00
Sign Maintenance Technician	1.00	1.00	1.00	1.00	1.00
Grading Supervisor	1.00	1.00	1.00	-	-
Street Maintenance Worker III	1.00	1.00	1.00	1.00	1.00
Street Maintenance Worker II	2.00	2.00	2.00	2.00	2.00
Street Maintenance Worker I	4.00	4.00	4.00	5.00	7.00
Seasonal/Temporary:					
Laborer	0.75	0.75	0.75	0.75	0.75
Streets Total	14.75	14.75	14.75	15.75	17.75
Fleet (64)					
Full-time:					
Fleet Manager	1.00	1.00	1.00	1.00	1.00
Journey Fleet Mechanic	1.00	1.00	1.00	1.00	1.00
Fleet Small Engine Mechanic	-	-	-	1.00	1.00
Part-time Non-Benefited:					
Shop Worker	-	-	0.50	1.00	1.00
Fleet Total	2.00	2.00	2.50	4.00	4.00
TOTAL FTE	49.25	48.75	52.25	56.75	58.75

WATER

Culinary Water (51)					
Full-time:					
Water Systems Director	1.00	1.00	1.00	1.00	1.00
Asst. Water Systems Director	1.00	1.00	1.00	1.00	1.00
Water Sampling Technician	1.00	1.00	1.00	1.00	1.00
Water Systems Supervisor	1.00	1.00	1.00	1.00	1.00
Senior Water Meter Technician	1.00	1.00	1.00	1.00	1.00
Water Systems Operator III	1.00	1.00	1.00	1.00	2.00
Water Systems Operator II	-	-	-	-	1.00
Water Systems Operator I	1.00	1.00	1.00	2.00	2.00
Water Meter Technician	1.00	1.00	1.00	2.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Culinary Water Total	9.00	9.00	9.00	11.00	12.00

POSITION	ACTUAL FY 2014	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	PLANNED FY 2018
WATER (CONT.)					
Waste Water (52)					
Full-time:					
Water Systems Supervisor	1.00	1.00	1.00	1.00	1.00
Water Systems Operator III	-	-	-	1.00	1.00
Water Systems Operator II	2.00	2.00	2.00	2.00	2.00
Water Systems Operator I	1.00	**1.00	2.00	2.00	2.00
Senior Water Systems Inspector	-	-	-	1.00	1.00
Water Systems Inspector	-	-	-	1.00	1.00
Waste Water Total	4.00	4.00	5.00	8.00	8.00
Pressurized Irrigation (55)					
Full-time:					
Water Systems Supervisor	1.00	1.00	1.00	1.00	1.00
Water Systems Operator III	1.00	1.00	1.00	1.00	1.00
Water Systems Operator II	1.00	-	1.00	-	-
Water Systems Operator I	2.00	2.00	-	1.00	2.00
Blues Stakes Technician	1.00	1.00	1.00	1.00	1.00
Seasonal/Temporary:					
Water Education Specialist	-	0.65	0.65	-	-
Pressurized Irrigation Total	6.00	5.65	4.65	4.00	5.00
Storm Drain (57)					
Full-time:					
Water Systems Supervisor	1.00	1.00	1.00	1.00	1.00
Water Systems Operator IV	-	-	-	1.00	2.00
Water Systems Operator II	1.00	1.00	1.00	1.00	2.00
Water Systems Operator I	1.00	1.00	2.00	2.00	1.00
Seasonal/Temporary:					
Water Laborer	-	0.65	0.65	0.65	-
Storm Drain Total	3.00	3.65	4.65	5.65	6.00
TOTAL FTE	22.00	22.30	23.30	28.65	31.00

OVERALL STAFFING TOTAL

General Government	60.29	59.35	60.60	61.60	62.10
Public Safety	104.30	108.80	115.80	121.30	141.80
Leisure Services	109.83	110.83	112.33	115.65	115.65
Public Works	49.25	48.75	52.25	56.75	58.75
Enterprise	45.59	45.90	51.90	57.83	63.18
OVERALL TOTAL FTE	369.26	373.63	392.88	413.13	441.48

*Approved, but unfunded position.

**Funded, but unfilled position.