

Aquatics Maintenance Operator

DEPT: Leisure Services
DIV: Recreation
DATE: July 2016

FLSA: Non-Exempt
EEOC: Service/Maintenance



POSITION SUMMARY

Performs a variety of **working level skilled and semi-skilled** duties related to the maintenance, upkeep and repair of Recreation aquatics facilities, including Legacy Aquatic Center and Outdoor Pool.

SUPERVISION RECEIVED

Works under the general supervision of the Assistant Aquatics Manager or Aquatics Manager.

SUPERVISION EXERCISED

Provides close to general supervision to temporary, seasonal and part-time aquatics maintenance employees including while in training or on a project-by-project basis.

ESSENTIAL FUNCTIONS

Performs general upkeep and custodial duties as need to assure safe pool operations; monitors water heating system and boilers; performs routine boiler maintenance; Cleans facility floors, mops, sweeps, vacuums, polishes, etc.; cleans pool decks;

Installs, repairs and maintains automated chemical feed systems for chlorine and hydrochloric acid;

Monitors water temperatures and chemical balances testing chlorination and "Ph" levels, takes water samples; may make minor equipment adjustments to assure proper temperature and chemical standards; ensures that all pools "saturation index" is within required range;

Ensures that the aquatics facility is prepared for monthly and annual Health Department inspections

Participates in the preparation and set up for aquatics events including swim meets, rentals, etc.; ensures proper operation of various components of facilities; maintains swim meet timing equipment

Coordinates annual closure of the aquatic facility as required for cleaning and maintenance. Works with Aquatics Director to plan capital projects and major repairs;

Installs and maintains aquatic playground equipment; conducts safety audits on playground equipment and apparatus; completes and files audit documentation; performs needed repairs in a timely manner

Applies appropriate chemicals and combinations to accomplish task; maintains records of chemical activities; assures chemicals are properly stored and used in conformity with city, state, or federal regulations; operates chemical equipment;

Maintains and updates aquatics facility hazardous communication program and associated MSDS records;

Performs seasonal duties such as winterizing aquatics systems at Outdoor Pool to avoid freezing, flushes watering systems in spring, and repairs other equipment and facilities.

Performs general cleanup, maintenance, and repair of City aquatic facility including at times necessary to work during off hours when there is an emergency mechanical or safety issue with the pool equipment.

Performs related duties as required.

MINIMUM QUALIFICATIONS

1. Education and Experience:

A. Graduation from a high school or GED equivalent;

AND

B. Four (4) years of experience in the maintenance and upkeep of aquatic facility.

OR

C. An equivalent combination of education and experience.

2. Required Knowledge, Skills, and Abilities:

Working knowledge of aquatics maintenance equipment; hazards and precautions of chlorine and related pool chemicals; sampling procedures; health standards for safe operation of public aquatics facilities.

Skill in the operation of various types of light equipment necessary for aquatics maintenance equipment.

Ability to conduct proper sampling according to public health standards; effectively, perform various semi-skilled and skilled functions related to building maintenance; ability to communicate verbally and in writing; ability to develop effective working relationships with supervisor, subordinates, and the public.

3. Special Qualifications:

Must be able to pass OSHA required "fit test" for the use of a full face respirator; Must possess a valid Pool Operator certification (CPO) or be willing to get one within 3 months of hiring date. Must remain current during time of employment in position.

4. Work Environment:

Incumbent of the position generally performs in a physically demanding environment. Tasks require variety of physical activities, generally involving some muscular strain, such as walking, standing, stooping, sitting, reaching, lifting, etc. Talking, hearing and seeing essential to the performance of the job. Common eye, hand, finger dexterity exist. Mental application utilizes memory for details, verbal instructions, emotional stability, discriminating thinking and creative problem solving. Frequent local travel required in normal course of job performance.

Disclaimer: The above statements describe the general nature, level, and type of work performed by the incumbent(s) assigned to this classification. They are not intended to be an exhaustive list of all responsibilities, demands, and skills required of personnel so classified. Job descriptions are not intended to and do not imply or create any employment, compensation, or contract rights to any person or persons. Management reserves the right to add, delete, or modify any and/or all provisions of this description at any time as needed without notice. This job description supersedes earlier versions.

I _____ have reviewed the above job description. Date: _____
(Employee)