LEHI Pioneers Past and Present

Lehi City Public Works Dept.
560 West Glen Carter Drive, Lehi, Utah 84043
801-768-4833 (Opt 2)

Streets (801)768-7120 ext. 1

Memo

Date: November 23, 2009
To: Contractor/Developer doing work in Lehi City limits
From: Evan Gordon – Lehi City Streets Inspector
Re: Road Cuts on Lehi City Streets

Any contractor/developer making cuts, bores etc. into a Lehi City Street will need to contact Evan Gordon, Lehi City Streets Inspector, 24 hours prior to making said cut and before any trench, backfilling and or asphalt patching is to be replaced for inspection. Hot patch will need to be replaced with hot patch mix. Lehi City Public Works Departments are closed on Fridays.

Failure to contact the Lehi City Street Inspector or his designee could result in removal of all asphalt and/or backfill at the contractor/developer expense. Also, surrender of all fees submitted for the encroachment permit could be requested. There will be no exceptions to this request as of the above dated memo.

Evan Gordon can be reached Monday through Thursday, 7:00 a.m. to 5:00 p.m. by calling (801-836-0547).

LEHI

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Lehi City requires with its Encroachment Permits an active "Certificate of Liability Insurance" in the amount of One-Million dollars showing your company as the insured. Also, required is a current "Utah Workers Compensation Certificate" of coverage. These documents are made a part of our confidential files and need to be kept current in order to do work within our city.

Please note on the last page of the permit form, the fee schedule is listed. A check covering these fees are required before the permit can be issued. A minimum of $2100 is required. For cuts larger than 200 sq. feet or fees for linear sidewalk or curb, please see the fee schedule.

Thank you for your cooperation. If you have questions regarding these fees or the requested certificates, please contact our office at (801)768-4833.

Lehi City Public Works
560 W. Glen Carter Drive
Lehi, Utah 84043

LEHI CITY RIGHT OF WAY ENCROACHMENT PERMIT

PROPERTY OWNERS NAME_____
ADDRESS OF WORK_____
CONTRACTORS NAME_____
ADDRESS_____PHONE_____
LICENSE#_____EX.DATE_____BOND_____
TODAYS DATE_____

NOTE: NO ENCROACHMENT PERMIT ISSUED BETWEEN JANUARY 1 - MARCH 31

(*FEE SCALE ON BACK OF APPLICATION)

Twenty-four hours before work permitted herewith is commenced, the applicant shall notify Lehi City. Commencement of said work is understood to indicate that the applicant will comply with all instructions and regulations of Lehi City Corporation with respect to performance of said work, and that he will properly safeguard said work to prevent accident and shall hold Lehi City Corporation free and harmless from all damages arising out of any and all operations performed under this permit.

Asphalt patching of the roadway shall be completed within five (5) working days of trench backfill and compaction. If additional time is required for asphalting, please contact Evan Gordon (801)836-0547. All work must be inspected by Lehi City Street Inspector or his designee. If an inspector is requested for other than normal working hours, it will be billed to you at $42.00 per hour with a one hour minimum charge.

If the applicant fails to comply with Lehi City Corporation regulations or instructions pertinent to this permit, an authorized representative of Lehi City Corporation may verbally order the applicant to suspend the work until the violation is corrected. If the applicant fails or refuses to comply promptly, the Lehi City Representative may issue a written order stopping all or any part of the work. When satisfactory corrective action is taken, a start work order may be issued.

In the event applicant fails to properly perform necessary repair or replacement as required under this permit, applicant hereby surrenders all fees totaling on said permit to Lei City Corporation without any further notice. When the project is completed to City's specifications, there will be a refund of the road cut permit, other than the administrative fee.

ROAD CLOSURE POLICY

In the event that a "Road Closure" is necessary, Lehi City requires that a "**Road Closure Plan**" be approved through the Public Works Office located at 560 W. Glen Carter Drive at least 24 hours prior to work starting. The plan needs to show use of appropriate closure and detour signs as well as placement of proper road barriers. Roads will **not** be allowed to remain closed if no work is going on. Re-opening of roads on evenings and week-ends may also be required. This will allow passage of emergency vehicles and local traffic.

FEE SCHEDULE

TYPE OF WORK BEING DONE_____

_____

ASPHALT, CONCRETE REMOVAL AND REPAIR		AMOUNT
Minimum base refundable fee, for all cuts and bores	=	$____$2000.00_____
Sq. Ft. of Road Cut X $10.00 Per Foot for area exceeding 200 sq. ft.	=	$_____
Sq. Ft. of Sidewalk X $20.00 Per Foot	=	$_____
Linear Ft. of Curb X $20.00 Per Foot	=	$_____
TOTAL REFUNDABLE FEES:	=	$_____
Non refundable Administrative Road Cut Fee	=	$____$100.00_____
***TOTAL FEES** *	=	$_____

Updated and approved by Lehi City Council September 23, 2008 and October 28, 2008.

Separate checks will be required for **each** road cut.

ADDRESS OF ROAD CUT:_____

All regulations apply from Lehi City Design Standards and Public Improvement Specifications. The contractor is responsible to replace all concrete within fifteen (15) working days to prevent the surrendering of all fees to Lehi City Corporation.

_____
Contractor's Signature

Date to be completed: _____

Approved for Lehi City Corporation by:_____

Date:_____

****

Job Completed and Approved by:_____ Date_____
Street Department Inspector