



Taxing Entity Committee Meeting Agenda

December 6, 2010

1:30 p.m.- Lehi City Administration Conference Room (153 N 100 E, Lehi)

1. Welcome – Stephen Holbrook
2. Roll Call
3. Review of status of project areas which a project area budget has been adopted and is still in effect:
 - a. Alpine Highway Economic Development Area
4. Open Meeting Training
5. Discuss schedule for future annual TEC meetings
5. Other matters of business
6. Adjournment

- Public is invited to attend all TEC Meetings
- In compliance with the Americans with Disabilities Act, persons in need of special accommodations should contact the City Recorder at 768-7100 ext. 2254.
- This agenda has been properly posted and a copy provided to the local news media.



IM FLASH/ALPINE HIGHWAY RDA 2010-2011

Real Property Tax Distribution	-
Personal Property Tax Distribution	6,168,754.37
 Total Income Received	 6,168,754.37
 Disbursements	
IM Flash - 70% Share	4,318,128.06
Lehi City - Administrative Costs	-
Lehi City - 46% Road Share	851,288.10
Alpine School District - 46% Share	851,288.10
Utah County - 8% Share	148,050.10
 Total Disbursements	 6,168,754.37
 Net	 -

MILLPOND RDA 2010-2011

Real Property Tax Distribution	34,596.87
 Total Income Received	 34,596.87
 Disbursements	
None	0
 Total Disbursements	 0
 Net	 34,596.87

LEHI

PIONEERING UTAH'S FUTURE
Open Meeting Training
December 6, 2010

Declaration of Public Policy

- Political subdivisions must...
 - ✓ Take their actions openly; and
 - ✓ Conduct their deliberations openly



Definitions

- What is a Meeting?
 - ✓ **Convening of a public body, with a quorum present**, including a workshop or an executive session whether the meeting is held in person or by means of electronic communications, for the purpose of discussing, receiving comments from the public about, or acting upon a matter over which the public body has jurisdiction or advisory power.

Definitions

● Meeting does not mean:

- ✓ A chance meeting
- ✓ A social meeting



Definitions

● Public Body

- ✓ Any administrative, advisory, executive, or legislative body of the City that...
 - Is created by ordinance or resolution
 - Consists of two or more persons **AND**
 - Expends, disburses, or is supported by taxes
 - Has authority to make decisions regarding the public's business

Public Notice of Meetings

● Shall give not less than 24 hours notice

● Agenda includes

- ✓ Date, time and place of meeting
- ✓ Reasonable specificity as to the topics to be considered
- ✓ **Can** discuss items not on the agenda
- ✓ **Cannot** take final action on an item that is not on the agenda

Minutes

- Written minutes of an open meeting
 - ✓ Date, time, and place of meeting
 - ✓ Names of members present and absent
 - ✓ Substance of all matters proposed, discussed, or decided
 - ✓ A record, by individual member of each vote taken
 - ✓ Name of each person who is not a member of the public body who provided testimony or comments to the public body
 - ✓ Any information that any member requests be entered in the minutes or recording
 - ✓ Written minutes are the official record

Recording of Meetings

- Recording of an open meeting shall
 - ✓ Be complete and unedited
 - ✓ Be labeled with date, time and place of meeting
 - ✓ All or any part of an open meeting may be independently recorded by any person in attendance if the recording does not interfere with the conduct of the meeting

Recording of Meetings

- Recording of a closed meeting shall...
 - ✓ Be complete and unedited
 - ✓ Be labeled with date, time and place of meeting
- No recording is necessary if...
 - ✓ Discussing person
 - ✓ Discussing deployment of security personnel, devices or systems

Closed Meetings

- May be held if...
 - ✓ A quorum is present
 - ✓ Motion is made to close the meeting
 - ✓ 2/3rd of the quorum vote to approve closing the meeting
 - ✓ Does not have to be listed on the agenda if the above conditions are met



Reasons for Closed Meetings

- Discuss a "person" not a position
- Discuss pending or reasonably imminent litigation
- Discuss purchase, exchange or lease of real property if...
 - ✓ Disclose the appraisal or estimated value or
 - ✓ Prevent getting the best possible terms

Reasons for Closed Meetings

- Discuss sale of real property if...
 - ✓ Disclose the appraisal or estimated value or
 - ✓ Prevent getting the best possible terms
 - ✓ Public notice was given that the property would be offered for sale
 - ✓ Terms of sale are disclosed before the public body approves the sale



Closed Meeting Violation

- A member who knowingly or intentionally violates or intentionally abets or advises a violation of any of the closed meeting provisions is guilty of a Class B Misdemeanor

- ✓ \$1,000 fine
- ✓ Up to 6 months in jail



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